

# MONROE PUBLIC SCHOOLS



**BOARD MEETING #17**

**September 27, 2011**

**7:00 pm**

**EXCELLENCE**

## **BOARD OF EDUCATION**

MR. DAVID VENSEL, PRESIDENT  
DR. KENNETH McNAMEE, VICE-PRESIDENT  
MRS. JUNE KNABUSCH-TAYLOR, SECRETARY  
DR. TEDD MARCH, PARLIAMENTARIAN  
MR. RONALD BENOIRE, JR., TRUSTEE  
MS. WENDY SPICER, TRUSTEE  
MR. LAWRENCE VANWASHENOVA, TRUSTEE

## **SUPERINTENDENT OF SCHOOLS**

MR. RANDALL MONDAY

*“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”*

### **NOTICE OF NON-DISCRIMINATION**

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Prepared by the Office of the Superintendent, Jennifer Watterworth, Secretary

**MONROE PUBLIC SCHOOLS BOARD OF EDUCATION**

Board Meeting #17

Tuesday, September 27, 2011

**7:00 PM**

**AGENDA**

- A. **Roll Call and Call to Order**.....Mr. Vensel
1. Pledge of Allegiance to the Flag.....Mr. Vensel
- B. **Public Commentary-Agenda Items Only**.....Mr. Vensel
- C. **Discussion and Action Items**
1. **Approval of Minutes**.....Mr. Vensel  
Move to approve the minutes of the following meetings as submitted:
- September 13, 2011 Board Work Session
  - September 13, 2011 Board Meeting #16
2. **Reports and Update**..... Mr. Vensel
- September 22, 2011 Board Policy Committee Minutes
3. **School Nurse Services Restructuring**.....Mrs. Everly  
Move to approve the school nurse restructuring and budget reduction proposal as presented.
4. **Staff Resignation** .....Mr. McLeod  
Move to approve the resignation of Connie Fox effective September 30, 2011, from Monroe Public Schools.
5. **Teacher Appointment** .....Mrs. Everly  
Move to approve the appointment of Patricia Stefanski as a teacher with Monroe Public Schools effective September 25, 2011 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.
6. **CTE Purchase of 3D Model Printer** .....Mr. McLeod  
Move to approve the purchase of the Dimension uPrint Educational Package as specified in quote from Advanced Technologies Consultants, Inc., Northville, Michigan, not to exceed \$19,915. Monies are to be taken from the Perkins Grant and CTE Added Cost funds.
7. **NSBA 2012 Membership Dues**.....Mr. Monday  
Move to approve the 2012 membership dues to the National School Boards Association in the amount of \$4,525.00.

- 8. **Superintendent Comments** ..... Mr. Monday
- 9. **Old Business**..... Mr. Vensel
- 10. **New Business** ..... Mr. Vensel
- 11. **Public Commentary-Any Topic**..... Mr. Vensel
- 12. **Adjournment**..... Mr. Vensel  
Move that the September 27, 2011, Board Meeting#17 of the Monroe Public Schools Board of Education be adjourned.

**ROLL CALL**

	<u>Present</u>	<u>Absent</u>
Mr. Benore	_____	_____
Mrs. Knabusch-Taylor	_____	_____
Dr. McNamee	_____	_____
Dr. March	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Vensel	_____	_____

**APPROVAL OF MINUTES**

**ENCLOSURES**

- September 13, 2011 Work Session Minutes
- September 13, 2011 Board Meeting #16 Minutes

**RECOMMENDATION**

Move to approve the following minutes:

- September 13, 2011 Work Session
- September 13, 2011 Board Meeting #16

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____

# MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session

Tuesday, September 13, 2011

5:30 PM

## MINUTES

### Roll Call and Call to Order

Board Members Present: President Dave Vensel, Vice President Ken McNamee (arrived @ 6:54 PM,) Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod

Administrators Absent: None

President Vensel called the meeting to order at 5:35 PM.

### Superintendent's Goals

Mr. Monday presented his goals for the 2011/2012 school year and beyond. Over the past few months, a Superintendent Goal Committee (June Knabusch-Taylor, Wendy Spicer and Larry VanWasshenova) met several times, along with a volunteer representative from the Human Resources Department of DTE, to discuss the goals and work out a plan to measure growth. It is agreed that these goals are a "work in progress" and will be continually fine-tuned as needed. They will be discussed throughout the year during work sessions and any adjustments necessary will be made. The goals have also been presented to the administrative and teaching staffs.

The committee discussed each of the nine goals and categorized them as one of the following:

Green meaning the goal has been implemented and is on track

Yellow meaning the goal is in progress

Red meaning there are some barriers that need to be worked through

To summarize the superintendent goals are:

1. Develop and implement a virtual high school
2. Implementation of core curriculum pre/post assessments with data collection
3. Implementation of county-wide Knabusch Mathematics and Science Center curriculum
4. Develop and implement a district school improvement plan that can be used as a district strategic plan for 2012 and beyond
5. Grade 7-12 core subject pass/fail rate at 85% passing through 2012; 90% through 2014
6. Expand "Project Graduation"
7. Graduation rate 90% by class of 2012
8. Double health occupation pathway seats for Monroe High School students by 2012/2013 school year
9. Increase number of virtual courses for high school students by 2012

**School Nurse Restructuring**

The school nurse restructuring proposal has been discussed in Personnel Committee meetings. Further discussion will be necessary before bringing this item to the Board for a vote.

**Adjournment**

Motion by Mr. Benore; support by Mr. VanWasshenova that the 5:30 PM, September 13, 2011 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:04 PM.

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**June Knabusch-Taylor, Secretary**

# MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #16

Tuesday, September 13, 2011

7:00 PM

## MINUTES

### **Roll Call and Call to Order**

Board Members Present: President Dave Vensel, Vice President Ken McNamee, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod

Administrators Absent: None

President Vensel called the meeting to order at 7:10 PM.

### **Back to School Report**

Julie Everly and Ryan McLeod distributed a written report highlighting the many positive things that happened during the first week of the 2011/12 school year. We have 590 kindergarten students which is an increase from our projected enrollment. Transportation had one of its smoothest starts ever and the open houses at the elementary and middle schools helped prepare students and parents for the new school year. Monroe High School will host their open house on September 21 from 6:00-8:00 PM. Many thanks are given to all employee groups for the preparation necessary for a successful opening of the school year.

### **Annual Report**

Dr. Barry Martin presented the annual report to the Board of Education. The annual district and individual school reports can be found on the Monroe Public Schools website and in each of our buildings. Included in the reports are MEAP scores, AYP scores and various pieces of teacher quality data. For schools that did not make AYP, the reasons for this and what is being done to address the issues are also included. These reports are very detailed and contain MI-Access data, attendance rate, as well as the graduation rate.

### **Public Commentary-Agenda Items Only**

There was no public commentary at this time.

### **Approval of Minutes**

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to approve the minutes of the following meetings as submitted:

- August 23, 2011 Work Session
- August 23, 2011 Board Meeting #15
- August 30, 2011 Special Work Session
- September 1, 2011 Special Board Meeting
- September 7, 2011 Special Work Session

Vote: Motion carried by a 7-0 roll call vote.



**Reports and Update**

The September 7, 2011 Community Relations Committee meeting minutes were accepted without comment.

The TSSI Informational Report – Contracted Coaches, was brought before the board because there were changes from the original list and some positions were not named when it was first brought before the board in the spring.

**Staff Resignations**

Motion by Mr. VanWasshenova; support by Dr. McNamee to approve the resignations of Jonathan Scharf and Laura Strube, effective September 13, 2011, and the resignation of Ron Brown, effective August 31, 2011, from Monroe Public Schools.

Discussion: At the point, we still have 12 staff members on layoff; two of those staff members have declined recall at this time. Board members and administrators agreed that Ron Brown was a fine person and great employee and he will be missed.

Vote: Motion carried by a 7-0 roll call vote.

**Recall from Layoff**

Motion by Mr. VanWasshenova; support by Dr. March to approve the recall of Katie Collins from the Monroe Public Schools layoff list, to notify said teacher of this recall by official communication, and to approve the teacher contract extension for said teacher for the 2011/12 school year effective August 30, 2011.

Vote: Motion carried by a 7-0 roll call vote.

**School Nurse**

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to table the motion to approve the school nurse restructuring and budget reduction proposal.

Vote: Motion carried by a 7-0 roll call vote.

**Coaching Recommendations**

Motion by Dr. McNamee; support by Mr. VanWasshenova to approve Bobby Wood and Russ Columbus for the fall 2011/12 season as per the MCEA master agreement

Vote: Motion carried by a 7-0 roll call vote.

**Ratification of Custodial/Maintenance Agreement**

Motion by Mr. VanWasshenova; support by Dr. March to ratify the Master Agreement for July 1, 2011 through June 30, 2012 between the MCESPA/MEA (Custodial/Maintenance) and the Monroe Board of Education effective September 1, 2011.

Vote: Motion carried by a 7-0 roll call vote.

**Ratification of Bus Drivers Agreement**

Motion by Mr. VanWasshenova; support by Dr. March to ratify the Master Agreement for July 1, 2011 through June 30, 2012 between the Teamsters Local 214 Bus Drivers and the Monroe Board of Education effective September 13, 2011.

Note: The regionalization language on Page 7 was removed.

Vote: Motion carried by a 7-0 roll call vote.

**Election of Treasurer**

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to appoint Katherine Eighmey as Treasurer of Monroe Public Schools Board of Education for the remainder of the 2011 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

**Appointment of School Election Administrator**

Motion by Dr. March; support by Mr. Benore to approve the following: I, June Knabusch-Taylor, secretary of the Monroe Board of Education, do hereby appoint Robert Vergiels, Facilitator, Communications/Public Relations/Marketing, to administer all matters pertaining to the Monroe Public School District elections for the remainder of the year 2011, and that a signed Constitutional Oath of Office be affixed to the official minutes of the Board of Education.

Vote: Motion carried by a 7-0 roll call vote.

**Consent Agenda – Facsimile Signatures**

Motion by Mrs. Knabusch-Taylor ; support by Mr. VanWasshenova that Agenda Items C.12 through C.18 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.

C.12 - Adopt the Resolution for Facsimile Signature – **Monroe Bank and Trust** for the remainder of the 2011 calendar year.

C.13 - Adopt the Resolution for Facsimile Signature – **PNC Bank** for the remainder of the 2011 calendar year.

C.14 - Adopt the Resolution for Facsimile Signature – **Fifth Third Bank** for the remainder of the 2011 calendar year.

C.15 - Adopt the Resolution for Facsimile Signature – **Education Plus Credit Union** for the remainder of the 2011 calendar year.

C.16 - Adopt the Resolution for Facsimile Signature – **Flagstar Bank** for the remainder of the 2011 calendar year.

C.17 - Adopt the Resolution for Facsimile Signature – **Wells Fargo Bank** for the remainder of the 2011 calendar year.

C.18 - Adopt the Resolution for Facsimile Signature – **Key Bank** for the remainder of the 2011 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

**Robotics Curriculum Items**

Motion by Mrs. Knabusch-Taylor; support by Mr. VanWasshenova to approve the purchase of electronic robotics items to be used for the Introduction to Engineering and Advanced Robotics Classes not to exceed the amount of \$9,221.95.

Discussion: The money for this purchase will come from the CTE and Perkins Account. This is single source supplier. We are still in partnership with DTE.

Vote: Motion carried by a 7-0 roll call vote.

**Purchase – Web Subscription**

Motion by Mrs. Knabusch-Taylor; support by Mr. VanWasshenova to approve the purchase of a one year Turnitin web subscription at a total cost not to exceed \$4,510. This purchase will be funded from the Technology millage fund.

Discussion: Teachers have been trained on this software, it is user friendly, and we have already received positive feedback on this program. Students will submit papers to teachers electronically and the software will determine if any plagiarism may have been used. For those students who do not have computers at home, access to school computers in the MHS library both before and after school hours will be available.

Vote: Motion carried by a 7-0 roll call vote.

### **Purchase – Technology Supplemental Equipment**

Motion by Mr. VanWasshenova; support by Ms. Spicer to approve the purchase of 20 Dell Desktops, 20 Dell Monitors, 64 Dell Laptops, 3 Laptop Carts and 16 Cisco Wireless Access Points at a cost not to exceed \$92,258.09. These purchases will be funded from the Technology millage fund.

Discussion: These items are needed to complete the technology refresh which was begun in the summer.

Vote: Motion carried by a 7-0 roll call vote.

### **Superintendent Comments**

- Although official enrollment counts are not in yet, it appears at this time we are very close to last year's numbers.
- Sixth grade band and string members will visit elementary buildings Thursday to recruit 5<sup>th</sup> grade students to join one of the groups.
- The Education Foundation of Monroe Public Schools will have a fundraiser on October 10<sup>th</sup> at Buffalo Wild Wings. Twenty percent of the proceeds for the day will be given to the foundation.
- The Community Education fall classes brochure is now available.

### **Old Business**

Mr. Benore said that the Board should begin thinking about pro-active plans for empty school buildings. Mr. VanWasshenova added that this is the last year we can keep them vacant before upgrades need to be made. Ms. Spicer noted that a gentleman from DTE would like to tour Christiancy and has some ideas regarding a possible use.

Mrs. Knabusch-Taylor suggested the policy committee look at limiting the number of Board of Education members who attend conferences.

Mrs. Knabusch-Taylor also noted the Foundation brochure as an excellent resource to explain the purpose and goals of the Education Foundation.

### **New Business**

There was none at this time.

### **Public Commentary-Any Topic**

Selma Rankins spoke about the achievement gap on the MEAP scores shown in the annual report and mentioned accomplishments of a current student as well as a former MHS student.

### **Adjournment**

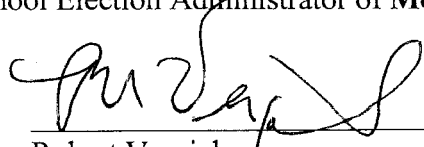
Motion by Dr. March; support by Mr. VanWasshenova that the September 13, 2011, Board Meeting #16 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 8:10 PM.

**ACCEPTANCE OF OFFICE**

I do hereby accept the office of School Election Administrator of **Monroe Public Schools, Monroe, Michigan.**

Dated: **September 13, 2011**

  
\_\_\_\_\_  
Robert Vergiels

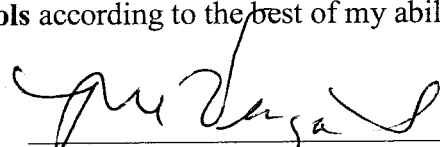
**CONSTITUTIONAL OATH OF OFFICE**

STATE OF MICHIGAN  
COUNTY OF **MONROE**

Before me, a Notary Public in and for the County of **Monroe** appeared

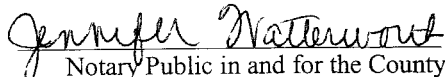
**Robert Vergiels** who took and subscribed the following oath:

"I do solemnly swear (or affirm) that I will support the constitution of the United States and the constitution of this state, and that I will faithfully discharge the duties of school election administrator of the board of education of **Monroe Public Schools** according to the best of my ability."

  
\_\_\_\_\_  
Signature

Subscribed and sworn to before me this

14<sup>th</sup> day of Sept, A.D., 2011

  
Notary Public in and for the County of  
Monroe, State of Michigan

My commission expires 4-8, 2011

Board Meeting #17  
September 27, 2011  
Item #C.2

## **REPORTS AND UPDATES**

### **BOARD COMMITTEES/OTHER REPORTS**

- 9/22/11 Board Policy Committee Minutes

Board of Education Policy Committee  
Thursday, September 22, 2011  
MINUTES

The Thursday, September 22, 2011 meeting of the Board of Education Policy Committee convened at 5:14 PM. In attendance at the meeting were board members Larry VanWasshenova, Wendy Spicer and Ronald Benore, Jr., and Director of State and Federal Programs Barry Martin.

Public Commentary

There was no public commentary.

Handouts

- Power point presentation
- Proposed MPS Anti-Bullying/Harassment of Students policy

Discussion

Dr. Martin highlighted the major points of the proposed anti-bullying/harassment policy. This policy was written by members of the Anti-Bullying Task Force and has been reviewed by Dr. Martin, Ryan McLeod, Randy Monday as well as the board attorney.

The members of the Policy Committee had a few concerns, but overall, the policy is well done and is a good start. Some of the concerns were:

- Policy Application: The section which states, "While away from school grounds if the misconduct directly affects the good order and welfare of the school or school district," may be too broad. Dr. Martin will reword this section.
- Policy Prohibits Harassment or Bullying by Any of These Means: "Conduct toward a student which is based on any actual or perceived trait or characteristic of the student that creates a hostile school environment for that student through any of the above means is prohibited." The word "perceived" could be problematic.
- Hostile Environment: This section should include the phrase, "Has the potential to..." before each point.
- Harassment and Bullying May Include: "Verbal, nonverbal, physical or written abuse, bullying or hazing that causes injury...." The word "bullying" should be removed.
- Continued Examples: "Implied or explicit threats concerning one's grades, achievement, property, etc. that have the effect..." The word "etc." should be removed.
- Sexual Harassment (Student/Student or Employee/Student). This should also include Employee/Employee.

- Bullying and Harassment May Also Include: Wording could be changed to “Encouraging or requiring prohibitive activities by another student...” rather than “Requiring that a student submit to bullying or harassment by another student...”
- Statements should also be included regarding consequences for employees who ignore or condone bullying as well as workplace bullying.

Dr. Martin noted that the procedural piece is yet to come as it is a work in progress. He will email policy committee members with the changes mentioned prior to the next committee meeting. In order to implement this policy as soon as possible, it may be necessary to schedule a policy committee meeting prior to the October 25<sup>th</sup> board meeting.

#### Adjournment

The September 22, 2011 meeting of the Policy Committee adjourned at 5:55 PM. The next scheduled meeting is Thursday, October 27, 2011 at 5:15 PM.

**SCHOOL NURSE SERVICES RESTRUCTURING**

**BACKGROUND**

The central office administrative team, with the support of the Personnel Committee, is proposing a restructuring plan to improve efficiency, continue to right-size our district, and to reduce costs. The revised plan will include two Medical Assistants and one Part-Time School Nurse for a total cost not to exceed \$62,431.51.

We are convinced that this move will allow us to continue to deliver services in an efficient fashion by spreading these duties into the new positions created. The restructuring will be closely monitored for effectiveness and re-evaluated at the end of the school year.

**RECOMMENDATION**

Move to approve the school nurse restructuring and budget reduction proposal as presented.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____



### School Nurse Position Restructuring Plan

<b>Part #1</b>			
<b>2 Student Health Assistants</b>		\$	39,004.00
* 35 hours/week			
* 7 hours/day			
* 199 days/year			
* \$14.00/hour			
* FICA (7.65%)		\$	2,983.81
* Contract Service Fee (7%)		\$	2,730.28
Assistant #1 - Custer, MMS, MHS			
Assistant #2 - Arborwood, Manor, Raisinville, Waterloo			
<b>PART #1 ESTIMATION</b>		<b>\$</b>	<b>44,718.09</b>
<b>Part #2</b>			
<b>1 Part Time Nurse</b>		\$	11,700.00
* 8-12 hours/week			
* 1.5 days/week			
* \$25/hour			
* 39 weeks			
* FICA (7.65%)		\$	895.05
* Contract Service Fee (7%)		\$	819.00
<b>PART #2 ESTIMATION</b>		<b>\$</b>	<b>13,414.05</b>
			<b>\$58,132.14</b>
<b>Part #3</b>			
<b>Optional Contracted Services</b>			
* Scoliosis Training			
* Growth & Development			
* Sex and AIDS Education			
* \$25/hour @ 150 hours/year		\$	3,750.00
* FICA (7.65%)		\$	286.88
* Contract Service Fee (7%)		\$	262.50
<b>PART #3 ESTIMATION</b>		<b>\$</b>	<b>4,299.38</b>
			<b>\$62,431.51</b>

**STAFF RESIGNATION**

**BACKGROUND**

**Connie Fox:** We have received a letter of resignation from Connie Fox. Mrs. Fox has been employed with our Technology Department since May, 2006. Mrs. Fox career goal is to become a school teacher and she is planning to return to the substitute teaching pool and continue to work in the county in that capacity.

**ENCLOSURE**

Letter of Resignation

**RECOMMENDATION**

Move to approve the resignation of Connie Fox effective September 30, 2011, from Monroe Public Schools.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Vensel	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____

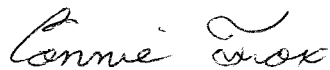
Connie Fox  
927 N. Macomb St., Apt. 12C  
Monroe, MI 48162  
September 19, 2011

Mr. Payne  
Technology Director  
Monroe Public Schools  
1275 N. Macomb St.  
Monroe, MI 48162

Dear Mr. Payne:

Thank you for employing me as an Application Specialist/Trainer this year, and as a computer technician in previous years. I have learned a great deal in my time here, and will miss the department. I wish you and the other technicians the best in the future. If any of the other techs have questions about matters that I typically take care of, they are welcome to give me a call. Please accept my letter of resignation. I will work for the next two weeks to help with this transition. My last day will be Friday, September 30, 2011.

Sincerely,

A handwritten signature in cursive script that reads "Connie Fox".

Connie Fox

Application Specialist/Trainer

**TEACHER APPOINTMENT**

**BACKGROUND**

On behalf of the administration and the interview panel, I am recommending the appointment of Patricia Stefanski as a teacher with Monroe Public Schools. Ms. Stefanski will be assigned to a half-time Special Education position at Raisinville Elementary for the 2011/12 school year.

Mrs. Stefanski holds her Bachelors of Arts degree from Notre Dame College. Mrs. Stefanski has been a substitute teacher for our district since August, 2010 and also serves as the Freshman Volleyball Coach at MHS.

Members of the interview panel were: Renee Peterson, Director of Special Education; Stephanie Bell and Billisue Sandefur, Teachers; and Holly Scherer, Parent.

**ENCLOSURE**

Resume

**RECOMMENDATION**

Move to approve the appointment of Patricia Stefanski as a teacher with Monroe Public Schools effective September 25, 2011 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Dr. McNamee	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____

## PATRICIA A. STEFANSKI

1172 Stewart Rd., Monroe, MI 48162  
pstefanski09@gmail.com - (734) 497-3394

### EDUCATION:

Notre Dame College South Euclid, OH  
Bachelors of Arts in Middle School Education 4-9, Language Arts & Social Studies  
Completed December, 2008; GPA: 3.7  
Licensure in Special Education, MMIS, K-12  
Completed December, 2010; GPA: 3.8

### PRACTICUM:

Practicum Student, Eastwood Elementary, Warrensville Heights, OH 04/2010 – 06/2010

- Supported existing accommodations and assessments to help students achieve their educational goals
- Cooperated with multidisciplinary team

### TEACHING EXPERIENCE:

Student Teacher, Beachwood Middle School, Beachwood, OH 08/2008 – 12/2008

- Instructed inclusion classes
- Differentiated instruction for all types of learners

### ADDITIONAL WORK EXPERIENCE:

Substitute Teacher, Monroe Public Schools, Monroe, MI 08/2010 – Present

- Long and short term substitution experience
- Planned and organized lessoned for 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> grade classrooms

Freshman Volleyball Coach, Monroe High School, Monroe, MI 08/2010 – Present

Child Advocate, Family Counseling & Shelter Services, Monroe, MI 10/2010 – Present

- Design curriculum using different modalities of learning
- Provide community outreach

Teacher, Lighthouse Summer Camp, Cuyahoga County Board of Developmental Disabilities, Cleveland, OH 06/2010 – 08/2010

- Helped students obtain short term goals during extended school year
- Implemented appropriate strategies and accommodations to aid in learning and behavior of special education students

Graduate Assistant, Residence Life, Notre Dame College, S. Euclid, OH, 08/2008 – 08/2010

- Collaborate with students and professionals developing programming

Leader, STARS program, Notre Dame College, S. Euclid, 06/2008 – 06/2009

- Camp counselor for at-risk teens

Camp Counselor, Tot Lot, Frenchtown Township, Monroe, MI, 06/2008 – 08/2009

- Developed and facilitated activities for children ages 2-15

**CTE PURCHASE OF 3D MODEL PRINTER**

**BACKGROUND**

Mr. Ferrara is requesting authorization to purchase a 3D Model Printer to enhance the CTE program at Monroe High School. This new technology will allow students to produce actual working prototypes of their designs. This proprietary item is available from Advanced Technologies Consultants and has been pre-approved by the State of Michigan, Office of Career and Technical Education. Monies from the Perkins Grant will cover \$16,000, with the remaining cost of \$3,915 to be taken from CTE Added Cost funds.

**ENCLOSURES**

Memo from Bill Ferrara  
Quote from Advanced Technologies Consultants, Inc.

**RECOMMENDATION**

Move to approve the purchase of the Dimension uPrint Educational Package as specified in quote from Advanced Technologies Consultants, Inc., Northville, Michigan, not to exceed \$19,915. Monies are to be taken from the Perkins Grant and CTE Added Cost funds.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____



# MONROE HIGH SCHOOL CAREER & TECHNICAL EDUCATION

Bill Ferrara, Director

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Lynette Tyson, Administrative Assistant    901 Herr Road Monroe, MI 48161    Ph. 734.265.3450 Fax 734.265.3451

CTE MEMO #006 11.12

TO: Ryan McLeod, Assistant Superintendent

FROM: Bill Ferrara

DATE: September 8, 2011

RE: **PURCHASE APPROVAL, 3D MODEL PRINTER, \$19,915.00**

ENCL: (1) Quote, Advanced Technologies Consultants, Inc.

Hi Ryan,

I'm requesting BOE authorization for the purchase of Drafting/CAD program hardware, software, and supporting equipment in the form of a state-of-the-art 3D Model Printer. This equipment will allow students to design 3D CAD drawings, and then send the data to the 3D Printer which will actually "print" the drawing in a plastic model form that can be handled. This advanced technology will allow students to produce actual working prototypes of their designs. This unit and associated supplies have been researched and pre-approved by the State of Michigan, Office of Career and Technical Education as a part of the 2011/12 Perkins Grant for Monroe High School. The grant covers \$16,000.00 of the total cost; the remaining \$3,915.00 will be covered with CTE Added Cost funds. Please contact me if you have any questions pertaining to this request.

Sincerely,

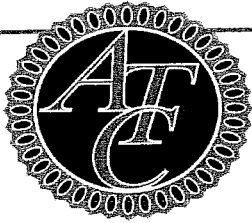
A handwritten signature in black ink, appearing to read "Bill Ferrara", is written over a circular stamp.

Bill Ferrara, Director  
Career & Technical Education

cc

Matt Cortez, Principal

A handwritten signature in black ink, appearing to read "Matt Cortez", is written over a circular stamp containing the letters "OK".



**Advanced Technologies Consultants, Inc.**

110 W. Main St., P.O. Box 905  
 Northville, MI 48167  
 Home Office Phone: (800) 348-8447  
 Home Office Fax: (248) 348-3040

**Price Quotation**  
**Date 9-07-2011**  
**Dimension uPrint**

Prices valid for 60 days  
 Prices and packages are subject to  
 change without notice

**PREPARED FOR:**  
**Bill Ferrara**  
**Monroe High School**

Consultant		Terms	Delivery	FOB Point	
Gregg Zydeck		Net 30 Days	60-90 Days ARO	Minnesota	
Item#	Qty	Description	Part#	Unit Cost	Extended
1	1	Dimension uPrint Educational Package	680-30100	\$14,900.00	\$14,900.00
		<i>Includes:</i>			
		- 1 Year Warranty			
		- uPrint Start Up Kit			
		- Educational Material Package (Each Includes 3 Model Material 5-pk P430, 1 Support Material 5-pk P400-SR and 2 cases Modeling Bases)			
		- One uPrint Material Bay with one each Model and Support Material Carrier			
		- Soluble Concentrate (Case of 12)			
2		Dimension uPrint 3D Printer 3 ear Comprehensive Educational Package	680-00301	\$21,395.00	
		<i>Includes:</i>			
		- 1 Year Warranty			
		- One uPrint Material Bay with one each Model and Support Material Carrier			
		- Three Educational Material Package (Each Includes 3 Model Material 5-pk P430, 1 Support Material 5-pk P400-SR and 2 cases Modeling Bases)			
		- 3D Printing Learning Module			
		- Two Annual System Maintenance			
		- Soluble Concentrate (case of 12)			
3		Second Material Bay	540-20001	\$1,490.00	
		<i>Includes:</i>			
		- One Model Material Carrier			
		- One Support Material Carrier			
4		Additional Model Material Carrier	540-20000	\$250.00	
5		Additional Support Material Carrier	540-30001	\$250.00	
6	1	SCA 1200 Support Cleaning Apparatus (1 year warranty; CE approved; 100-120VAC/70 Hz; 15A; 8.3 Gallon Tank Capacity)	570-10003	\$3,000.00	\$3,000.00
7		SCA 1200 Support Cleaning Apparatus (1 year warranty; CE approved; 220-240VAC/50 Hz; 10A; 31.5 Liter Tank Capacity)	570-10004	\$3,000.00	
8		uPrint Annual System Maintenance	250-00400	\$1,950.00	



<b>Item#</b>	<b>Qty</b>	<b>Description</b>	<b>Part#</b>	<b>Unit Cost</b>	<b>Extended</b>
9		Ivory Model Material - 5-pk. (P-430 ABS Plus)	345-10005	\$700.00	
10		Soluble Support Material - 5-pk. (P400-SE)	345-20005	\$700.00	
11		Educational Material Package	150-60100	\$2,595.00	
		<i>Includes:</i>			
		- 3 Model Material 5-pk.			
		- 1 Support Material 5-pk.			
		- 2 Cases Modeling Bases			
12	1	Dimension uPrint Cart	DT-3V.LP	\$1,030.00	\$1,030.00
13	1	Dimension Cleaning Station Cart	DSC-2362.D	\$535.00	\$535.00
			<b>Sub-Total</b>		<b>\$19,465.00</b>
			<b>Shipping &amp; Handling</b>		<b>450.00</b>
			<b>Grand Total</b>		<b>\$19,915.00</b>

### NSBA 2012 MEMBERSHIP DUES

#### BACKGROUND

The National School Boards Association is an important resource for information and materials for school board members. There are many benefits, which are available by being a member of NSBA, including the Annual National Conference. The NSBA works as a federal and national advocate for local school board governance. The association also offers services to enhance the board's professional development such as the national conference. Publications include *the National Affiliate Update* and *School Board News*. This year they are requesting \$4,525.00 based on the official pupil count which is the same as last year's cost.

#### ENCLOSURES

National School Boards Association Statement and Informational Sheet

#### RECOMMENDATION

Move to approve the 2012 membership dues to the National School Boards Association in the amount of \$4,525.00

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

ROLL CALL VOTE:	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Ms. Spicer	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____



**National School Boards Association**

1680 Duke Street, Alexandria, VA 22314-3493  
Phone: 703-838-6722 FAX: 703-548-5560  
Federal ID #: 36-2210015

**Bill To:**

Monroe Public Schools  
1275 N Macomb St  
Monroe MI 48162-3128

**Invoice**

<b>Invoice #</b> 124212
<b>Invoice Date</b> 09/07/2011
<b>PO #</b>
<b>ID #</b> 0000007728
<b>Bill To #</b> 0000007728

**Student Enrollment:** 7,091

Description	Amount
NSBA's National Affiliate Fees	\$4,525.00
<b>Enrollment Category:</b> 2,500 - 7,499	
<b>For The Period:</b> 01/01/2012 To 12/31/2012	
<b>Total Due In US Funds</b>	<b>\$4,525.00</b>

Your district's National Affiliate fees include subscriptions to School Board News at the non-deductible rate of \$28 per subscription, and to American School Board Journal at the non-deductible discounted rate of \$30 per subscription, for your full school board and superintendent Current American School Board Journal subscriptions will be converted upon expiration.

Please send payments to:

National School Boards Association PO Box 1807, Merrifield, VA, 22116-8007

Please detach and return with your remittance

Monroe Public Schools  
1275 N Macomb St  
Monroe MI 48162-3128

**Invoice #** 124212 **Bill To ID #** 0000007728  
**Invoice Date** 09/07/2011 **ID #** 0000007728

Select Payment Method	
<input type="checkbox"/> Check Enclosed (made payable to NSBA in U.S.Funds)	
<input type="checkbox"/> VISA <input type="checkbox"/> Master Card <input type="checkbox"/> AMEX	Exp Date ____/____
CVV _____	
Card # _____	
Name as it appears on card _____	(Please Print)
Cardholder's Signature _____	
Cardholder's Phone no _____	
Cardholder's Zipcode _____	
Total Due \$4,525.00	Amount Paid \$ _____

Please send payments to:

**National School Boards Association**  
PO Box 1807, Merrifield, VA, 22116-8007

September, 2011



*Working with and through our  
State Associations, NSBA  
Advocates for Equity and  
Excellence in Public Education  
through School Board Leadership*

Dear Colleague:

Education dollars are evaporating, congress and the administration are creating new policies and new initiatives that directly affect your school district. These and other factors are having a significant impact on school district operations and staffing. Now more than ever, school boards need a strong organization at the federal level working with the state associations to promote public education and secure essential resources. Your support is critical. In these challenging times, the National School Boards Association is actively working on your behalf in Washington, D.C. Without your support, our influence is weakened.

Every dollar of your annual NSBA National Affiliate fee provides a return to your district through tangible benefits and influence on the federal decisions that impact your district. You will also notice that we here your pain and have not raised our rates this year. As you process the enclosed renewal invoice, I hope you'll keep in mind the important benefits your district receives every day as a National Affiliate:

- Up-to-date information on NSBA's advocacy efforts on Race to the Top, NCLB/ESEA reauthorization, e-Rate, IDEA and other federal regulations and mandates;
- Analysis of cases working their way through the federal courts that could impact the way your district operates;
- School grants program and resources that can help make special programs come to life;
- Access to free professional development opportunities like the WebChannel NA monthly webinar series and webinar-on-demand programming.
- Special programming at NSBA's Annual Conference tailored to National Affiliate interests, a truly exciting opportunity!

If you like review the benefits you currently receive through the National Affiliate program please go to the National Affiliate website at: [www.nsba.org](http://www.nsba.org) or contact me.

We understand that finances are tight for school districts nationwide, so in addition to advocating on your behalf, we are working to manage expenses and efficiencies across all NSBA activities. And I'm happy to report that, even in these difficult times, your colleagues nationwide continue to renew their National Affiliate participation at a 90% renewal rate.

Thank you for your district's ongoing participation as an NSBA National Affiliate. Your voice is needed more now than ever.

A handwritten signature in cursive script that reads "Gene Broderson".

Gene Broderson,  
Director, National Affiliate Services  
(703) 838 - 6746

**National School Boards Association**

1680 Duke Street ■ Alexandria, Virginia 22314-3493 ■ (703) 838-NSBA ■ FAX: (703) 683-7590 ■ <http://www.nsba.org>

Board Meeting #17  
September 27, 2011  
Item #C.12

**ADJOURNMENT**

**RECOMMENDATION**

Move to adjourn the September 27, 2011 Board Meeting #17.

**HAND VOTE**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

TIME: \_\_\_\_\_