

MONROE PUBLIC SCHOOLS



BOARD MEETING #16

September 13, 2011

7:00 pm

BOARD OF EDUCATION

MR. DAVID VENSEL, PRESIDENT
DR. KENNETH McNAMEE, VICE-PRESIDENT
MRS. JUNE KNABUSCH-TAYLOR, SECRETARY
DR. TEDD MARCH, PARLIAMENTARIAN
MR. RONALD BENORE, JR., TRUSTEE
MS. WENDY SPICER, TRUSTEE
MR. LAWRENCE VANWASSHENOVA, TRUSTEE

SUPERINTENDENT OF SCHOOLS

MR. RANDALL MONDAY

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

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Prepared by the Office of the Superintendent, Jennifer Watterworth, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #16

Tuesday, September 13, 2011

7:00 PM

AGENDA

- A. **Roll Call and Call to Order**.....Mr. Vensel
1. Pledge of Allegiance to the Flag.....Mr. Vensel
 2. Back to School Report.....Mrs. Everly/Mr. McLeod
 3. Annual ReportDr. Martin
- B. **Public Commentary-Agenda Items Only**.....Mr. Vensel
- C. **Discussion and Action Items**
1. **Approval of Minutes**.....Mr. Vensel
Move to approve the minutes of the following meetings as submitted:
 - August 23, 2011 Board Work Session
 - August 23, 2011 Board Meeting #15
 - August 30, 2011 Special Work Session
 - September 1, 2011 Special Board Meeting
 - September 7, 2011 Special Work Session
 2. **Reports and Update**..... Mr. Vensel
 - September 7, 2011 Community Relations Committee Meeting Minutes
 - TSSI Informational Report – Contracted Coaches
 3. **Staff Resignations**.....Mr. McLeod
Move to approve the resignations of Jonathan Scharf and Laura Strube, effective September 13 2011, and the resignation of Ron Brown, effective August 31, 2011, from Monroe Public Schools.
 4. **Recall from Layoff-Teacher**.....Mrs. Everly
Move to approve the recall of Katie Collins from the Monroe Public Schools layoff list, to notify said teacher of this recall by official communication, and to approve the teacher contract extension for said teacher for the 2011/12 school year effective August 30, 2011.
 5. **School Nurse**.....Mrs. Everly
Move to approve the school nurse restructuring and budget reduction proposal, effective September 14, 2011.
 6. **Coaching Recommendations**.....Mr. McLeod
Move to approve Bobby Wood and Russ Columbus for the fall 2011/12 season as per the MCEA master agreement.

7. **Ratification of Custodial/Maintenance Agreement**Mr. McLeod
Move to ratify the Master Agreement for July 1, 2011 through June 30, 2012 between the MCESPA/MEA (Custodial/Maintenance) and the Monroe Board of Education effective September 1, 2011.
8. **Ratification of Bus Drivers Agreement**.....Mrs. Everly
Move to ratify the Master Agreement for July 1, 2011 through June 30, 2012 between the Teamsters Local 214Bus Drivers and the Monroe Board of Education effective September 13, 2011.
9. **Election of Treasurer**.....Mr. Vensel
Move to appoint Katherine Eighmey as Treasurer of Monroe Public Schools Board of Education for the remainder of the 2011 calendar year.
10. **Appointment of School Election Administrator**.....Mr. Monday
Move to approve the following: I, June Knabusch-Taylor, secretary of the Monroe Board of Education, do hereby appoint Robert Vergiels, Facilitator, Communications/Public Relations/Marketing, to administer all matters pertaining to the Monroe Public School District elections for the remainder of the year 2011, and that a signed Constitutional Oath of Office be affixed to the official minutes of the Board of Education.
11. **Consent Agenda – Facsimile Signatures**.....Mr. Vensel
Move that agenda items C.12 through C.18 be considered as a Consent Agenda and that the agenda items be approved as recommended for the remainder of the 2011 calendar year.
12. **Resolution for Facsimile Signature – Monroe Bank & Trust**.....Mr. Monday
Move to adopt the Resolution for Facsimile Signature – Monroe Bank & Trust for the remainder of the 2011 calendar year.
13. **Resolution for Facsimile Signature – PNC Bank**.....Mr. Monday
Move to adopt the Resolution for Facsimile Signature – PNC Bank for the remainder of the 2011 calendar year.
14. **Resolution for Facsimile Signature – Fifth Third Bank**.....Mr. Monday
Move to adopt the Resolution for Facsimile Signature – Fifth Third Bank for the remainder of the 2011 calendar year.
15. **Resolution for Facsimile Signature – Education Plus CU**.....Mr. Monday
Move to adopt the Resolution for Facsimile Signature – Education Plus CU for the remainder of the 2011 calendar year.
16. **Resolution for Facsimile Signature – Flagstar Bank**.....Mr. Monday
Move to adopt the Resolution for Facsimile Signature – Flagstar Bank for the remainder of the 2011 calendar year.

- 17. **Resolution for Facsimile Signature – Wells Fargo Bank**.....Mr. Monday
Move to adopt the Resolution for Facsimile Signature – Wells Fargo Bank for the remainder of the 2011 calendar year.
- 18. **Resolution for Facsimile Signature – Key Bank**.....Mr. Monday
Move to adopt the Resolution for Facsimile Signature – Key Bank for the remainder of the 2011 calendar year.
- 19. **Robotics Curriculum Items**Mr. McLeod
Move to approve the purchase of electronic robotics items to be used for the Introduction to Engineering and Advanced Robotics Classes not to exceed the amount of \$9,221.95.
- 20. **Purchase – Web Subscription**.....Mr. McLeod
Move to approve the purchase of a one year Turnitin web subscription at a total cost not to exceed \$4,510. This purchase will be funded from the Technology millage fund.
- 21. **Purchase – Technology Supplemental Equipment**.....Mr. McLeod
Move to approve the purchase of 20 Dell Desktops, 20 Dell Monitors, 64 Dell Laptops, 3 Laptop Carts and 16 Cisco Wireless Access Points at a cost not to exceed \$92,258.09. These purchases will be funded from the Technology millage fund.
- 22. **Superintendent Comments** Mr. Monday
- 23. **Old Business**..... Mr. Vensel
- 24. **New Business** Mr. Vensel
- 25. **Public Commentary-Any Topic**..... Mr. Vensel
- 26. **Adjournment**..... Mr. Vensel
Move that the September 13, 2011, Board Meeting#16 of the Monroe Public Schools Board of Education be adjourned.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Benore	_____	_____
Mrs. Knabusch-Taylor	_____	_____
Dr. McNamee	_____	_____
Dr. March	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Vensel	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- August 23, 2011 Work Session Minutes
- August 23, 2011 Board Meeting #15 Minutes
- August 30, 2011 Special Work Session Minutes
- September 1, 2011 Special Board Meeting Minutes
- September 7, 2011 Special Work Session Minutes

RECOMMENDATION

Move to approve the following minutes:

- August 23, 2011 Work Session
- August 23, 2011 Board Meeting #15
- August 30, 2011 Special Work Session
- September 1, 2011 Special Board Meeting
- September 7, 2011 Special Work Session

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. VanWasshenova	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Work Session - Tuesday, August 23, 2011
5:30 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel, Vice-President Ken McNamee, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., (arrived at 6:55 PM) Trustee Wendy Spicer, Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Ryan McLeod, Julie Everly

Administrators Absent: None

Mr. Vensel called the meeting to order at 5:40 PM.

Bully Prevention

Dr. Barry Martin, along with Clarence R. Smith, Jr., have been coordinating the efforts of the Monroe Public Schools Bully Prevention Task Force to develop policies, practices and procedures for students and staff to follow in an effort to stop bullying. This task force has met monthly since early last school year. The group divided into sub groups to address the problems and develop ways to solve this issue. Several members of the task force were in attendance at the work session. Reverend Dale Hayford thanked the board for allowing him to be a part of this committee and said Monroe needs to be commended for their leadership in being pro-active in addressing this issue. He would like to see a class included in the curriculum which would involve teen leaders teaching their peers about the negative impact of bullying.

Mr. Smith showed a power point presentation which summarized the results of surveys completed by both staff and students regarding the presence of bullying at school. The conclusions of the bullying survey were that bullying is a problem nationally as well as in Monroe Public Schools and a comprehensive program is needed. The study recommendations are to continue utilizing the district's task force, establish building-level committees, increase monitoring, train all staff and develop anti-bullying rules/procedures with consistent, fair application. Further, recommendations are to integrate anti-bullying curriculum into the present teaching curriculums, evaluate/coordinate ongoing school safety and positive behavior programs, develop a system of positive reinforcement programs/awards and provide support services.

At the September 13, 2011 board meeting, a proposed anti-bullying policy will be presented to the board for informational purposes. In the meantime, all staff will be attending a presentation of the Bullycide Project at Monroe County Community College on August 31, 2011 at 9:00 AM. Board members are invited to attend this presentation as well.

Superintendent's Goals and Evaluation

This will be discussed at the September 13, 2011 work session.

Adjournment

Motion by Mr. VanWasshenova, support by Dr. McNamee, to adjourn to August 23, 2011 Work Session.

Vote: Motion carried by a 7-0 hand vote at 6:56 PM.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #15

Tuesday, August 23, 2011

7:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel, Vice President Ken McNamee, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod

Administrators Absent: None

President Vensel called the meeting to order at 7:14 PM.

Introduction – Stephanie Cavanaugh, Orchard Center Director

Mr. Monday introduced Stephanie Cavanaugh who has recently begun her duties as Director of Orchard Center replacing Ray Leighton. Ms. Cavanaugh invited board members to the Orchard Center ice cream social to be held Tuesday, August 30, from 5:30-7:00 PM.

Introduction – MHS Football Game Broadcasters

Brian Mathe and Ryan Weiss, MHS graduates, will be broadcasting MHS football games, with Bobb Vergiels in the broadcasting booth assisting them. Board members were invited to listen to the broadcast on Dream 97.5 if they are unable to attend the games in person.

Public Commentary-Agenda Items Only

There was no public commentary at this time.

Approval of Minutes

Motion by Mrs. Knabusch-Taylor; support by Mr. VanWasshenova to approve the minutes of the following meeting as submitted:

- August 9, 2011 Board Meeting #14

Vote: Motion carried by 6-1 roll call vote. Dr. McNamee abstained.

Reports and Update

The August 1, 2011 Board Personnel Committee Meeting Minutes and the August 9, 2011 Board Curriculum Committee Meeting Minutes were received without comments.

Authorization to Attend Conferences-MASB & NSBA

Motion by Mrs. Knabusch-Taylor; support by Mr. Benore to authorize the attendance of board members to attend the 2011 Annual Fall MASB Leadership Conference, October 27-30, 2011 in Traverse City, MI; and the NSBA Annual Conference, April 21-23, 2012 in Boston, MA, and to approve the related

expenditures within the guidelines of Bylaw BHD and to reimburse said board members for additional applicable expenditures up to the amounts permitted by the bylaw.

Discussion: Mr. Benore questioned where the money for these conferences comes from and was informed that money is budgeted for this type of professional development every year. Any money not used goes back to the general fund. Dr. McNamee would like to limit the number of board members that attend the conferences who would then bring information back to share with other board members. He would rather use the funds allotted in other ways.

Vote: Motion carried by a 4-3 roll call vote. Dr. March, Dr. McNamee and Mr. Benore voted no.

Staff Resignation

Motion by Dr. McNamee; support by Mr. VanWasshenova to approve the resignation of Ryan Starr, effective August 19, 2011, from Monroe Public Schools.

Vote: Motion carried by a 7-0 roll call vote.

Secretarial Appointment

Motion by Dr. McNamee; support by Dr. March to approve the appointment of Stefanie McLeod as a secretary with Monroe Public Schools effective August 15, 2011 and place on the Class 3 10 month step 1 salary pro-rated for the 2011/12 school year as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Discussion: Mrs. Everly is the administrator overseeing elementary personnel.

Vote: Motion carried by a 7-0 roll call vote.

Ratification of the Custodial-Maintenance Master Agreement

Motion by Dr. March; support by Dr. McNamee to ratify the Master Agreement for July 1, 2011 through June 30, 2012 between the MCESPA/MEA (Custodial/Maintenance) and the Monroe Board of Education effective September 1, 2011.

Discussion: Board members would like to see the entire contract with the changes included. They will be provided a complete copy before voting on this motion. Therefore, no vote was taken.

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to table the ratification of the custodial-maintenance master agreement until they get the entire contract to review.

Vote: Motion carried by a 7-0 roll call vote.

Elementary Student Learning Portfolios

Motion by Mr. VanWasshenova; support by Dr. McNamee to approve the purchase of 4,000 Student Learning Portfolio folders from Gary Schroeder and Associates in the amount of \$4,520.00 plus shipping and handling.

Discussion: Mrs. Knabusch-Taylor asked about the cost for shipping and handling. The cost for the folders has not increased from last year. It was not bid out but was suggested this item be put out for bid next year. Our print shop machines are not designed to handle the heavy laminate paper needed for these folders.

Vote: Motion carried by a 7-0 roll call vote.

Purchase – Food Service Truck

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to accept the low bid from Gorno Brothers, Inc. in Woodhaven, Michigan to purchase a 2012 F550 refrigerated truck at a total cost not to exceed \$59,013 and reject all other bids. Money to be taken from the Food Service Fund.

Discussion: The trade-in value of the old truck is only \$5,000 and is thirteen years old. We will be able to use it as a secondary back-up truck in case of emergencies. No local dealers bid on the truck.

Vote: Motion carried by a 7-0 roll call vote.

Purchase – iPads

Motion by Mrs. Knabusch-Taylor; support by Mr. Vensel to approve the purchase of 20 iPADS from Apple, Inc. for a total cost not to exceed \$9,580. Purchase to be funded from the Technology millage.

Discussion: The cost of the iPads is half the cost of laptops. Administrators will receive in house training and will learn to utilize data in decision making. All teachers are now required to be evaluated annually, so principals will be spending a great deal of time away from their offices and in the classrooms. These iPads will assist them in being away from the office, but still being able to receive and send communications instantly.

Vote: Motion carried by a 7-0 roll call vote.

Knabusch Math & Science Center Remodel – Michigan Gas

Motion by Dr. McNamee; support by Mrs. Knabusch-Taylor to approve payment to Michigan Gas in the amount of \$16,233.70 to install a natural gas line at the Knabusch Math and Science Center. Monies to be taken from the General Fund.

Discussion: The money to install the natural gas line at the Knabusch Math and Science Center may not come from the sinking fund because we do not own the building. The MCISD will reimburse us half of the \$16,233.70 as agreed upon in our contract with them. Architects recommended natural gas rather than propane, as propane is becoming cost prohibitive. Although we cancelled the ninth grade class at the Knabusch Math and Science Center, we will have more children attend there than before as it is now available for elementary students from throughout the county.

Vote: Motion carried by a 6-1 roll call vote. Mr. Benore voted no.

Superintendent Comments

- Mr. Monday thanked Ryan McLeod and Julie Everly for their assistance during his recent absence.
- Monroe High School's jazz band will be performing at the Detroit International Jazz Festival on Labor Day. This is the sixteenth time they have performed at the festival.
- Monroe Middle School will hold an open house on Wednesday, August 31st. Mrs. Flynn, Principal, reported that parents will have an opportunity to accompany their child from class to class that evening. Orchard Center's Ice Cream Social and the elementary open houses will be Tuesday, August 30th from 5:30-7:00 PM. Riverside Early Learning Center's open house will be August 31st. Mrs. McMahon, Principal of Manor Elementary, noted that due to the limited parking available, open house at Manor would be staggered with lower and upper elementary parents arriving at different times.

- One of our Lotus Leaf (MHS newspaper) reporters will write about their experiences on the first day of school and the story will run in the Monroe Evening News on September 7th.
- Transportation will have the bus routes assigned soon. Mr. Oley took on additional duties of the Fenmoor Operations and has made many positive improvements.
- Thank you to Connie Fox and the Technology Department for the recent Summer Technology Institute for teachers. It was very successful with over 100 teachers participating in 41 classes. Mrs. Fox gave credit to all MPS personnel who made the institute a positive experience.
- Returning teaching staff will have two days of professional development activities August 30-31, 2011.
- Homecoming week at Monroe High School begins with a Monroe Tastefest on Saturday, October 15 followed by a full week of fun activities for the students and staff. Student organizations at MHS will also be participating in the annual Bed Race in downtown Monroe on Saturday, October 16.
- Interviews will be held next week for two vacant administrative positions.

Old Business

Mr. Vergiels noted that we have had three separate proposals regarding the radio station.

New Business

Dr. McNamee stated that we are asking employees to accept additional duties and responsibilities and asked if they are being compensated. Mr. Monday is planning to get direction from the board on this issue and agrees that it needs to be evaluated.

Public Commentary-Any Topic

There was none at this time.

Adjournment

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor that the August 23, 2011, Board Meeting #15 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 8:05 PM.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Special Work Session
Tuesday, August 30, 2011
6:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer, Trustee Larry VanWasshenova

Board Members Absent: Vice President Ken McNamee

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod

Administrators Absent: None

President Vensel called the meeting to order at 6:10 PM.

Closed Session

Motion by Mrs. Knabusch-Taylor; support by Dr. March to convene in closed session by written advice of legal counsel and to consider strategy for upcoming collective bargaining.

Vote: Motion carried by a 6-0 hand vote.

Reconvene in Open Session

Motion by Mr. VanWasshenova; support by Mr. Benore that the closed session be adjourned and the August 30, 2011 Special Board Work Session be reconvened into open session.

Vote: Motion carried by a 6-0 roll call vote at 8:30 PM.

Adjournment

Motion by Mr. VanWasshenova; support by Mr. Benore that the August 30, 2011, Special Board Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 8:30 PM.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Special Board Meeting
Thursday, September 1, 2011
7:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel, Vice President Ken McNamee, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer,

Board Members Absent: Trustee Larry VanWasshenova

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod

Administrators Absent: None

President Vensel called the meeting to order at 7:01 PM.

Public Commentary-Agenda Items Only

Selma Rankins had questions regarding the placement of Stephen Pollzzie as principal of Arborwood. Mr. Pollzzie has begun his duties at Arborwood to ensure that everything is ready for students to begin school on Tuesday.

Central Office Restructuring and Budget Reduction

Motion by Dr. McNamee; support by Dr. March to approve the Monroe Public Schools central office restructuring and budget reduction proposal effective September 2, 2011.

Discussion: Professional development should be offered to assist personnel in their new positions. The board members are very supportive of the people selected to fill these positions.

Vote: Motion carried by a 6-0 roll call vote.

Recall from Layoff - Administrator

Motion by Mrs. Knabusch-Taylor; support by Dr. March to approve the recall of Stephen Pollzzie from the Monroe Public Schools layoff list, to notify said administrator of this recall by official communication, and to approve the administrative contract extension for said administrator for the 2011/12 school year effective August 31, 2011.

Discussion: Mr. Pollzzie has the strengths and skills necessary to do an excellent job as principal of Arborwood. Board members all agreed that he has the experience working with at risk students, great rapport with parents, and a professional manner that will enable him to fill this critical role.

Vote: Motion carried by a 6-0 roll call vote.

Recall from Layoff - Teacher

Motion by Dr. McNamee; support by Dr. March to approve the recall of Larry Nocella from the Monroe Public Schools layoff list, to notify said teacher of this recall by official communication, and to approve the teacher contract extension for said teacher for the 2011/12 school year effective August 30, 2011.

Discussion: Although Mr. Nocella's exact teaching placement has not been determined at this time, our kindergarten enrollment has significantly increased and we will be in need of an additional teacher to begin the school year.

Vote: Motion carried by a 6-0 roll call vote.

Superintendent's Comments

Kindergarten enrollment is currently at 525, and we continue to watch our enrollments carefully.

Old Business

There was none at this time.

New Business

There was none at this time.

Public Commentary-Any Topic

There was none at this time.

Adjournment

Motion by Dr. March; support by Mrs. Knabusch-Taylor that the September 1, 2011, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 7:20 PM. (Dr. McNamee left at 7:16 PM)

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Special Work Session

Wednesday, September 7, 2011

5:30 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel, Vice President Ken McNamee, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Katherine Eighmey

Administrators Absent: None

President Vensel called the meeting to order at 5:30 PM.

Closed Session

Motion by Dr. McNamee; support by Dr. March to convene in closed session for the purpose of discussing strategies connected with the negotiation of collective bargaining agreements (Open Meetings Act, Section 8c.)

Vote: Motion carried by a 7-0 hand vote.

Reconvene in Open Session

Motion by Mr. VanWasshenova; support by Dr. March that the closed session be adjourned and the September 7, 2011 Special Board Work Session be reconvened into open session.

Vote: Motion carried by a 7-0 hand call vote at 6:47 PM.

Adjournment

Motion by Mr. VanWasshenova; support by Dr. March that the September 7, 2011, Special Board Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:48 PM.

June Knabusch-Taylor, Secretary

Board Meeting #16
September 13, 2011
Item #C.2

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- September 7, 2011 Community Relations Committee Meeting Minutes
- TSSI Informational Report – Contracted Coaches

Board of Education Community Relations Meeting September 7, 2011

Present – Dr. Tedd March, Randy Monday, Bobb Vergiels

The meeting was called to order at 4:04 p.m.

Mr. Vergiels reviewed the summer community-based activities. They included:

- Presence at Monroe County Fair
- Participation in the Back Pack Committee and Back Pack distribution at the Arthur Lesow Community Center
- Fashion Bug school supplies collection
- Summer Press Coverage
- Two summer newsletters, one for the fair and one for open houses. The second newsletter even included the bus routes which also were posted on the website.
- Matt Cortez tour

Mr. Monday and Mr. Vergiels reviewed registration for the school year, noting that at least 100 students had been signed up in the last week before school started. Because of that, count numbers may have remained the same from last year and may possibly be higher than original enrollment estimates. Mr. Monday said the registration for Monroe Virtual High School also is ahead of last year.

Mr. Vergiels reviewed the first day of school activities from a media standpoint.

- Channel 11 did a live broadcast from Orchard Center
- An MHS senior wrote a front-page story in the Evening News on her impressions of the first day of school.
- Arborwood Principal Steve Pollzzie was interviewed on Monroe Alive! and the broadcast will run throughout September.

Mr. Vergiels discussed the plans for the fall

- Roll out the Bully Prevention Communications Plan
- Working with MHS to promote homecoming week
- All home football games are being broadcast on WYDM this fall
- Arborwood-ALCC education relationship
- Alternative Revenue Development presence on MPS website
- Smart Phone marking of buildings
- Working to reinstate school facilities as voting locations.

The proposals for operation of WYDM were discussed.

Meeting adjourned at 5:10 p.m.

Informational Report **Contracted Coaches**

The following coaches will be placed in the listed positions below by Temporary School Staff, Inc. upon completion of criminal history verifications.

Monroe High School:

JV Girls Golf	B.J. Hoppe	Fill TBA
Swim Assistant	Chris Allen	Fill TBA
JV Volleyball	Stephanie Champine	Replaces Amy Czupich
Freshman Cheerleading	Heidi Linsenmeyer	Replaces Sierra Clark
Equipment Manager	Eugene Bezeau	Fill TBA

STAFF RESIGNATIONS

BACKGROUND

Jonathan Scharf: We have received a letter of resignation for the purpose of other employment from Jonathan Scharf. Mr. Scharf has been employed with our district for the past three years at MHS and was assigned to be at Monroe Middle School this school year.

Laura Strube: We have received a verbal resignation for the purpose of other employment from Laura Strube. Ms. Strube is declining her recall for September 13, 2011. Ms. Strube was employed as a teacher at Monroe High School for the past 3 years prior to be laid off in Spring, 2011.

Ron Brown: We have received a letter of resignation for the purpose of retirement effective August 31, 2011. Mr. Brown has been a custodian for our district for the past 30 years.

ENCLOSURE(S)

Letter of Resignations

RECOMMENDATION

Move to approve the resignations of Jonathan Scharf and Laura Strube, effective September 13, 2011, and the resignation of Ron Brown, effective August 31, 2011, from Monroe Public Schools.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

Jonathan Scharf
9645 Finzel
Carleton, MI 48117

September 2, 2011

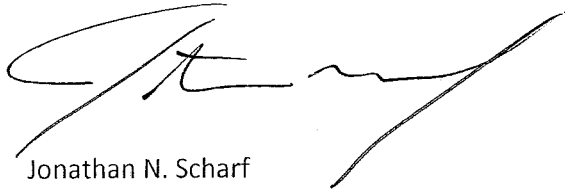
To Whom It May Concern:

My name is Jonathan Scharf and I currently am scheduled to teach Math at Monroe Middle School this fall. I recently was offered the position of Director of Athletics at Jefferson Public Schools. I have accepted this position and pending Jefferson school board approval on September 12, 2011, I will be resigning from my teaching position in the Monroe Public School system.

In the event that the Jefferson school board does not approve my appointment, I will rescind this letter of resignation with the understanding I will return to my current position as math teacher at Monroe Middle School.

Thank you for your understanding.

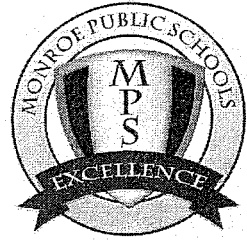
Sincerely,

A handwritten signature in black ink, appearing to read 'Jonathan N. Scharf', with a long, sweeping flourish extending to the right.

Jonathan N. Scharf

Monroe Public Schools

1275 N. Macomb Street * P.O. Box 733 * Monroe, MI 48162 * 734-265-3020



To Whom It May Concern:

I will be resigning my position as a custodian effective August 31, 2011 for retirement purposes.

Sincerely,

A handwritten signature in cursive script that reads 'Ronald Brown'. The signature is written in black ink and is positioned to the right of the word 'Sincerely,'.

Ronald Brown

RECALL FROM LAYOFF - TEACHER

BACKGROUND

At the April 12, 2011 Board Meeting, 343 teachers were notified of layoff status. These notifications were made to assist in implementing staff reductions due to budget constraints. Due to resignations, we now have a position that can be filled by recalling another teacher from the layoff list.

At this time we are able to recall Katie Collins to a teaching position with Monroe Public Schools.

RECOMMENDATION

Move to approve the recall of Katie Collins from the Monroe Public Schools layoff list, to notify said teacher of this recall by official communication, and to approve the teacher contract extension for said teacher for the 2011/12 school year effective August 30, 2011.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Dr. March	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____

SCHOOL NURSE SERVICES RESTRUCTURING

BACKGROUND

The central office administrative team is proposing a restructuring plan to improve efficiency, continue to right-size our district, and to reduce costs. This plan will include contracting two part time school nurses district wide, and additional health assistants that will provide support at each building. The total cost of this plan will not exceed \$70,000, a savings of approximately \$3,500 per year.

We are convinced that this move will allow us to continue to deliver services in an efficient fashion by distributing these duties into the newly created positions.

RECOMMENDATION

Move to approve the school nurse restructuring and budget reduction proposal, effective September 14, 2011.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Ms. Spicer	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

COACHING RECOMMENDATIONS

BACKGROUND

Recommendation is being made to promote Bobby Wood from Assistant Coach of Monroe High School JV Football to the Head Coach position.

Recommendation is being made to appoint Russ Columbus to the Co-Ed Soccer Coach position at Monroe Middle School.

These recommendations are made for the 2011-12 school year fall season. All pre-employment information has been completed.

RECOMMENDATION

Move to approve Bobby Wood and Russ Columbus for the fall 2011/12 season as per the MCEA master agreement

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____

Board Meeting #16
September 13, 2011
Item #C.7

RATIFICATION OF THE CUSTODIAL-MAINTENANCE MASTER AGREEMENT

BACKGROUND

The Master Agreement for July 1, 2011 through June 30, 2012 between the MCESPA/MEA (Custodial/Maintenance) and the Monroe Board of Education has been ratified by the custodians and maintenance staff and is being submitted for approval and ratification by the Board.

RECOMMENDATION

Move to ratify the Master Agreement for July 1, 2011 through June 30, 2012 between the MCESPA/MEA (Custodial/Maintenance) and the Monroe Board of Education effective September 1, 2011.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

Summary of Changes based on Tentative Agreement Reached on May 26, 2011.
Areas marked with bold and underlining are revisions, strike-outs will be removed.
Other contract language not noted will continue in full force.

TO THE AGREEMENT BETWEEN
THE MONROE PUBLIC SCHOOLS AND
MONROE CITY EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION MEA/NEA
JULY 1, 2011 TO JUNE 30, 2012
MAINTENANCE-CUSTODIANS

ARTICLE II - ASSOCIATION RECOGNITION, AGENCY SHOP, CHECK OFF

Section 1: Association Recognition.

Pursuant to and in accordance with all applicable provisions of Act 379 of the Public Acts of 1965, as amended, The Monroe Public Schools, hereinafter the Employer does hereby recognize the Monroe City Educational Support Personnel Association (MCEA-ESP), an affiliate of the MEA/NEA, hereinafter the Association, as the exclusive representative for the purpose of collective bargaining, with respect to rates of pay, wages, hours of employment, and other conditions of employment for the term of this Agreement, of all of the employees of the Employer, included in the bargaining unit described below:

All Maintenance and Custodian Employees of the Employer hired prior to June 30, 2010, excluding all supervisory employees as defined in the Act, and all other employees of the Employer.

It is understood that all future hires whose positions previously were in this bargaining unit shall be hired through a third party contractor and will not be considered employees of the Employer.

As of July 1, 2010 all cleaning of ancillary buildings will be performed by a third party contract.

As of January 13, 2011 snow removal and salting at Orchard High School, Riverside Early Learning Center, Knabusch Math and Science Center, Christiency and Lincoln will be completed by a third party contract.

As of January 13, 2011 grass mowing at Orchard High School, Riverside Early Learning Center, Knabusch Math and Science Center, Christiency and Lincoln, and Administrative Offices will be completed by a third party contract. Grass mowing at additional buildings will be allowed at the discretion of the Supervisor for the duration of this contract.

The Monroe Public Schools reserves any and all rights pursuant to MCL 423.215(3)(f), and without any waiver pursuant there to, agrees to enter into this agreement to grandfather bargaining unit members hired prior to June 30, 2010 for the duration of this agreement.

ARTICLE III - BOARD'S RIGHTS

New E. Non-bargaining unit personnel will be utilized for snow removal and salting at Orchard High School, Riverside Early Learning Center, Knabusch Math and Science Center, Christianity and Lincoln will be completed by a third party contract.

New F. Non-bargaining unit personnel will be utilized for grass mowing at Orchard High School, Riverside Early Learning Center, Knabusch Math and Science Center, Christianity and Lincoln, and Administrative Offices will be completed by a third party contract. Grass mowing at additional buildings will be allowed at the discretion of the Supervisor for the duration of this contract.

ARTICLE XIV - SICK LEAVE AND FUNERAL LEAVE

Section 2: Sick Leave Usage and Adjustments

*** Parties agreed to suspend attendance incentive for the 2010/11 school year; this language will revert back for 2011/12.**

- A. In recognition of employees who utilize sick/business leave each year on a minimal basis, the following benefit will apply:
1. Employees who utilize 0-2 sick or business leave will be able to take a bonus of two days pay or 2 additional vacation days to the allowance.
 2. Employees who utilize 3-5 sick and/or business days will be able to take a bonus of 1 day pay or 1 additional vacation day.

ARTICLE XV - HOLIDAYS

A. The following named holidays shall be paid at the rate of eight (8) hours pay for full time employees:

New Year's Day

Memorial Day

July 4th Day

Friday After Thanksgiving

Christmas Day

New Year's Eve Day

Good Friday

Labor Day

Thanksgiving Day

Christmas Eve Day

First Working Day Following Christmas Day

ARTICLE XVI - INSURANCE PROTECTION

Section 1: Hospitalization Insurance.

- A. ~~For the 2010-11 school year the Board will provide MESSA Choices 2 health plan with the MESSA Saver Rx Prescription Drug Program, \$300/\$600 deductible rider; and \$20 office co-pay rider.~~** The Board's health benefit contribution shall not exceed the following annual premium levels: single \$6,000; two-person \$13,500; and family \$15,000. In the event that the total premium cost for health benefits exceeds these amounts, the remainder of the premium will be paid through payroll deductions of the bargaining unit members. **Administration will work with the Association to explore health insurance options.**
- B. ~~If another carrier should be substituted, substantially equal or better coverage will be provided.~~**
- BC.** All employees under this plan shall be covered on a twelve (12) month per year basis. Health insurance benefits will be paid for employees who are on sick leave for three months beyond the expiration of paid personal sick leave and vacation time used, up to a maximum of six months beyond the start of any long term sick leave; and one (1) year in the event of occupational injury. The employee upon termination of their period of continued eligibility for this benefit will make payment directly to the Employer. Hospitalization benefits for employees on unpaid leaves of absence will be prorated on a weekly basis, and the employee must pre-pay such prorated weekly premium in order to maintain hospitalization coverage.

ARTICLE XVIII - GENERAL

Section 10: Uniforms.

Any uniform reimbursement previously provided by the district for this section will be suspended for ~~one year~~ **the duration of this contract.**

ARTICLE XXIV – EMERGENCY FINANCIAL MANAGER

Emergency Financial Manager: Pursuant to Local Government and School District Fiscal Accountability Act being Public Act 4 of 2011, an emergency manager may be appointed to the district if the district is considered to be in financial stress for a reason delineated in Section 13(3) of Public Act 4 of 2011.

If an emergency manager is appointed to the district, the emergency manager shall have the authority to reject, modify or terminate this CBA. An emergency manager's decision to reject, modify, or terminate this agreement is a prohibited subject of bargaining.

ARTICLE XXV - TERMINATION, CHANGE OR AMENDMENT
ARTICLE XXIV - TERMINATION, CHANGE OR AMENDMENT

- A. This Agreement shall continue in full force and effect until June 30, 2012~~11~~.
- E. The effective date of this Agreement is July 1, 2011 ~~10~~.

CUSTODIAL/MAINTENANCE WAGE SCALE **

2010-11 **2011-12**

Hourly rates for the 2011-12 school year will be frozen at the 2010-11 rates.

- * The parties agree to add a classification for Working Leader with wage to be determined at the discretion of the district, with mutual consent of the association.**

Schedule B

- * Parties agreed to suspend schedule B payments for the 2010/11 school year; this language will revert back for 2011/12.**

Longevity pay of will be paid to eligible employees on the first pay of December. Employees who have completed 10 years of service by December 1 are eligible for \$500 in longevity pay; employees who have completed 15 years of service by December 1 are eligible for \$750 in longevity pay; and employees who have completed 20 years of service by December 1 are eligible for \$1000 in longevity pay. Longevity amounts will increase by the same percentage as the base pay beginning in 2002. Longevity pay will be given to all eligible employees on the first payday in December of each year.

Board Meeting #16
September 13, 2011
Item #C.8

RATIFICATION OF THE TEAMSTER MASTER AGREEMENT

BACKGROUND

The Master Agreement for July 1, 2011 through June 30, 2012 between the Teamsters Local 214 Bus Drivers and the Monroe Board of Education is being submitted for approval and ratification by the Board.

RECOMMENDATION

Move to ratify the Master Agreement for July 1, 2011 through June 30, 2012 between the Teamsters Local 214 Bus Drivers and the Monroe Board of Education effective September 13, 2011.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Dr. March	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

Monroe Public Schools
Teamster Bargaining 2011
District Counter Proposal

• Wage freeze for the 2011/12 school year. Article X Section 10

	Current Employees	New Employees (first 90 days)
July 2011 – June 2012	\$17.48	\$15.76
“Idle time” rate of pay:	\$10.00	\$10.00

• \$10 per hour idle rate for field trips and athletic events

Article X

Section 1:

Overtime: Overtime shall be allowed and must be approved by the supervisor in advance. Overtime pay shall be based on 1-1/2 time the employee's regular pay for all **driving time, or idle rate for idle time, whichever is applicable**, after eight (8) hours per day or beyond 40 hours per week.

Section 7 5:

There shall be a two and one-half (2-1/2) hour minimum pay for all field trips. A one-half (1/2) hour additional time will be paid for clean-up, gassing, and performing a safety inspection of the bus only if the trip is actually fun. If the trip is not run, the driver has the option to receive two and one-half (2-1/2) hours pay under this section or waive it and the drivers name will be added to the next appropriate roster. On a multiple bus field trip, if there is a cancellation of one or more of the busses originally requested, the drivers will be offered the option of running the trip, taking the two and one-half (2-1/2) hour option, or taking the next trip out on the field trip roster, in the order they accepted the field trip. Such decision must be made by the next days' bid deadline. Drivers who take an overnight field trip shall be paid for all hours worked, but not less than eight (8) hours of work time, including any regular assigned work for any day on which the field trip is scheduled.

Section 5 6:

All drivers for field trips shall be paid at the regular rate of pay for **actual driving time, but not less than two and one-half (2-1/2) hour minimum pay**. The idle time wage rate will become effective at the nearest 15-minute interval following arrival at the planned destination and after the students have disembarked from the bus. The idle time wage rate will remain in effect until such time as the students re-board the bus. Bus drivers will be responsible for keeping a log of arrival and departure times for each event. Bus Drivers may be required to have the supervising teacher/coach/adult sign the log verifying such times. The administration, where practical, may elect to split field trips with the right of the original driver to make the return trip. Drivers for field trips shall be selected from the appropriate roster on a rotating basis in the order in which the requests are received and may be taken from their regular runs. A list of proposed drivers for current field trips will be posted by 6:00 AM the day

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prior to the trip. If a driver fails to accept the assigned trip, or they fail to notify the dispatcher immediately after their morning run, they will lose their turn in the rotation.

Section 6 7: Bargaining unit members shall be given priority consideration for all district paid field trips prior to seeking an outside agency. Field trips shall be assigned based on competitive rates with outside agencies and availability of district buses and district drivers. Field trips shall be assigned as follows:

- A. Regular Work Day Roster: This is when school is in session for Monroe Public Schools. This roster will be continuously rotated. (If a cancellation occurs at the end of the school year, the driver will be first out in accordance with the cancellation language.)
- B. Weekend and Holiday Roster: This is for weekend trips and those trips scheduled on holidays or no school days for Monroe Public Schools. This roster continuously rotates.
- C. Summer roster: irrespective of day of the week for the trip. If an emergency trip becomes available and a person has to pass, they won't lose their turn in rotation. This roster will be continuously rotated. If a cancellation occurs at the end of the summer, the driver will be the first out the following summer in accordance with the cancellation language found in Article X, section 7.

When no driver is available from the appropriate above seniority list, the Board has the authority to contract this service to an agency or to a substitute driver of its choice.

- D. An emergency trip is any field trip requested after 3:00 PM of the day prior to the trip or on the same day as the trip. They will be offered to the next eligible driver from the appropriate posted roster. If an emergency trip is cancelled, the assigned driver will be guaranteed the regular run hours for that portion of the day, or time worked, whichever is greater.
- E. On non-school day trips, if a driver is not notified of a trip cancellation before arriving at the point of pickup, the driver will be paid 2 hours and be the first out for the next trip.
- F. Drivers on the field trip roster must be at work the work day preceding the day of the trip otherwise the trip will be assigned to the next appropriate driver.

Section 11: Route Establishment: All necessary route changes will be completed by September October 30 of each year. Final route assignments will be subject to the length of employment ability and suitability of the bus driver. The Board reserves the right to eliminate or adjust run assignments at any time. When it is necessary to assign additional work to a run after bid day, it shall be assigned to the most appropriate senior driver, as determined by management. The stewards shall be notified of all permanent time added to bid runs. (See Letter of Understanding: Bidding Process)

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Bidding Process: Every effort shall be made to post runs at the beginning of the school year the same as runs worked at the end of the previous school year. The board reserves the right to eliminate or adjust run assignments based on known economic data, program changes, and enrollment.

1. A bid day will be posted before the last day of the school year for the following school year.
2. ~~2.~~ Bidding will be done by Seniority: High to Low
3. ~~4.~~ All runs should be as complete as possible, anything not available on Bid day will not be bid.
4. ~~6.~~ All runs will be adjusted by ~~September 30~~ **October 30**. After that date any run that ~~is has been or is thereafter in that school year awarded more than 15~~ **30 minutes or more (up or down) per run per day after that date shall be subject to a bump. will be rebid. Any run that is reduced by more than 15 30 minutes or more per run per day will allow that driver to bump a lesser senior persons. This will be a "Bump" process and awarded to the most senior driver.**
5. Employees who are bumping shall have the option of bumping the least senior employee with the same number of hours or bumping the least senior employee in any level of less hours.

• ~~Bidding Process Revision~~ Letter of Understanding/Bidding Process

~~Every effort will be made to adhere to the following bid procedures for 2008-09. Any issues that arise this year related to these procedures will be discussed with the Quality of Life Committee and resolved by mutual agreement.~~

1. ~~A bid day will be posted before the last day of the school year for the following school year.~~
2. ~~Bidding will be done by Seniority: High to Low~~
3. ~~Eliminate the language: Additions and deletions on run books.~~
4. ~~All runs should be as complete as possible, anything not available on Bid day will not be bid.~~
5. ~~Runs will not be bid "blind". If the information is not available on Bid day it will be posted at a later date when complete, and awarded to the most appropriate senior driver in a subsequent bid process.~~
6. ~~All runs will be adjusted by September 30 October 30. Any run that is awarded more than 15 30 minutes per run per day after that date will be rebid. Any run that is reduced by more than 15 30 minutes per run per day will allow that driver to bump a lesser senior persons. This will be a "Bump" process and awarded to the most senior driver.~~

- ~~Article X Section 9: Bus drivers assigned to the morning runs are paid one-half (1/2) hour, per day in their time allowance, for the express purpose of meeting all pre-trip and post-trip safety inspections as set forth by the Michigan Department of Transportation regulation, and for the refueling and cleaning of the bus. clean up, gassing and performing a safety inspection of the bus. Failure to perform such duties by the regularly~~

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9/1/11

~~assigned driver will result in these duties being assigned to other personnel with an appropriate deduction in the driver's salary.~~

- ~~REMOVE - Article X Section 18: Beginning in 2006/2007 the membership may vote to bid noon runs separately. The union will notify management by June 1 of each year if noon runs will be bid separately.~~
- Attendance
 - Newly proposed language to clarify what constitutes an occurrence for the purpose of utilization of other contract language associated with the concept of attendance.

For the purpose of attendance calculation the following definition shall be used to when calculating absences for any and all sections of this contract that use any form of calculation of such time. The term occurrence shall be used and will be defined as any duration of time that is used for the purpose of being absent from work. As an example to this definition of an occurrence is calculated when an individual uses any part of a day for sick, personal business, or deduct. This can be and is not limited to any portion of their run or their day. The occurrence will continue and count as one occurrence until said driver returns to work.

- Revise - ARTICLE III: TERMINATION - Section 1:

If an employee records more than 10 deduct **occurrences** days ~~(not counting those excluded in Article 5, Section 14,B)~~ in any one year rolling period, the employee will be terminated. The following table of discipline will be followed.

On the 3rd deduct **occurrence**: Conference and written summary
On the 4th deduct **occurrence**: Verbal Reprimand
On the 5th deduct **occurrence**: Written Reprimand
On the 6th deduct **occurrence**: One day unpaid suspension
On the 7th deduct **occurrence**: Two day unpaid suspension
On the 8th deduct **occurrence**: Three day unpaid suspension
On the 9th deduct **occurrence**: Five day unpaid suspension
On the 10th deduct **occurrence**: Termination

- Revise - ARTICLE V: SICK LEAVE - Section 3:

A medical certificate ~~is may be~~ required by the Personnel Department at the employee's expense as evidence of an employee's illness or injury and shall be submitted to the Personnel Department if:

1. The employer reasonably suspects misuse of sick leave
2. After three consecutive days are missed.
3. For any absence after the sixth occurrence during the school year.

Such medical certificate must include:

1. A physician's diagnosis of the illness/disability.

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JME 9/1/11

2. An identification of the symptoms (confirmed by the physician) other than those reported by the employee.
3. The expected date of return to unrestricted employment.

○ Revise - ARTICLE V: SICK LEAVE - Section 9

Sick days shall be granted at the rate of ~~one and one-fourth~~ (1-1/4) days per month and sick leave shall be prorated on the average daily hours worked. **Sick days shall be accrued annually based on bid hours as of October 1st. Bid hours will be reviewed and sick time adjusted accordingly based on February 1st.** The number of hours or days of sick leave not used during the year shall be placed to the credit of the employee, as per Appendix A, not to exceed 600 hours in accumulation

- Revise - ARTICLE V Section 13: A bereavement day to attend a funeral for the death of an individual not in the immediate family may be granted upon written request to the ~~immediate supervisor~~ **Superintendent or Central Office Designee** and such time will be deducted from the individual sick leave bank. Up to three days will be allowed for Father-in-law and Mother-in-law and such time will be deducted from the individual sick leave bank **If no sick leave is available, a bereavement day may be granted without pay.**
- Revise - ARTICLE V: SICK LEAVE - Section 14:

Sick Leave Usage and Adjustments

- A. In recognition of employees who utilize sick/business, ~~or deduct~~ leave each year on a minimal basis, the following benefit will apply:

0-1	days: \$400
2	days: \$300
3	days: \$200
4	days: \$100

- B. **Remove current language** and replace with:

Bargaining unit members shall lose one service day for each occurrence of sick, personal business, or deduct time above ~~fourth~~ eighth occurrences. If an individual exhausts all service days they will then forfeit one paid holiday for each occurrence thereafter.

- ~~B. If all sick and business time is used and the employee is on deduct time, they will forfeit a full day from their service pay and/or holiday pay for each deduct day missed. However, there would be no deduct time assessed for long term absences related to serious health issues or accident of the employee which would have a normally recognized recovery period of twenty work days or more (ie. Major surgery, incapacitating orthopedic injury, major incapacitating illness). Non consecutive periods of time related to a documented serious chronic illness of an employee and documented as such, will be considered on a case by case basis to determine if the absence should be counted for deduction. Input from the physician will be used in this determination.~~

- **Business Day Revision** – remove current section 8 and replace with:

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John
9/1/11

- o Up to two (2) days per year, to be deducted from sick leave, may be used as personal business days, subject to the availability of a replacement. Except for emergencies, any such request should be made in writing on the approved form one (1) week in advance. Such leave days are intended for the purpose of conducting personal business that cannot be scheduled outside of the normal work day or school calendar. These days may not be used to extend vacation or holiday periods nor as a vacation period themselves. Those denied who may then be ill will need to provide the appropriate medical certificate. Anyone who fraudulently uses sick leave will be disciplined.

~~Section 8: Of the sick days granted, two (2) may be used as business days, subject to the approval of the supervisor and subject to the availability of a replacement. Any such request, except in case of an emergency, should be made one (1) week prior to the date of absence and shall be in writing. Generally, the district will limit the number of business days granted in a day to 2. Those denied who may then be ill will need to provide the appropriate medical certificate. Anyone who fraudulently uses sick leave will be disciplined. Leave days, as approved, may not be used to extend vacation periods nor as vacation periods in themselves but may be construed to mean used for conditions of emergencies or catastrophes such as:~~

- a. ~~fire, accident, flood, pallbearer;~~
- b. ~~required court appearance involving no moral turpitude on the part of the employee;~~
- c. ~~immediate member of the family leaving for the service;~~
- d. ~~graduation or wedding of a member of the immediate family or the employee;~~
- e. ~~death in the immediate family or household, immediate family to mean father, mother, son, daughter, brother, sister, husband, wife, father in-law, mother in-law;~~
- f. ~~emergency doctor's appointments that cannot be scheduled at another time.~~

Article VIII - General

NEW Section 22: Bus drivers shall not be required to wash the exterior of buses, except for ensuring visibility of mirrors, windows, lights, signage, and all other requirements as set forth by the Michigan Department of Transportation regulation for pre and post trip safety inspections.

- **Dress Code Revision - Letter of Understanding/Dress Code Policy**

Inasmuch as bus drivers are representatives of the school district, a professional appearance is expected according to the following guidelines:

- a. Drivers shall always be dressed in a neat and clean manner befitting adults who serve as role models for students.
- b. The District will provide **up to 5** uniform shirts during the term of this contract that all drivers will be required to wear when driving at any time. **The Quality of Life Committee will be utilized to research and suggest uniform shirt types.**

JME E2
9/1/11

- c. All drivers shall wear solid color trousers, khaki's, jeans, or capris in good condition; ~~and appropriate foot ware for the day's dress.~~
- d. ~~During periods of extremely warm weather, management will authorize wearing~~ Solid color shorts of an appropriate length (no shorter than 2 inches from the knee) shall be allowed to be worn **May 1 through September 30 (cutoffs, spandex, or anything objectionable will not be acceptable).** ~~and appropriate footwear for that dress.~~
- e. Appropriate footwear shall be worn at all times. All footwear shall be flat bottom and must cover the toes and heel. Sandal style footwear must have a strap around the heel area.
- f. **The Dress Code Policy, including the replacement of the current uniform shirt, will be an issue to be resolved by the Quality of Work Life Committee. Every effort will be made by both parties to resolve this issue in an expeditious manner.**

Drivers who do not comply with these expectations will be counseled as to the dress expectations. Continued violation of this code will result in progressive discipline.

- **New Language – Regionalization**

The parties understand that effective for fall of the 2011/2012 school year, or thereafter, Monroe Public Schools transportation services, in whole or part (for example special education) could be eliminated and said services be provided by Monroe County Intermediate School District (ISD) in accordance with the rules established by the ISD.

- **New LOU – Quality of Work Life Committee**

In an effort to improve communication and to allow for discussion and resolution of employee concerns, both contractual and non-contractual, a Quality of Work Committee will be established. This committee will consist of two administrators and two Association representatives. Additional resource persons may be invited for specific purposes after the appropriate notifications. The committee will meet on a regular basis, the frequency of which will be determined by the participating members. This committee will discuss employee and management concerns but will in no way negotiate or approve a deviation in the master agreement

This Committee will discuss enhanced opportunities for regular drivers to take field trips. This discussion will include factors such as absenteeism rates, availability of drivers, impact on regular runs, and cost implications.

- **New LOU – Use of Bus for Air Brake Endorsement.**

The district agrees to allow the use of a Monroe Public School bus to any current driver who has obtained their Temporary Instruction Permit (TIP) for the purpose of obtaining an air brake endorsement. The driver must contact the Transportation Department to make scheduling arrangements.

- **NEW Article XVII Emergency Financial Manager: Pursuant to Local Government and School District Fiscal Accountability Act being Public Act 4 of 2011, an emergency**

JMG
9/1/11

manager may be appointed to the district if the district is considered to be in financial stress for a reason delineated in Section 13(3) of Public Act 4 of 2011.

If an emergency manager is appointed to the district, the emergency manager shall have the authority to reject, modify or terminate this CBA. An emergency manager's decision to reject, modify, or terminate this agreement is a prohibited subject of bargaining.

- The district reserves the right to add to, modify, or delete any of the above referenced proposals.

Julie M. Everly
(For the District)

9-1-11
(Date)

[Signature]
(For the Association)

9/1/11
(Date)

[Signature]
9/1/11

Board Meeting #16
September 13, 2011
Item #C.9

ELECTION OF TREASURER

RECOMMENDATION

Move to appoint Katherine Eighmey as Treasurer of Monroe Public Schools Board of Education for the remainder of the 2011 calendar year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

APPOINTMENT OF SCHOOL ELECTION ADMINISTRATOR

RECOMMENDATION

Move to approve the following: I, June Knabusch-Taylor, secretary of the Monroe Board of Education, do hereby appoint Robert Vergiels, Facilitator, Communications/Public Relations/Marketing, to administer all matters pertaining to the Monroe Public School District elections for the remainder of the year 2011, and that a signed Constitutional Oath of Office be affixed to the official minutes of the Board of Education.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. VanWasshenova	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

CONSENT AGENDA – FACSIMILE SIGNATURES

RECOMMENDATION

Move that Agenda Items C.12 through C.18 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.

- C.12 Resolution for Facsimile Signature – Monroe Bank & Trust
- C.13 Resolution for Facsimile Signature – PNC Bank
- C.14 Resolution for Facsimile Signature – Fifth Third Bank
- C.15 Resolution for Facsimile Signature – Education Plus Credit Union
- C.16 Resolution for Facsimile Signature – Flagstar Bank
- C.17 Resolution for Facsimile Signature – Wells Fargo Bank
- C.18 Resolution for Facsimile Signature – Key Bank

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Dr. McNamee	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____

RESOLUTIONS FOR BANK DEPOSITORIES – FACSIMILE SIGNATURES

RECOMMENDATION

Move to adopt the Resolution for Facsimile Signature – **Monroe Bank and Trust** for the remainder of the 2011 calendar year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

RESOLUTIONS FOR BANK DEPOSITORIES – FACSIMILE SIGNATURES

RECOMMENDATION

Move to adopt the Resolution for Facsimile Signature – **PNC Bank** for the remainder of the 2011 calendar year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

Board Meeting #16
September 13, 2011
Item #C.14

RESOLUTIONS FOR BANK DEPOSITORIES – FACSIMILE SIGNATURES

RECOMMENDATION

Move to adopt the Resolution for Facsimile Signature – **Fifth Third Bank** for the remainder of the 2011 calendar year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

Board Meeting #16
September 13, 2011
Item #C.15

RESOLUTIONS FOR BANK DEPOSITORIES – FACSIMILE SIGNATURES

RECOMMENDATION

Move to adopt the Resolution for Facsimile Signature – **Education Plus Credit Union** for the remainder of the 2011 calendar year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

RESOLUTIONS FOR BANK DEPOSITORIES – FACSIMILE SIGNATURES

RECOMMENDATION

Move to adopt the Resolution for Facsimile Signature – **Flagstar Bank** for the remainder of the 2011 calendar year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

Board Meeting #16
September 13, 2011
Item #C.17

RESOLUTIONS FOR BANK DEPOSITORIES – FACSIMILE SIGNATURES

RECOMMENDATION

Move to adopt the Resolution for Facsimile Signature – **Wells Fargo Bank** for the remainder of the 2011 calendar year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

RESOLUTIONS FOR BANK DEPOSITORIES – FACSIMILE SIGNATURES

RECOMMENDATION

Move to adopt the Resolution for Facsimile Signature – **Key Bank** for the remainder of the 2011 calendar year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

ROBOTICS CURRICULUM ITEMS

BACKGROUND

Mr. William Ferrara, CTE Director, would like to request authorization for the purchase of robotic curriculum hardware and software items for use in both the Introduction to Engineering and Advanced Robotics classes. These supplies have been pre-approved as a part of the 2011/2012 Perkins Grant for Monroe High School. The monies for this purchase will come from the CTE, Perkins Account for Electronics, in the amount of \$9,221.95 with shipping and handling included.

ENCLOSURE(S)

The itemized quote from Robomatter Incorporated in the amount of \$9,221.95. This quote is for a variety of electronic and robotic hardware and software items to be used in the Introduction to Engineering and Advanced Robotics classes.

RECOMMENDATION

Move to approve the purchase of electronic robotics items to be used for the Introduction to Engineering and Advanced Robotics Classes not to exceed the amount of \$9,221.95.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Dr. McNamee	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____



MONROE HIGH SCHOOL CAREER & TECHNICAL EDUCATION

Bill Ferrara, Director

Lynette Tyson, Administrative Assistant 901 Herr Road Monroe, MI 48161 Ph. 734.265.3450 Fax 734.265.3451

CTE MEMO #001 11.12

TO: Ryan McLeod, Assistant Superintendent

FROM: Bill Ferrara

DATE: August 22, 2011

RE: **PURCHASE APPROVAL, ROBOTICS CURRICULUM ITEMS, \$9,221.95**

ENCL: (1) Quote, Robotics Educational Supplies, RoboMatter, Inc.

I'm requesting BOE authorization for the purchase of robotic curriculum hardware and software items for use in both the Introduction to Engineering and Advanced Robotics classes. These supplies, as requisitioned at \$9,221.95 through RoboMatter, Inc., (encl. #1), have been pre-approved by the State of Michigan, Office of Career and Technical Education as a part of the 2011/12 Perkins Grant for Monroe High School. Please contact me if you have any questions pertaining to this request.

Sincerely,

Bill Ferrara, Director
Career & Technical Education

cc

Matt Cortez, Principal



1151 Freeport Road
Suite 161
Pittsburgh PA 15238

Quote

Date	Quote
8/22/2011	60001117a

Name / Address
Monroe High School 901 Herr Road Monroe, MI 48161

Ship To
Monroe High School 901 Herr Road Monroe, MI 48161

Customer Contact	Customer Phone	Customer E-mail	Customer Fax	Request #
Steven Ketron	734-265-3574			
Item	Description	Qty	Cost	TOTAL DUE
4556847	Science and DataLogging CD	1	180.00	180.00T
5021412	Swept Away Sample Game Elements	3	29.99	89.97T
2781004	Classroom Competition Field Kit	1	499.99	499.99T
275-1444	Classroom Competition ID Plate Pack (5)	1	19.99	19.99T
276-1546	Winch and Pulley Kit	4	14.99	59.96T
276-1843	Shaft Coupler (5-pack)	4	4.99	19.96T
ALUM-METAL-KIT	VEX Met Kit- all aluminum	4	99.99	399.96T
276-1579	Serial Y-Cable	4	7.99	31.96T
276-1842	Motor 393 replacement gears	8	4.99	39.92T
5022252	High Strength Sprocket and Chain Kit	4	39.99	159.96T
502185	VEX Large Omni Wheel Kit	4	24.99	99.96T
Pneumatic Tubing	VEX Pneumatic Tubing 5FT	4	4.95	19.80T
Pneumatic Kit2	Complete Kit Double Acting Cylinders	4	229.95	919.80T
VEX Cortex Super Bundle	VEX Cortex Super Bundle Included in each Bundle: 1 -Protobot Robot Kit 1 -Programming Hardware 1 -VEX Cortex Microcontroller 1 -VEXnet Joystick 2 -VEXnet 802.11 Key 1 -VEXnet Backup Battery Holder 1 -USB A-A Cable	4	1,074.495	4,297.98T
Please send payments to: Robomatter, Inc. Attn: Robin Shoop 1151 Freeport Road Suite 161 PGH PA 15238	Quote is good for 60 Days		Subtotal	
	TERMS NET 30		Sales Tax (0.0%)	
			TOTAL DUE	
Phone #	Fax #	E-mail	Web Site	EIN #
412-963-7310	412-963-7317	customerService@robomatter.com	www.robomatter.com	56-2353679



1151 Freeport Road
Suite 161
Pittsburgh PA 15238

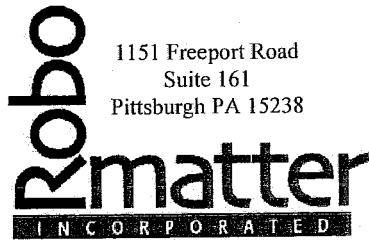
Quote

Date	Quote
8/22/2011	60001117a

Name / Address
Monroe High School 901 Herr Road Monroe, MI 48161

Ship To
Monroe High School 901 Herr Road Monroe, MI 48161

Customer Contact	Customer Phone	Customer E-mail	Customer Fax	Request #
Steven Ketron	734-265-3574			
Item	Description	Qty	Cost	TOTAL DUE
5022232 Robot Magazine	1 -Bumper Switch (2pack) 1 -Limit Switch (2 pack) 1 -Line Tracker 1 -Optical Shaft Encoder (2 pack) 1 -VEX LCD Display 1 Serial Y-Cable 1 -Ultrasonic Range Finder 1 -Light Sensor 1 -Potentiometer 1 -Analog Accelerometer VO.5 2 -3 Wire Servo 1 -Advanced Gear Kit 1 -Sprocket & Chain Kit 1 -Tank Tread kit 1 -Battery Strap (2 pack) 1 - Smart Charger 1 -7.2V Robot Battery NiMH 2000mAh 1 -Power Cord-North America (Type B) 1 -8 Bay AA/AAA Smart Battery 1 -AAA NiMH Rechargeable Battery VEX Booster Kit Robot Magazine- 1 subscription- 2- issues	2 1		0.00T 0.00T
Please send payments to: Robomatter, Inc. Attn: Robin Shoop 1151 Freeport Road Suite 161 PGH PA 15238		Quote is good for 60 Days TERMS NET 30	Subtotal Sales Tax (0.0%) TOTAL DUE	
Phone #	Fax #	E-mail	Web Site	EIN #
412-963-7310	412-963-7317	customerService@robomatter.com	www.robomatter.com	56-2353679



1151 Freeport Road
Suite 161
Pittsburgh PA 15238

Quote

Date	Quote
8/22/2011	60001117a

Name / Address
Monroe High School 901 Herr Road Monroe, MI 48161

Ship To
Monroe High School 901 Herr Road Monroe, MI 48161

Customer Contact	Customer Phone	Customer E-mail	Customer Fax	Request #
Steven Ketron	734-265-3574			
Item	Description	Qty	Cost	TOTAL DUE
RobotC for PIC	RobotC for PIC 30-seat License	1	499.00	499.00T
	Perpetual	0		
996011	VEX Cortex Video Trainer using ROBOTC	1	499.00	499.00T
990001	Robotics Academy VEX Educator Curriculum-Classroom License	4	79.99	319.96T
5022211	VEX Color Camera Kit	4	19.99	79.96T
5022212	VEX Claw Kit	4	19.99	79.96T
5022217	VEX Signal Splitters	4	49.99	199.96T
5022271	VEX Power Expander	1	179.99	179.99T
5022232	VEX Booster Kit	4	9.99	39.96T
276-2193	Motor Controller 29	4	14.99	59.96T
Cable-2-Wire Extension ...	2-Wire Extension Cable Bundle	1	249.99	249.99T
275-1413	8' x 8' Field Kit			9,046.95
	Subtotal			175.00
Shipping & Handling	Shipping & Handling	1	175.00	
Please send payments to: Robomatter, Inc. Attn: Robin Shoop 1151 Freeport Road Suite 161 PGH PA 15238	Quote is good for 60 Days	TERMS NET 30	Subtotal \$9,221.95	
			Sales Tax (0.0%) \$0.00	
			TOTAL DUE \$9,221.95	
Phone #	Fax #	E-mail	Web Site	EIN #
412-963-7310	412-963-7317	customerService@robomatter.com	www.robomatter.com	56-2353679

APPROVAL FOR TURNITIN WEB SUBSCRIPTION

BACKGROUND

The Technology Department is requesting the purchase of a one year Turnitin web subscription for students and staff at Monroe High School. This will allow students and staff to check for plagiarism by submitting their work online.

ENCLOSURES

Memo from David Payne
Proposal from Turnitin

RECOMMENDATION

Move to approve the purchase of a one year Turnitin web subscription at a total cost not to exceed \$4,510. This purchase will be funded from the Technology millage fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

Memo

To: Ryan McLeod
From: David Payne
Date: 9/9/2011
Re: Turnitin Purchase

We are recommending the purchase of Turnitin web subscription for students and staff at Monroe High School. This will allow students and staff to check for plagiarism by submitting their work online. Teachers will have access to this work online and be able to verify sited sources as well as plagiarism. This service also provides many useful features for students and staff. Information on this can be found at www.turnitin.com. A one year subscription will be funded by the Technology Millage at a cost not to exceed \$4,510.00.



(rev. 0909.10)

Good Afternoon Mr. McLeod,

Thank you for your continued interest in Turnitin! Please find below your price quote and license description for a one year Institutional Turnitin License. Once we get your account up and running we'll set up a specific date and time that is convenient for you and your colleagues to join us for a walk through of Turnitin. From our homepage you can find a wide range of training materials for all users (videos, quick start guides, and user manuals). Please feel free to contact me if you have any questions or require additional information. We hope your institution will join the growing number of academic institutions that have decided to become part of the Turnitin educational community.

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- \$510.00 per school + \$2.00 per student
- License duration of 365 days (multi-year licensing available)
- Unlimited phone and email helpdesk support for all instructors
- Unlimited student and instructor usage of Originality Checking, PeerMark, and GradeMark.

Total cost based on 2,000 students: \$4,510.00

- *SAVE 10% on the first year of a multi-year license *SAVE 5% on the second year of a multi-year license
- *SAVE 0% on the third year of a multi-year license

Pricing is based on your total secondary enrollment. This quote is valid until 09/15/11. All prices are quoted in U.S. Dollars.

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Cancellations may only be made within the first 30 days from account activation and only for accounts that have five or fewer uploads. An administrative charge of 15% of the overall sale or \$25.00 (whichever is the greater amount) will remain due for all cancelled accounts.

Thank you again for your interest in Turnitin!

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Jonathan San Roman
Account Manager

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Oakland, CA 94607

Tel: 866-816-5046 ext. 307
Fax: 510-764-7612
www.turnitin.com
jonathans@turnitin.com

APPROVAL FOR TECHNOLOGY PURCHASES

BACKGROUND

The Technology Department is requesting the purchase of equipment to supplement the summer technology refresh. As the technology purchased during the summer was distributed, there were changes that required additional technology. The Technology Department is recommending the purchase of 20 Dell desktop computers with monitors, 64 Dell laptop computers, 3 laptop carts, and 16 Cisco wireless access points. All equipment will be funded by the Technology Millage.

ENCLOSURES

Memo from David Payne
Proposals from Netch, Datamation and Cisco

RECOMMENDATION

Move to approve the purchase of 20 Dell Desktops, 20 Dell Monitors, 64 Dell Laptops, 3 Laptop Carts and 16 Cisco Wireless Access Points at a cost not to exceed \$92,258.09. These purchases will be funded from the Technology millage fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Benore	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Dr. McNamee	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____

Memo

To: Ryan McLeod
From: David Payne
Date: 9/9/2011
Re: Laptop Purchase

We are recommending the purchase of the following equipment. This will supplement the technology summer refresh purchase. As we distributed the technology purchased over the summer there were changes that required additional technology. We are requesting 20 Dell desktop computers with monitors, 64 Dell laptop computers, 3 laptop carts, and 16 Cisco wireless access points. Desktops and laptops will be purchased from Netch. This was bid out by the Lenewee/Monroe County Technology Consortium as with the summer purchase. The laptop carts will be purchased from Datamation and they are the REMC bid winners for this product. The Cisco wireless access points will be purchased by Netch as they were the cheaper vendor. All equipment will be funded by the Technology Millage at a cost not to exceed \$92,258.09.

20 Dell Desktops	\$12,120.00
20 Dell Monitors	\$2,940.00
64 Dell Laptops	\$62,016.00
3 Laptop Carts	\$6,585.29
16 Cisco Wireless Access Points	\$8,596.80
Total	\$92,258.09

netech

Monroe Public Schools
David Payne
9/8/2011



Item	Quote #	Description	Quantity	Price	Extended
Small Form Factor	596861940	Dell Optiplex 990 SFF, i5-2500, 4GB, 250GB HD, DVDRW, 3 Year Warranty (no accident protection)	20	\$606.00	\$12,120.00
19" Display	544485210	Dell Professional P1911 19" Widescreen Display with Speaker Bar	20	\$147.00	\$2,940.00
Laptops	596861297	Dell Latitude E6420, i5-2520M, 4GB, 250GB HD, DVDRW, Webcam, 3 Year/w Accident Protection	64	\$969.00	\$62,016.00
Total					\$77,076.00



Quotation#: 19685

125 Louis Street • South Hackensack, NJ07606-1733 • TEL: 201-329-7200 • 212-732-3824 • FAX: 201-329-7272
 email: datamation@pobox.com Web <http://www.pc-security.com>

TO: Kevin Houser
 Monroe Public Schools

DATE 9/8/2011
 REF. NO.
 YOUR INQUIR

F.O.B ORIGIN	TERMS NET 30	ESTIMATED SHIP DATE 7-10 days ARO
-----------------	-----------------	--------------------------------------

QUANTITY	DESCRIPTION	PRICE	AMOUNT
3	DS-NSC-36-T Notebook Security Cart with Timer	\$2,025.00	\$6,075.00
1	Estimated Freight to zip code 48161 R+L Q# 7614132 If destination does not have a loading dock then a lift gate service charge of \$50.00 will be added to the freight.	\$510.29	\$510.29

TAX RATE: TOTAL

Above Prices Good for 30 days. OFFICIAL SIGNATURE _____

Approved. PLEASE PROCESS ORDER,

DATE: _____ (x) _____

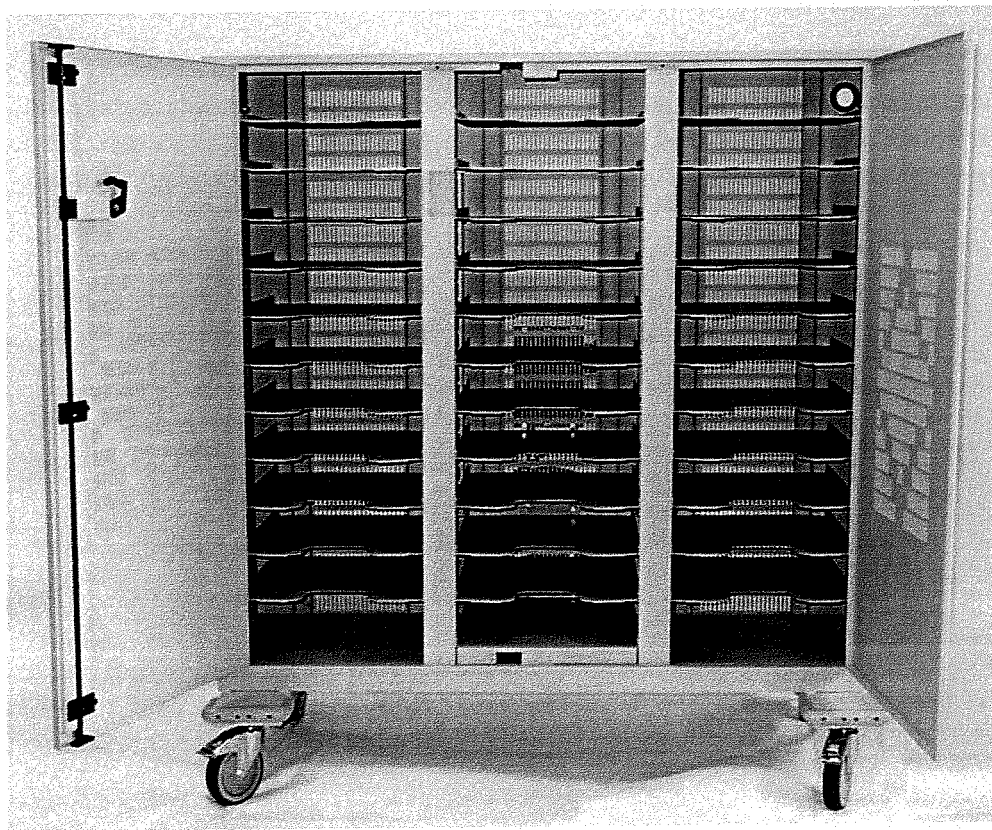
SIGNATURE

TITLE

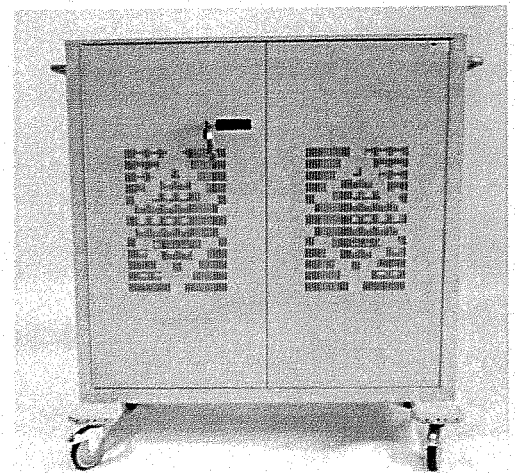


36 MODULE NOTEBOOK PC SECURITY CART

MODEL # DS-NSC-36-T



- Stores, secures and recharges up to 36 notebook PCs
- Two, 15 amp, 120 volt, 60 Hz, 20 outlet UL-listed surge-protected power strips, internally grounded and polarized (40 outlets total)
- Cart electrical power controlled by externally mounted lighted on/off power switches
- Includes electronic timer that alternates power to each power strip inside cart at 15 minute intervals, preventing the risk of overloading circuits
- Timer provides two outlets marked "always on" for peripherals that need constant un-timed power
- All module shelves are individually removable
- 5" silent soft-ride heavy duty, all swiveling and all lockable rubber wheels
- Rubber bumpers provided on all wheel extensions
- Innovative and secure integrated three point locking system
- Generously vented with four grommets and rear cord rewriter brackets
- Two large tubular steel handles per cart
- Wire management ties provided for each power supply cord
- Overall dimensions: 56"W x 27 1/2"D x 55"H (Depth includes wheel extensions)
- Individual module dimensions: 13 3/4"W x 16 1/2"D x 3 3/4"H



FOR MORE INFORMATION: 1-800-724-4339

Datamation Systems, Inc.

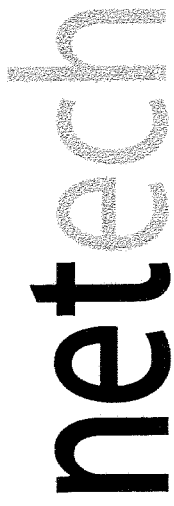
125 Louis Street • South Hackensack • NJ 07606-1733 • TEL: 201-329-7200

Email: info@pc-security.com

Leaders in Anti-Theft Devices

• FAX: 201-329-7272

Web: www.pc-security.com



Extra AP's

Product AP's	Description	Quantity	Unit Sell	Extended Sell
AIR-LAP1142N-A-K9	802.11a/g/n Fixed Unified AP; Int Ant; A Reg Domain	16	\$ 537.30	\$ 8,596.80
Total Sell				\$ 8,596.80



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
CHPN627	9512489	9/8/2011

BILL TO:
 KEVIN HAUSER
 1275 N MACOMB ST

SHIP TO:
 MONROE PUBLIC SCHOOLS
 Attention To: KEVIN HAUSER
 1275 N MACOMB ST

Accounts Payable
 MONROE , MI 48162-3128

MONROE , MI 48162-3128
 Contact: KEVIN HAUSER 734.265.3162

Customer Phone #734.265.3162

Customer P.O. # CISCO

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
RAYNELLE HOWLETT 866.224.4820		FedEx Ground	MasterCard/Visa Govt	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
16	1633135	CISCO 802.11A/G/N FIXED UNIF AP INT Mfg#: CS1-AIR-LAP1142N-A-K9 Contract: MARKET	615.00	9,840.00
			SUBTOTAL	9,840.00
			FREIGHT	96.86
			TAX	0.00
				US Currency
TOTAL				9,936.86

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061
 Phone: 847.371.5000

Fax: 312-705-9452

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

Board Meeting #16
September 13, 2011
Item #C.26

ADJOURNMENT

RECOMMENDATION

Move to adjourn the September 13, 2011 Board Meeting #16.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____