

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #16
Tuesday, August 23, 2016
7:00 p.m.

***** REVISED AGENDA *****

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A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• August 9, 2016, Special Work Session		
• August 9, 2016, Closed Meeting		
• August 9, 2016, Board Meeting #15		
2. Reports and Updates	Mr. Yeo	7
• ***Contracted Services Recommendations***		
• August 1, 2016, Board Personnel Committee Meeting Minutes		
• August 15, 2016, Board Curriculum Committee Meeting Minutes		
3. Staff Resignations	Mrs. Everly	14
Move to approve the resignations from Monroe Public Schools of Krystal Clawson, effective August 9, 2016; Victoria Sweet effective August 29, 2016; Janice Clemens effective August 31, 2016; and Dr. Barry Martin effective December 31, 2016.		
4. Consent Agenda – Staff Appointments	Mrs. Everly	19
Move that Agenda Items C.5 – C.8 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.		
5. Clerical Appointment	Mrs. Everly	20
Move to approve the appointment of Tammy Everson as a secretary with Monroe Public Schools effective August 24, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.		
6. Clerical Appointment	Mrs. Everly	23
Move to approve the appointment of Tammy Clark as a		

secretary with Monroe Public Schools effective August 24, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

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|---|------------------------|---------------|
| 7. Teacher Appointment
Move to approve the appointment of Jeremy Kimberlin as a teacher with Monroe Public Schools effective August 31, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements. | Mrs. Everly | 27 |
| 8. Teacher Appointment
Move to approve the appointment of Melissa B. Smith as a teacher with Monroe Public Schools effective August 31, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements. | Mrs. Everly | 30 |
| 9. Teacher Appointment
Move to approve the appointment of _____ as a teacher with Monroe Public Schools effective August 31, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements. | Mrs. Everly | 33 |
| 10. Ratification of the Custodial-Maintenance Master Agreement
Move to ratify the Master Agreement for August 3, 2016, through June 30, 2018, between the Monroe City Educational Support Personnel Association Custodial-Maintenance and the Monroe Board of Education effective August 3, 2016. | Mrs. Everly | 34 |
| 11. Policy Amendment
Move to approve Board Policy 8351 Suspensions or Expulsions Required by Statute as amended effective August 23, 2016. | Dr. Martin | 35 |
| 12. AP Chemistry Textbook Purchase – MHS
Move to approve the purchase of the <i>AP CHEMISTRY</i> textbooks from Cengage Learning at a cost not to exceed \$6,280. Funds for this purchase will come from the allocated 2016-2017 curriculum budget. | Mrs. Everly | 39 |
| 13. Grade 7 Social Studies Curriculum - MMS
Move to approve the seventh grade social studies curriculum purchase of TCI History Alive! at a cost not to exceed | Mrs. Everly | 42 |

\$19,431.70. Funds for this purchase will come from the allocated 2016-2017 curriculum budget.

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|---|------------|----|
| 14. ***Café Door Replacement – AWS*** | Mr. Oley | |
| Move to accept the bid of \$4,600.00 from Tanner Supply Co. of Toledo, Ohio, for the replacement of the café doors and reject all other bids. Money for this purchase will come from Site Sinking Fund. | | |
| 15. Superintendent’s Comments | Dr. Martin | |
| 16. Old Business | Mr. Yeo | |
| 17. New Business | Mr. Yeo | |
| 18. Public Commentary – Any Topic | Mr. Yeo | |
| 19. Adjournment | Mr. Yeo | 44 |
| Move that the August 23, 2016, Board Meeting #16 of the Monroe Public Schools Board of Education be adjourned. | | |

Informational Report

Contracted Services Recommendations

For the 2016-17 School Year we will be working with EduStaff to provide Contracted Student Support Services. The following persons will be placed in the listed positions below by EduStaff upon completion of criminal history verifications.

ATHLETICS

BJ Hoppe has been selected for Assistant the Boys Dive Coach for Fall season.

SOCIAL-EMOTIONAL SUPPORT TEAM

Hollis Labeau has been selected for the Student Service Provider position at Arborwood Campus. Hollis will vacate a School Climate Liaison position which will need to be filled.

We have received a resignation from Heidi Stoll from her position as Student Service Provider at Manor due to relocation effective July 26, 2016.

We have received a resignation from Katie King from her position as Student Service Provider at Custer due to other employment effective July 27, 2016.

Ben Notario has been selected for the Raisinville Family Engagement Liaison and the Raisinville School Climate Liaison positions. He will begin in those roles on Monday, August 29, 2016.

Alexis James has been selected for the Manor Student Service Provider position. She will begin on Monday, August 29, 2016.

Jessica Turner-Stotz has been selected for the Custer Student Service Provider position. She will begin on Monday, August 29, 2016.

TECHNOLOGY SUPPORT TEAM

No new updates

ANCILLARY SUPPORT

We have received a letter of resignation from Angela Leslie-Riggs as of August 4, 2016. She will vacate a Medical Assistant position.

**CAFÉ DOOR REPLACEMENT
ARBORWOOD SOUTH**

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley
Bids from The Enrico Group and Tanner Supply Co.

RECOMMENDATION

Move to accept the bid of \$4,600.00 from Tanner Supply Co. of Toledo, Ohio, for the replacement of the café doors and reject all other bids. Money for this purchase will come from Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

4920 W. Albain Rd. Monroe, MI 48161

www.monroe.k12.mi.us

Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley

Executive Director of Operations

Tim Salenbien

Custodial/Maintenance Supervisor

Frank Henry

Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

August 23, 2016

To: Board of Education
Monroe Public Schools

From: Jerry Oley
Director of Operations

Re: Arborwood South Elementary Door Replacement

Quotes were requested to complete the replacement of the café entrance doors at Arborwood South. This replacement is being requested due to the deteriorated conditions causing safety concerns of the existing doors.

Quotes were received from **The Enrico Group, of Wixom, MI and Tanner Supply CO, of Toledo, OH**

Bid Summary is as follows:

The Enrico Group \$7,512.00
Wixom, MI

Tanner Supply Co. \$4,600.00
Toledo, OH

I recommend that the bidder **Tanner Supply Co.** be awarded the project to replace the café doors at Arborwood South. This quote includes furnishing and installing the replacement doors.

Total price for this project is \$4,600.00. Funds for the café door replacement will be taken from Site Sinking funds.

If you need further information, please let me know.

JAO/jle

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.



TANNER SUPPLY CO.

Bedford Industrial Park Mailing Address
7385 Express Road P.O. Box 118097
Temperance, MI 48182 Toledo, OH 43611-8097
PH: 734-847-5446
FAX: 734-847-5556 www.tannersupply.com

QUOTATION

56473

ARCHITECTURAL HARDWARE • HOLLOW METAL DOORS & FRAMES
WOOD DOORS • TOILET COMPARTMENTS • TOILET ACCESSORIES ** REVISED: 8/18/16

TO:
• Monroe Public Schools
• Attn: Tim
•

DATE May 13, 2016
BUILDING ARBOR WOOD
SOUTH CAFETERIA
LOCATION _____
ARCHITECT _____

We propose to furnish material as noted for the above mentioned building.
salenbien@monroe.k12.mi.us

TO FURNISH
& INSTALL:

- 1 - 18 Ga. H.M. Pair of 6070 Doors x 90-Minute x
Glazed "FIRELITE" Glass x Prime Painted x 24" x 30" Lite
- 2 - Dark Bronze Heavy Duty Concealed Continuous Hinges
- 2 - H.D. Von Duprin Panic Devices x Outside Levers x
Less Core x Dull Bronze
- 2 - Dark Bronze H.D. LCN Closers
- 2 - Dull Bronze Kickplates
- 1 - H.D. Bronze Split Astragal
- SUM OF [NO TAX INCLUDED].....\$ 4,600.00

ADDENDA INCLUDED:

GENERAL CONDITIONS: Price does not include any State, City or Local Sales Tax, unless otherwise noted. All quotations are F.O.B. Toledo or Factory unless otherwise noted. This quotation is made for acceptance within 20 days, conditioned upon our receiving the order with all details and information necessary for the manufacture of the goods, within ten days from the date of acceptance. Terms subject to credit approval.

Any item on which information or details are lacking when the order is entered, or any item which is changed from the plans and specifications by subsequent details or instructions when the order is entered, shall be subject to new quotation. Any additional material required will be charged as an extra to the contract at prices in effect at the time additional material is ordered. We shall not be held responsible for any delays due to any cause beyond our control. This order is not subject to cancellation. No retainage accepted on material only contracts and invoices.

Quotation acceptance. Please sign and return copy.

TANNER SUPPLY CO.

Firm Name _____

By: _____

By: Stephen F. Wenzel

ANSWER SENT
Quote to Tom
ONLY

28003 Center Oaks Ct. Ste 102, Wixom MI 48393

Tel: 248-821-1957 Fax: 248-869-0069

Mark Laflamme

markenrico1@me.com

www.theenricogroup.com

May 23, 2016

John Wilhelm
Monroe Public Schools
Wilhelm@monroe.k12.mi.us

Re: AWS Cafeteria Entrance

Dear John,
Per your request,
We are pleased to quote the following materials and service for your review and consideration:

Remove old pair of wood doors and hardware from door opening, install new fire rated hollow metal doors and hardware.

- Includes two ULB fire rated HM doors w/24x36 glass kits.
- Includes Firelite glass installed in the fire doors.
- Includes two surface VR exit devices, LBR
- Includes two full mortise continuous hinges.
- Includes two 4111 closers.
- Includes two 35x16 labeled kick plates.

? - ASK ABOUT SMALLER GLASS KITS ?
VERTICAL ROD TOP ONLY

Monroe Public Schools to provide SFIC key cores

Please Note: Disposal of any old materials/doors by others

Sub Total \$7,512.00
No Tax
TOTAL \$7,512.00

Please allow 2 to 4 weeks delivery after receipt of purchase order and delivery instructions. Our terms are 2% net 10 days or net 30 days, FOB Origination, Wixom. This proposal will be honored for 45 days from today's date. The ENRICO Group, Inc. warrants all workmanship for one year, excluding improper use or abuse. ENRICO warrants all products from manufacturers to be free from defects in materials, operation, and normal wear and tear expected for a period granted by the said manufacturer. We do not however warrant against defects that may be due to improper use or installation, poor or no maintenance or abuse. If you have any questions please contact me at 248-821-1957.

Thank you for the opportunity to quote.
Sincerely,
Mark LaFlamme