



MONROE PUBLIC SCHOOLS

BOARD MEETING #21

November 22, 2011

7:00 pm

BOARD OF EDUCATION

MR. DAVID VENSEL, PRESIDENT
DR. KENNETH McNAMEE, VICE-PRESIDENT
MRS. JUNE KNABUSCH-TAYLOR, SECRETARY
DR. TEDD MARCH, PARLIAMENTARIAN
MR. RONALD BENOIRE, JR., TRUSTEE
MS. WENDY SPICER, TRUSTEE
MR. LAWRENCE VANWASSHENOVA, TRUSTEE

SUPERINTENDENT OF SCHOOLS

MR. RANDALL MONDAY

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

NOTICE OF NON-DISCRIMINATION

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MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #21

Tuesday, November 22, 2011

7:00 PM

AGENDA

- A. **Roll Call and Call to Order**.....Mr. Vensel
1. Pledge of Allegiance to the Flag.....Mr. Vensel
 2. MHS Interact Club – Chill Out Group.....Mr. Vergiels
- B. **Public Commentary-Agenda Items Only**.....Mr. Vensel
- C. **Discussion and Action Items**
1. **Approval of Minutes**.....Mr. Vensel
Move to approve the minutes of the following meetings as submitted:
 - November 8, 2011 Work Session Minutes
 - November 8, 2011 Board Meeting #20 Minutes
 - November 10, 2011 Special Board Meeting Minutes (2 sets)
 2. **Reports and Update**..... Mr. Vensel
 - None at this time.
 3. **Staff Resignation**Mrs. Everly
Move to approve the resignation of Gregory Sype, effective November 7, 2011, from Monroe Public Schools.
 4. **Medical Assistant Recommendation**Mrs. Everly
Move to approve a recommendation to contract with Temporary School Staff, Inc. for the placement of Francine Chambers as a medical assistant in the Monroe Public Schools district upon completion of criminal history verification.
 5. **Purchase Approval for FIRST Robotics Team Registration Fee**.....Mr. McLeod
Move to approve the registration fees for the FIRST Robotics Team, not to exceed \$4,000. Monies for this purchase will come from Added Cost funds.
 6. **Resolution for Participation in an Out-of-District Special Education Transportation System**Mr. Vensel
Move to approve or deny the resolution to support the recommendation set forth by Management Partnership Services, Inc., for the creation of a single entity for the provision of out-of-district special education transportation managed by MCISD and request that the MCISD move forward and develop a regional plan for special education transportation which would include the transportation of the out-of-district Monroe students with disabilities beginning with the 2012/13 school year.
 7. **Naming MHS Weight Room**Mrs. Everly
Move to appoint a committee to investigate naming the weight room at Monroe High School after Lawrence Cooley, former MHS student and athlete.

- 8. **Superintendent Comments** Mr. Monday
- 9. **Old Business**..... Mr. Vensel
- 10. **New Business** Mr. Vensel
- 11. **Public Commentary-Any Topic**..... Mr. Vensel
- 12. **Adjournment**..... Mr. Vensel
Move that the November 22, 2011, Board Meeting #21 of the Monroe Public Schools Board of Education be adjourned.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Benore	_____	_____
Mrs. Knabusch-Taylor	_____	_____
Dr. McNamee	_____	_____
Dr. March	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Vensel	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- November 8, 2011 Work Session Minutes
- November 8, 2011 Board Meeting #20 Minutes
- November 10, 2011 Special Board Meeting Minutes (2 sets)

RECOMMENDATION

Move to approve the following minutes:

- November 8, 2011 Work Session
- November 8, 2011 Board Meeting #20
- November 10, 2011 Special Board Meeting (2 sets)

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session

Tuesday, November 8, 2011

5:30 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel, Vice President Ken McNamee, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Katherine Eighmey, Jerry Oley, and Barry Martin

Administrators Absent: None

President Vensel called the meeting to order at 5:35 PM.

Future Plans for Monroe Public Schools' Building Usage

The purpose of the workshop was to determine future use of Christiancy and Lincoln, buildings which were closed in June, 2009 due to consolidation of students and budget cuts. If buildings are not occupied by students within three years of closing, current building codes would have to be followed upon reopening a building which would be cost prohibitive. Therefore, a decision needed to be made whether or not to open buildings now with possibly virtual high schools students using the classrooms, thus giving us more time to study and plan for the future use of the sites.

At the current time, the virtual high school is housed in a classroom at South Monroe Townsite. Head Start also occupies the building using 5-6 classrooms and Monroe Public Schools has a professional development room there as well. Virtual high school has doubled its size since its opening, and is anticipated to expand every year. Moving the virtual high school students to a room at Christiancy would be at minimal cost. The district is already paying to heat the building in order to keep the pipes from freezing. The other costs would be for a key pad to alarm the building as well as some technology work. There would be an increased cost in heating but we already have the furniture needed. Custodial services would be minimal and we would use our third party contractor for that purpose. Kathy Eighmey is developing a total cost analysis for the building.

The question was raised about Lincoln School and whether or not that building was being considered and what program could be put there. An ad hoc committee will be developed to study the possibilities for both of these buildings before making a decision on either one. The study should be done by December 31, 2011 so board members could make an informed decision regarding the disposition of Christiancy and Lincoln. Board members will all participate in this committee which will also include administrators, teachers and members of the community. The committee will make a recommendation regarding reopening or razing Christiancy and Lincoln.

Adjournment

Motion by Dr. March; support by Mr. VanWasshenova that the 5:30 PM, November 8, 2011 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:00 PM.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #20

Tuesday, November 8, 2011

7:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel, Vice President Ken McNamee, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Katherine Eighmey

Administrators Absent: None

President Vensel called the meeting to order at 7:11 PM.

Phone Book Recycling – Waterloo

Bobb Vergiels introduced Lisa McLaughlin, principal of Waterloo School, Kim Pearch, teacher, Jamie Dean, representative from the Monroe County Health Department and three Waterloo students, Noah, Dane and Dylan. They attended the board meeting to promote their second annual phone book recycling project. Phone books can be dropped off in the bin at Waterloo from now through December 12th. Last year, 2.4 tons were collected resulting in Waterloo earning \$300. Board members contributed their phone books to the effort.

Public Commentary-Agenda Items Only

Selma Rankins stated that all teachers that are currently laid off should be brought back to work before hiring new people or purchasing equipment.

Approval of Minutes

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to approve the minutes of the following meetings as submitted with one change. On the October 25, 2011 Board Work Session minutes, it will be noted that Dr. McNamee opened the discussion rather than Mr. Vensel.

- October 25, 2011 Board Work Session
- October 25, 2011 Board Meeting #19
- November 1, 2011 Special Board Meetings (two sets)

Vote: Motion carried by a 7-0 roll call vote.

Reports and Update

The following minutes and reports were received without comments:

- Board Physical Resource Committee Minutes – October 19, 2011
- Informational Report – Contracted Coaches
- Resolution Opposing the “Parent Empowerment” and “Dual Enrollment” Senate Bills as approved at the November 2, 2011 MCABOE general membership meeting.

School Nurse Recommendation

Motion by Dr. McNamee; support by Dr. March to approve the recommendation to contract with Temporary School Staff, Inc. for the placement of Chiara Messer as a part time school nurse in the Monroe Public School district upon completion of criminal history verifications.

Discussion: With the new plan for contracting with TSSI, hiring a part-time nurse and two medical assistants, the district will save approximately \$7,000 per year.

Vote: Motion carried by a 7-0 roll call vote.

Medical Assistants Recommendation

Motion by Mrs. Knabusch-Taylor; support by Mr. VanWasshenova to approve a recommendation to contract with Temporary School Staff, Inc. for the placement of Heather Bibb as a medical assistant in the Monroe Public Schools district upon completion of a criminal history verification.

Discussion: One medical assistant that was to be recommended for a position has recently been accepted to nursing school, so she has withdrawn her application. Instead, administration will review the interview panel's recommendation and look for another candidate to fill the second position available.

Vote: Motion carried by a 7-0 roll call vote.

Coaching Recommendation

Motion by Dr. McNamee; support by Mr. VanWasshenova to approve Tara Dessauer for the winter 2011/12 season as per the MCEA master agreement.

Vote: Motion carried by a 7-0 roll call vote.

Anti-Bullying/Harassment Policy – Adoption

Motion by Mr. VanWasshenova; support by Mr. Benore to waive the third reading of the Anti-Bullying/Harassment Policy and adopt the policy as written effective November 8, 2011.

Discussion: Legislation passed this week for all school boards to adopt anti-bullying/harassment policies. This has been a great effort by our Bully Prevention Task Force.

Vote: Motion carried by a 7-0 roll call vote.

Superintendent Comments

- Parent teacher conferences are scheduled for grades K-8 next week. Elementary schools are scheduled on November 15 and 17, while MMS will hold their conferences November 16 and 17.
- Sixth grade students from Manor will walk to Veteran's Park on Friday, November 11 as part of a Veteran's Day observance.
- One of our MMS eighth grade students has published a fictional book which is on sale on line.
- Channel 11 weathercaster, Chris Vickers, will speak to MMS students November 16 about violent weather which they are currently studying.
- A Monroe Public Schools bus will be parked at Danny's Fine Foods November 12. The bus is being used in a promotion by My 98.3 FM to "stuff the bus" with food which then will be provided to the MCOP for distribution to those less fortunate.
- Custer and Arborwood are participating in National Young Readers Week where a number of people from our staff and community come into our classrooms and read to the children, sharing their love of reading.
- MHS students are participating in the Sodexo Healthy High School Challenge against high schools from around the country to win up to \$5,000 for the school. Thanks to Sodexo for sponsoring this contest to help our students eat healthy and for giving us a chance to win money for the school.

- Custer Elementary student council is participating in a drive to collect items for the Monroe County Opportunity Program in conjunction with Homeless Awareness Week. Items sought are socks, hats, scarves, personal hygiene products, mittens and gloves.
- MHS students are collecting canned food for Gleaners of Southeast Michigan and the North Monroe Street Church of God Food Ministries.
- NJHS students from MMS are participating in the Walk for Warmth on November 12.
- November 19 at 4:00 PM is the Monroe Holiday Parade. Participating this year will be our homecoming king, queen, prince and princess.
- Mr. McLeod then added that the ecology students of the Knabusch Math & Science Center will be presenting their work November 22 from 8-10:30 AM.

Old Business

There was none at this time.

New Business

An update on the Monroe Public Schools Education Foundation will be placed on the November 22, 2011 board meeting agenda.

Public Commentary-Any Topic

- Parent Andrea Livingston expressed her appreciation to the board for exploring alternative educational opportunities for the students of Monroe. She reiterated that what she was interested in was not about a building, but rather an opportunity analysis.
- Holly Wallace, employee and parent, is pleased with the education her children are receiving at Monroe Public Schools and believes in the ideals of the American public school system that education is for all children.
- Laura Lavender, employee and community member, asked that the board consider all possibilities for both Lincoln and Christiancy or tear them both down. All of our students deserve to have the best education provided by the best educators.
- Selma Rankins, citizen, complimented speakers and board members on their comments regarding the disposition of Lincoln and Christiancy.
- Amy Pace, employee, asked the board to consider additions to existing buildings as an alternative to opening a closed building.

Adjournment

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor that the November 8, 2011, Board Meeting #20 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:54 PM.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, November 10, 2011
5:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President David Vensel, Vice President Kenneth McNamee, Secretary June Knabusch-Taylor (arrived at 5:21 PM), Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer and Trustee Lawrence VanWasshenova

Board Members Absent: None

Others Present: Randy Monday, James Davies, Julie Everly, Ryan McLeod, Lisa McLaughlin, Kim Diven, the student, the student's mother and brother

Mr. Vensel called the meeting to order at 5:13 PM.

Closed Session

Motion by Mr. VanWasshenova, support by Dr. March, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 5:13 PM.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Dr. March, that the closed session be adjourned and the 5:00 PM, November 10, 2011, Special Board Meeting be reconvened.

Vote: Motion carried by a 7-0 hand vote at 5:45 PM.

Recommendation

Motion by Dr. McNamee, support by Mr. Benore, to expel the student as written in Michigan Public Act 328 of 1994 and Public Act 250 of 1995.

Vote: Motion failed by a 3-4 roll call vote at 5:45 PM. Ms. Spicer, Mr. Vensel, Dr. March and Mr. VanWasshenova voted no.

Recommendation

A motion was made by Mr. VanWasshenova that because condition #1 of Michigan Public Act 328 of 1994 and Public Act 250 of 1995 has been met, to suspend the student for the remainder of the year with the right to petition the board for reinstatement thirty days before the end of the school year. There was no support for this motion.

Recommendation

The board would agree the student had proved condition #1 of Michigan Public Act 328 of 1994 and Public Act 250 of 1995 has been met, therefore a motion was made by Dr. March, support by Mrs. Knabusch-Taylor, to expel the student under Step 7 of the Monroe Public Schools Discipline Mandates - Weapons (Possession, Use of or Threat Thereof). The student will be eligible to petition the Board of Education for reinstatement.

Vote: Motion carried by a 5-2 roll call vote. Mr. Benore and Dr. McNamee voted no at 6:20 PM.

Adjournment

Motion by Mr. VanWasshenova, support by Mrs. Knabusch-Taylor, that the November 10, 2011, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:20 PM.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, November 10, 2011
5:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President David Vensel, Vice President Kenneth McNamee, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer and Trustee Lawrence VanWasshenova

Board Members Absent: None

Others Present: Randy Monday, James Davies, Julie Everly, Ryan McLeod, Kim Diven, the student, the student's parents

Mr. Vensel called the meeting to order at 6:25 PM.

Closed Session

Motion by Mr. VanWasshenova, support by Dr. McNamee, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 7-0 hand vote at 6:26 PM.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Dr. March, that the closed session be adjourned and the 5:00 PM, November 10, 2011, Special Board Meeting be reconvened.

Vote: Motion carried by a 7-0 hand vote at 6:45 PM.

Recommendation

Motion by Mr. VanWasshenova, support by Dr. March, to expel the student.

Vote: Motion carried by a 7-0 roll call vote at 6:47 PM.

Adjournment

Motion by Mr. VanWasshenova, support by Ms. Spicer, that the November 10, 2011, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:47 PM.

June Knabusch-Taylor, Secretary

STAFF RESIGNATION

BACKGROUND

Gregory Sype: In August, 2010 the Custodial Supervisor position was eliminated and Mr. Sype was laid-off from Monroe Public Schools. With the restructuring of the Operations Department, we have an opportunity to offer Mr. Sype a recall to employment. Mr. Sype has declined this recall and is therefore tendering his resignation. Mr. Sype was employed for two years prior to his lay-off.

ENCLOSURE

Letter of Recommendation

RECOMMENDATION

Move to approve the resignation of Gregory Sype effective November 7, 2011, from Monroe Public Schools.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Vensel	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____

Jennifer Watterworth

Subject: FW: Recall Decision

From: Greg Sype [<mailto:Greg.Sype@dundee.k12.mi.us>]

Sent: Monday, November 07, 2011 11:23 AM

To: Randy Monday

Subject: Recall Decision

Greetings Mr. Monday, As a follow up to this morning's phone conversation, I am confirming that I have decided to decline the option of a recall to Monroe public Schools for the position of Transportation Director. I understand that my decision to decline will eliminate me from continuing on the Operations Dept. Supervisor recall list. In the event of in the future, a Maintenance/Custodial Supervisor position where to be posted, my intention will be to reapply to the district with the hope to be considered for that type a position. Thank you for the consideration to offer me an opportunity at a recall and your patience to allow me some time to decide what I thought best to do regarding this matter. Sincerely, Greg Sype

MEDICAL ASSISTANT RECOMMENDATION

BACKGROUND

On behalf of the administration and the interview panel, we are seeking approval from the Board to contract with Temporary School Staff, Inc. for a part-time Medical Assistant and to make a recommendation to Temporary School Staff, Inc. for the placement of Francine Chambers into this position.

Francine Chambers completed her Medical Assistant Certification with Ross Medical College. She has over 20 years of experience as a Medical Assistant in both private practices and hospitals. She is currently self-employed as a child care provider.

Members of the interview panel were: Julie Everly, Assistant Superintendent; Lisa McLaughlin, Principal; Roseann Ready, Secretary, and Lynnette Miller, Parent.

ENCLOSURE

Resume

RECOMMENDATION

Move to approve a recommendation to contract with Temporary School Staff, Inc. for the placement of Francine Chambers as a medical assistant in the Monroe Public Schools district upon completion of criminal history verification.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. VanWasshenova	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

RESUME

Francine Marie Chambers
550 McBride Street
Dundee Michigan 48131

DOB May 16, 1959
734-828-6085
734-755-4239
franmcgovern@comcast.net

OBJECTIVE: MEDICAL ASSISTANT

WORK HISTORY:

OCTOBER 2009- PRESENT: Child Care Provider/Renovate houses.
Provide a safe environment and daily care and some overnight care for children ages infant- 12 years of age.
Responsible for preparing meals, baths, dispensed medications, play time, story time, homework, Dr. appt. school activities and all other task that meets the daily needs of children.

FLIPPING HOUSES: I have been currently involved with the renovation of two houses.
Painting, tiling, updating and designing décor.

AUGUST 2006-OCTOBER 2009: OFFICE MANAGER/MEDICAL ASSISTANT/BILLER FOR THE GARY GROUP. Overseen the daily activities and duties of a medical office. Worked with the physicians to insure the office ran in a professional manner according to office policies and procedures. Duties included, assisting physician with patients, greeting patients, escorting patients to rooms, assisting patients with medical or clerical/billing needs, documenting demographics, assisting physician with procedures, calling Rx to pharmacies, scheduling diagnostic procedures for patients, ordered supplies kept treatment rooms, medical and office supplies stocked, opening and closing the office, answering phones, pulling and filing charts, scheduling patient appointments, verifying appointments, updating medical charts, overseeing the needs of the office staff, cleaning office, all insurance billing, bank deposits, organized employee meetings, business luncheons, and participated in health clinics.

SEPTEMBER 2003- ON CALL; DUNDEE COMMUNITY SCHOOLS SUBSITUTE
PARAPROFESSIONAL

Assisted teachers with special needs children and general classrooms. Worked one on one with students and with small groups of students. Helped them with skills and concepts that were difficult for them. Listen to them read, circulate around the room and encourage children to stay on task and assisting them if they need help. Supervise the lunch room and assisted in the pool helping to teach children to swim.

1980-1997: MEDICAL ASSISTANT

Dr Tsai, Milan Medical Practice, Saline Community Hospital Specialty Clinic, St Joseph Mercy Hospital Reichert Building Medical Clinic.

EDUCATION:

WASHTENAW COMMUNITY COLLEGE

Computer classes

ROSS MEDICAL SCHOOL: 1980

Medical Assistant

ALEXANDRIA SCHOOL OF COSMETOLOGY: 1979

Cosmetology license

MILAN HIGH SCHOOL: Graduated 1977

Required studies

MONROE HIGH SCHOOL 1973-1975

Required studies

References upon request

PURCHASE APPROVAL FOR FIRST ROBOTICS TEAM REGISTRATOIN FEE

BACKGROUND

Bill Ferrara, CTE Director, is requesting authorization for payment of the FIRST Robotics registration fee for the team to attend the Queen City Regionals in Cincinnati, Ohio on April 5-7, 2012. Added Cost funds will be used to cover the fees.

ENCLOSURE

Memo from Bill Ferrara

RECOMMENDATION

Move to approve registration fees for the FIRST Robotics Team, not to exceed \$4,000. Monies for this purchase will come from Added Cost funds.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Ms. Spicer	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____



MONROE HIGH SCHOOL CAREER & TECHNICAL EDUCATION

Bill Ferrara, Director

Lynette Tyson, Administrative Assistant 901 Herr Road Monroe, MI 48161 Ph. 734.265.3450 Fax 734.265.3451

CTE MEMO #011 11.12

TO: Ryan McLeod, Assistant Superintendent

FROM: Bill Ferrara

DATE: November 7, 2011

RE: **PURCHASE APPROVAL, FIRST ROBOTICS, QUEEN CITY REGIONAL
COMPETITION REGISTRATION, \$4000.00**

ENCL: (1) FIRST Robotics Regional Competition Invoice Information

Ryan,

I'm requesting BOE authorization to pay the fees required to register our FIRST Robotics Team to attend the Queen City Regionals in Cincinnati, OH, to be held April 5 – 7, 2012. Added Cost funds reserved for the Electro-Mechanical program will be used to cover these costs, (\$4000.00). A separate Out-of-District Field Trip request will be forwarded later in the school year, as the details for the trip are arranged. Please contact me if you have any questions pertaining to this request.

Sincerely,


Bill Ferrara, Director
Career & Technical Education

cc

Matt Cortez, Principal

OK


FIRST Robotics Competition
Team Information Management System



Logged in as: ketron@monroe.k12.mi.us

[Back to Events Summary Page](#)

Invoice

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If you are "Registered" for an event, please be sure to pay for the event by the payment deadline or you may be bumped out of the event in favor of a team on the waiting list.

Event Invoice

Invoice

[Printable Page](#)

FIRST
200 Bedford Street, Manchester, NH 03101-1103
(603)666-3906 (800)871-8326 Fax:(603)206-2079
<http://www.usfirst.org/>

Team 1528

Mr. Steve Ketron
Electronics/Robotics
Instructor
Monroe High School
901 Herr Rd.
Monroe, MI 48161
USA

Signup Date	Description	Cost	Registration Status	Payments	Balance
10/28/2011	Queen City Regional being held on April 05 - 07, 2012	\$4,000.00	registered	\$0.00	\$4,000.00

Total Due: \$4,000.00 US funds

*FIRST Disclaimer - Registration is not final until FIRST Finance receives payment in full for the above event.

Make check payable **FIRST**
to: Attn: Finance
200 Bedford Street
Manchester, NH 03101

Send Purchase Order to Finance
Fax # is (603)206-2079

FIRST is a 501(c)3 organization.
Taxpayer Identification Number 22-2990908

FRC Payment Terms

2012 Registration Pricing Structure and Payment Terms

1st Registration includes:

Participation at either one 2012 Regional event or two Qualifying events for teams in the Qualifying Events Geographical areas, the 2012 Kit of Parts, associated materials and support.

FIRST Events	Registration Cost	Payment Due Date
1st Regional Event Rookie*	\$6,500.00	12/2/2011
1st Regional Event Veteran**	\$5,000.00	12/2/2011
Additional Regional Event	\$4,000.00	1/27/2012

FIRST Championship	\$5,000.00	1/27/2012
FiM (FIRST in Michigan) Events Michigan Teams Only		
Rookie* (2 Qualifying Events)	\$6,500.00	12/2/2011
Veteran** (2 Qualifying Events)	\$5,000.00	12/2/2011
3rd Qualifying Event	\$500.00	2/10/2012
State Championship	\$4,000.00	4/9/2012
MAR (Mid-Atlantic Robotics) Events New Jersey, Delaware, and Eastern Pennsylvania teams only		
Rookie* (2 Qualifying Events)	\$6,500.00	12/2/2011
Veteran** (2 Qualifying Events)	\$5,000.00	12/2/2011
3rd Qualifying Event	\$1,000.00	2/10/2012
Region Championship	\$4,000.00	4/9/2012

*Rookie: Any team that has not competed in FRC since 2008 or a team for which 2012 is their first year in the FRC program.

**Veteran: Any team that competed during one of the following FRC Seasons : 2009, 2010, or 2011.

All Registration costs are in U.S. Dollars only.

Registration: Invoice

When the Main Contact for your team chooses an event on line, the Team Information Management System (TIMS) will give you the option to print out an invoice for that event. The system will also allow you to print a form for any event the team has requested to attend via the Events screen. **Please go through the Team Information Management System to view your team's information.**

Payment Policies:

***All acceptable forms of payments received by FIRST Finance must be submitted with the invoice showing which event the payment should be applied to.**

1. Check: (U.S. Funds only)
Please make sure that all checks state your team # & event to be properly credited.

Made payable to: **FIRST**

Addressed to:
FIRST Attn: Finance
200 Bedford Street
Manchester, NH 03101

2. Visa, Mastercard or American Express:

Option 1: Online payments available through TIMS under Events section. System will accept payment for full amount or balance due for event registered.

Option 2: To pay by phone, call FIRST Finance at 1-800-871-8326 ext. 450 or ext. 415.

3. Purchase Orders (PO):

Fax to # 603-206-2079 - PO must state your team # and event to be properly credited. All POs will be invoiced with 30 day terms or the date published that the payment is due.

4. Commitment Letter from Grantor or Sponsor:

Fax to #603-206-2079 - Letters must state your team # and event to be properly credited. Commitment letters must be on their letterhead and signed by the individual who is taking the responsibility for guaranteeing that payment is made to FIRST.

FIRST can not accept a commitment letter from a School. All Schools must provide a PO as guarantee of payment.

Refund Policy:

FIRST is not responsible for any Event cancellations or the inability of a team to travel due to weather, threat of terrorism, Act of God and other events beyond FIRST's control.

The \$5,000.00 Veteran fee for Regional, Michigan or MAR Qualifying Registration payment **cannot** be refunded after a team receives the Kit of Parts.

The \$6,500 Rookie fee for Regional, Michigan or MAR Qualifying Registration payment **cannot** be refunded after a team receives the Kit of Parts.

A team may withdraw, without financial penalty, from additional Regional Registration, Michigan State Championship, MAR Region Championship or the *FIRST* Championship Registration prior to the payment deadline of January 27, 2012 if a team has paid prior to this date. Once this deadline has passed, *FIRST* cannot refund additional Regional Registration, Michigan State Championship, MAR Region Championship or the *FIRST* Championship Registration payments unless a team withdraws before the event, and the event is full at the published capacity on the date of the scheduled event. Full capacity would not include the withdrawing team.

Teams do not have the option of transferring registration payments between events after the payment deadline of January 27, 2012. For example, if a team qualifies at a Regional for the Championship - they cannot drop a Regional and request that the Regional Registration payment be applied to the cost for the *FIRST* Championship.

OK

[Terms & Conditions](#) | [Payment Terms](#) | [Privacy Policy](#)

Session Timer:

00:10 / 15:00

**RESOLUTION FOR PARTICIPATION IN AN OUT-OF-DISTRICT SPECIAL
EDUCATION TRANSPORTATION SYSTEM**

BACKGROUND

At the November 23, 2010 Board of Education meeting, the board voted to participate and review the results of a study being conducted by the MCISD to determine if there would be financial and student benefits in restructuring the student transportation systems of Monroe County schools into a centralized system. The study was conducted by Management Partnership Services, Inc., and the MCISD is now asking Monroe Public Schools to support examining the advantages and disadvantages of both a public and private model for the regionalized special education transportation and that the MCISD will make a decision that is in the best interests of the students with disabilities of Monroe County.

ENCLOSURES

Memo from Don Spencer, Superintendent MCISD
Resolution for Participation in an Out-of-District Special Education Transportation System

RECOMMENDATION

Move to approve or deny the resolution to support the recommendation set forth by Management Partnership Services, Inc., for the creation of a single entity for the provision of out-of-district special education transportation managed by MCISD and request that the MCISD move forward and develop a regional plan for special education transportation which would include the transportation of the out-of-district Monroe students with disabilities beginning with the 2012/13 school year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Vensel	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____



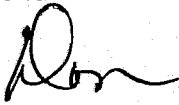
Monroe County Intermediate School District

Superintendent's Office
1101 S. Raisinville Road
Monroe, Michigan 48161
734-242-5799

Memorandum

DATE: November 7, 2011

TO: Monroe County K-12 Superintendents

FROM: Don Spencer, Superintendent 

SUBJECT: **RESOLUTION FOR PARTICIPATION IN AN OUT-OF-DISTRICT SPECIAL EDUCATION TRANSPORTATION SYSTEM**

The attached resolution is being sent to you for the Monroe Public Schools Board of Education's consideration at its next meeting. The resolution is pertinent to your board of education only and, if approved, will allow the MCISD to proceed in the development of a regional plan for special education transportation. There is a great deal of work to be done and it is essential that a determination be made at this time concerning which districts desire to form a regional transportation system for the purpose of transporting students with disabilities out-of-district to center-based programs.

As we discussed at the superintendents meeting the 18% projected savings is based on the total county and does not reflect individual district savings. That determination will have to be made after further analysis and an agreement on the part of the participating districts concerning a formula to be used for billing. It is anticipated that all districts would realize savings in comparison to current costs. I most certainly understand that this is a major decision on the part of your board of education and will answer any questions they or you have at this time.

Thank you.

**RESOLUTION FOR PARTICIPATION IN AN OUT-OF-DISTRICT SPECIAL EDUCATION
TRANSPORTATION SYSTEM**

WHEREAS, the Boards of Education of the nine local school districts of Monroe County and the Monroe County Intermediate School District ("MCISD") agreed to participate in a study to determine if there would be financial and student benefits in restructuring the student transportation systems of Monroe County school into a centralized system; and

WHEREAS, Management Partnership Services, Inc. ("MPS"), working in conjunction with a committee of local district representatives, conducted a study comprised of two parts: out-of-district special education transportation and in-district regular education transportation; and,

WHEREAS, MPS recommended the creation of a single entity for the provision of all out-of-district special education transportation throughout the MCISD service area which would be managed under the auspices of the MCISD with each local district participating in the oversight and governance of this collaborative system; and,

WHEREAS, MPS's analysis of the single entity model revealed a potential for annual savings of approximately 18% of the current county-wide out-of-district special education transportation costs while preserving a safe, effective and efficient transportation service for students with disabilities.

THEREFORE, BE IT RESOLVED, that the Monroe Public Schools Board of Education recognizing MPS's recommendation that greater savings can be realized with the outsourcing of special education transportation, understands and supports that the MCISD will examine the advantages and disadvantages of both a public and private model for the regionalized special education transportation and that MCISD will make a decision that is in the best interests of the students with disabilities of Monroe County.

FURTHERMORE, BE IT RESOLVED, that the Monroe Public Schools Board of Education supports the recommendation set forth by MPS for the creation of a single entity for the provision of out-of-district special education transportation managed by MCISD and requests that the MCISD move forward and develop a regional plan for special education transportation which would include the transportation of the out-of district Monroe students with disabilities beginning with the 2012-13 school year.

Signed this 22nd day of November, 2011

David Vensel, President

Kenneth McNamee, Vice President

June Knabusch-Taylor, Secretary

Tedd March, Treasurer

Lawrence VanWasshenova, Trustee

Wendy Spicer, Trustee

Ronald Benore, Jr., Trustee

NAMING OF MHS WEIGHT ROOM

BACKGROUND

The family of Lawrence Cooley, former Monroe High School student and athlete, have approached John Ray, Athletic Director, and asked that the weight room at MHS be named after him. Board of Education Policy 4750-R, Naming of Facilities, states:

“In order to facilitate the naming of a facility, or a room or portion of a building, the Superintendent shall appoint a committee of two citizens, two students, a teacher, an administrator, and a Board representative. The Superintendent shall serve as the chair of the committee and be considered a member thereof. The committee shall solicit and consider names for the facility and submit a list of not less than three names for the Board’s consideration. The Board shall make the final selection from the list submitted by the committee. Every effort should be made to name a new facility prior to beginning construction, and a timetable shall be established in an attempt to accomplish this objective.

In general, the Board shall name facilities or portions of facilities after staff or community members only after at least one year following the person leaving the District through retirement or death. Further, the Board will not be influenced in its decisions by personal bias or favoritism, political pressure, temporary popularity or highly emotional situations in choosing names for school facilities or portions thereof.

The Board shall not change the name of any facility without giving the opportunity for those living in the community to have input and shall deliberate over a period of at least three meetings of the Board.

Proposals or petitions for naming or renaming facilities or naming portions of facilities shall be presented to the Board through the Superintendent after which it shall be placed on the agenda as a discussion item with action deferred to a later meeting. In no case, will the Board act immediately on a request or petition to name or rename a facility or portions thereof.

The Board may refer the renaming of a facility or the renaming of a portion of a facility to a committee similar to that prescribed for naming new buildings.”

ENCLOSURE

None

RECOMMENDATION

Move to appoint a committee to investigate naming the weight room at Monroe High School after Lawrence Cooley, former MHS student and athlete.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Ms. Spicer	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____

Board Meeting #21
November 22, 2011
Item #C.12

ADJOURNMENT

RECOMMENDATION

Move to adjourn the November 22, 2011 Board Meeting #21.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____