

# MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #1/Organizational Meeting

January 10, 2017

6:45 p.m.

## MINUTES

### **Roll Call and Call to Order**

Board Members Present: Matthew Bunkelman, Floreine Mentel, Robert Nichols, Rosalie Pasko, Cheryl Sweeney, Cynthia Taylor, and Lawrence VanWasshenova

Board Members Absent: None

Administrators Present: Julie Everly, Katherine Eighmey, Cindy Flynn, Terry Joseph, Jerry Oley, David Payne

Administrators Absent: None

Mrs. Everly called the meeting to order at 6:45 p.m.

### **School Board Recognition**

Mrs. Everly welcomed new and returning Board members and thanked them for their service to Monroe Public Schools students and staff.

### **Public Commentary-Agenda Items Only**

There was none at this time.

### **Election of Temporary Chairperson**

Motion by Mr. VanWasshenova; support by Mr. Bunkelman to elect Julie Everly as a Temporary Chairperson who shall serve as presiding officer until the election of a President in accordance with Bylaw 1300.

### **Election of President**

Motion by Mrs. Mentel; support by Mr. Bunkelman to nominate Lawrence VanWasshenova as President of the Monroe Public Schools Board of Education for the 2017 calendar year.

Motion by Mrs. Taylor; support by Mrs. Pasko to close the nominations for Board President.

Motion carried by a 7-0 hand vote.

Motion by Mr. Bunkelman; support by Mr. Nichols to appoint Lawrence VanWasshenova as President of the Monroe Public Schools Board of Education for the 2017 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

### **Election of Vice President**

Motion by Mrs. Sweeney; support by Mr. Nichols to nominate Floreine Mentel as Vice President of the Monroe Public Schools Board of Education for the 2017 calendar year.

Motion by Mrs. Pasko; support by Mr. Nichols to close the nominations for Board Vice President.

Motion carried by a 7-0 hand vote.

Motion by Mr. Nichols; support by Mr. VanWasshenova to appoint Floreine Mentel as Vice President of the Monroe Public Schools Board of Education for the 2017 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

#### **Election of Secretary**

Motion by Mrs. Mentel; support by Mr. VanWasshenova to nominate Cynthia Taylor as Secretary of the Monroe Public Schools Board of Education for the 2017 calendar year.

Motion by Mr. Bunkelman; support by Mr. Nichols to close the nominations for Board Secretary.

Motion carried by a 7-0 hand vote.

Motion by Mr. Bunkelman; support by Mrs. Sweeney to appoint Cynthia Taylor as Secretary of the Monroe Public Schools Board of Education for the 2017 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

#### **Election of Parliamentarian**

Motion by Mrs. Mentel; support by Mr. VanWasshenova to nominate Cheryl Sweeney as Parliamentarian of the Monroe Public Schools Board of Education for the 2017 calendar year.

Motion by Mr. Bunkelman; support by Mrs. Taylor to close the nominations for Board Parliamentarian.

Motion carried by a 7-0 hand vote.

Motion by Mrs. Taylor; support by Mrs. Mentel to appoint Cheryl Sweeney as Parliamentarian of the Monroe Public Schools Board of Education for the 2017 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

#### **Appointment of Treasurer**

Motion by Mr. Bunkelman; support by Mrs. Taylor to appoint Katherine Eighmey as Treasurer of Monroe Public Schools Board of Education for the 2017 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

#### **Appointment of Administrative Secretary**

Motion by Mrs. Mentel; support by Mrs. Sweeney to appoint Gayle Lambert as Administrative Secretary of Monroe Public Schools Board of Education for the 2017 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

#### **Appointment of General Counsel**

Motion by Mr. Bunkelman; support by Mrs. Taylor to appoint Collins & Blaha to represent the Monroe Board of Education as general counsel for the Monroe Public School District for the 2017 calendar year.

Discussion: Mr. Nicholas asked when the last time was the district looked into alternative counsel. Mr. VanWasshenova stated that it has not been done since he has been a Board member.

Vote: Motion carried by a 7-0 roll call vote.

#### **Establish Dates, Time and Location of Board of Education Meetings**

Motion by Mrs. Taylor; support by Mr. Bunkelman to establish meeting dates and times for the Monroe Public Schools Board of Education from January 2017 to January 2018. Workshops will begin at 5:30 p.m. and regular meetings will begin at 7:00 p.m. at the Administration Building, 1275 North Macomb Street, Monroe, Michigan.

Vote: Motion carried by a 7-0 roll call vote.

### **Board Member Pay**

Motion by Mrs. Taylor; support by Mr. Bunkelman to establish the rate of pay for the Board of Education members at \$30.00 per meeting for the 2017 calendar year. If members choose to accept it, the pay will be quarterly, a Board member must be in attendance to receive the pay, and Board members who do not wish to receive pay must notify the payroll office in writing.

Vote: Motion carried by a 7-0 roll call vote.

### **Appointment of Certified Public Accountant**

Motion by Mr. Bunkelman; support by Mrs. Mentel to employ the accounting firm of Cooley, Hehl, Wohlgamuth & Carlton, Certified Public Accountants, to perform the annual audit of financial records and funds of Monroe Public Schools for the 2016/2017 Fiscal Year in conformance with prescribed standards and legal requirements of the State of Michigan.

Discussion: Mr. Nichols asked how long the district has employed this firm. Mr. VanWasshenova stated that an RFP went out last year for this service, and Cooley, Hehl, Wohlgamuth & Carlton provided the lowest bid. The district has employed this firm for several years, and during that time, there has not been an increase in their rates.

Vote: Motion carried by a 7-0 roll call vote.

### **Consent Agenda – Corporate Resolutions and Facsimile Signatures**

Motion by Mrs. Taylor; support by Mr. Bunkelman that Agenda Items 12 – 25 be considered as a Consent Agenda and that the consent agenda items be approved as recommended for the 2017 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

**Corporate Resolution – Monroe Bank and Trust** – Move to adopt the Corporate Resolution for Monroe Bank and Trust for the 2017 calendar year.

**Corporate Resolution – PNC Bank** – Move to adopt the Corporate Resolution for PNC Bank for the 2017 calendar year.

**Corporate Resolution – Fifth Third Bank** – Move to adopt the Corporate Resolution for Fifth Third Bank for the 2017 calendar year.

**Corporate Resolution – Education Plus Credit Union** – Move to adopt the Corporate Resolution for Education Plus Credit Union for the 2017 calendar year.

**Corporate Resolution – Flagstar Bank** – Move to adopt the Corporate Resolution for Flagstar Bank for the 2017 calendar year.

**Corporate Resolution – Wells Fargo** – Move to adopt the Corporate Resolution for Wells Fargo for the 2017 calendar year.

**Corporate Resolution – Key Bank** – Move to adopt the Corporate Resolution for Key Bank for the 2017 calendar year.

**Resolution for Facsimile Signatures – Monroe Bank and Trust** – Move to adopt the Resolution for Facsimile Signature – Monroe Bank and Trust for the 2017 calendar year.

**Resolution for Facsimile Signatures – PNC Bank** – Move to adopt the Resolution for Facsimile Signature – PNC Bank for the 2017 calendar year.

**Resolution for Facsimile Signatures – Fifth Third Bank** – Move to adopt the Resolution for Facsimile Signature – Fifth Third Bank for the 2017 calendar year.

**Resolution for Facsimile Signatures – Education Plus Credit Union** – Move to adopt the Resolution for Facsimile Signature – Education Plus Credit Union for the 2017 calendar year.

**Resolution for Facsimile Signatures – Flag Star Bank** – Move to adopt the Resolution for Facsimile Signature – Flag Star Bank for the 2017 calendar year.

**Resolution for Facsimile Signatures – Wells Fargo** – Move to adopt the Resolution for Facsimile Signature – Wells Fargo for the 2017 calendar year.

**Resolution for Facsimile Signatures – Key Bank**

Motion by Mrs. Taylor; support by Mr. Nichols to adopt the Resolution for Facsimile Signature – Key Bank for the 2017 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

**Approval of Minutes**

Motion by Mr. Bunkelman; support by Mrs. Mentel to approve the minutes of the following meetings as submitted:

- December 13, 2016, Board Meeting #23
- December 20, 2016, Special Board Meeting
- December 20, 2016, Closed Meeting

Vote: Motion carried by a 7-0 roll call vote.

**Report and Updates**

The December 8, 2016, Physical Resource Committee Meeting Minutes were received. Mr. Bunkelman asked for clarification on the Arborwood South parking and traffic loop. Mr. Oley stated that after the demo of the pool last year, a temporary traffic loop was installed. This plan will provide approximately 50 additional parking spaces, and the traffic loop will be paved and properly lit. The asphalt near the trash containers and the entrance into the cafeteria will be replaced as well. There will be minimal cost incurred in grading since the drainage has already been installed. The material used to fill the pool is holding up very well.

Mr. Oley said that he and Mr. Hoppert, Raisinville principal, are looking at different designs to possibly install a small traffic loop at Raisinville School for parents to pick up and drop off students. The property in that area needs to be surveyed, which will be discussed at an upcoming Physical Resource Committee meeting.

**Staff Resignation**

Motion by Mrs. Taylor; support by Mrs. Pasko to approve the resignation from Monroe Public Schools of Danielle Portteus effective at the end of the day on December 20, 2016.

Vote: Motion carried by a 7-0 roll call vote.

**Teacher Appointment**

Motion by Mrs. Taylor; support by Mrs. Pasko to approve the appointment of Christine Ruszczyk as a teacher with Monroe Public Schools effective January 11, 2017, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 7-0 roll call vote.

### **Teacher Appointment**

Motion by Mr. Bunkelman; support by Mrs. Taylor to approve the appointment of Morgan Willis as a teacher with Monroe Public Schools effective January 11, 2017, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 7-0 roll call vote.

### **Clerical Appointment**

Motion by Mrs. Mentel; support by Mrs. Taylor to approve the appointment of Christine Pritchett as a secretary with Monroe Public Schools effective January 3, 2017, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 7-0 roll call vote.

### **Superintendent's Comments**

Mrs. Everly thanked everyone for the warm welcome she has received since becoming superintendent. She looks forward to all of the magnificent things that will be happening in the future.

Board members received a packet of information titled Superintendent Comments, which will be distributed at each Board meeting. This information will help Board members be aware of events that are happening in our schools. An athletic schedule for January was also included.

The Arborwood D.A.R.E graduation will be held on Tuesday, January 24, at 10:00 a.m. All of our elementary schools participate in D.A.R.E., but this graduation marks the beginning of the distribution of the Chris Butler Spirit Award. Mrs. Butler served on the D.A.R.E. board, was a central office administrator and served the district for 41 years.

We finished up our first semester for dual enrollment at Monroe High School, and we had 72 classes that were taken by our high school students. Out of 72 classes, we had 41 A's, 20 B's, and 5 C's that were distributed.

The administrative team is prioritizing some community partnerships that we would like to start with the district. This involves getting our community stakeholders involved with curriculum development, especially in the areas of STEM. Mrs. McLaughlin, Mrs. Joseph and Mrs. Everly met with Mr. Tim Lake, Mr. Tracy Oberleiter, and Mr. Scott Laskey from the Monroe Economic Development Group and are collaborating on some projects that will serve as a platform to partner in curriculum.

Mrs. Everly introduced two members of Monroe High School's robotics team – Peyton Moran and Austin Nelson. Peyton explained the type of robot the team has to build this year and what it will be required to do in the robotics competition.

### **Old Business**

Mr. Bunkelman suggested having an update on the properties that are for sale to inform new Board members about what that entails. Mrs. Everly stated that she and Mrs. Eighmey have a meeting with the realtor next week, and she will invite Mr. Fritz to a workshop so he can present information to Board members.

**New Business**

Mr. Bunkelman requested having a tour of the district, similar to what Board members did last year. He suggested starting at the high school with the CTE program and work outward from there to check out other buildings.

Mr. VanWasshenova said the Board needs to meet to discuss goals and objectives for the coming year. He asked Board members to email him their availability. He also asked Board members to email him their committee preferences for 2017.

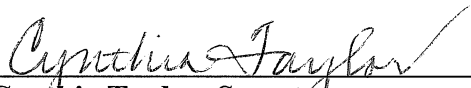
**Public Commentary – Any Topic**

Mr. Ferrara commented on the possibility of using some of the district's vacant property for the high school's construction class to build a home.

**Adjournment**

Motion by Mr. Bunkelman; support by Mrs. Mentel that the January 10, 2017, Board Meeting #1 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:42 p.m.

  
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Cynthia Taylor, Secretary