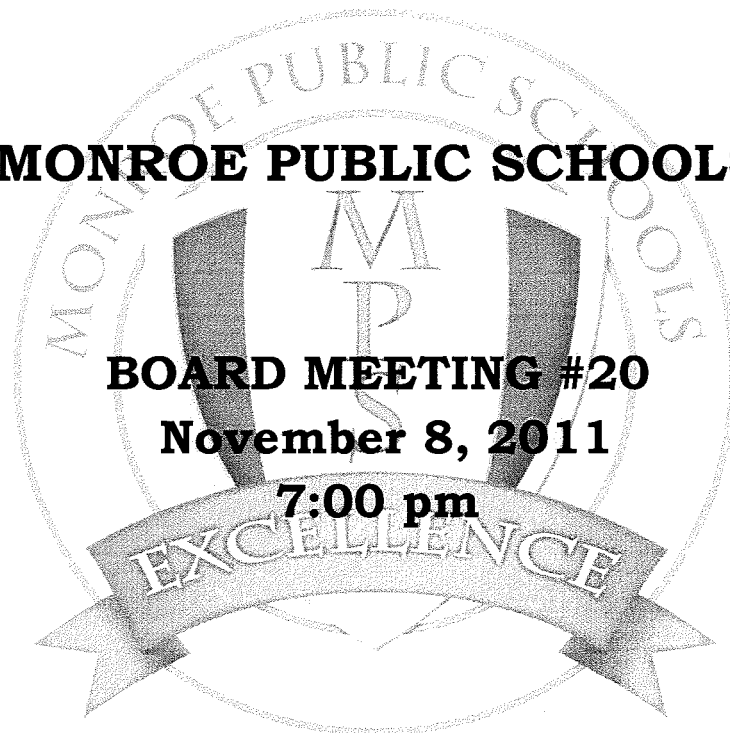


MONROE PUBLIC SCHOOLS



BOARD MEETING #20

November 8, 2011

7:00 pm

BOARD OF EDUCATION

MR. DAVID VENSEL, PRESIDENT
DR. KENNETH McNAMEE, VICE-PRESIDENT
MRS. JUNE KNABUSCH-TAYLOR, SECRETARY
DR. TEDD MARCH, PARLIAMENTARIAN
MR. RONALD BENORE, JR., TRUSTEE
MS. WENDY SPICER, TRUSTEE
MR. LAWRENCE VANWASSHENOVA, TRUSTEE

SUPERINTENDENT OF SCHOOLS

MR. RANDALL MONDAY

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

NOTICE OF NON-DISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, (734) 265-3070.

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #20

Tuesday, November 8, 2011

7:00 PM

AGENDA

- A. **Roll Call and Call to Order**.....Mr. Vensel
1. Pledge of Allegiance to the Flag.....Mr. Vensel
 2. Lilly – Raisinville Rescued Puppy.....Mr. Monday
 3. Phone Book Recycling – WaterlooMr. Monday
- B. **Public Commentary-Agenda Items Only**.....Mr. Vensel
- C. **Discussion and Action Items**
1. **Approval of Minutes**.....Mr. Vensel
Move to approve the minutes of the following meetings as submitted:
 - October 25, 2011 Board Work Session
 - October 25, 2011 Board Meeting #19
 - November 1, 2011 Special Board Meetings (two sets)
 2. **Reports and Update**..... Mr. Vensel
 - Board Physical Resource Committee Minutes – October 19, 2011
 - Informational Report – Contracted Coaches
 - Resolution Opposing the “Parent Empowerment” and “Dual Enrollment” Senate Bills as approved at the November 2, 2011 MCABOE general membership meeting.
 3. **School Nurse Recommendation**.....Mrs. Everly
Move to approve the recommendation to contract with Temporary School Staff, Inc. for the placement of Chiara Messer as a part time school nurse in the Monroe Public School district upon completion of criminal history verifications.
 4. **Medical Assistants Recommendation**.....Mrs. Everly
Move to approve a recommendation to contract with Temporary School Staff, Inc. for the placement of Heather Bibb and Monique Ellison as medical assistants in the Monroe Public Schools district upon completion of criminal history verifications.
 5. **Coaching Recommendation**Mr. McLeod
Move to approve Tara Dessauer for the winter 2011/2012 season as per the MCEA master agreement.
 6. **Anti-Bullying/Harassment Policy – Adoption**Mr. Monday/Dr. Martin
Move to adopt the Anti-Bullying/Harassment Policy effective November 8, 2011.
 7. **Superintendent Comments** Mr. Monday
 8. **Old Business**..... Mr. Vensel

- 9. **New Business** Mr. Vensel
- 10. **Public Commentary-Any Topic**..... Mr. Vensel
- 11. **Adjournment**..... Mr. Vensel
Move that the November 8, 2011, Board Meeting #20 of the Monroe Public Schools Board of Education be adjourned.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Benore	_____	_____
Mrs. Knabusch-Taylor	_____	_____
Dr. McNamee	_____	_____
Dr. March	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Vensel	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- October 25, 2011 Board Work Session Minutes
- October 25, 2011 Board Meeting #19 Minutes
- November 1, 2011 Special Board Meeting Minutes (two sets)

RECOMMENDATION

Move to approve the following minutes:

- October 25, 2011 Board Work Session
- October 25, 2011 Board Meeting #19
- November 1, 2011 Special Board Meeting (two sets)

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session

Tuesday, October 25, 2011

5:30 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel (arrived at 5:50 PM,) Vice President Ken McNamee, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Kathy Eighmey

Administrators Absent: None

President Vensel called the meeting to order at 5:36 PM.

Healthcare Legislation

Senate Bill 7, Publicly Funded Health Insurance Contribution Act, was recently passed and requires mandatory contributions to their health care by public employees. This change is effective for all healthcare plan years beginning after January 1, 2012 that is not a part of an existing collective bargaining agreement. This legislation establishes a hard cap limiting a public employer's contribution to employee healthcare but also provides an option to choose a district-wide 80/20 plan in place of the hard caps, by a majority vote of the school board.

Employees' contributions vary by plan for single, two-person, or family groups. A larger employee contribution is required for two-person plans in both the hard-cap and 80/20 plans. It is possible to determine an aggregate contribution by adding the employees' share in all three groups (single, two-person and family) and dividing by the number of personnel in the particular category. If that option is chosen, each employee in that group would pay the same amount for health care, regardless of what plan is used.

Superintendent Goals Update

This will be discussed at the next work session on November 22, 2011. Pre and post assessments and methods of measuring student growth will be examined at that time.

Adjournment

Motion by Mr. VanWasshenova; support by Dr. March that the 5:30 PM, October 25, 2011 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:44 PM.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #19

Tuesday, October 25, 2011

7:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel, Vice President Ken McNamee, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Katherine Eighmey

Administrators Absent: None

President Vensel called the meeting to order at 7:02 PM.

Public Commentary-Agenda Items Only

There was no public commentary at this time.

Approval of Minutes

Motion by Dr. McNamee; support by Mr. VanWasshenova to approve the minutes of the following meetings as submitted:

- October 11, 2011 Board Work Session
- October 11, 2011 Board Meeting #18

Vote: Motion carried by a 7-0 roll call vote.

Reports and Update

The following board committee minutes were accepted without comment:

- October 11, 2011 Board Curriculum Committee
- October 17, 2011 Board Personnel Committee
- October 18, 2011 Board Policy Committee

Staff Resignations

Motion by Mr. VanWasshenova; support by Dr. McNamee to approve the resignation of Tracy Ledda effective October 20, 2011, from Monroe Public Schools.

Vote: Motion carried by a 7-0 roll call vote.

Recall from Layoff – Teacher

Motion by Mr. VanWasshenova; support by Dr. McNamee to approve the recall of Traci Wilson from the Monroe Public Schools layoff list, to notify said teacher of this recall by official communication, and to approve the teacher contract extension for said teacher for the 2011/12 school year effective October 20, 2011.

Vote: Motion carried by a 7-0 roll call vote.

Accounting Supervisor Appointment

Motion by Dr. McNamee; support by Dr. March to approve the appointment of Ryan Kunzelman as the Accounting Supervisor effective November 1, 2011 and place on the appropriate salary level for this position, upon completion of all pre-employment requirements.

Vote: Motion carried by a 7-0 roll call vote.

In State Overnight Trip

Motion by Dr. McNamee; support by Mr. Benore to approve Monroe Middle School choir students' in state overnight trip to Mackinac Island on May 18, returning May 19, 2012 according to the terms of Policy IICA, Field Trips and Excursions.

Discussion: Mrs. Dinwoody explained that the 7th and 8th grade students participating in this trip will perform in a non-competitive festival, tour the island and spend the night there. Ms. Spicer noted that local businesses would be able to assist in fundraising efforts.

Vote: Motion carried by a 7-0 roll call vote.

Anti-Bullying Policy – First Reading

Motion by Mr. VanWasshenova; support by Mr. Benore to place the MPS Anti-Bullying/Harassment Policy on the agenda as a discussion item and first reading.

Discussion: Mr. Benore acknowledged the Bully Prevention Task Force committee on the time and effort spent on this policy and was pleased that the policy encompassed everyone associated with the district, not only students. Work is still being done on the enforcement portion of the policy.

Vote: Motion carried by a 7-0 roll call vote.

Best Practices Incentive Resolution

Motion by Dr. McNamee; support by Mr. VanWasshenova to approve the resolution certifying the district's compliance with the required best practices.

Vote: Motion carried by a 7-0 roll call vote.

Sale of Radio Station

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to approve the sale of the WYDM radio station license and equipment to Monroe Public Access Cable Television for a cost of \$25,000.

Discussion: Bill LaVoy, Executive Director of MPACT, explained that MPACT is a non-profit organization, and Monroe Public Schools has a representative on the board. The radio station will still be usable by our students but will be moved to the Benesh building. The tower and antenna will remain at Monroe High School due to FCC regulations.

Vote: Motion carried by a 7-0 roll call vote.

Raisinville Septic Tank Pump

Motion by Dr. McNamee; support by Mrs. Knabusch-Taylor to approve the purchase and installation for submersible septic pumps from Able Sanitary Service, Carleton, Michigan at a cost not to exceed \$8,877. Monies to be taken from the Building and Site Sinking Fund.

Vote: Motion carried by a 7-0 roll call vote.

Superintendent Comments

- Our annual United Way drive is at 25% of its goal with two weeks remaining.
- Our MHS Trojans football team will travel to Ann Arbor Pioneer this Friday. Voting for the game of the week broadcast by Channel 7 News is taking place on the news' website.

- Congratulations to MHS seniors Marina Aguilera and Marvin Antwih who were named 2011 Homecoming Queen and King at last week's football game.
- The MHS chapter of the National Technical Honor Society will induct seventeen new members October 26, 2011 at 7:00 PM in the MHS auditorium.

Mr. Monday then called on Bobb Vergiels for additional news around the district:

- Raisinville principal, Mary Ann Cyr, found an abandoned puppy outside the school's dumpster a couple weeks ago. The staff and students have been caring for the puppy and hope to place her in a good home when she is old enough.
- November 5th at 9:00 AM at Monroe High School, the VEX Robotics competition, featuring more than twenty teams from around Michigan, will be held.
- On Saturday, November 5 from 10:00 AM-4:00 PM, Custer Elementary will hold their annual craft show and Mom-to-Mom sale.
- Also on November 5th, the MHS Student Council and other student groups will host a Family Fun Day at the Mall of Monroe from 11:00 AM-2:00 PM.
- Oktoberfest will be held from 5-8:00 PM Friday, October 28 at Arborwood South.
- The first full week of November is National Reader's Week. Both Custer and Arborwood are participating and would enjoy having board members or administrators read to them.
- The local Big Brothers/Big Sisters organization has started up its Lunch Buddies program at Arborwood, Custer and Waterloo this year.
- Seven MMS students have been selected for the state level honor choir which will perform in Grand Rapids in January. Also, five MHS singers were chosen for the Michigan School vocal Music Association Regional Honors Choir after recent auditions.
- Kayla Lockmiller, MHS senior, has been selected by her peers as the MHS Daughters of the American Revolution (DAR) Good Citizen.
- Teams from MHS took second and third places in the Special Urban Transportation Competition on October 14, sponsored by MDOT and the American Association of State Highway and Transportation Officials.
- Students at MMS are working with the women at St. Paul's United Methodist Church and the La-Z-Boy Chair Company putting together sleeping bags which are distributed to local shelters.
- Channel 11 news will be at Riverside Early Learning Center Wednesday, October 26 to do a story about a new MHS class called "Picture Books and Preschoolers". The students in this course go to Riverside to work with four-year-olds, playing with them, talking with them and reading to them.
- Please vote for the Monroe-Ann Arbor Pioneer game as the Channel 7 featured game this Friday.
- The MHS girls' volleyball team is participating in Volley for the Cure on October 27th in which they will play Ida girls' volleyball team in an effort to raise money to help find a cure for breast cancer.
- Mr. Monday noted that Monroe recently lost a great leader, former superintendent David Taylor, who will be missed.

Old Business

There was none at this time.

New Business

Mr. Benore attended many MHS homecoming activities the previous week and commended the staff, in particular, Anne Knabusch, on a job well done.

Ms. Spicer would like to see pictures of former superintendents displayed. Mr. Monday will try to locate pictures.

Public Commentary-Any Topic

1. Julie DeSloover, parent of two home-schooled children, one student who is attending Monroe Middle College, and one student attending Arborwood, would like to see Christiancy become a K-8 magnet school. Mrs. DeSloover thinks this would be a great opportunity for the Christiancy building as MPS is losing students to charter, home-schooling and parochials.
2. Andrea Livingston, parent of two students attending Arborwood, would also like to see Christiancy become a magnet school to retain high achieving, talented and gifted students.
3. Selma Rankins, citizen, would like MPS to hire someone to help close the achievement gap.

Adjournment

Motion by Mr. VanWasshenova; support by Dr. McNamee that the October 25, 2011, Board Meeting #19 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:50 PM.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Tuesday, November 1, 2011
5:30 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President David Vensel, Vice President Kenneth McNamee, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer and Trustee Lawrence VanWasshenova

Board Members Absent: None

Others Present: Randy Monday, James Davies, Ryan McLeod, Julie Everly, Cindy Flynn, Scott Tucker, Officer Shiappacasse, Officer Sulfaro, Otto Zillgitt, Kim Diven, Renee Peterson, Student, and the Student's Father

Mr. Vensel called the meeting to order at 5:31 PM.

Recommendation

Motion by Mrs. Knabusch-Taylor, support by Dr. McNamee, to expel the student.

Vote: Motion carried by a 7-0 roll call vote at 5:51 PM.

Adjournment

Motion by Mr. VanWasshenova, support by Dr. March, that the November 1, 2011, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 5:51 PM.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Tuesday, November 1, 2011
5:30 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President David Vensel, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer and Trustee Lawrence VanWasshenova

Board Members Absent: Vice President Kenneth McNamee

Others Present: Randy Monday, James Davies, Ryan McLeod, Julie Everly, Otto Zillgitt, Kim Diven, Renee Peterson, Officer Sulfaro, the student, the student's mother and the student's grandmother

Mr. Vensel called the meeting to order at 6:00 PM.

Closed Session

Motion by Mr. VanWasshenova, support by Dr. March, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 6:01 PM.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Dr. March, that the closed session adjourn and the 5:30PM, November 11, 2011, Special Board Meeting be reconvened.

Vote: Motion carried by a 6-0 hand vote at 6:24 PM.

Recommendation

Motion by Mrs. Knabusch-Taylor, support by Mr. Benore, to expel the student.

Vote: Motion carried by a 5-1 roll call vote at 6:24 PM. Mr. Vensel voted no.

Adjournment

Motion by Mr. VanWasshenova, support by Ms. Spicer, that the November 1, 2011, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 6:24 PM.

June Knabusch-Taylor, Secretary

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- Board Physical Resource Committee Minutes – October 19, 2011
- Informational Report – Contracted Coaches
- Resolution Opposing the “Parent Empowerment” and “Dual Enrollment” Senate Bills as approved at the November 2, 2011 MCABOE (Monroe County Association of Boards of Education) General Membership Meeting. In attendance, representing Monroe Public Schools were:
 - Randall Monday, Superintendent
 - June Knabusch-Taylor, Board of Education Secretary
 - Tedd March – Board of Education Parliamentarian

Physical Resource Committee

Wednesday, October 19, 2011 @ 4:30 PM

Minutes

Present: Tedd March, Ron Benore, Randy Monday, Jerry Oley, Kathy Eighmey, George O'Dell, Keith Kohler

1. *Review of Sinking Fund Projects for 2011/2012:*

- Arborwood North ramp will be replaced and south parking lot reconstructed. Both of these areas are crumbling and in need of replacement.
- Arborwood South main entry flagstone will be converted to concrete and new lighting provided at the bus drive.
- Boiler replacement at Monroe Middle School will be done in three phases. The plan has been reviewed by both Kohler Architects and Monroe Public Schools' boiler operators. The current boilers were installed in 1971. Phase I of the replacement will begin this year with the installation of two boilers in the upper attic that will heat the auditorium, gym and pool areas. And due to the close proximity of the 4th floor classrooms these boilers will also heat that area. Phase II will be done in 2012/13 and will consist of replacement of the two boilers down in the old boiler room which will heat the remainder of the building. Phase III is scheduled for 2013/14 and will involve replacement of the univents and windows in the southeast section of the building, all three floors. Other work to be done this year at MMS includes replacement of a domestic hot water heater, exterior concrete ramp by cafeteria and additional concrete walk replacement.
- No work is scheduled for the Administration Building. Mr. Monday questioned the rationale for this and asked how old the boilers are in this building. The current boilers were installed in 1978. The only rationale for limiting work in any building is lack of funds.
- MHS E-wing roof will be replaced. Three of the tennis courts have a crack running through them. These courts will be repaired, color coated and striped. We still have three additional tennis courts not affected by the crack.
- At the Operations Center Phase III of the asphalt will be replaced. This is the section directly in front of the gas tanks. Interior work will also be done to move

the Maintenance/Custodial offices from upstairs to downstairs. This will improve the work flow and accommodate an office space for the Director of Operations. This is all interior work, much of it being done with in-house maintenance staff. We will not be adding on to the building.

- Raisinville is scheduled to for concrete walk replacement.
- Waterloo projects include concrete walk replacement, replace perimeter fence and replace the gym floor tile. The current estimate for the gym floor file does not include asbestos removal.

2. ***Christiancy and Lincoln:***

There is some money available in the Building and Site Sinking Fund for demolition and/or maintenance of these two buildings. Discussion included possible use of the boilers in another building and what, if any, other items can be salvaged from either building. Jerry indicated that the quotes received for demolition take into consideration what the contractor can salvage for resale. The consensus of the committee was to move forward to obtain current quotes for the demolition of Lincoln. Then if we can transfer a student program into Christiancy sometime this school year it will allow for more time to make a decision on the future of the building.

3. ***Raisinville Septic Tank Pumps:***

There are two pumps on the septic tank system at Raisinville. One pump has failed and cannot be repaired. If the second pump fails, the school would have to be closed. Both pumps are over thirty years old. It is critical both pumps be replaced at this time to ensure continued operation of the system and avoid closing the building. Quotes have been solicited from three vendors: Able Sanitary Service, Monroe Plumbing & Heating, and Sieb Plumbing. Able Sanitary Service was the low bid at \$8.877. This will be brought to the October 25th Board meeting for approval.

4. ***Other:***

Kathy Eighmey provided information regarding the Building and Site Sinking Fund

- Fund balance as of June 30, 2011 was \$4.1 million
- \$600,000 of the fund balance was used for the 2010/11 projects
- Per Jerry, plan on about \$150,000 for carpet and tile replacement and asbestos abatement.

Meeting adjourned 5:25 PM

Informational Report
Contracted Coaches

The following coach will be placed in the listed positions below by Temporary School Staff, Inc. upon completion of criminal history verifications.

Monroe Middle School (winter):

7th Grade Boys Basketball Head Coach Tony Grant

Note for Fall Season – Ryan Wood replaced Kris Evans for Assistant Coach of 7th Grade Football at MMS.

Monroe High School (winter):

Head Coach for JV Boys Basketball James Horne
Assistant Coach for Varsity Boys Swimming Chris Allen

**RESOLUTION OPPOSING THE "PARENT EMPOWERMENT"ⁱ
AND "DUAL ENROLLMENT"ⁱⁱ SENATE BILLS**

WHEREAS, the Monroe County school districts have a long history and commitment to a comprehensive, free, public education for all students; and

WHEREAS, the Senate Bills, known as the "Parent Empowerment Bills" and the "Dual Enrollment Bills" have the potential to erode that free, public education for students while stripping local control, requiring little accountability, and paying for an educational "experiment" with tax dollars that Michigan citizens can ill afford; and

WHEREAS, , Senate Bill 618 removes all caps on the expansion of all types of charter schools, despite the fact that in the 2009-10 school year, the currently licensed 256 Michigan charter schools performed in the bottom quarter of all Michigan schools; and

WHEREAS, Senate Bill 619 expands enrollment in "cyber schools" yet requires no oversight of the effectiveness of any vendor's program, thus, opening the floodgates for inexperienced vendors to prey on and profit from the hope of Michigan families seeking alternatives in education; and

WHEREAS, Senate Bill 620 allows a petition signed either by at least 60% of the teachers at that school plus at least 51% of the parents or guardians of pupils at the school, or by at least 60% of the parents or guardians of the pupils to convert the school to a charter school despite the fact that there is no research which shows that converting to a charter school produces more innovation or high student achievement; and

WHEREAS, Senate Bill 621 broadens the geographic boundaries for nonpublic student instruction, for eligibility to receive State aid, when the resident district refuses to provide elective instruction within 60 days after a request was submitted thus increasing the State costs commensurate with the additional nonpublic students who could be enrolled and counted by "non-resident" public districts; and

WHEREAS, Senate Bill 624 would allow a student to enroll in any district in the State, as long as the student was a resident of Michigan and the enrolling district participated in schools of choice and had capacity. Monroe County has a county wide schools of choice program that has served our resident families successfully for many years whereas removal of those boundaries could mean that taxation levels originally voted in support of the local student population could instead be used for support of students not local to the region; and


WHEREAS, Senate Bills 622,623, 709 and 710 would expand the current guidelines for students eligible to participate in dual enrollment by permitting nonpublic and homeschooled students to dual enroll without first enrolling in their public school district, thus resulting in a decrease in foundation allowance from the state.

WHEREAS, the expansion of charter schools, conversion schools and dual enrollment has the potential to impact significantly Monroe County's school districts' ability to provide the comprehensive public education our community values.

THEREFORE, BE IT RESOLVED, that the Monroe County Association of Boards of Education and Monroe County Superintendents' Association opposes the above-referenced package of bills and urges the legislature and the Governor to halt support for these measures that will negatively impact public schools financially and erode local control.

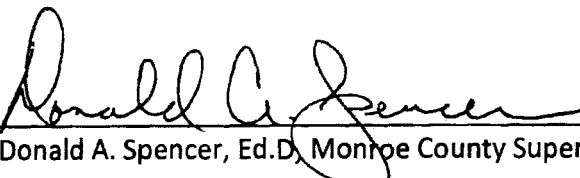
ⁱ The "Parent Empowerment" bills are Senate bills 618, 619, 620, 621 and 624 and are tie-barred bills.

ⁱⁱ The "Dual Enrollment" bills are Senate bills 622, 623, 709 and 710 and are tie-barred bills.



Renee Larzelere, President, MCABOE

11-2-11
Date



Donald A. Spencer, Ed.D, Monroe County Superintendents' Association

11-2-11
Date

SCHOOL NURSE RECOMMENDATION

BACKGROUND

On behalf of the administration and the interview panel, we are seeking approval from the Board to contract with Temporary School Staff, Inc. for a part-time School Nurse position and to make a recommendation to Temporary School Staff, Inc. for the placement of Chiara Messer into this position.

Ms. Messer is a Registered Nurse who holds an Associate's Degree in Applied Science Registered Nursing and an Associate's Degree in Business Management, both from Monroe County Community College. She has over 17 years of nursing experience with Oakwood Hospital and Medical Center in Dearborn.

Members of the interview panel were: Julie Everly, Assistant Superintendent; Lisa McLaughlin, Principal; and Roseann Ready, Secretary.

ENCLOSURE

Resume

RECOMMENDATION

Move to approve the recommendation to contract with Temporary School Staff, Inc. for the placement of Chiara Messer as a part time school nurse in the Monroe Public School district upon completion of criminal history verifications.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Vensel	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____

Chiara L. Messer
4516 Partridge Ln.
Newport, Michigan 48166
734-586-6445

Chiara

*Cell #
734 968 7551*

Career

Objective: Desire a position as a Registered Nurse in Pediatrics, ER, or Women's Health that will provide the opportunity for the delivery of quality nursing care and professional development.

Experience: Oakwood Hospital and Medical Center Dearborn, Mi.

2 years Orthopedic / Surgical Floor

15 years Pediatrics, NICU, Mother / Baby, Outpatient Surgical, Women' Health

+ All aspects of patient care including IV starts, education, MEDS, TX., ROC, and Service First

+ Extensive NICU, level three and transitional newborn nursery

+ PALS Certification

+ Several Committees for QAR, careplans, education, new nurse Orientation

+ Preceptor and Charge Position

Retail Management

Eight years – Hills Department Stores, Claires Boutique, Fiber Dynamics Engineering

Education

Certification: Monroe Community College

- Associate Degree in Applied Science Registered Nursing
 - Associate Degree Business Management
- Deans List and Honors both degrees

Volunteer: Cub Scouts – Leader and secretary / treasurer

March of Dimes Walk A Thons

Various Youth Ministries Community Lutheran Church Flat
Rock, Mi.

References

Jena Wilson

Clinical Manager NICU and
Women's Health

Oakwood Hospital
313-593-7435

Austin Yu MD

15777 Northline Rd
Southgate, Mi.
734-246-8100

Kim Bartok

Community Lutheran Church
Family Life Director
734-782-0563

Daniel Fratterelli MD

18101 Oakwood Blvd
Dearborn, Mi
313-593-7240

MEDICAL ASSISTANTS RECOMMENDATION

BACKGROUND

On behalf of the administration and the interview panel, we are seeking approval from the Board to contract with Temporary School Staff, Inc. for a two part-time Medical Assistants and to make a recommendation to Temporary School Staff, Inc. for the placement of Heather Bibb and Monique Ellison into these positions.

Heather Bibb completed her Medical Assistant Certification Program in June, 2007. She is currently employed as a Medical Assistant with Oakwood Healthcare System.

Monique Ellison completed her Medical Assistant Certification Program in June, 2011 and also holds a Certified Nursing Aide Certification. She has been previously employed as a Directed Care Worker.

Members of the interview panel were: Julie Everly, Assistant Superintendent; Lisa McLaughlin, Principal; Roseann Ready, Secretary, and Lynnette Miller, Parent.

ENCLOSURE(S)

Resumes

RECOMMENDATION

Move to approve a recommendation to contract with Temporary School Staff, Inc. for the placement of Heather Bibb and Monique Ellison as medical assistants in the Monroe Public Schools district upon completion of criminal history verifications.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. VanWasshenova	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

Heather K. Bibb CMA

7785 Kirkwood

Newport, MI 48166

(734)771-7062

E-Mail: heatherkb32@hotmail.com

OBJECTIVE: To obtain a position as a Medical Assistant in a school-based health center.

EDUCATION:

Henry Ford Community College 2006-2007

Certificate: Medical Assistant

Externship: Henry Ford Medical Center-Woodhaven. Supervisor: Kim Harabedian

Performed patient care duties per Henry Ford Medical Group protocol. Completed necessary competencies as directed by Henry Ford Community College and the Henry Ford Medical Group.

Wayne County Community College 2002-2005

Credit Earned: 36

PROFESSIONAL ORGANIZATIONS: AAMA-Since June 2007

Certified Medical Assistant since June 2007

WORK EXPERIENCE:

Oakwood Healthcare Systems January 2011-Present
Medical Assistant: Romulus Teen Clinic

Perform many front and back office duties in a school-based health care environment. Also performs many administrative functions. Communicating with school officials as well as community and corporate members. Proficient in vital signs, immunizations, confidential services. Experienced with EMR. Rooming patients in an efficient manner, taking patient histories and providing chart documentation. Assisting the provider with any additional tasks.

Perot Systems/Oakwood Healthcare Systems November 2007-January 2011
Medical Assistant: Pediatrics

Experienced in back office duties, such as: Rooming patients in an efficient manner, taking patient histories and providing chart documentation. Taking any and all necessary vital signs, inputting allergies and medications into Dr. First/Rcopia, assisting the physician when needed. Performing immunizations and any other medication administration as ordered. Providing any discharge information to the patient/parent as needed. Experienced in Electronic Medical Records, as well as MCIR and state immunizations. Experience in OBGYN also.

9:30 am

Monique Ellison

(334)-505-2335, Monique.ellison@my.sbdearborn.com

Certified Nursing Aide – Medical Assistant

State of Michigan certified Medical Professional Seeking a Career opportunity to effectively support patients and staff. Excellent Communication skills, ability to work well with co-workers, and able to provide exceptional customer service to patients and families. Available to work a flexible schedule including evening and weekend hours. Excellent clinical and customer care skills; and the ability to work independently and complete assignments accurately and timely.

EDUCATION

Medical Assistant Diploma Program
Sanford-Brown College
Certified Nursing Aide Certificate
Wayne State University

Expected 06/2011
Dearborn, MI
2/2011
Detroit, MI

SKILLS/CERTIFICATIONS

Phlebotomy – CPR/First Aid Certified – EKG Testing – Medication Administration (Injections)

PROFESSIONAL EXPERIENCE

- Worked with children, mentally disabled /and elderly.
- Answered patients' call signals; collected specimens such as urine, feces, and sputum
- Turned and repositioned bedridden patients to prevent bedsores.
- Observed patients' conditions; measured and recorded food and liquid intake, output, vital signs, and reported changes to professional staff.
- Feed patients who are unable to feed themselves; provided patients with help walking, exercising, and moving in and out of bed.
- Provided patients care by applying dressings and supervised exercise routines.
- Draped patients to prepare them for surgery, treatment, or examination.
- Transported patients to treatment units using a wheelchair or stretcher.
- Provided effective customer services to the public in person and by responded to multi line telephone system.
- Scheduled patient appointments and follow-up.
- Ordered on-line pharmacy prescriptions and contacted local pharmacies.
- Requested pre-authorizations and obtained referrals for surgical procedures.
- Completed patient referrals for specialty care.
- Dressed surgical wounds

EMPLOYMENT HISTORY

Directed Care Worker
Everest INC.
Directed care worker
Tender care

06/04-09/10
MONROE, mi
1/02-02/04
Monroe, Mi

REFERENCES AVAILABLE UPON REQUEST

COACHING RECOMMENDATION

BACKGROUND

Recommendation is being made to appoint Tara Dessauer to 7th Grade Girls Basketball Head Coach position at Monroe Middle School.

This recommendation is made for the 2011-12 school year winter season. All pre-employment information has been completed.

RECOMMENDATION

Move to approve Tara Dessauer for the winter 2011/12 season as per the MCEA master agreement.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Vensel	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____

ANTI-BULLYING/HARASSMENT POLICY – ADOPTION

BACKGROUND

Dr. Barry Martin, along with Superintendent Randy Monday and consultant Clarence R. Smith, Jr., have been coordinating the efforts of the Monroe Public Schools Bully Prevention Task Force to develop policies, practices and procedures for students and staff to follow in an effort to stop bullying. This task force, comprised of administrators, teachers, parents, students and community members, has met monthly since early last school year. The group divided into sub groups to address the problems and develop ways to solve this issue and have written a policy to be adopted by the Board of Education. This policy has been brought before the Board Policy Committee for discussion on two occasions and before the Board of Education for its first reading on October 25, 2011.

ENCLOSURES

MPS Anti-Bullying/Harassment Policy

RECOMMENDATION

Move to adopt the Anti-Bullying/Harassment Policy effective November 8, 2011.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Dr. March	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____

MPS ANTI-BULLYING/HARASSMENT POLICY

Harassment of students is against federal, state and local policy, and, along with bullying, is not tolerated by the Monroe Public Schools Board of Education. The Board is committed to providing all students, school employees, and volunteers with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, the Board has in place policies, procedures, and practices that are designed to reduce and eliminate bullying and harassment as well as processes and procedures to deal with incidents of bullying and harassment. Bullying and harassment of students by students, school employees, and volunteers who have direct contact with students will not be tolerated in the school or school district.

This policy is in effect while students or employees are on property within the jurisdiction of the Board; while in school-owned or school-operated vehicles or school chartered vehicles; while attending or engaged in school-sponsored activities; while using school-owned technology devices; and instances when student behavior has a direct impact on the welfare of the school or school district.

If, after an investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures up to, and including, suspension and expulsion. If after an investigation, a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures up to, and including, termination. If after an investigation, a school volunteer is found to be in violation of this policy, the volunteer shall be subject to appropriate measures up to, and including, exclusion from school grounds. "Volunteer" means an individual who has regular, significant contact with students but is not employed by the district.

Harassment and bullying mean any electronic, written, verbal, or physical act or conduct toward a student, employee or volunteer which is based on any characteristic of the student, employee or volunteer and which creates an objectively hostile school environment that meets one or more of the following conditions:

- Has the potential to place the student, employee or volunteer in reasonable fear of harm to the student's person, friends, relatives or property;
- Has the potential to have a substantially detrimental effect on the student's, employee's or volunteer's physical or mental health;
- Has the potential to substantially interfere with the student's academic performance; or
- Has the potential to substantially interfere with the student's, employee's or volunteer's ability to participate in or benefit from the services, activities, or privileges provided by a school.

"Electronic" means any communication involving the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means. "Electronic" includes but is not limited to communication via electronic mail, internet-based communications including social networking, pager service, cell phones, text messaging, or similar technologies.

Harassment and bullying may include, but are not limited to, the following behaviors and circumstances:

- Verbal, nonverbal, physical or written abuse, hazing, or other victimization that has the purpose or effect of causing injury, discomfort, fear, or suffering to the victim, or exclusion from a group.
- Repeated remarks of a demeaning nature that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim, or exclusion from a group.
- Implied or explicit threats concerning one's grades, achievements, property, that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim, or exclusion from a group.

- Demeaning jokes, stories, or activities directed at the student, employee or volunteer that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim; and/or exclusion from a group.
- Unreasonable interference with a student's performance or creation of an intimidating, offensive, or hostile learning environment that has the purpose or effect of causing injury, discomfort, fear, or suffering to the victim; and/or exclusion from a group.

Sexual harassment, either student/student, student/employee, student/volunteer, employee/employee or employee/volunteer means unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature and when:

- Submission to the conduct is made either implicitly or explicitly a term or condition of the student's education or benefits;
- Submission to or rejection of the conduct by a school employee is used as the basis for academic decisions affecting that student; or
- The conduct has the purpose or effect of creating an intimidating, hostile, or offensive education environment.

In situations between students and school officials, faculty, staff, or volunteers who have direct contact with students, bullying and harassment may also include the following behaviors:

- Requiring or condoning the condition that a student submit to bullying or harassment by another student, either explicitly or implicitly, as a term or condition of the targeted student's education or participation in school programs or activities; and/or
- Requiring or condoning submission to or rejection of such conduct as a basis for decisions affecting the student.

In situations between employees or volunteers, workplace harassment or bullying is prohibited by this policy and individuals determined to have engaged in any form of workplace harassment or bullying are subject to disciplinary action as outlined in the applicable employee contract and as may be determined by any legal statute that is found to apply.

Retaliation against a person because the person has filed a bullying or harassment complaint or assisted or participated in a harassment investigation or proceeding, is prohibited. An individual who knowingly files a false harassment complaint and a person who gives false statements in an investigation shall be subject to discipline by appropriate measures, as shall a person who is found to have retaliated against another in violation of this policy. A student found to have retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion. A school employee found to have retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. A school volunteer found to have retaliated in violation of this policy shall be subject to measures up to, and including, exclusion from school grounds. Individuals who knowingly file a false complaint may be subject to appropriate disciplinary action.

The school or school district will promptly and reasonably investigate allegations of bullying or harassment. The building principal, assistant principal or designee will be responsible for handling all complaints by students alleging bullying or harassment.

It also is the responsibility of the superintendent, in conjunction with the investigators and principals, to develop procedures regarding this policy.

Board Meeting #20
November 8, 2011
Item #C.11

ADJOURNMENT

RECOMMENDATION

Move to adjourn the November 8, 2011 Board Meeting #20.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____