

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #22

Tuesday, November 22, 2016

7:00 p.m.

***** REVISED AGENDA *****

Page

A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• November 8, 2016, Board Work Session		
• November 8, 2016, Closed Meeting		
• November 8, 2016, Board Meeting #21		
2. Reports and Updates	Mr. Yeo	8
• Contracted Services Recommendations		
3. Staff Resignation	Mrs. Everly	10
Move to approve the resignation from Monroe Public Schools of Stephanie Radovan-Cicero effective November 25, 2016.		
4. ***Consent Agenda – Staff Appointments***	Mrs. Everly	12
Move that Agenda Items C.5 through C.7 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.		
5. Staff Appointment	Mrs. Everly	13
Move to approve the appointment of Cassandra Shook as the Accounting Supervisor with Monroe Public Schools effective December 1, 2016 and place on the appropriate salary level for this position upon completion of all pre-employment requirements.		
6. Staff Appointment	Mrs. Everly	15
Move to approve the appointment of Ashley Wagner as a Level 3 Computer Technician with Monroe Public Schools effective November 21, 2016, and place on the appropriate salary level for this position upon completion of all pre-employment requirements.		

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| <p>7. ***Staff Appointment***
 Move to approve the appointment of Danielle Portteus as the Community Engagement Coordinator with Monroe Public Schools effective November 23, 2016, and place on the appropriate salary level for this position upon completion of all pre-employment requirements.</p> | <p>Mrs. Everly</p> | |
| <p>8. Teacher Tenure Recognition
 Move to confirm and endorse the granting of tenure and removal from probation for Christopher Dominguez on the appropriate anniversary date.</p> | <p>Mrs. Everly</p> | <p>18</p> |
| <p>9. iReady Academic Assessments – MMS
 Move to approve the purchase of the i-Ready Academic Assessments at a cost not to exceed \$11,300.00. This purchase will be funded utilizing the 2016-2017 curriculum budget.</p> | <p>Mrs. Everly</p> | <p>20</p> |
| <p>10. Special Education Testing Materials
 Move to approve the purchase of the Woodcock-Johnson testing materials from Riverside Publishing through Houghton Mifflin Harcourt in the amount of \$5,141.62. This purchase will be funded utilizing the 2016-2017 special education budget.</p> | <p>Mrs. Everly</p> | <p>22</p> |
| <p>11. School Data Analytical Tool
 Move to approve the purchase of the Eidex Focus Subscriber License and authorized user fees at a cost not to exceed \$11,432.00 plus \$250.00 per authorized user. Initial costs for the data analytical tool will be taken from the 2016/17 General Fund.</p> | <p>Mrs. Eighmey</p> | <p>27</p> |
| <p>12. Network Equipment
 Move to approve the purchase of two Cisco servers and switches from Presidio at a cost not to exceed \$51,736.92. This purchase will be funded by the Technology Millage.</p> | <p>Mr. Payne</p> | <p>36</p> |
| <p>13. Access Control
 Move to approve the purchase of Access Control for Custer 1, Custer 2, and Arborwood North from Red Letter Productions at a cost not to exceed \$22,400.00. This purchase will be funded by the security budget.</p> | <p>Mr. Payne</p> | <p>44</p> |
| <p>14. Board Policy 2020-R Administrative Organization – First Reading</p> | <p>Dr. Martin</p> | <p>50</p> |

15. Superintendent's Comments	Dr. Martin	
16. Old Business	Mr. Yeo	
17. New Business	Mr. Yeo	
18. Public Commentary – Any Topic	Mr. Yeo	
19. Adjournment	Mr. Yeo	51
Move that the November 22, 2016, Board Meeting #22 of the Monroe Public Schools Board of Education be adjourned.		

*****CONSENT AGENDA – STAFF APPOINTMENTS*****

ENCLOSURES

- C.5 Cassandra Shook
- C.6 Ashley Wagner
- ***C.7 Danielle Portteus***

RECOMMENDATION

Move that Agenda Items C.5 through C.7 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

*****STAFF APPOINTMENT*****

BACKGROUND

On behalf of the administration I am recommending the appointment of Danielle Portteus as the Community Engagement Coordinator with Monroe Public Schools. This is a non-affiliated position.

Ms. Portteus holds a Bachelor of Arts degree in journalism from Central Michigan University. She was most recently employed as a reporter with the Monroe Evening News.

Member of the interview panel included: Barry Martin, Superintendent; Julie Everly, Deputy Superintendent; Jerry Oley, Ex. Director of Operations; Terry Joseph and Cindy Flynn, Principals; Floriene Mentel and Bob Yeo, Board Members.

ENCLOSURE(S)

Resume

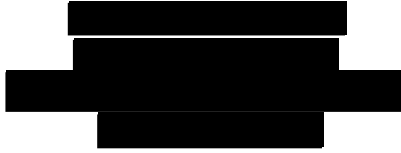
RECOMMENDATION

Move to approve the appointment of Danielle Portteus as the Community Engagement Coordinator with Monroe Public Schools effective November 23, 2016, and place on the appropriate salary level for this position upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Danielle Portteus



Summary of Qualifications:

- Dependable, organized, great attention to detail, self-starter, driven
- Police news, feature, business, health and education writing; magazine writing
- Photography, page design and copy-editing skills
- Experience with Internet reporting and social networking including posting on blogs, Facebook, Twitter and forums
- Web site content maintenance

Education:

- Bachelor of Arts degree in journalism with a news editorial concentration from Central Michigan University. Graduated cum laude.
- Honors diploma, Central Catholic High School, Toledo, OH. Graduated summa cum laude.

Experience:

Reporter, Monroe News, 20 W. First St., Monroe, MI, January 2007-present.

- Serve as one of four reporters for the daily paper, The Monroe News, conducting interviews, writing stories, editorials and briefs, write for blogs, forums and various social media sites.
- Assist with copy-editing pages on deadline.
- Mentored three young reporters who began their careers in the last two years.
- Populate the company's Web site and social media pages as well as individual Twitter account @DPortteusMNNews.

Student Writer, Central Michigan University's Public Relations and Marketing Office, West Hall, Mount Pleasant, MI, August to December 2006.

- Conducted interviews and wrote news releases.

Staff Writer, Internship, Toledo Free Press, 605 Monroe St., Toledo, OH, Summer 2006.

- Wrote stories and briefs and covered events for free weekly paper.
- Copy-edited paper each week before print correcting spelling mistakes, AP style errors and additional errors.

Staff Writer, Central Michigan Life, Moore Hall, Mount Pleasant, MI, Fall 2003-Spring 2006.

- Served one year as senior reporter writing stories and working with younger writers.
- Wrote stories for two years as general assignment reporter.