

MONROE PUBLIC SCHOOLS



BOARD MEETING #5

March 8, 2016

7:00 p.m.

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MR. RYAN PHILBECK, SECRETARY

DR. TEDD MARCH, PARLIAMENTARIAN

MR. MATTHEW BUNKELMAN, TRUSTEE

MRS. FLOREINE MENTEL, TRUSTEE

MRS. CYNTHIA TAYLOR, TRUSTEE

SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

"Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest."

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Prepared by the Office of the Superintendent, Gayle Lambert, Administrative Assistant

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #5
Tuesday, March 8, 2016
7:00 p.m.

AGENDA

Page

A. Roll Call and Call to Order

1. Pledge of Allegiance to the Flag
2. Grant Prater – National Award Recipient

Mr. Yeo
Mr. Yeo
Dr. Martin

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B. Public Commentary – Agenda Items Only

Mr. Yeo

C. Discussion and Action Items

1. Approval of Minutes

Move to approve the minutes of the following meetings as submitted:

- February 23, 2016, Board Work Session
- February 23, 2016, Board Meeting #4
- March 3, 2016, Special Board Meeting (2 sets)
- March 3, 2016, Closed Session (2 sets)

Mr. Yeo

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2. Reports and Updates

- February 22, 2016, Board Curriculum Committee Meeting Minutes
- Contracted Services Recommendations

Mr. Yeo

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3. Clerical Appointment

Move to approve the appointment of Stephanie Cicero as secretary with Monroe Public Schools effective Wednesday, March 9, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Mrs. Everly

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4. Coaching Recommendations

Move to approve the coaches listed below for the 2016/17 school year; as per the MCEA master agreement.

Mrs. Everly

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Last Name	First Name	Title	Sport	School	Season
Guy	Pietrina	Coach	Cheerleading - JV	MHS	Fall
Mydloski	James	Assistant Coach	Cross Country - Co Ed	MHS	Fall
McEnhill	Jackie	Coach	Cross Country - Co Ed	MMS	Fall
Scoles	Mark	Head Coach	Cross Country - Co Ed	MHS	Fall
Hutchison	Jason	Head Coach	Football - 7th Grade	MMS	Fall
Finnegan	Patrick	Asst. Coach	Football - 8th Grade	MMS	Fall
Motyka	Ron	Head Coach	Football - 9th Grade	MHS	Fall

Reed	Kyle	Assistant Coach	Football - Varsity	MHS	Fall
Clark	Jay	Assistant Coach	Football - Varsity	MHS	Fall
Wood	Bobby	Supervisor	Middle School Athletics	MMS	Fall
Myers	Kendan	Coach	Soccer Co-Ed - 7th & 8th	MMS	Fall
Schade	Doug	Head Coach	Swimming - Varsity Girls	MHS	Fall
Matusik	Robert	Coach	Tennis - Varsity Boys	MHS	Fall

5. **Appointment of General Counsel** Dr. Martin 19
Move to approve the legal firm of Collins and Blaha, P.C. to provide legal services for student discipline due process procedures for the remainder of this school year and for the upcoming 2016-2017 school year.
6. **Ratify MCESA Contract** Mrs. Everly 20
Move to ratify the Master Agreement for February 11, 2016, to June 30, 2017, between the Monroe City Educational Secretarial Association MEA/NEA and the Monroe Board of Education effective February 11, 2016.
7. **Reinstatement Committee Recommendation** Mrs. Everly 21
Move to approve the recommendation of the Monroe Public Schools Reinstatement Committee that Student A and Student B be reinstated to the general education population at Orchard Center High School for trimester three of the current school year upon approval of the Monroe Public Schools Board of Education.
8. **Cooperative Boys and Girls Swim/Dive Team – Monroe and Jefferson** Mrs. Everly 22
Move to approve the Cooperative Boys and Girls Swim and Dive Team between Monroe and Jefferson. Official practices for this cooperative agreement shall commence on August 10, 2016, and continue for two years.
9. **Bulletin Boards – Custer School** Mrs. Everly 28
Move to approve the purchase of 35 bulletin boards from School Specialty at a cost not to exceed \$4,255.70. Funds for this purchase will come from Custer Title I funds.
10. **Electronic Sign – Custer School** Mrs. Everly 33
Move to accept the low bid of \$13,000.00 from Daktronic/Hardy & Sons Sign Service, Inc. for an electronic sign to be installed at Custer Elementary School. Funds for this purchase will come from the Custer PTO.
11. **LLI Kits – Arborwood North and South** Mrs. Everly 43
Move to approve the purchase of the Fountas & Pinnell LLI

kits at a cost not to exceed \$14,224.50. This expenditure will be funded utilizing the 2016 Title I supply funds in accordance with allowable expenditure guidelines for use of federal funds for supplemental instructional programming.

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|--|--------------|----|
| 12. 2015/16 Budget Amendment | Mrs. Eighmey | 46 |
| Move to adopt the amended 2015/16 fund budgets for the General, Food Service, and Building and Site Sinking funds as presented. | | |
| 13. CSD-1 Testing on District Boilers | Mr. Oley | 56 |
| Move to accept the bid of \$5,945.00 from Sieb Plumbing & Heating of Monroe, Michigan, to complete CSD-1 testing on all forty-one (41) district boilers. Money for this purchase will come from the Operations Budget. | | |
| 14. Superintendent's Comments | Dr. Martin | |
| 15. Old Business | Mr. Yeo | |
| 16. New Business | Mr. Yeo | |
| 17. Public Commentary – Any Topic | Mr. Yeo | |
| 18. Adjournment | Mr. Yeo | 60 |
| Move that the March 8, 2016, Board Meeting #5 of the Monroe Public Schools Board of Education be adjourned. | | |

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____
Dr. March	_____	_____
Mrs. Mentel	_____	_____
Mr. Philbeck	_____	_____
Mrs. Taylor	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- February 23, 2016, Board Work Session Minutes
- February 23, 2016, Board Meeting #4
- March 3, 2016, Special Board Meeting (2 sets)

RECOMMENDATION

Move to approve the following minutes as submitted:

- February 23, 2016, Board Work Session
- February 23, 2016, Board Meeting #4
- March 3, 2016, Special Board Meeting (2 sets)
- March 3, 2016, Closed Session (2 sets)

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session

Tuesday, February 23, 2016

5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Parliamentarian Dr. Tedd March, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Secretary Ryan Philbeck, Trustee Matthew Bunkelman

Administrators Present: Barry Martin, Julie Everly, Katherine Eighmey, Jerry Oley, David Payne

Administrators Absent: None

President Yeo called the meeting to order at 5:00 p.m.

SMT Property

The Head Start program and Monroe Virtual High School are the only programs housed at SMT. At a recent meeting, the board voted to move the Head Start program to Arborwood North. We still need to find a location for the Virtual program. At the end of this school year, the building will be empty, and the Board will need to decide what to do with the property. Dr. Martin's recommendation is to demolish the building and sell the property or turn it into green space. Historical information regarding SMT was shared with board members.

Mr. VanWasshenova asked Dale DeSloover, president of the ISD board of education, if the ISD would be interested in purchasing the building. Mr. DeSloover said they may be interested and he will bring it up at their board retreat in April

It would cost approximately \$100,000 to demolish the building, however, we would end up with six to eight residential lots. Mr. Oley thinks the sale of the lots would exceed \$100,000. Since it would take more money to bring the building up to code than to demolish it, Mrs. Taylor agrees with Dr. Martin's recommendation to demolish the building and sell the property.

Another major concern is parking. Parking is not allowed when it backs up into the roadway, which is the case on the west side of the building. There are very few parking spaces on the east side, and the asphalt is deteriorating on the west side.

Mr. VanWasshenova prefers to share the building with the ISD, but if they're not interested, then we should try to sell it. Based on enrollment projections, we don't have a need for the building and it would cost a lot to maintain and/or upgrade.

Mr. Yeo requested that Dr. Martin and his team develop a defined plan to share with the board before the next meeting. The plan should include an estimated cost to raze the building as well as a timeline.

2015/16 Budget Amendment

Kathy Eighmey reviewed the proposed 2015/16 Budget Amendment. Kathy is planning to bring the budget amendment to the BOE, for approval, on 3/8/16.

Items of note:

- Revenue Changes – There were increases in: Targeted Literacy Grant of \$62,370, MPSERS UAAL of \$615,960, At Risk 31a Grant of \$410,169, Adult Education Grant of \$238,008, and Renaissance Zone of \$267,030. There was a decrease of \$305,295 in the State Aid Foundation.
- Expense Changes – There were increases in: MPSERS UAAL of \$615,960, technology equipment of \$365,000, and tuition for online courses of \$177,500. A decrease of \$69,200 in utility (gas & electric) costs.
- The Foundation increase was \$140 per student, Foundation Equity of \$125 per student rolled into Foundation Allowance, but categoricals of \$80 were eliminated. The net effect is an increase of \$60 per student.
- The FTE loss for this year was 157.59. Over the last 10 years we have lost an average of 105 students per year.
- Kathy provided data regarding the MPS General Fund History and projections for the 2015/16 and 2016/17 school years. The projected Fund Balance for 2015/16 is 7.0% and 4% for 2016/17. These figures are based on current contracts. Kathy is planning to put the monies for the personnel director position back into the 2016/17 budget.

All Else

Mrs. Mentel would like to provide education to 17 and 18 year old students who are incarcerated in the Monroe jail. She thinks that paper and pencil courses would be more suitable than online courses. Mrs. Everly will discuss the idea with the judges at a meeting she has scheduled with them later this week.

Adjournment

Motion by Dr. March; support by Mrs. Taylor that the 5:00 p.m., February 23, 2016, Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 6:43 p.m.

Ryan Philbeck, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #4

February 23, 2016

7:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Parliamentarian Dr. Tedd March, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Secretary Ryan Philbeck, Trustee Matthew Bunkelman

Administrators Present: Barry Martin, Julie Everly, Katherine Eighmey, Jerry Oley, David Payne

Administrators Absent: None

President Yeo called the meeting to order at 7:00 p.m.

Sodexo Update

Mr. Havericak, Sodexo Foodservice manager, updated the Board on some of the events and programs they've offered so far this school year, as well as events that are planned for the future.

Monroe High School earned \$500 for their student council by finishing in 39th place in Sodexo's Healthy High School Challenge. This year, over 200 school districts across the United States participated in the event. The Made to Order Chicken Gyro Bar was very well received at two of our elementary buildings. Grilled pizzas and the stir fry bar were extremely popular at the high school, and the pancake bar was a big hit at the middle school. Elementary students will have the opportunity to participate in the first annual Sodexo Future Chef Competition in March. A cook-off will be held to determine the winner.

Public Commentary-Agenda Items Only

There was none at this time.

Approval of Minutes

Motion by Mr. VanWasshenova; support by Mrs. Mentel to approve the minutes of the following meetings as submitted:

- February 9, 2016, Board Meeting #3

Vote: Motion carried by a 5-0 roll call vote.

Reports and Update

The Contracted Services Recommendation report was received.

Maintenance Appointment

Motion by Mr. VanWasshenova; support by Mrs. Taylor to approve the appointment of Jeffrey Huff as a Classification 1 Skilled Trades with Monroe Public Schools effective February 24, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 5-0 roll call vote.

Teacher Tenure Recommendation

Motion by Mrs. Taylor; support by Mrs. Mentel to confirm and endorse the granting of tenure and removal from probation for Christopher Kunder and Ryan Walentowski on the appropriate anniversary date.

Discussion: Mrs. Everly commented that Mr. Kunder and Mr. Walentowski were key staff members in the transition of Orchard to Monroe Public Schools.

Vote: Motion carried by a 5-0 roll call vote.

BPA State Leadership Conference

Motion by Dr. March; support by Mr. VanWasshenova to approve the attendance of five Monroe High School students at the BPA State Leadership Conference in Grand Rapids, Michigan, in accordance with board policies for field trips and excursions.

Vote: Motion carried by a 5-0 roll call vote.

Energy Management Upgrade - AWS

Motion by Mr. VanWasshenova; support by Mrs. Taylor to accept the bid of \$6,909.00 from CSO (Controlled Systems of Ohio) to complete all necessary upgrades to the Energy Management System at Arborwood South. Money for this purchase will come from the site sinking fund.

Vote: Motion carried by a 5-0 roll call vote.

Fenmoor Replacement Gates

Motion by Mrs. Mentel; support by Mrs. Taylor to accept the bid of \$9,900.00 from Monroe Fencing Company of Monroe, Michigan, for the replacement of the exit and entrance gates at Fenmoor. Money for this purchase will come from the site sinking fund.

Vote: Motion carried by a 5-0 roll call vote.

Light Pole Removal Project – Bunkelman Field

Motion by Mrs. Mentel; support by Dr. March to accept the bid of \$17,500.00 from Gratton Construction of Monroe, Michigan, to complete all necessary work for the lowering and removal of the light poles at Monroe High School's Bunkelman Field. Money for this purchase will come from the site sinking fund.

Vote: Motion carried by a 5-0 roll call vote.

Superintendent Comments

Once again, we are seeing our musical students rack up a number of awards and statewide recognition in various competitions across the state. Fifteen musicians from Monroe Middle School earned 1's and 2's at the district solo and ensemble festival in Ann Arbor two weeks ago. Three entries from Monroe High School earned excellent ratings in the district vocal music solo and ensemble contest, which qualified them to compete in the state festival in March. Finally, four Monroe Middle School musicians – two clarinetists and two flute players – have been chosen for Detroit Symphony Orchestra's Honors Band and will perform at Orchestra Hall in Detroit in March.

Congratulations to the MHS automotive training program which has just received its second national accreditation by the National Automotive Technicians Education Foundation and the National Association for Auto Service Excellence. The MHS Maintenance and Light Repair portion of the program received the accreditation.

Arborwood Elementary Campus has adopted a portion of N. Macomb St. to maintain cleanliness. It is part of the school's ambitious effort to become a Michigan Green School. Arborwood has embarked on more than a dozen green-friendly activities this school year.

This is Winterfest Week at Monroe High School and each day has a different theme. On Friday night, at the basketball doubleheader with Bedford, our Monroe High girls' team plays against the Bedford girls at 5:30 and the Monroe and Bedford boys' basketball teams face each other at 7 p.m. At half-time of both games, the Winterfest royalty will be announced, freshmen and sophomores at the girls game, and juniors and seniors at the boys game. The Winterfest Dance will be on Saturday night.

Former Negro League baseball player Ted Toles Jr. will speak at Custer Elementary School this Friday in conjunction with the school's observance of Black History Month. Mr. Toles was very well received last spring when he spoke at Custer. We want to thank Monroe High School graduate, Roosevelt Barnes, a nephew of Mr. Toles, for setting up the visit.

Monroe Public Schools will have a booth at the Home Builders Show at the Monroe County Fairgrounds to be held this weekend.

Thanks to a National Science Foundation grant, some 25 Monroe High School students are able to take special after-school Geographical Information System training for free and qualify for a summer internship in the Monroe area this summer. The internship position will pay our successful candidates up to \$10 per hour for 20 hours of work for 12 weekends this summer. We want to thank MHS teacher Russ Columbus for pursuing this grant. We are the only school in the area offering this to our students. The number of students who were interested was higher even than Mr. Columbus thought it would be. The objective of the grant is to expose students to this technology, which is fundamental in providing emergency services, environmental hazard management, military operations, and transportation and urban planning.

The second year of M-STEP testing will be starting the week of April 11. Kindergarten signups are scheduled for April 25-27 at the Riverside Early Learning Center.

Old Business

There was none at this time.

New Business

There was none at this time.

Public Commentary-Any Topic

Cameron Barron spoke on behalf of the Monroe United Hockey Team and asked the Board to consider restoring the combined Jefferson/Monroe team. He currently coaches the Monroe United Midget B hockey team.

Louis Lombardo supported Mr. Barron's comments and commended him on his coaching abilities.

Michelle Leach commented that her son is part of the Monroe Midget B hockey team and has played hockey since he was four years old. She stressed how important it is to these boys to represent their school while playing hockey. She asked the Board to consider restoring the Monroe United Hockey Team.

Adjournment

Motion by Mr. VanWasshenova; support by Dr. March that the February 23, 2016, Board Meeting #4 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 7:52 p.m.

Ryan Philbeck, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, March 3, 2016
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Parliamentarian Tedd March, Trustee Matthew Bunkelman

Others Present: Barry Martin, Julie Everly, Jeremy Chisholm, Sandy Kreps, Cathy McDonald, Joe Hammond, student, student's father

Mr. Yeo called the meeting to order at 5:09 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mrs. Mentel to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act, Section 8 (b).

Vote: Motion carried by a 5-0 hand vote at 5:09 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mrs. Mentel that the closed session adjourn and the 5:00 p.m., March 3, 2016, Special Board Meeting reconvene.

Vote: Motion carried by a 5-0 hand vote at 5:31 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Mrs. Mentel to support the recommendation set forth by administration to expel the student.

Vote: Motion carried by a 5-0 roll call vote at 5:32 p.m.

Adjournment

Motion by Mr. Philbeck, support by Mr. VanWasshenova that the March 3, 2016, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 5:32 p.m.

Ryan Philbeck, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, March 3, 2016
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Parliamentarian Tedd March, Trustee Matthew Bunkelman

Others Present: Barry Martin, Julie Everly, Jeremy Chisholm, Steve Pollzzie, John Schiappacasse, student, and student's mother

Mr. Yeo called the meeting to order at 5:41 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mr. Philbeck to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act, Section 8 (b).

Vote: Motion carried by a 5-0 hand vote at 5:41 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mrs. Taylor that the closed session adjourn and the 5:00 p.m., March 3, 2016, Special Board Meeting reconvene.

Vote: Motion carried by a 5-0 hand vote at 6:13 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Mr. Philbeck not to expel the student. The student was able to establish, in a clear and convincing manner, that the object was not possessed for use as a weapon. The student will be reinstated under terms set forth by administration.

Vote: Motion carried by a 5-0 roll call vote at 6:15 p.m.

Adjournment

Motion by Mr. VanWasshenova, support by Mr. Philbeck that the March 3, 2016, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 6:15 p.m.

Ryan Philbeck, Secretary

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- February 22, 2016, Board Curriculum Committee Meeting Minutes
- Contracted Services Recommendations

Monroe Public Schools Board Curriculum Committee



Date of Meeting: February 22, 2016
Next Meeting: March 21, 2016

- 1) **Call to Order:** Barry Martin called the meeting to order at 6:00.
- 2) **In Attendance:** Julie Everly, Rachel Gardner, Andrew Hoppert, Sherry Hunt, Tedd March, Barry Martin, Cathy McDonald, Lisa McLaughlin, Alka Pandya, Steve Pollzzie, Brian Ready, Tina Shepard, Kelly Smith, Kendra Sulfaro, Kim VanDevelde, Larry VanWasshenova, Holly Wallace
- 3) **Public Commentary:** None
- 4) **Equity Student Achievement Update:** Barry started the meeting with a review of the different challenges students have who live in poverty. If we could remove the transportation issues, have preschool programming, community outreach, tools for Education at Home, Schools as a Community Hub, Understanding Challenges and promoting education, we feel this would be very beneficial.

One topic that was brought up is having an assistant on the bus. If a student doesn't come out for their scheduled pick up, the assistant would go to the door to retrieve the child. Normally, if a student misses the bus and the family doesn't have a car, they don't have the means to get the child to school. When a family doesn't have the ability to take care of the basic needs for their children, like doctor's and dentist appointments, their children have a higher rate of absenteeism. If a child is sick or in pain, they can't learn and quite often miss school.

Having tools in the home that are exact replicas of the items that are used in the classrooms is another thought for supporting students and families. If a classroom is using a cookie sheet with magnetic letters or numbers and those were made available to send home, we would be able to teach the parents how to use them and what the students should be doing with them. If we have one to one devices for students, we would teach the parents how to use the devices, where to find the specific programs, and how to use them.

Having support programs in the schools, students would be able to get the necessary help if they are sick or have a tooth ache. Having the school be the hub of the community would help parents learn to count on the school and staff, and then we can partner with the different agencies.

Having a 12 passenger van would be beneficial for students when they miss the bus. We could run a van for an additional sweep of pick-ups. If a student needs to go to an appointment, we would be able to use the van for transportation to assist the families. We have principals going to pick up students so they can be in school for the day, and we also have principals taking students to dentist appointments.

Knocking down the barriers and helping families learn to trust us, they will learn to count on us. Building trusting relationships is helpful when we need to have a difficult conversations, such as attendance problems.

Provide classes to teach parents how important it is to talk to their children and count with them. Show our parents how these practices can be built into a normal evening of making dinner. By educating ourselves on what parents need to learn, and giving them a safe environment to learn in, would afford parents the knowledge of what their child needs to know as early as preschool.

Another group discussed the relationships between teachers and parents, and teachers and students. They're interested in exploring the possibility of Dan Newby working with the staff to support these ideas. They also discussed the importance of knowing, understanding and eliminating their own biases and how they filter in to work and relationships. Cultural differences, poverty, professional development, and diversity training were also areas they feel are important to address. They also talked about school vs. street behavior and how that impacts student learning/success.

Topics to support parents were: surveying families to gauge needs and ways to support; opening the building to the neighborhood for support; community outreach to apartments and mobile home parks to support families/students; and resources/training for parents to support/engage their children at home.

For the next meeting, we will continue the work started today. Research can be done to find information that supports your opinion and your beliefs. We will continue to fill in the chart and share ideas at the next meeting.

5) **Planning for 16-17:**

a) Science Curriculum: We are planning to bring a K-12 science adoption to the board, and are working with the elementary, middle, and high school teams to roll this out. They have been meeting regularly to review products and determine the best curriculum. It has been over 20 years since we have aligned vertically and horizontally.

There are new science curriculum standards, so this has to be done. Once it is finished, we will have a model for the other core subject areas. Even though the content will be different with other curriculum areas, we will have the road map for future curriculum alignments to follow.

b) Arborwood North: The staff is aware that the preschool will be moving to AWN. Julie is planning a walk through with Michelle Brahaney and Steve Pollzzie to arrange the location of the preschool classrooms. The only concern that we have heard over and over again is that AWS has an atmosphere of noise. Even when the amount of noise is appropriate, it still seems very loud. The other concern is with the bathrooms. We know how difficult it is to have kindergarten students using the bathrooms and we expect the difficulty will be greater with preschoolers.

c) 24/7 1 to1 for Grades 5-8: We have kept the board informed as far as the computer devices and carts that have been purchased. We are at the point we would like to target the 5th, 6th, 7th, and 8th graders so they have one to one devices. The students will be allowed to take the devices home and use them just like a textbook. We realize there may be a problem with internet connectivity for some families, and we may need to purchase some hot spots if there are families that aren't connected at home.

6) **Old Business:** None

7) **New Business:** None

8) **Adjournment:** Julie Everly called the meeting to order at 6:50.

Informational Report

Contracted Services Recommendations

For the 2015-16 School Year we will be working with EduStaff to provide Contracted Student Support Services. The following persons will be placed in the listed positions below by EduStaff. upon completion of criminal history verifications.

ATHLETICS

The following coaches are recommended to EduStaff by John Ray for the fall 2016 season:

Last Name	First Name	Title	Sport	School	Season
Linsenmeyer	Heidi	Coach	Cheerleading - 9th Grade	MHS	Fall
McMullen	Mary Rose	Coach	Cheerleading - Varsity	MHS	Fall
Freelon	Marty	Asst. Coach	Football - 7th Grade	Monroe Middle	Fall
Stewart	Donald	Head Coach	Football - 8th Grade	Monroe Middle	Fall
Hammond	Joseph	Asst. Coach	Football - Varsity	MHS	Fall
Lehr	Jermaine	Equip. Mngr.	Football - Varsity	MHS	Fall
Notario	Nicholas	Head Coach	Football - Varsity	MHS	Fall
Hoppe	BJ	Coach	Golf - Varsity Girls	MHS	Fall
Lieto	Dan	Coach	Soccer - Varsity Boys	MHS	Fall
Windham	Kim	Head Coach	Volleyball - Varsity	MHS	Fall

SOCIAL-EMOTIONAL SUPPORT TEAM

Stefanie McLeod has transferred to Manor as an Enrichment Liaison; vacating the OCHS Dean of Student position.

Ryan VanSlambrouck has transferred to OCHS as their Dean of Students, vacating the Custer Dean of Student position.

Harvey (Chip) Jackson has transferred to Custer Dean of Student, vacating a School Climate Liaison position at Raisinville.

Navarre Gilbert has been selected as the Student Service Provider at Waterloo Elementary. Mr. Gilbert began in this role on March 8, 2016.

CLERICAL APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Stephanie Cicero as Classification II Secretary with Monroe Public Schools. Ms. Cicero will be assigned at Arborwood Elementary Campus for the 2015-16 school year.

Ms. Cicero is a Monroe High School graduate. She was most recently employed as a substitute secretary with Monroe Public Schools.

Members of the interview panel were: Julie Everly, Deputy Superintendent; Steve Pollzzie, Principal; Megan Angerer, Dean of Students; and Rebecca Nye, Secretary.

ENCLOSURE(S)

Resume

RECOMMENDATION

Move to approve the appointment of Stephanie Cicero as secretary with Monroe Public Schools effective Wednesday, March 9, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Stephanie Radovan Cicero



Objective:

A motivated professional seeking a position in a challenging environment where I can grow professionally and personally. I am a dedicated professional who will utilize her skills and her ability to communicate to help students succeed with traditional and modern approaches.

Qualifications:

- * Hardworking, dedicated, and professional.
- * Outstanding oral and written communication skills.
- * Excellent ability to communicate with people of all levels and status
- * Strongly self motivated, punctual, and follows directions accurately.
- * Strong organizational skills.
- * Proficient in computer operations.
- * Ability to learn new duties quickly and without supervision.
- * Responsible, reliable, and friendly. Professional in appearance and manner.

Employment:

January 2007 to the Present

Zinnen Chiropractic

Duties included running the front desk, preparing patients for xray exams and taking/developing xrays, assisting patients in the scheduling of appointments, communicating daily with various insurance companies regarding patient benefits, taking in and recording all money taken in the office each day, charting all aspects of patients' medical records, preparing records for transfer to other facilities, insurance billing, writing detailed reports to insurance companies, general computer/software operations and office duties.

December 1997 to August 2005

Conant Chiropractic Clinic

Duties included running the front desk, insurance billing and recording subsequent payments, following up with insurance companies regarding unpaid claims, dealing with delinquent patient accounts - some subsequently taken to small claims court, taking and developing xrays, detailed reports to insurance companies, assisting in the scheduling of appointments, communicating daily with insurance companies, taking and recording money brought in daily to the clinic, charting all aspects of patients medical records, general computer and office duties.

COACHING RECOMMENDATIONS

BACKGROUND

The following are Coaching Recommendations for the 2016/17 school year fall season.
All pre-employment information has been completed.

Last Name	First Name	Title	Sport	School	Season
Guy	Pietrina	Coach	Cheerleading - JV	MHS	Fall
Mydloski	James	Assistant Coach	Cross Country - Co Ed	MHS	Fall
McEnhill	Jackie	Coach	Cross Country - Co Ed	Monroe Middle	Fall
Scoles	Mark	Head Coach	Cross Country - Co Ed	MHS	Fall
Hutchison	Jason	Head Coach	Football - 7th Grade	Monroe Middle	Fall
Finnegan	Patrick	Asst. Coach	Football - 8th Grade	Monroe Middle	Fall
Motyka	Ron	Head Coach	Football - 9th Grade	MHS	Fall
Reed	Kyle	Assistant Coach	Football - Varsity	MHS	Fall
Clark	Jay	Assistant Coach	Football - Varsity	MHS	Fall
Wood	Bobby	Supervisor	Middle School Athletics	Monroe Middle	Fall
Myers	Kendan	Coach	Soccer Co-Ed - 7th & 8th	Monroe Middle	Fall
Schade	Doug	Head Coach	Swimming - Varsity Girls	MHS	Fall
Matusik	Robert	Coach	Tennis - Varsity Boys	MHS	Fall

RECOMMENDATION

Move to approve the above listed coaches for the 2016/17 school year; as per the MCEA master agreement.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

APPOINTMENT OF GENERAL COUNSEL

BACKGROUND

On March 1, 2016 a panel of administrators and Board of Education members met to select new legal counsel for student discipline. Representatives from four legal firms were interviewed. The panel members included Dr. Martin, Mrs. Everly, Mrs. Eighmey, Mr. Yeo, Mr. VanWasshenova, Mrs. Mentel, Mrs. Flynn and Mrs. Kreps. This panel is recommending that the legal firm of Collins and Blaha, P.C. be approved to provide student discipline legal services, including due process procedures (student discipline hearings and their preparation) from April 2016 through June 2017.

RECOMMENDATION

Move to approve the legal firm of Collins and Blaha, P.C. to provide legal services for student discipline due process procedures for the remainder of this school year and for the upcoming 2016-2017 school year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RATIFICATION OF THE MONROE CITY EDUCATIONAL SECRETARIAL
ASSOCIATION MEA/NEA MASTER AGREEMENT**

BACKGROUND

The Master Agreement for February 11, 2016, to June 30, 2017, between the Monroe City Educational Secretarial Association MEA/NEA and the Monroe Board of Education is being submitted for approval and ratification by the Board.

RECOMMENDATION

Move to ratify the Master Agreement for February 11, 2016, to June 30, 2017, between the Monroe City Educational Secretarial Association MEA/NEA and the Monroe Board of Education effective February 11, 2016.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

RECOMMENDATION FOR REINSTATEMENT

BACKGROUND

On Tuesday, February 23, 2016, the Monroe Public Schools Reinstatement Committee met to review requests for reinstatement.

RECOMMENDATION

The Monroe Public Schools Reinstatement Committee, after a complete review, is recommending:

Student A: the recommendation is to reinstate the student to the general education population at Orchard Center High School for trimester 3 of the current school year upon approval by the Monroe Public Schools Board of Education.

Student B: the recommendation is to reinstate the student to the general education population at Orchard Center High School for trimester 3 of the current school year upon the approval by the Monroe Public Schools Board of Education.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**COOPERATIVE BOYS AND GIRLS SWIM AND DIVE TEAM
MONROE AND JEFFERSON**

BACKGROUND

1. Our numbers are not in-line with other SEC RED Teams. Our boys team is between 12-16, our girls team is between 14-16. AA Pioneer, AA Huron, AA Skyline, and Saline are all over 30+ athletes for both girls and boys.
2. This would allow us to fill our line-ups at 8 lane pools and make SEC red meets more competitive with all other teams in this division that are perennially in the top 10 in the state either Division 1 or Division 2.
3. Our experience is that over 50% of our middle school athletes do not compete for high school teams due to added practice length, switch of seasons, etc.
4. We are taking on Jefferson athletes to allow them to possibly restart their own varsity teams in the future.

ENCLOSURE(S)

- MHSAA Senior High School Cooperative Agreement
- MHSAA Senior High School Application to Form & Support a Cooperative Team

RECOMMENDATION

Move to approve the Cooperative Boys and Girls Swim and Dive Team between Monroe and Jefferson. Official practices for this cooperative agreement shall commence on August 10, 2016, and continue for two years.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

I. POLICIES

MHSAA HANDBOOK REGULATION I

SECTION 1 (E)—In any sport, two or more member high schools whose combined enrollment does not exceed 1,000 students may conduct, with the approval of the Executive Committee, a Cooperative Program in the specific sports for which application has been made and approval has been granted.

SECTION 1 (F)—

1. Two or more member high schools whose combined enrollment does not exceed 3,500 students may conduct, with the approval of the Executive Committee, a Cooperative Program in the following specific sports (sponsored by 250 or fewer schools) for which application has been made and approval has been granted: girls gymnastics, ice hockey, boys lacrosse, girls lacrosse, boys alpine skiing, girls alpine skiing, boys swimming & diving, and girls swimming & diving.
2. For the eight sports listed in No. 1, if none of the schools involved in a proposed cooperative agreement sponsored the sport at any level on an interscholastic basis during the previous school year, then the 3,500 maximum enrollment may be waived by the Executive Committee. However, the cooperative agreement may not exist beyond three school years.
3. The Executive Committee may approve a cooperative program agreement in excess of the 3,500-student enrollment maximum for up to three years in sports sponsored by 250 or fewer schools if, during the previous year, the school or the cooperative program in which a school was a part dropped the sport because of a demonstrated lack of participation. The cooperative agreement in excess of 3,500 students may not exist beyond three school years.

MHSAA HANDBOOK REGULATION I, SECTION 1, INTERPRETATIONS

12. a. Cooperative Programs are arrangements made for a minimum of two years but may be voided at any time by resolutions of any cooperating board of education. If the agreement is voided before completion of the second year of the cooperative program, the school or schools that terminated the agreement may not enter into another cooperative program in the sports involved in the initial agreement until another two-year period has transpired. Deadlines for dissolution of cooperative programs are May 1 for fall sports and Aug. 15 for all other sports. When programs are dissolved after the above deadlines, it may not be possible to reflect changes to tournament divisions or classifications.
- b. Cooperative agreements established under Section 1 E (combined enrollments not exceeding 1,000 students) which eventually rise above 1,000 students as established each February will be dissolved prior to the start of the school year in which the new enrollment is effective.
- c. If the combined enrollment of a Cooperative Program exceeds the original Class or Division in the second year of an agreement, the schools will play in the higher Class or Division of MHSAA tournaments in the sports for which there are cooperative teams.
- d. A new MHSAA member school which would not be eligible for MHSAA tournaments until its second full year of MHSAA membership may participate in MHSAA tournaments sooner if that school becomes part of a Cooperative Program with a tournament-eligible member school.
- e. Should the MHSAA Membership Resolution for a school which is a part of a cooperative agreement not be submitted on or before the fourth Friday after Labor Day, students of that school may not participate in any MHSAA tournament including those sports for which the school is part of a cooperative program.
- f. Agreements which include a Class A or B school, or three or more schools, must submit a renewal form every two years prior to May 1. This renewal form will be emailed to the primary school each March and will require league approval and statistics on participation levels and win/loss records. Agreements involving only two Class C or D schools will not be required to submit renewal forms and will continue as established until the MHSAA is notified that a program is dissolving or a league has determined it will no longer support the agreement. After the initial two years of operation, a league in which a cooperative team participates (regardless of classification) may by vote of its membership void an agreement at the time of the renewal process by notification to all schools and the MHSAA prior to April 1 of the previous school year. Adding new schools to an agreement requires a new application process involving all approvals and procedures. Programs being started in newly sponsored sports as under Section 1 (F) (over the 3,500-student limit for three years) will not complete the two year renewal process and will automatically be dissolved after the third year.

-NEXT-

13. a. Cooperative Programs formed by schools of any class in sports sponsored by 250 or fewer schools will be assigned tournament classification corresponding to the total enrollment of the cooperating schools.
 - b. When removing a sport from those listed in Section 1(F), existing Cooperative Programs in those sports are grandfathered; however, each renewal is to be subject to Executive Committee review and approval.
 - c. For classification purposes, cooperative programs established under Section 1 F (newly sponsored sports in excess of 3500 students allowed to operate for three years) must report their plans to the MHSAA by February 1 of the final school year of operation as to how the schools and team(s) will be operating under 3500 students in the fourth and subsequent years.
 - d. Cooperative programs whose schools' combined enrollment as declared on the Enrollment Declaration Form in February exceeds 3,500 students or the enrollment limit of Section 1 (E) will not be allowed to operate in the coming school year.
14. Deadlines for newly forming Cooperative Programs are April 15 for fall sports, Aug. 15 for winter sports and Oct. 15 for spring season sports. When one or more of the schools making application for a Cooperative Program is established and opened after the fall and winter deadlines, application may be made until MHSAA tournament assignments are made for the sport(s) involved or Oct. 15, whichever occurs first.

II. PROCEDURES

- A. Application for a cooperative relationship must be made on MHSAA forms by the administration of the cooperating MHSAA member schools and must be received (even if partially completed) by the deadline stated above. Applications for cooperative programs will be submitted to the MHSAA Executive Committee for approval. Among the criteria to be considered are:
 1. Lack of numbers of students to support a program.
 2. Lack of qualified staff to coach.
 3. Lack of facilities.
 4. Evidence of a desire to increase opportunities for participation in new programs, not win/loss records of existing programs
- B. The application must be accompanied by the following:
 1. A resolution of authorization by each board of education of the cooperating schools including a board member's signature shall indicate which school or district will be responsible for overseeing its administration locally (primary school) and the names of individuals who shall serve as the Cooperative Agreement Board of Control.
 2. For cooperative agreements at the high school level, resolutions of support from each league or conference in which the cooperating schools will participate. If the applying schools do not belong to a league, then support from at least four future opponents must be collected and submitted.
- C. One school must be designated as the primary host school on the application and will be considered the official team name. A primary school may be changed by mutual agreement and written notification to the MHSAA. While a cooperative team may select a non-school name reflecting its makeup (e.g. Northern Thunder), the MHSAA may not publicize or print this name in all situations.
- D. All requested signatures must be provided on the application (Board Member, Superintendent, Principal and Athletic Director) as well as enrollment figures as submitted on the most recent MHSAA Enrollment Declaration Form.

NOTE: The MHSAA Representative Council reaffirms its preference that Class A and B schools sponsor separate teams rather than continue to renew cooperative programs over a period of years without careful evaluation. Schools should review participation numbers annually and consider the feasibility of separate teams in order to maximize opportunities for students at each school involved in the cooperative program.

III. ADVANCE PREPARATION MATERIALS: QUESTIONS FOR SCHOOLS TO CONSIDER:

Schools are encouraged to consider the following **before** initiating the application for cooperative programs.

- A. If you have an existing program, will students from another school replace students from your community and deny the sons and daughters of your local taxpayers the opportunity to participate in that activity?
- B. If two or more schools are cooperating to create a program where none has existed,
 - 1. Who will pay for and maintain/laundry uniforms and equipment, facility maintenance?
 - 2. Who will pay for travel to practices, to contests?
 - 3. Who will select, supervise, and pay coaches?
 - 4. If applicable, whose cheerleaders will cheer?
 - 5. Whose training rules, letter award guidelines, etc., will be followed?
 - 6. Whose local academic and other regulations will be followed? Note: MHSAA regulations state that the previous academic credit regulation of the school in which a student is enrolled shall apply to its students.
 - 7. Can daily class schedules be coordinated?
 - 8. How will gate receipts be handled?
 - 9. Where will practices and games be held, and who will pay those expenses?
 - 10. Who will host and supervise events?
 - 11. Is athletic accident insurance coverage provided, and who pays for it? Have liability insurers been notified?
 - 12. Whose school identity, mascot, colors, etc., will be used?
- C. Will an existing sport suffer because of the creation of a cooperative program in another sport that season?

IV. GUIDELINES FOR SCHOOLS TO CONSIDER:

- A. All issues should be addressed in writing in advance of the application and submitted with the application. Over time, many schools have sought a written historical record of the original arrangement.
- B. A "Cooperative Program Board of Control" should be appointed to oversee the cooperative program. It should consist of at least one school administrator, and the athletic director of each cooperating school. It should convene to initiate the program and to resolve disputes which may arise throughout the life of the program.
- C. Though not required, cooperating school districts should be adjacent. Travel distance between schools should be reasonable.
- D. Cooperative arrangements should be sought only in sports where opportunities are not limited and it is not anticipated that students will be "cut" from the squad.
- E. Cooperative agreements are not intended for a single participant for a year or two but for a significant group of students for several years.

Application Deadlines: April 15 for fall sports, August 15 for winter sports, and Oct. 15 for spring sports.)

Page One of Two – Complete All Sections and All Signatures
(Board of Education Resolution Provided on Page 2)

1. It is requested that the Michigan High School Athletic Association, Inc. receive and accept this application to form a cooperative team in the sport(s) of

☒ Boys ☒ Girls Swim + Dive

2. The sponsors of this proposed cooperative team are members in good standing of the Michigan High School Athletic Association, Inc. and are identified herein as:

		Enrollment	Class
(Primary) <u>Monroe</u>	High School of <u>Monroe</u>	City _____	_____
(Secondary) <u>Jefferson</u>	High School of <u>Monroe</u>	City _____	_____
(Secondary) _____	High School of _____	City _____	_____

3. Did any of the schools sponsor the sport(s) last year?

School(s): Monroe Sport(s): _____

4. List other cooperative programs (sport and level) which already exist between these schools:

Hockey

5. Official practices for this cooperative agreement shall commence on August, 10, 2016 and continue for two years. Applications must be submitted by April 15 for fall sports, August 15 for winter sports, and October 15 for spring sports.

6. The distance in highway miles between our schools is approximately 12 miles.

7. Written support from the applicable league, or from at least four future opponents if there is no league, is attached.

Name of league or conference (if applicable): South Eastern Conference (SEC)

8. The applicants seeking cooperative team approval certify by their signatures below that all approvals, required study, planning and review have been completed and are attached to this application as documentation to support the application. Use additional application forms if more than two schools are involved in the application.

Representing Monroe School

Representing Jefferson School

Superintendent

Superintendent

Board of Education

Board of Education

Principal

Principal

John Ray
Athletic Director

Athletic Director

Date

Date

(Submit With Application, Advance Preparation Materials and Letter of League Support)

Resolved, Monroe High School and Jefferson High School agree to join together to fund, support and maintain a cooperative team in the following sport(s):

BOYS SPORTS

GIRLS SPORTS

Swim + Dive

Swim + Dive

The primary school is: Monroe Effective Date: _____

For record keeping purposes, it is recommended that schools must submit the advance preparation material included within this Resolution to the MHSAA for approval.

COOPERATIVE PROGRAM BOARD OF CONTROL

Monroe High School

Jefferson High School

Administrator

Administrator

John Ray Athletic Director

Athletic Director

We, the undersigned, agree to the conditions and content of this Resolution and will work cooperatively for the success of the program and benefit of our children.

Superintendent

Superintendent

Board Member

Board Member

Date

Date

Arrangements detailed in the "Advance Preparation Materials: Questions and Guidelines for Schools to Consider," and issues unique to the cooperating schools should be included on a separate sheet in the application and should be addressed by the boards of education when considering this Resolution.

BULLETIN BOARDS – CUSTER SCHOOL

BACKGROUND

Custer Elementary has been diligently working at creating a more inviting learning environment. One of the initiatives is to create a more uniform way of displaying student work. In following through with this work, aging tack strips have been removed in all five hallways. No longer will student work be hung on the tack strips that were covering almost every wall in the building. By completing this process, Custer School will be in compliance with fire code by limiting the amount of paper hanging throughout the hallways.

Custer Elementary principal Lisa McLaughlin is requesting permission to purchase thirty-five new bulletin boards for the 2015-2016 school year. The bulletin boards will be placed in the hallways near every classroom. Every teacher will have a board located in the hallway to display student work. At the end of every hallway a bulletin board will be designated to showcase school and hallway news. In addition, once the boards are in place there will no longer be the need for staff to tape items to the wall which will decrease the need for touch up painting done by the maintenance staff.

Custer Title I funds will be used for this purchase.

ENCLOSURES

Three bids are enclosed. These bids include the cost of the bulletin boards and the shipping.

Bid 1: School Specialty	\$4,255.70
Bid 2: Staples	\$6,319.65
Bid 3: Office depot/Office Max	\$9,151.65

RECOMMENDATION

Move to approve the purchase of 35 bulletin boards from School Specialty at a cost not to exceed \$4,255.70. Funds for this purchase will come from Custer Title I funds.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

From: Schroeder, Travis [mailto:Travis.Schroeder@schoolspecialty.com]
Sent: Tuesday, February 23, 2016 3:32 PM
To: Karen Garling <garling@monroe.k12.mi.us>
Cc: Turner, Kelli <Kelli.Turner@schoolspecialty.com>
Subject: RE: Bulletin Boards - Need Help

Hi Karen – What you propose below is agreeable to me and does not require a revision on my end. I simply need the two PO's emailed over to me.

Do you need two quotes from me to facilitate this? Or is what you have now enough to move things along on your end?

Thank you,

Travis Schroeder
PbD Project Specialist – Indiana, Michigan, & Ohio



**School
Specialty.**

School Specialty Furniture & Equipment
351 Chambers Road
Ontario, OH 44903
419-632-3812 Cellular
800-300-7041 Toll Free Voice
800-559-3143 Toll Free Fax
travis.schroeder@schoolspecialty.com
www.schoolspecialty.com

From: Karen Garling [mailto:garling@monroe.k12.mi.us]
Sent: Tuesday, February 23, 2016 2:23 PM
To: Schroeder, Travis <Travis.Schroeder@schoolspecialty.com>
Subject: RE: Bulletin Boards - Need Help

Hi Travis
Here is what we decided

First Shipment

	Size	Quantity		
AF44-1400-MOD	4 X 4	30	128.39	\$3351.70

Second Shipment

	Size	Quantity		
AF44-1400-MOD	4 X 4	4	128.39	\$513.56
AF406-1400-MOD	4 x 6	1	190.44	<u>\$190.44</u>
				\$704.00

Total purchase amount – \$4255.70



School
Specialty®

PROPOSAL: 000783

DATE: 2/23/2016

PROPOSAL FOR:

MONROE PUBLIC SCHOOLS
1275 NORTH MACOMB STREET
MONROE, MI 48162

SHIP TO:


MONROE PUBLIC SCHOOLS
1275 NORTH MACOMB STREET
MONROE, MI 48162

SALESPERSON:

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
1	4	AF404-1400-MOD	Marsh Industries VINYL TACK BOARD - 48 x 48 #ANY STD COLOR VINYL ON 1/2 MC; *P ALUM TRIM, NO TRAY	\$128.39	\$513.56
2	30	AF406-1400-MOD	Marsh Industries VINYL TACK BOARD - 48 x 72 #ANY STD COLOR VINYL ON 1/2 MC; *P ALUM TRIM, NO TRAY	\$190.44	\$5,713.20
3	1	AF408-1400-MOD	Marsh Industries VINYL TACK BOARD - 48 x 96 #ANY STD COLOR VINYL ON 1/2 MC; *P ALUM TRIM, NO TRAY	\$208.28	\$208.28
				SUBTOTAL	\$6,435.04
ACCEPTED BY				TAX	\$.00
DATE ACCEPTED _____				TOTAL	\$6,435.04

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CATEGORY](#)[SHOP DEALS](#)[INK & TONER
FINDER](#)[YOUR STORE
Monroe, MI](#)[EASY
REORDER](#)[MY ACCOUNT
Please Sign In](#)[35 ITEMS](#)

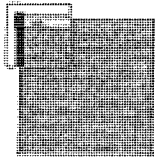
Your Cart

[Recently Added](#) [Continue Shopping](#)

FREE shipping on this order

[CHECKOUT](#)

Staples Cork Bulletin Board, Aluminum Frame, 4' x 4'

[Add to Favorites](#)[Remove from Cart](#)[Ship to Address](#)

Not available for 1 hour pick up

at \$179.99 Each

\$6,119.66

Expected Delivery By: 7-14 Business Days

\$6,119.66

Item: 105772 | Model: 23691-CC

Quartet® 6' x 4' Cork Bulletin Board with Aluminum Frame

[Add to Favorites](#)[Remove from Cart](#)[Ship to Address](#)

Not available for 1 hour pick up

at \$199.99 Each

\$199.99

Expected Delivery By: Friday, March 04

\$199.99

Item: 518563 | Model: 2307

FREE Credit Card Reader from Square

Accept this offer for a free reader. A \$10 Value. [Learn More](#)☐ [Send Coupon](#)
(no risk or obligation)

Terms and Conditions

The tax shown is estimated. Your Order Confirmation Email will include shipment details, product availability and estimated tax. If you are a tax-exempt customer please see our Tax-Exempt Information. Important information concerning coupons and sales tax and our return policy.

Not responsible for typographical errors. Our prices may vary from store and catalog prices. Not all items available. We reserve the right to limit quantities, including the right to prohibit sales to resellers.

ORDER SUMMARY

[ADD](#)

Subtotal: \$6,319.65

Shipping: FREE

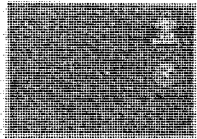
Pre-Tax Subtotal: \$6,319.65

[CHECKOUT](#)Special (6, 12, and 18) month financing may be available. [Learn More.](#)

RECOMMENDED FOR YOU

Office DEPOT
OfficeMax**Shopping Cart**

1.800.463.3768



Quartet® Natural Cork Bulletin Board With
Anodized Aluminum Frame, 48" x 72"
Item # 919795

Delivery / Pickup In Store

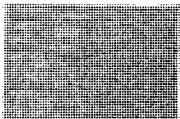
Delivery

In stock and ready to ship

Store Pickup Not Available

Qty. Subtotal

\$175.99

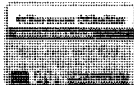


Best-Rite Valu-Tak Cork Bulletin Board,
Natural, 48" x 48", Aluminum Frame
Item # 1857205

Delivery

Estimated delivery 10-15 business days To
48161

Store Pickup Not Available

\$8,975.66
\$263.99 / each**Want to save \$50 on your purchase today?**

Open an Office Depot Business Credit Account and start saving PLUS get rewarded automatically.
[Learn More](#)

Order summary

Items (35) Subtotal \$9,151.65

Shipping charges apply

Estimated Total \$9,151.65

ELECTRONIC SIGN – CUSTER SCHOOL

BACKGROUND

The Custer Elementary sign is very old and is being supported by two A-frame support beams. Essentially, it cannot be seen from the road. We have received feedback that people cannot see the sign as they drive by the school and is not reflective of the positive image that we intend for our community.

Custer Elementary Principal McLaughlin is requesting permission to purchase a new digital sign for the 2015-2016 school year. Similar to the sign at MHS, there would be a wireless radio connection and a designated computer for staff to input regular messages for the community.

The purchase cost for this endeavor will be paid for using one account: Custer PTO for \$13,000.00.

ENCLOSURES

Three bids are enclosed. These bids include the sign and installation.

Bid 1: Daktronic/Hardy & Sons Sign Service, Inc.	\$13,000.00
Bid 2: Golden Rule Signs	\$15,812.86
Bid 3: Stewart Signs/City Sign Erectors	\$16,930.00

RECOMMENDATION

Move to accept the low bid of \$13,000.00 from Daktronic/Hardy & Sons Sign Service, Inc. for an electronic sign to be installed at Custer Elementary School. Funds for this purchase will come from the Custer PTO.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Phone
(586) 779-8018

HARDY & SONS

David M. Hardy
Carolyn J. Hardy

Fax
(586) 779-8043

hardysigns@yahoo.com

SIGN SERVICE, INC.

ELECTRIC SIGN MAINTENANCE
BONDED SIGN ERECTOR...

22340 Harper
St. Clair Shores,
Michigan 48080

February 9, 2016

Bid # 1878

Custer Elementary
5003 W. Albain Rd.
Monroe, MI 48161

We are pleased to submit the following bid:

OPTION 1

Remove existing sign.

Build and Install new sign onto existing base.

Reconnect to existing electrical.

Supply Daktronic display single color (red)
same size as at Raisenville Elementary.

Bid price: \$13,000.00

OPTION 2

Same as above but with Full Color display.

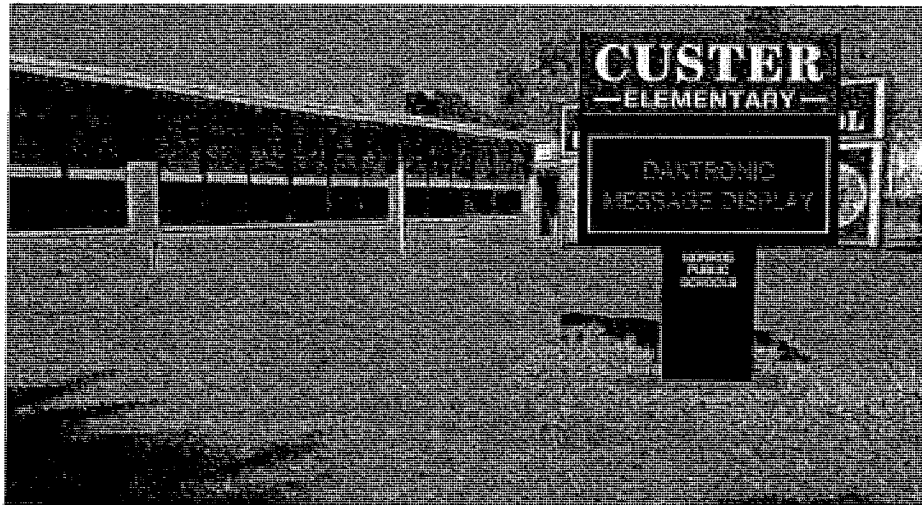
Bid price: \$15,700.00

Sincerely,

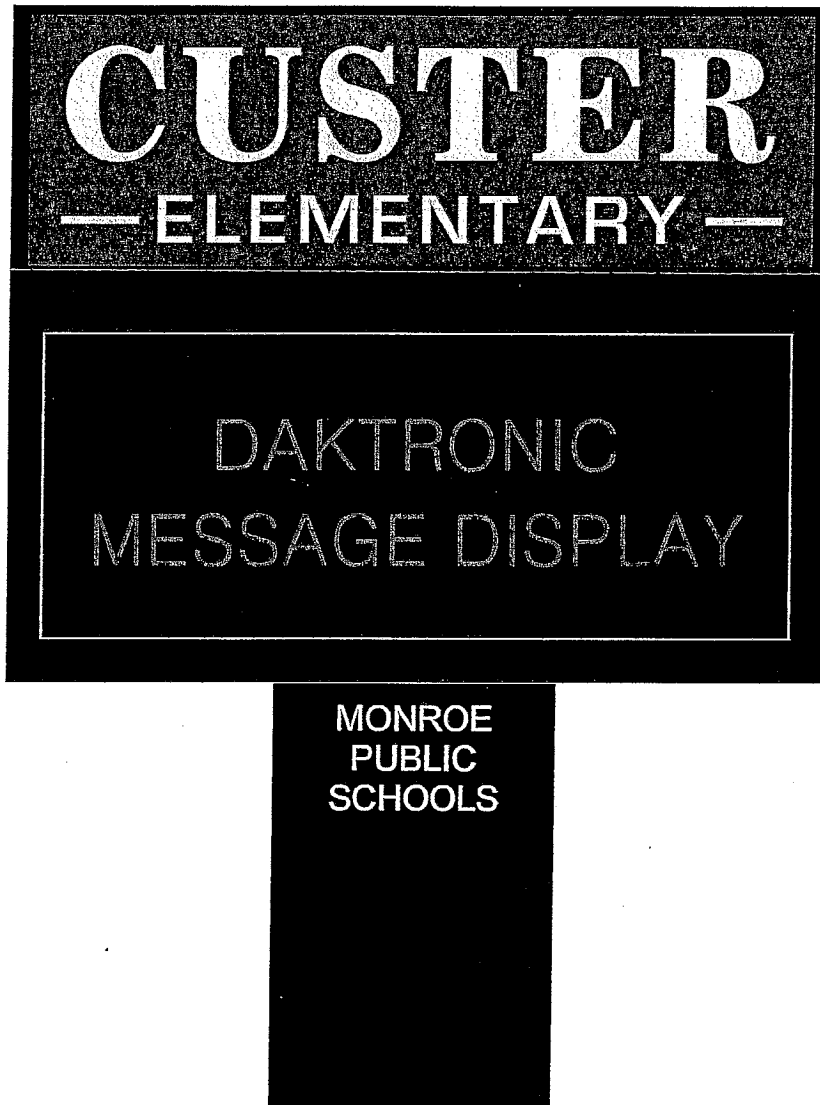
Approved by _____

David Hardy

For Custer Elementary



5'9"



2'

2'9"

3'

Alternate Equipment: 1

OPTION

4

Ship date shall be established at time of order acceptance

Model	Description	Qty	Price
GS6-32X80-19.8-R-2V	Galaxy® Outdoor Electronic Message Center - GS6 Series - 19.8mm Red; 2V Interconnect Cable Length Is 20 Feet	1	
Line Spacing:	19.8mm		
Matrix:	32 lines by 80 columns		
LED Color:	RED- 4096 Shades		
Display Configuration:	2V - two one sided displays - same content		
Cabinet Design:	Single Section per face		
Paint:	Semi-Black All Around		
Active Area:	2' 1" H X 5' 3" W (Approx. Dimensions)		
Cabinet Dimensions:	2' 7" H X 5' 6" W X 0' 5" D (Approx. Dimensions)		
Max Power:	340 watts/display		
Galaxy® Wireless Ethernet Bridge Outdoor Communication Kit	Communication Method: Wireless Ethernet Bridge Radio Set Includes: 1 Server (Sending) and 1 Client (Receiving). *Wireless communication devices may be affected by site specific conditions. Daktronics makes no guarantees that the communication device is suitable for every location.	1	
Galaxy® External Temperature Sensor	External Temperature Sensor with 25 ft. Quick Connect Cable	1	
Venus® Control Suite - Prime Playlist Package, Cloud Based	Secure, web-based software that enables display management anytime, anywhere via internet connection. ADMINISTRATORS OF ACCOUNT REQUIRED AT TIME OF ORDER. Terms of Use: http://www.daktronics.com/TermsConditions/DD2688225	1	
FREIGHT	Shipping to MI	1	
Services			
G5G5 - Parts Assurance	Five (5) Year Parts Only Warranty	1	
Venus® Control Suite - Prime Playlist Web Seminar - Single User	Customized Venus® training in a live, web-based, conference call format using the customer's phone & computer. (English only. To discuss other arrangements, please contact us at: softwaretraining@daktronics.com)	1	

Financing

Show customers how to preserve cash AND increase sales by financing their new Daktronics display. Call your Daktronics representative or click <http://www.daktronics.com/financing>

Options

GS6 Monochrome Spare Parts - One Module Package - Includes One (1) Module and Sata Cable

** Service Options

PLEASE SELECT ONE OF THE FOLLOWING TWO SERVICE PROVIDER OPTIONS: -

DAKTRONICS PROVIDES MAINTENANCE SERVICE - Purchaser delegates Daktronics to support end user's display maintenance. Services include providing phone technical support, parts ordering, onsite labor and preventative maintenance.

PURCHASER PROVIDES MAINTENANCE SERVICE - Purchaser will execute end user's display maintenance. Services include providing phone technical support, parts ordering, onsite labor and preventative maintenance.

Installation Assurance Plus - Advanced onsite support of equipment installation. Adds 90 days onsite labor service to the Product Assurance and includes one web seminar for product user

P1G5-Platinum Service (9 month extension) - Extend Platinum to 12 months of Daktronics onsite labor for commercial display(s). Includes 45' lift, normal business hours labor and requires purchase of an installation service.



Hardy & Son's Sign Service
Dave Hardy
22340 Harper Ave
Saint Clair Shores, MI USA 48080
Phone: (586)779-8018
Fax:
Email: hardysigns@yahoo.com

OPTION 2

5/Feb/2016
Quote valid for: 90 days
Terms: 50% W/ORDER, 50% PBS
Subject to Credit Review
FOB: DAKTRONICS
Anticipated mfg time: 4-6 Weeks

Ship date shall be established at time of order acceptance

Reference: Custer Elementary

Model	Description	Qty	Price
GS6-32X80-19.8-RGB-2V	Galaxy® Outdoor Electronic Message Center - GS6 Series - 19.8mm RGB; 2V Interconnect Cable Length Is 20 Feet	1	
Line Spacing:	19.8mm	Ventilation:	Front
Matrix:	32 lines by 80 columns	Signal Connections:	Quick Connects External to Display
LED Color:	RGB- 281 Trillion Colors	Frames per Second:	60
Display Configuration:	2V - two one sided displays - same content	Dimming:	Automatic, Scheduled, or Manual
Cabinet Design:	Single Section per face	Readable Viewing Angle:	160 degrees horizontal x 90 degrees vertical
Paint:	Semi-Black All Around	Optimal Viewing Angle:	140 degrees Horizontal x 70 degrees Vertical
Active Area:	2' 1" H X 5' 3" W (Approx. Dimensions)	Weight:	Unpackaged 105 lbs per display; Packaged 180 lbs per display
Cabinet Dimensions:	2' 7" H X 5' 6" W X 0' 5" D (Approx. Dimensions)	Compliance Info:	UL,cUL,UL-Energy Verified,FCC
Max Power:	515 watts/display		
Galaxy® Wireless Ethernet Bridge Outdoor Communication Kit	Communication Method: Wireless Ethernet Bridge Radio Set Includes: 1 Server (Sending) and 1 Client (Receiving). *Wireless communication devices may be affected by site specific conditions. Daktronics makes no guarantees that the communication device is suitable for every location.	1	
Galaxy® External Temperature Sensor	External Temperature Sensor with 25 ft. Quick Connect Cable	1	
Venus® Control Suite - Prime Playlist Package, Cloud Based	Secure, web-based software that enables display management anytime, anywhere via internet connection. ADMINISTRATORS OF ACCOUNT REQUIRED AT TIME OF ORDER. Terms of Use: http://www.daktronics.com/TermsConditions/DD2688225	1	
FREIGHT	Shipping to MI	1	
Services			
G5G5 - Parts Assurance	Five (5) Year Parts Only Warranty	1	
Venus® Control Suite -Prime Playlist Web Seminar - Single User	Customized Venus® training in a live, web-based, conference call format using the customer's phone & computer. (English only. To discuss other arrangements, please contact us at softwaretraining@daktronics.com)	1	

Financing

Show customers how to preserve cash AND increase sales by financing their new Daktronics display. Call your Daktronics representative or click <http://www.daktronics.com/financing>

Options

GS6 RGB Spare Parts - One Module Package - Includes One (1) Module and Sata Cable

** Service Options

PLEASE SELECT ONE OF THE FOLLOWING TWO SERVICE PROVIDER OPTIONS: -

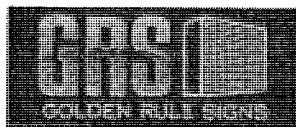
DAKTRONICS PROVIDES MAINTENANCE SERVICE - Purchaser delegates Daktronics to support end user's display maintenance. Services include providing phone technical support, parts ordering, onsite labor and preventative maintenance.

PURCHASER PROVIDES MAINTENANCE SERVICE - Purchaser will execute end user's display maintenance. Services include providing phone technical support, parts ordering, onsite labor and preventative maintenance.

Installation Assurance Plus - Advanced onsite support of equipment installation. Adds 90 days onsite labor service to the Product Assurance and includes one web seminar for product user

P1G5-Platinum Service (9 month extension) - Extend Platinum to 12 months of Daktronics onsite labor for commercial display(s). Includes 45' lift, normal business hours labor and requires purchase of an installation service.





Quote #

14925

13070 Middletown Ind. Blvd
Louisville, KY 40223

Consultant: Courtney Kern
1-800-732-9886 Ext. 4
courtneyk@goldenrulesigns.com

Ms. Garling
Custer Elementary School
5003 W Albain Rd
Monroe MI 48161

Great Signs. Great Service. Great Prices

Date: 3/2/2016

L.E.D. Message Unit

Color: Red/Gray scale text, pictures & video
Pitch: 20mm / 0.8"
Matrix: 32x112
Dimensions: 2' 1" x 7' 4" (Tall x Wide)
Max # of Lines: 4
Max Letter Per Line: 19
Configuration: Double Sided

Electrical

Volts Required: 110

Amps Required: 3

Accessories

Temperature Probe: Yes

Brightness Sensor: Yes

Communications: Wireless Bridge

PC based software - lifetime support

Sign Face, Cabinet & Structure

Sign Face: Polycarb Makrolon
Cabinet Size: 2'-6" x 7'-4" (Tall x Wide)
Pedestal Size: 4' x 3' (Tall x Wide)
Topper: None
Gussets
Electrical
Volts Required: 110
Amps Required: 3

Your sign cabinet will be internally lit and controlled by a day/night sensor. It contains translucent faces which display digitally printed lettering/art (name of organization/mascot etc.) which will be approved prior to manufacturing.

Additional Items

DEDUCT approximately \$2,000 for a client installation
Contingent upon pics/measurements of the existing sign

Installation, Delivery & Warranty

Installation: Included - Retro Fit

Delivery: Included - LTL2

Warranty:

Electrical
Requirements

110V 12 amps

Total:	\$15,812.86
50% Deposit:	\$7,906.43
Balance:	\$7,906.43

To begin the purchase process please
sign and fax to 502-416-0544 or scan
and e-mail to your Project Consultant.

X: _____ Date: _____

By signing, Buyer acknowledges product specifications and pricing
as well as Golden Rule Signs, LLC terms and conditions.

*Applicable sales tax will be added to your invoice - exempt organizations must provide certificate.
Manufacturing lead time is 4-10 weeks depending on scope of work - confirm with your Project Manager.
Engineering, permit acquisition permit fee are not included unless specifically stated in this quote.

Golden Rule Signs, LLC
Client Terms & Conditions

1.0 Basis of Sale: No variation to these Conditions shall be binding unless and to the extent agreed in writing between authorized representatives of the Buyer and the Seller. Any additional, different or inconsistent terms or conditions proposed or received from Buyer, including without limitation, any additional, different or inconsistent terms or conditions in Buyer's request for proposals or order, are hereby rejected and shall not be a part of the parties' contract. Seller's commencement of any work or delivery of any goods does not constitute acceptance of or consent to any additional, different or inconsistent terms. Changes in orders must be requested by Buyer in writing. No changes in orders or these terms and conditions shall be binding on Seller unless specifically agreed in a writing signed by Seller. Seller is not liable or responsible for any delays caused by Buyer's changes in orders. Any sales literature, price lists and other documents issued by the Seller in relation to the Goods are subject to alteration by Seller without notice, do not constitute offers to sell the Goods which are capable of acceptance and do not constitute a part of this Contract unless the parties otherwise expressly agree in writing. An order placed by the Buyer may not be withdrawn, cancelled, or altered prior to acceptance by the Seller. Any typographical, clerical or other accidental errors or omissions in any sales literature, quotation, price list, acceptance of offer, invoice or other document or information issued by the Seller shall be subject to correction without any liability on the part of the Seller.

2.0 Orders, Specifications & Permits: All specifications of the order, products, and services provided by the Seller shall be listed on the signed Purchase Order Contract including items such as shipping, installation, permitting, training, custom artwork and design. Items not listed on the POC are not included in the specifications of the Goods. It is the responsibility of the Buyer to ensure their signed POC lists all items and their correct prices prior to signing. No order which has been accepted by the Seller may be cancelled by the Buyer except with the agreement in writing of the Seller and with the understanding that the Buyer shall indemnify the Seller in full against all loss (including loss of profit), costs (including the cost of all labor and materials used), damages, charges and expenses incurred by the Seller as a result of cancellation. Permits for erecting the sign are the sole responsibility of the Buyer unless included as a line item in the order. The Seller may, at its option assist in providing drawings, sketches/renderings, or technical information. Permits are paid for at face value by the Buyer unless a sale price has already been assigned to them. Any required core samples, engineered drawings or additional certifications requested by the Buyer or the Buyer's local government are the responsibility of the Buyer. Unless Seller is procuring permits as listed in the order agreement: If for any reason the local governing authorities (be it city or county zoning, permit, building inspections etc.) deny permit application, Buyer is conclusively responsible for all purchased equipment, services and products. If Seller is procuring permits and local governing authorities deny application; Buyer is only responsible for costs incurred.

3.0 Terms of Payment to Seller is specified on the POC (Purchase Order Contract). In the event that Buyer is paying through installments a payment plan contract must be signed. Balance payments are due 15 calendar days after substantial completion or installation. Up to 5% may be withheld until software installation/training and punch out items are completed. Any payments that are past due by 7 or more calendar days shall be assessed a \$50 late fee. In addition, any payments that are past due by more than 30 calendar days shall bear interest at a rate equal to the lesser of (a) one and one-half percent (1.5%) per month or (b) the maximum permitted by law. Noncompliance with payment terms or any other failure by Buyer to observe, perform and be in compliance with the terms and conditions of this Contract, will be a breach of contract by the Buyer. In that event, (a) Seller may exercise all rights and remedies available to it at law or in equity, and title to the Goods shall revert to the Seller, and (b) the Buyer waives all rights to the Goods and services that were to be provided as well as monetary deposits given to the Seller. The client grants Golden Rule Sign Company a secured interest (all signage, installation costs, all fee's associated with purchase) Buyer grants Seller as a purchase money security interest creditor. Upon Buyer's breach of payment terms, Client reserves the right to repossess all equipment (installed or not).

4.0 Delivery: Title to all Goods and risk of loss passes to Buyer and Seller's liability ceases upon making delivery of the Goods to either the Buyer or their contracted freight company. The date of delivery of the Goods may vary due to the nature of manufacturing custom signage. A delivery date will be given to the Buyer by the Seller at least 72 hours before delivery. Estimated delivery/installation dates are estimations. Seller shall be held harmless if the estimated delivery/installation date is exceeded. Buyer is responsible for any increased installation costs due to delays caused by Buyer (lack of access to site or personnel during planned visit, delivery or installation, undisclosed underground lines). Buyer is solely responsible for any damage during shipping if the damage is discovered after signing for and receiving the Goods. Buyer's are advised to examine crate and Goods before accepting.

5.0 Assignment of Manufacturer's Warranties Seller hereby assigns to Buyer, to the extent assignable, all manufacturer's warranties and service agreements with respect to the Goods, if any, for the purpose of making appropriate claims against the manufacturer, provided that the Seller shall retain at all times the right to be protected by these warranties, agreements and indemnities. The Buyer's sole breach of any such warranty, indemnification or service agreement shall be against the manufacturer.

6.0 Legal Buyer represents and warrants that it is duly authorized to enter into this Contract and that this Contract constitutes its legal, valid and binding obligation, enforceable in accordance with its terms. It is the responsibility of the Buyer to ensure that this purchase and signing of this contract is compliant with the Buyers protocol and procedures. This contract shall be governed by the laws of the Commonwealth of Kentucky, without regard to its conflict of laws principles. The parties hereby irrevocably submit to the exclusive jurisdiction of the Federal and and State courts located in Jefferson County, Kentucky regarding the interpretation and enforcement of this Contract and the transactions contemplated hereby and hereby waive and agree not to assert as a defense that it is not subject thereto or that any such action may not be brought or maintained in such courts or that such venue may not be appropriate or convenient. This Contract constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all other agreements, previous contracts for this signage, understandings, representations and warranties both oral and written with respect to such subject matter. In the event that GRS hires an attorney to represent it in any dispute in any way related to this Contract, Buyer expressly agrees to pay all legal fees and costs incurred by such attorney in such a matter.

Specifications for comparing 'Apples to Apples'

It is important to make sure you compare products based on their specifications, not just size.

Using the information below any sign company should be able to provide an exact quote which would be comparable to the Golden Rule Sign proposal enclosed in this packet of information.

Feel free to copy/scan/fax or e-mail the information below to any of our competitors – none of the specifications below are proprietary to our design or would prohibit a competitor from quoting this project.

LED Message Unit

Pitch/Resolution: 20mm / 0.8" (spacing from the center of one pixel to the next)

Matrix: 32x112 (number of rows x columns of pixels)

Dimensions: 2'-1" x 7'-4" (front serviceable)

Color Format: Red Grayscale text, pictures & video.

Communications: Wireless Bridge/ PC Operated Software: Wireless antennas are network ready and have a 1 mile

Configuration: Master/Slave - Double Sided

Warranty: 5 Years Parts Replacement – 90 day on-site labor

Sign Cabinet

– Polycarb-Makrolon - sign faces with digitally printed translucent vinyl decoration

– Dimensions: 2'-6" x 7'-4" (Tall x Wide)

– Welded frame with .063" aluminum skin, automotive spray finish

– Internally lit with fluorescent bulbs

Structure

– 4' x 3' (Tall x Wide) pedestal with aluminum skin and steel support.

– aluminum pole cover with internal frame

Installation

Included - Retro Fit

Delivery

Included - LTL2

Additional Items

on sign cabinet/structure excluding bulbs/ballast (3 years on ballast)

Contingent upon pics/measurements of the existing sign	
DEDUCT approximately \$2,000 for a client installation	

From: Rob Smith

Fax: (888) 416-1454

To: 7342654801@rcfax.com Fax: +17342654801

Page 2 of 5 05/12/2014 10:03



Custer Elementary
5003 W Albain Rd
Monroe, MI 48161
Att: Lisa McLaughlin

Consultant:
Rob Smith, x284
rjssmith@stewartsigns.com
Direct Fax: (888) 403-4090

Customer ID: 1681717
Quote #: 787090 / 3
Quoted: 5/12/2014

DESCRIPTION		
4'x 6' Double Sided TekStar 24x80 Monochrome Red LED Display with 12" Deep, Hinged, Extruded Aluminum Cabinet and Thermoformed Makrolon SL Faces Decorated on Inside Surface with 3M Vinyl Graphics.		
Face / Cabinet Details	Structural Details	
Double Sided TekStar Monochrome Red with 20mm 24x80 matrix Header Area Decorated with Internal Photo-Real Graphics	Mount Style: Dual Leg Mount Cowling (Creates Pedestal Appearance) Mount Size: Leg Height: 3 Ft 6 In Leg Width: 2 Ft 8 In Overall Sign Height: 7 Ft 6 In Minimum Wind Load Rating: 120mph, Exposure B	
Electrical Information	Miscellaneous Items	
Horizontal Lamp Illumination with Electronic-Ballast(s) One 20 Amp Circuit, 120 Volts; Max Draw: 5.4 Amps LED Communication Method: Short-range Wireless; connectivity requires line-of-sight between sign antenna and wireless device antenna mounted on building by customer. Maximum distance of 1,500 feet* between antennas.	Logo Master Freight Included	
*** Review Custom Artwork for Text, Graphic and Layout Details ***		
I.D. Cabinet: Bristol Blue	Mount: Bristol Blue	Draft: White
		Investment: \$11,825.00
		Unless otherwise noted in Special Instructions, these prices are valid for 60 days. Freight, storage, other freight services and applicable sales tax will be added to your invoice. Organizations exempt from sales tax must include exempt certificate with order.
		Shipping Terms: F.O.B. Origin Payment Terms: 50% Down, Balance due 10 days after shipment

Customer's Authorized Signature

Print Name

Date

Rob Smith, Regional Territory Manager -
School Division
(800) 237-3928, x284

Date



CITYSIGNERECTORS.COM
PH: 616.791.0016 F: 616.791.1011
2824 3 Mile Rd. NW Grand Rapids, MI 49534

QUOTE

DATE: 06.17.2014
Project #: 12092

CLIENT: Custer Elementary
5003 Walbain Rd
Monroe, MI 48161
Att: Lisa McLaughlin

INSTALL:

SITE REP: GEOFF MOMBER

QUANTITY	DESCRIPTION	ITEM PRICE	AMOUNT
1.00	Installation of new TekStar sign. Work will need to be performed in 2 Phases: Phase 1 - excavate new footer site, pour footer, install threaded rod. Phase 2 - install new sign, connect existing electrical.	4,850.00	4,850.00
3.00	Staff time for permitting (if necessary)	85.00	255.00
1.00	Permits (if necessary) passed thru at direct cost from issuing municipality, no mark up.		
SALES TAX:			\$ 0.00
TOTAL:			\$ 5,105.00

ACKNOWLEDGMENT PERMITS AND REGULATIONS: Permits are precursors cost. Client agrees if staff time to procure permits is not specifically quoted and included with this quote it shall then be billed on a time and material including transportation cost at standard rate until as required to procure permit. Copy of permits and payments are available at any time through request. Additional regulations may apply to your project, City Sign Erectors does not assume legal liability for regulatory action, or other changes in legal or zoning code which may change the cost of or increase the completion of your project.

PAYMENT AND TERMS: Payment is due NET 30 days from date of invoice. Projects may be partially or incrementally invoiced when deemed appropriate by City Sign Erectors. By agreeing to this contract I agree that past due invoices may be assessed a 1.5% monthly service charge (18% per annum). Client or Signer of

quote shall reimburse for any cost, including attorney fees, incurred in collecting any past due sums. Signer of quote agrees that they are an authorized signer for their company, or otherwise agree to be personally liable for sums due in the event of unpaid balance. Returned checks are subject to a \$25.00 service charge. Payment may be made with most major credit cards for an additional 2% calculated upon the pre-tax total of the quote. Payable in U.S. Dollar funds only.

CONFIDENTIALITY: Pricing for your specific project is confidential and may not be shared outside your relationship with City Sign Erectors. For more information, please see our Privacy Policy available at www.citysignerectors.com.

CONTACTS: Please visit www.citysignerectors.com or contact our offices at 1-616-791-0016 for estimates or additional information. If there are questions regarding this quote, please contact your account representative with City Sign Erectors. All quotes are valid for 30 days from issue.

CONDITIONS: This quote does not contain pricing information regarding unknown site conditions including electrical, soil conditions, or otherwise circumstances not specifically detailed in the quote above. Provisions in this quote do not account for unforeseen delays beyond the control of City Sign Erectors including contracting schedules, weather, freight delays, labor disputes, order changes, and force majeure.

QUOTED PRODUCTS: Measurements, sizes, dimensions, spelling, color, material, site dimensions, address, and installation and placement of final products are at the discretion and responsibility of the client unless City Sign Erectors has otherwise been engaged for him to complete a site survey prior to this quotation. Approval of this quote implies client approval to relevant supplied or published drawings, plans, representations, and product specifications as depicted or indicated upon drawings. Drawings specific to your project may or may not be detailed or referenced in the above quote.

PRODUCTION SCHEDULE: Actual production and delivery schedules are established once quote has been returned. For projects requiring a deposit, production schedules will be established once deposit has been received.

WARRANTY AND LIMITATIONS: All services and materials sold by City Sign Erectors are guaranteed to be free from defective from workmanship with a one (1) year labor and materials repair or replacement warranty from City Sign Erectors. Repairs or replacement is considered at the option of City Sign Erectors. Limitation: In no case will City Sign of Western Michigan be liable for any lost profits, or any special, indirect, or consequential damages due to loss of use or performance of supplied products or services. Products or services that are damaged due to accident, neglect, abuse, misuse, acts of God or man-made disasters are not covered by this warranty. Manufacturer of materials installed on your site may have additional warranty policies, please check with your account representative for more information.



CITY SIGN ERECTORS, INC.

CLIENT

SIGNATURE

DATE

SIGNATURE

DATE

PRINT NAME

TITLE

PRINT NAME

TITLE

LLI KITS – ARBORWOOD NORTH AND SOUTH

BACKGROUND

The Fountas & Pinnell Leveled Literacy Intervention System (LLI) is a small-group, supplementary literacy intervention program designed to help teachers provide powerful, daily, small-group instruction for the lowest achieving students at their grade level. Through systematically designed lessons and original, engaging leveled books, LLI supports learning in both reading and writing, helps students expand their knowledge of language and words and how they work. The goal of LLI is to bring students to grade level achievement in reading. Research has shown that when Leveled Literacy Instruction is provided with fidelity, students make greater gains than their peers who are not receiving LLI instruction. Monroe Public Schools Board of Education has supported the elementary curriculum and provided LLI support to students in need of intervention for several years. The cost of these materials, plus shipping, will not exceed \$14,224.50.

ENCLOSURE(S)

The quote from Heinemann for the cost of thirty (30) LLI kits, (15) units for Arborwood South Elementary School & (15) units for Arborwood North Elementary School.

RECOMMENDATION

Move to approve the purchase of the Fountas & Pinnell LLI kits at a cost not to exceed \$14,224.50. This expenditure will be funded utilizing the 2016 Title I supply funds in accordance with allowable expenditure guidelines for use of federal funds for supplemental instructional programming.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



Houghton
Mifflin
Harcourt

361 HANOVER STREET, PORTSMOUTH, NH 03801

ORDERS / CUSTOMER SERVICE
TEL: 800-225-5800 FAX: 877-231-6980
P.O. Box 6926
Portsmouth, NH 03802-6926
www.heinemann.com
PubNet SAN: 210-5829 Code: HEP
Federal ID#: 06-1154537 GST#:125-218-917

Z

QUOTE: 4959608

73074

9763809

S MONROE PUBLIC SCHOOLS
O 1275 NORTH MACOMB
L MONROE MI 48162
D

T
O

S ARBORWOOD SOUTH ELEM SCHOOL
H 1008 RIVERVIEW AVE
I MONROE MI 48162
P

TO

ACCOUNT NO.	P.O. NUMBER	DATE	SPECIAL INSTRUCTIONS	TERMS	PAGE NO.	
73074	QUOTE	02/12/16		Net 30 Days	1	
ITEM	ISBN	UNITS	DESCRIPTION	LIST PRICE	DISC	NET AMOUNT
E02107	978-0-325-02107-2	6	FOUNTAS /LLI TAKE HOME ORANGE SET	393.75	20.00	1890.00
E02108	978-0-325-02108-9	5	FOUNTAS /LLI TAKE HOME GREEN SET	618.75	20.00	2475.00

			PREPACK CONTAINS:			
E02644	978-0-325-02644-2	5	LLI Green Tk Home Bk Carton #1			
E02645	978-0-325-02645-9	5	LLI Green Tk Home Bk Carton #2			

R02109	978-0-325-02109-6	4	FOUNTAS /LLI TAKE HOME BLUE SET	675.00	20.00	2160.00

			PREPACK CONTAINS:			
E02646	978-0-325-02646-6	4	LLI Blue Tk Home Bk Carton #1			
E02647	978-0-325-02647-3	4	LLI Blue Take Hm Carton #2			

			***** BACKORDERS AND MISC *****			
			EMAIL TO DUFFEY@MONROE.K12.MI.US			
			QUOTATION PRICES VALID FOR 30 DAYS			
				MERCHANDISE SHIPPING		6525.00 587.25

REFERENCE	TOTAL UNITS	SHIPPING WEIGHT	SHIPPING METHOD
4959608	15	857.04	GROUND COMMERCIAL

QUOTATION - AMOUNT
PAYABLE IN U.S. FUNDS

7112.25

RETURN ONE COPY OF INVOICE WITH PAYMENT TO:
HEINEMANN, 15963 COLLECTIONS CENTER DRIVE, CHICAGO, IL 60693

All returns must be sent prepaid to: Heinemann Distribution Center
c/o Houghton Mifflin Harcourt
465 South Lincoln Drive
Troy, MO 63379

Z



Houghton
Mifflin
Harcourt

361 HANOVER STREET, PORTSMOUTH, NH 03801

ORDERS / CUSTOMER SERVICE
TEL: 800-225-5800 FAX: 877-231-6980
P.O. Box 6926
Portsmouth, NH 03802-6926
www.heinemann.com
Pubnet SAN: 210-5829 Code: HEP
Federal ID#: 06-1154537 GST:#125-218-917

3

73974

9676335

QUOTE: 4959614

S
O
L
D

MONROE PUBLIC SCHOOLS
1275 NORTH MACOMB
MONROE MI 48162

TQ

S ARBORWOOD NORTH ELEM SCHOOL
H 1135 RIVERVIEW AVE
D MONROE MI 48162

T
O

ACCOUNT NO.	P.O. NUMBER	DATE	SPECIAL INSTRUCTIONS	TERMS	PAGE NO.
73074	QUOTE	02/12/16		Net 30 Days	1

[illegible]

REFERENCE	TOTAL UNITS	SHIPPING WEIGHT	SHIPPING METHOD
4959614	15	857.04	GROUND COMMERCIAL

QUOTATION - AMOUNT
PAYABLE IN U.S. FUNDS

7112.25

RETURN ONE COPY OF INVOICE WITH PAYMENT TO:
HEINEMANN, 15963 COLLECTIONS CENTER DRIVE, CHICAGO, IL 60663

All returns must be sent prepaid to: Heinemann Distribution Center
c/o Houghton Mifflin Harcourt
465 South Lincoln Drive
Troy, MO 63379

2

**ADOPTION OF AMENDED 2015/16 BUDGETS FOR GENERAL,
 FOOD SERVICE, AND BUILDING AND SITE SINKING FUNDS**

BACKGROUND

Each year it is necessary to adjust district budget allocations to best reflect what we believe will be closest to the actual annual activity. This budget amendment was presented to the Board of Education at the Finance Meeting on 2/23/16.

ENCLOSURES

Proposed budget amendment resolution and budget detail summaries

RECOMMENDATION

Move to adopt the amended 2015/16 fund budgets for the General, Food Service, and Building and Site Sinking funds as presented.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF
MONROE PUBLIC SCHOOLS, MONROE COUNTY, MICHIGAN**

WHEREAS, this resolution shall be the general appropriations act of Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2015/16, an act to amend appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Monroe Public Schools, Monroe County, Michigan.

WHEREAS, the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Fund of the Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2015/16 is as follows:

Revenues

Local	\$17,312,343
State	33,088,758
Federal	2,669,742
Incoming Transfers & Other Transactions	<u>3,510,910</u>
Total Revenues	\$56,581,753
Fund Balance - July 1, 2015	5,177,862
Less: Restricted/Assigned Fund Balance	<u>(253,598)</u>
Fund Balance Available	<u>4,924,264</u>
Total Available to Appropriate	<u><u>\$61,506,017</u></u>

WHEREAS, \$57,692,586 of the total available to appropriate in the **General Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Instruction:	
Basic Programs	\$26,229,113
Added Needs	7,203,577
Adult/Continuing Education	133,929
Support Services:	
Pupil	2,600,850
Instructional Staff	2,994,679
General Administration	585,230
School Administration	3,373,326
Business	872,406
Operations/Maintenance	5,572,415
Transportation	3,509,837
Central	2,030,851
Athletics	830,655
Community Services	756,499
Outgoing Transfers and Other Transactions	<u>999,219</u>
Total Appropriated	<u><u>\$57,692,586</u></u>

WHEREAS, no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

THEREFORE BE IT RESOLVED that the superintendent is hereby charged with the general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This act is to take effect on March 8, 2016

**MONROE PUBLIC SCHOOLS
GENERAL FUND
DETAIL BUDGET PROJECTIONS**

FOR FISCAL YEAR ENDING JUNE 30, 2016

	Class Code #	2015/26 REVISED 11/10/2015	ADJUSTMENTS	2015/26 REVISED FOR ADOPTION 3/8/2016
REVENUES:				
Local Sources	100's	\$17,235,975	\$76,368	\$17,312,343
State Sources	300's	\$31,867,951	\$1,220,807	\$33,088,758
Federal Sources	400's	\$2,644,019	\$25,723	\$2,669,742
TOTAL REVENUES		\$51,747,945	\$1,322,898	\$53,070,843
Incoming Transfers and Other Transactions	500's	\$3,480,300	\$30,610	\$3,510,910
TOTAL REVENUES, INCOMING TRANSFERS & OTHER TRANSACTIONS		\$55,228,245	\$1,353,508	\$56,581,753
EXPENDITURES:				
INSTRUCTIONAL EXPENSE	Function Code #			
Basic Programs	110's	\$26,077,449	\$151,664	\$26,229,113
Added Needs	120's	\$6,372,180	\$831,397	\$7,203,577
Adult/Continuing Education	130's	\$100,132	\$33,797	\$133,929
SUPPORT SERVICES				
Pupil	210's	\$2,571,131	\$29,719	\$2,600,850
Instructional Staff	220's	\$2,701,128	\$293,551	\$2,994,679
General Administration	230's	\$530,490	\$54,740	\$585,230
School Administration	240's	\$3,331,186	\$42,140	\$3,373,326
Business Administration	250's	\$859,435	\$12,971	\$872,406
Operation and Maintenance	260's	\$5,660,830	(\$88,415)	\$5,572,415
Pupil Transportation	270's	\$3,583,747	(\$73,910)	\$3,509,837
Central Services	280's	\$2,153,045	(\$122,194)	\$2,030,851
Athletics	290's	\$794,860	\$35,795	\$830,655
Community Services	300's	\$842,969	(\$86,470)	\$756,499
TOTAL EXPENDITURES		\$55,578,582	\$1,114,785	\$56,693,367
Payments to Other Governmental Agencies	400's	\$95,235	(\$74,214)	\$21,021
Debt Service	500's	\$978,333	(\$135)	\$978,198
Operating Transfers Out	600's	\$0	\$0	\$0
TOTAL APPROPRIATED		\$56,652,150	\$1,040,436	\$57,692,586
EXCESS REVENUE (APPROPRIATIONS)		(\$1,423,905)		(\$1,110,833)
FUND BALANCE, JULY 1		\$5,177,862		\$5,177,862
FUND BALANCE, JUNE 30		\$3,753,957		\$4,067,029

**RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF
MONROE PUBLIC SCHOOLS, MONROE COUNTY, MICHIGAN**

WHEREAS, this resolution shall be the general appropriations act of Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2015/16, an act to amend appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Monroe Public Schools, Monroe County, Michigan.

WHEREAS, the total revenues and unappropriated fund balance estimated to be available for appropriations in the **Food Service Fund** of the Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2015/16 is as follows:

Revenue

Local	\$755,417	
State	107,360	
Federal	1,845,000	
Incoming Transfers & Other Transactions	<u>0</u>	
Total Revenues		\$2,707,777
Fund Balance - July 1, 2014	938,536	
Less: Appropriated Fund Balance	<u>0</u>	
Fund Balance Available		<u>938,536</u>
Total Available to Appropriate		<u><u>\$3,646,313</u></u>

WHEREAS, \$2,789,460 of the total available to appropriate in the **Food Service Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Food Services	2,759,460
Outgoing Transfers & Other Transactions	<u>30,000</u>
Total Appropriated	<u><u>\$2,789,460</u></u>

WHEREAS, no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

THEREFORE BE IT RESOLVED that the superintendent is hereby charged with the general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This act is to take effect on March 8, 2016

MONROE PUBLIC SCHOOLS

FOOD SERVICE FUND

DETAIL BUDGET PROJECTION

FOR THE FISCAL YEAR ENDING JUNE 30, 2016

	<i>Class Code #</i>	2015/16 ORIGINAL BUDGET	2015/16 ADJUSTMENTS	2015/16 REVISED FOR ADOPTION 3/8/2016
REVENUES:	-			
Local Sources	100's	\$764,737	(\$9,320)	\$755,417
State Sources	300's	\$103,646	\$3,714	\$107,360
Federal Sources	400's	\$1,961,679	(\$116,679)	\$1,845,000
TOTAL REVENUES		\$2,830,062	(\$122,285)	\$2,707,777
Incoming Transfers and Other Transactions	500's	\$0	\$0	\$0
TOTAL REVENUES, INCOMING TRANSFERS & OTHER TRANSACTIONS		\$2,830,062	(\$122,285)	\$2,707,777
EXPENDITURES:	<i>Function Code #</i>			
Food Services	297's	\$2,815,120	(\$55,660)	\$2,759,460
TOTAL EXPENDITURES		\$2,815,120	(\$55,660)	\$2,759,460
Outgoing Transfers and Other Transactions		\$30,000	\$0	\$30,000
TOTAL APPROPRIATED		\$2,845,120	(\$55,660)	\$2,789,460
EXCESS REVENUE (APPROPRIATIONS)		(\$15,058)	(\$66,625)	(\$81,683)
FUND BALANCE, JULY 1		\$938,536		\$938,536
FUND BALANCE, JUNE 30		\$923,478		\$856,853

**RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF
MONROE PUBLIC SCHOOLS, MONROE COUNTY, MICHIGAN**

WHEREAS, this resolution shall be the general appropriations act of Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2015/16, an act to amend appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Monroe Public Schools, Monroe County, Michigan.

WHEREAS, the total revenues and unappropriated fund balance estimated to be available for appropriations in the **Building and Site Sinking Fund** of the Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2015/16 is as follows:

Revenues

Local	\$1,814,825	
Incoming Transfers & Other Transactions	<u>0</u>	
Total Revenues		\$1,814,825
Fund Balance - July 1, 2015	2,542,344	
Less: Appropriated Fund Balance	<u>0</u>	
Fund Balance Available		<u>2,542,344</u>
Total Available to Appropriate		<u><u>\$4,357,169</u></u>

WHEREAS, \$2,811,900 of the total available to appropriate in the **Building & Site Sinking Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Improvements	\$2,625,000
Future Projects	0
Architect	185,000
Other Transactions	<u>1,900</u>
Total Appropriated	<u><u>\$2,811,900</u></u>

WHEREAS, no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

THEREFORE BE IT RESOLVED that the superintendent is hereby charged with the general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This act is to take effect on March 8, 2016

MONROE PUBLIC SCHOOLS

SINKING FUND

DETAIL BUDGET PROJECTION

FOR THE FISCAL YEAR ENDING JUNE 30, 2016

	2015/16 ORIGINAL BUDGET	2015/16 ADJUSTMENTS	2015/16 REVISED FOR ADOPTION 3/8/2016
REVENUES:			
Local Sources			
Property Taxes	\$1,782,200	(\$5,300)	\$1,776,900
Other Local Revenues	\$4,550	\$33,375	\$37,925
TOTAL REVENUES	\$1,786,750	\$28,075	\$1,814,825
Incoming Transfers and Other Transactions	\$0	\$0	\$0
TOTAL REVENUES, INCOMING TRANSFERS & OTHER TRANSACTIONS	\$1,786,750	\$28,075	\$1,814,825
EXPENDITURES:			
IMPROVEMENTS/REMODELING	\$2,325,000	\$300,000	\$2,625,000
ARCHITECT	\$200,000	(\$15,000)	\$185,000
FUTURE PROJECTS	\$0	\$0	\$0
FEES	\$1,900	\$0	\$1,900
TOTAL EXPENDITURES	\$2,526,900	\$285,000	\$2,811,900
Outgoing Transfers and Other Transactions	\$0	\$0	\$0
TOTAL APPROPRIATED	\$2,526,900	\$285,000	\$2,811,900
EXCESS REVENUE (APPROPRIATIONS)	(\$740,150)	\$0	(\$997,075)
FUND BALANCE, JULY 1	\$2,542,344		\$2,542,344
FUND BALANCE, JUNE 30	\$1,802,194		\$1,545,269

CSD-1 TESTING ON DISTRICT BOILERS

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley
Bids from Sieb Plumbing, Heating & Air Conditioning and Monroe Plumbing & Heating Co.

RECOMMENDATION

Move to accept the bid of \$5,945.00 from Sieb Plumbing & Heating of Monroe, Michigan, to complete CSD-1 testing on all forty-one (41) district boilers. Money for this purchase will come from the Operations Budget.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

4920 W. Albain Rd. Monroe, MI 48161

www.monroe.k12.mi.us

Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley

Executive Director of Operations

Tim Salenbien

Custodial/Maintenance Supervisor

Frank Henry

Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

March 4, 2016

To: Board of Education

From: Jerry Oley
Director of Operations

Re: CSD-1 Testing on District Boilers

Annual CSD-1 (Control and Safety Device) testing is required in the State of Michigan on all commercial boiler applications annually. Quotes were requested to test the forty-one (41) district boilers. This number also includes kitchen equipment and hot water heaters in the district that require testing as well.

Two quotes were received and are summarized below:

Sieb Plumbing, Heating & Air Conditioning Monroe, MI	\$5,945.00
Monroe Plumbing & Heating Monroe, MI	\$10,400.00
Thompson Plumbing & Heating Petersburg, MI	No Quote

It is my recommendation the low bidder **Sieb Plumbing, Heating & Air Conditioning** of Monroe, MI be awarded the contract for CSD-1 testing for a total of **\$5,945.00** and all other bids be rejected.

Funds for CSD-1 testing will be taken from the Operations Budget.

If you need further information, please let me know.

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

**PROPOSAL
SIEB
PLUMBING, HEATING & AIR CONDITIONING**

**"Serving You Since 1868"
303 East Front Street- Monroe, MI 48161
Phone (734) 241-8898 Fax (734) 241-9067**

Monroe Public Schools
Operations Center
4920 W. Albain Rd.
Monroe, MI 48161

3/2/2016

ATTN: Tim Salenbien

Quotation to perform annual CSD-1 testing on district boilers-

Testing shall include all safety controls on boilers and efficiency test with printout where applicable.

Price per boiler for above of **\$145.00**

Pricing of 41 boilers as listed \$5945.00

Pricing may adjusted accordingly should quantities change.

Thank you,

Fred Calkins
Service Manager

PLEASE SIGN AND RETURN ONE COPY AND RETAIN ONE COPY FOR YOUR RECORDS.

WE PROPOSE hereby to furnish material and labor – complete in accordance with above specifications, for the sum of: _____ Dollars (_____)

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike Manner according to standard practices. Any alteration or deviation from above Specifications involving extra costs will be executed only upon written order and Will become an extra charge over and above the estimate. All agreements Contingent upon strikes, accidents or delays beyond our controls. Owner to Carry fire, tornado and other necessary insurance. Our workers are fully Covered by Workman's Compensation Insurance.

ACCEPTANCE OF PROPOSAL- The above prices, specifications And conditions are satisfactory and are hereby accepted. You are Authorized to do the work as specified. Payment will be made as outlines Above.

Date of Acceptance _____

**AUTHORIZED
SIGNATURE** _____

Note: This proposal may be withdrawn by us if not accepted within 60 days.

SIGNATURE _____
SIGNATURE _____



506 COOPER STREET P.O. BOX 307
MONROE, MICHIGAN 48161-0307
FAX: (734) 241-3602
PHONE: (734) 241-4277

Quote

To: Tim Salenbien

Date: 3/2/16

Company: Monroe Public Schools

Pages:

From: Joe Theisen

Cc:

Re: Boiler CSD-1 tests

Comments:

Per your request dated 2/19/16, we offer the price of \$10,400.00 to perform the CSD-1 tests on the boilers throughout the District.

All work is to be done during normal hours.

Please let me know if you have any questions. I appreciate the opportunity to submit pricing for this work.

ADJOURNMENT

RECOMMENDATION

Move to adjourn the March 8, 2016, Board Meeting #5.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____