



MONROE PUBLIC SCHOOLS

BOARD MEETING #19

October 23, 2012

7:00 p.m.

EXCELLENCE

BOARD OF EDUCATION

MR. DAVID VENSEL, PRESIDENT
MR. ROBERT YEO, VICE-PRESIDENT
MRS. JUNE KNABUSCH-TAYLOR, SECRETARY
DR. TEDD MARCH, PARLIAMENTARIAN
MR. AARON N. MASON, TRUSTEE
MS. WENDY SPICER, TRUSTEE
MR. LAWRENCE VANWASSHENOVA, TRUSTEE

SUPERINTENDENT OF SCHOOLS

MR. RANDALL MONDAY

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

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Prepared by the Office of the Superintendent, Jennifer Watterworth, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #19

Tuesday, October 23, 2012

7:00 p.m.

AGENDA

		<u>Page</u>
A. Roll Call and Call to Order	Mr. Vensel	1
1. Pledge of Allegiance to the Flag		
2. Eagle Scout Recognition	Mr. Vergiels	
B. Public Commentary – Agenda Items Only	Mr. Vensel	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Vensel	2
Move to approve the minutes of the following meetings as submitted:		
• October 9, 2012 Board Work Session		
• October 9, 2012 Board Meeting #18		
2. Reports and Updates	Mr. Vensel	7
a. October 9, 2012 Board Curriculum Committee Minutes		
b. October 17, 2012 Board Physical Resource Committee Minutes		
3. Teacher Appointment	Mrs. Everly	12
Move to approve the appointment of Casey Ryan as a teacher with Monroe Public Schools effective October 23, 2012 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.		
4. Teacher Appointment	Mrs. Everly	14
Move to approve the appointment of Kyle Reed as a teacher with Monroe Public Schools effective October 23, 2012 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.		
5. MHS Math Curriculum Purchase	Dr. McLeod	18
Move to approve the purchase of 25 sets of the TI-84 calculators at the cost of \$24,467.50 plus shipping and handling. This purchase will come from the secondary		

		<u>Page</u>
curriculum account.		
6. Repair to Maintenance Vehicle	Mr. Oley	21
Move to accept the proposal for truck bed replacement on T-19 (maintenance vehicle) from Kalida Truck, Walbridge, Ohio, for a cost not to exceed \$4,303. Funds for truck bed replacement will be taken from the Maintenance budget.		
7. City of Monroe Water Main Easement	Mr. Oley	24
Move to approve the request by the City of Monroe granting an easement to the water main at Arborwood South.		
8. Superintendent's Comments	Mr. Monday	
9. Old Business	Mr. Vensel	
10. New Business	Mr. Vensel	
11. Public Commentary – Any Topic	Mr. Vensel	
12. Adjournment	Mr. Vensel	29
Move that the October 23, 2012 Board Meeting #19 of the Monroe Public Schools Board of Education be adjourned.		

Board Meeting #19
October 23, 2012
Item A

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Vensel	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- October 9, 2012 Board Work Session Minutes
- October 9, 2012 Board Meeting #18 Minutes

RECOMMENDATION

Move to approve the following minutes as submitted:

- October 9, 2012 Board Work Session
- October 9, 2012 Board Meeting #18

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Work Session
Tuesday, October 9, 2012
6:30 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: Mrs. June Knabusch-Taylor
Dr. Tedd March
Mr. Aaron N. Mason
Ms. Wendy Spicer
Mr. Lawrence VanWasshenova
Mr. David Vensel
Mr. Robert Yeo

Board Members Absent: None

Administrators Present: Mr. Randy Monday
Mrs. Julie Everly
Dr. Ryan McLeod
Mrs. Katherine Eighmey
Dr. Barry Martin

Administrators Absent: Mr. Jerry Oley
Mr. David Payne

Others Present: Mrs. Holly Scherer

The meeting was called to order at 6:34 p.m. by Mr. Vensel.

Closed Session

Motion by Mr. Mason; support by Mr. Yeo to convene in closed session for the purpose of attorney/client privilege. Open Meeting Act. Sect., 8(c).

Vote: Motion carried by a 7-0 hand vote at 6:35 p.m.

Return to Open Session

Motion by Mr. VanWasshenova; support by Mr. Yeo that the closed session be adjourned and the Board work session be reconvened into open session.

Vote: Motion carried by a 7-0 hand vote at 7:14 p.m.

Adjournment

Motion by Mr. Mason; support by Mr. VanWasshenova that the 6:30 p.m., October 9, 2012 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:14 p.m.

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #18

Tuesday, October 9, 2012

7:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel, Vice President Robert Yeo, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Aaron N. Mason, Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Katherine Eighmey, Barry Martin, Jerry Oley (arrived at 7:48 p.m.)

Administrators Absent: David Payne

President Vensel called the meeting to order at 7:19 p.m.

Public Commentary-Agenda Items Only

Dale DeSloover cautioned the board to ask the right questions when researching the possibility of installing LED lighting in any of our buildings.

Approval of Minutes

Motion by Mr. Yeo; support by Mr. Mason to approve the minutes of the following meetings as submitted:

- September 25, 2012 Board Finance Committee and Public Relations Committee of the Whole
- September 25, 2012 Board Meeting #17

Vote: Motion carried by a 7-0 roll call vote.

Reports and Update

The September 27, 2012 Board Policy Committee Minutes were received without comments.

The LED lighting proposal for Waterloo School has been submitted to the board for informational purposes only. This proposal will be taken to the Physical Resource Committee on October 17 before coming back to the board. Mr. Oley has been working with DTE Energy to conduct an energy assessment for Monroe Public Schools.

Staff Resignations

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to approve the resignations of Patricia Stefanski effective September 25, 2012 and of Barbara Johnson effective November 30, 2012 from Monroe Public Schools.

Vote: Motion carried by a 7-0 roll call vote.

Exempt Employee Appointment

Motion by Mr. Yeo; support by Mrs. Knabusch-Taylor to approve the appointment of Peter Frailing as an Entry Level Computer Technician for the 2012/13 school year effective October 10, 2012 and place on the appropriate salary level for this position, upon completion of all pre-employment requirements.

Vote: Motion carried by a 7-0 roll call vote.

Teacher Appointment

Motion by Mr. Mason; support by Dr. March to approve the appointment of James Seelhoff as a teacher with Monroe Public Schools effective October 3, 2012 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Discussion: According to board policy, no one should be working until approved for employment by the board. If necessary, the policy could be changed to make allowances in certain circumstances when the employee must begin work before approval is given.

Vote: Motion carried by a 7-0 roll call vote.

Board Policies – First Reading

Motion by Mr. VanWasshenova ; support by Mr. Yeo to approve the following policies as a first reading:

- Section 3000 – Fiscal Management

Discussion: Mrs. Knabusch-Taylor questioned the wording in a few areas of Section 3000. If anyone has specific questions on any point in this section, please notify one of the committee members and it will be discussed at the next policy meeting before coming back to the board for a second reading.

Vote: No vote was necessary as this was a first reading.

Acceptance of 2011/12 Financial Audit

Motion by Mr. VanWasshenova; support by Mr. Mason to accept the 2011/12 Financial Audit as prepared by the firm of Cooley, Hehl, Wohlgamuth & Carlton, Monroe, MI.

Discussion: Deb Sabo from Cooley, Hehl, Wohlgamuth & Carlton was present and noted how well the audit went and that it is always well organized when her firm comes here.

Vote: Motion carried by a 7-0 roll call vote.

Purchase of Instructional Materials

Motion by Mr. VanWasshenova; support by Mr. Yeo to approve the purchase of classroom materials for the READ 180 program at Monroe Middle School for a cost not to exceed \$4,500. Funding for this purchase will be taken from at-risk 31a fund allocations.

Discussion: We may be replacing Read 180 at the middle and high school levels and we will keep the board informed.

Vote: Motion carried by a 7-0 roll call vote.

Superintendent Comments

- MEAP testing has begun for students in grades 3-8.
- Friday is the MHS homecoming game against Bedford. The parade of floats and homecoming candidates will take place at the field at 6:00 p.m. A portion of the proceeds from ticket sales will support the Education Foundation.
- Student count day was last week and we had 92 fewer students than last year.
- October 18 is the date of the first MHS choir concert. Tickets for the Madrigal dinner can be purchased then as well. The Madrigal dinners will be held December 7 and 8.
- Parent/teacher conferences will be held Wednesday, October 17 for MHS students.

- Thank you to UAW Local 14 at GM's Hydramatic Plant in Toledo for their generous donation of school supplies for students in one of our Waterloo elementary classes.
- The MHS volleyball teams will host a pink out volleyball match against Ida on October 25 as part of the Dig Pink Breast Cancer Awareness Rally.
- Congratulations to our MHS Trojan Marching Band, under the direction of Jim Nuechterlein for receiving a straight Division I rating at the District 12 Marching Festival.
- The homecoming parade will be held at the MHS field this year. A great number of people will be able to see the parade since they will already be at the field.

Old Business

A discussion was held regarding the recent Transportation issues that have arisen. Mr. Oley is working diligently to resolve these issues in a timely manner. There are approximately 4,000 students being transported to and from school every day. With that many students, our parental concerns or issues are very minimal. If Board members receive correspondence from parents complaining about our services, please let Mr. Monday know so he and the appropriate supervisor, can deal with the issue.

Cameras on buses have been invaluable. Mr. Oley is now working with the Technology Department to secure equipment necessary to tape phone calls for quality control purposes.

New Business

We will remind building administrators that no Honeywell message should go out without talking to Bobb Vergiels first.

Mrs. Everly distributed copies of the Great Start Readiness Pre-school agreement with the MCISD. We now have 30 additional seats for our free Discovery Pre-school program.

Board members should be aware of things that are going on in Lansing which could adversely affect our schools.

Public Commentary-Any Topic

Selma Rankins, citizen, is concerned about the achievement gap. He distributed an article for board members and administrators to read.

Adjournment

Motion by Mr. VanWasshenova; support by Mr. Yeo that the October 9, 2012, Board Meeting #18 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 8:29 p.m.

June Knabusch-Taylor, Secretary

Board Meeting #19
October 23, 2012
Item #C.2

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- October 9, 2012 Board Curriculum Committee Minutes
- October 17, 2012 Board Physical Resource Committee Minutes

**Monroe Public Schools
Board Curriculum Committee
Meeting Minutes**

Date of Meeting: October 9, 2012

Present: Wendy Spicer, June Knabusch-Taylor, Tedd March, Barry Martin,
John Ray

Next Meeting: **November 13, 2012 at 4:45 p.m.**

Elementary Curriculum Updates:

Barry Martin called the meeting to order at 4:55 p.m.

The meeting was started with an overview of the 2012 Elementary Summer School program. This year we had 296 students enrolled for PreK through 5th grades with a focus on math and reading. On average we had 250 in attendance for the 6 week duration. Over 900 letters of invitation were sent out last spring for Summer School, each student is recommended by their teacher. The students ride the busses from different pick up areas around the city of Monroe. We served breakfast every day, the students in PreK through 2nd grade ate in the lunch room and the older students took their breakfast to the classroom.

The cost of Summer School is \$78,000.00 for all materials, bussing, assistants, teacher pay, and other items. It is funded 75% from Title 1 and 25% from 31A; if the total funding was from Title 1 students would be excluded from the program that attend Raisinville since they are not a Title 1 school.

The focus for Math and Reading came from how well the students did on the assessments from last year; the students that were in PreK were given a test at kindergarten registration and the teachers made a recommendation from that. K-2 worked on place value in math and the upper grades had a focus on fractions.

We choose to have Summer School at Manor since it is centrally located and it seems that people have an easy time getting there. The location is indicative of the enrollment – we have a greater Manor population having it there; we always had a greater Custer population when we had it at Custer.

We also offered an ESL class this year that was paid for through Title III funds. Approximately 15 ELL students out of the 40 in summer school were involved in the ESL class daily. We also had two ELL students from the Airport district who attended and were charged a fee for their participation.

A rubric is used to monitor the Summer School progress. The students are assessed at the beginning of the program, and then half way through the 6 week program they are reevaluated. The parents are notified so they know where the students started and how they progressed throughout the program. The real purpose of Summer School is to stop the “summer slide” and try to keep kids that are at risk in the learning mode. We are looking at creating a sub group in Pearson Inform in order to tag summer school students for tracking purposes.

MHS Summer School overview was presented by John Ray. MHS had 70 students, 53 of the students were MPS kids and 17 were from other districts. The cost is \$100.00 per class they can start out with 2 classes and possibly add more if they are doing well, this year they had 2 students graduate. One of the Monroe High Summer School students needed 4 credits; they were able to accomplish all the credits needed to graduate, then the family moved to Florida!

John explained how E2020 is used as a credit recovery program and unfortunately the students know how to do only what you need to do, in order to pass any particular class. There were 2 counselors at Summer School to help the students if they needed it.

There was discussion on all the different credit recovery software programs with E2020 most likely the largest.

An update on Monroe Virtual High School followed. The current enrollment is 64 students. We have some from Bedford, Southgate, Airport, and Jefferson and we also have 3 former home schooled students. We are working with Michigan Virtual for some of the courses. One of the nice things about MI Virtual is they will individualize the program/classes to a student's needs. The University of Nebraska, who we also work with, has raised their rates from \$180.00 to \$200.00 per class for core classes or electives.

We currently have 15 to 20 students per day coming into SMT in order to get their 5 hours per week accomplished. Some of the students will do all their hours in one day and others will come a couple times in a week. The majority of the students work on 2 classes at a time.

For seat time waiver students the requirements are they must log into their courses 10 times in a specific time frame. Mrs. Bogden, the Virtual High teacher will check the progress of each student and call them to let them know if they need more log in's in order to count for count day. The activity report is printed and given to the ISD in order for us to receive an FTE.

The hours for the employee's at MVHS are as follows: Mrs. Courtney Bogden 7:30 to 2:15, 5 days a week. The assistant is there from 8:00 to 1:00 every day. The Special Education teacher is there from 1-2 every day.

November 13, 2012 at 4:45 will be the next Curriculum Committee Meeting. If you have any agenda items please forward them to Julie Everly, Ryan McLeod, or Melissa Zienert.

Physical Resource Committee

Wednesday, October 17, 2012 @ 4:30 PM

Minutes

Present: Aaron Mason, Dave Vensel, Bob Yeo, Randy Monday, Jerry Oley, Kathy Eighmey, Matt Cortez, John Ray, George O'Dell, Keith Kohler, Sean Jordan

1. *2012/13 Site Sinking Fund Project Considerations*

Jerry Oley submitted a list of projects needed this year. The majority of these projects are large projects such as Phase II of the MMS boiler replacement and the MHS parking lot.

- MHS Parking Lot – This project will be completed in three phases although the parking lot section by I-Wing will be done this year as well due to water seeping into the door when it rains.
- MMS Boiler Replacement – Phase II – This is the largest job and entails removing the boilers in the basement. Replacing these boilers will create a more cost efficient system which are remotely controlled and coincides with our Energy Management System. Boiler replacement is an ongoing project. Once MMS is complete, we will then move on to other schools beginning with Arborwood South followed by MHS. While these boiler replacements are our biggest expense, they will end up saving the district the most money.
- Ad Building Front Entry Barrier Free Ramp – For security purposes we are suggesting moving the main entrance of the Administration Building back to the front where it used to be.
- AWS Main Entry Flagstone to Concrete – The flagstone under the canopy is not level and causes problems. For the time being, we may put runners over the flagstone.
- Custer I Bus Control Gate
- Fenmoor Asphalt Replacement, Phase III – This project is ready to be put out for bid and will cover all areas in front of the fuel pumps.
- MHS Repair/Stripe Tennis Courts – This is a summer project. The tennis court has a large crack in it and will be repaired.

- MHS Awnings – Bob Yeo brought up the topic of the unsightly brown awnings at MHS. This would be a very expensive project (around \$65,000.)
- MHS Voc Ed Metal Roof – The roof over the I-Wing needs to be replaced.
- MMS Replace Concrete Ramp and Walk – The walk needs to be replaced on the 6th street side and the ramp in back taken care of as well.
- Waterloo Office Renovation and Concrete Walk – There are other options we can explore besides a complete office renovation. George O’Dell will draw it out and bring it back to the next Physical Resource Committee meeting for consideration.
- Navarre Field Bleachers – John Ray received a donation of \$6,000 but that will not cover all the work that needs to be done there. More information will be brought back to the Physical Resource Committee including which teams actually use the field and if renovations will be cost effective.

2. *Proposed Easement for Water Main at AWS*

Plans were presented to the committee which the City of Monroe drew up for the proposed easement. This is to allow the city to maintain the hydrants and gives them access to our property when it is necessary for them to work on the water main. This will be brought before the Board of Education for approval.

3. *LED Lighting Study*

Committee members received information on LED lighting in their last board packet. Studies should be done to determine in what direction we need to proceed. A suggestion was made to partner with DTE as they are interested in finding a school in the state of Michigan to do a baseline study. Waterloo is a suggestion since they are a green school. The YMCA in Monroe did a change out of their light bulbs with Sean Jordan, a representative from Awaken LED Lighting. Sean supported the idea of doing a pilot program and form a partnership with DTE. He is certain this study would validate his company and the work they are doing. It would be a good thing for Monroe Public Schools to put money for a project in a local business. Jerry is in favor of LED lighting, but he would like to get a professional opinion on this to do the project justice. It was proposed by Randy to develop a test sight using Waterloo School and Awaken LED Lighting, then monitor the results carefully to determine future plans to do this district-wide. All Board members present supported this proposal.

4. *Adjournment*

The meeting adjourned at 5:40 p.m. The next Physical Resource Committee meeting will be Wednesday, December 12, 2012 at 4:30 p.m.

TEACHER APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Casey Ryan as a teacher with Monroe Public Schools. Ms. Ryan will be assigned as a part-time Elementary Encore Teacher (Art and Computers) at Waterloo Elementary for the remainder of the 2012/13 school year.

Ms. Ryan holds a Bachelor of Arts in Teaching Elementary Education K-5 and Special Education K-12 from Western Governors University. Ms. Ryan completed her student teaching at Custer Elementary in the spring and has been working in a long term substitute teaching position at Custer since the beginning of the school year.

Members of the interview panel were: Lisa McLaughlin, Principal; Kelly McMahon, Principal; and Justin Nye, Teacher.

ENCLOSURE(S)

Resume

RECOMMENDATION

Move to approve the appointment of Casey Ryan as a teacher with Monroe Public Schools effective October 23, 2012 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Casey R. Ryan

1759 Baldwin Dr., Trenton, MI 48183
casey.ryan10@gmail.com
(734) 365-1336

EDUCATION

Bachelor of Arts in Teaching: Elementary Education K-5/Special Education K-12 Learning Disabilities
Western Governors University; Graduated June, 2012
Current Endorsements: Elementary Education K-5 All Subjects, Learning Disabilities SM K-12

EXPERIENCE

Custer Elementary School – Monroe Public Schools, Monroe, MI

Interventionist/Enrichment Teacher (September, 2012 – Present)

Student Teacher (5th grade General Education/K-8 Special Education) (January, 2012 – April, 2012)

- Created and implemented lesson plans for full-day instruction
- Attended monthly staff and grade level meetings and participated in planning goals
- Graded homework assignments, tests, and projects
- Completed Fountas and Pinnell Reading Benchmark activities to assess student reading levels
- Managed classroom behavior by establishing and enforcing rules and procedures
- Facilitated learning for all students, including students with specific learning disabilities
- Assessed student learning and progress through a variety of formats
- Incorporated Smart Board technology into various lessons for student interaction
- Instructed Leveled Literacy Intervention (LLI) as a Response to Intervention (RTI)
- Administered Woodcock-Johnson III Test of Achievement to assess student's academics
- Provided mathematics intervention in general education co-teaching environment
- Attended and participated in Parent-Teacher conferences, IEP meetings, and transitional conferences
- Lead and instructed 5th/6th grade book clubs for struggling readers in general and special education

JCC, Chicago, IL

After Care & Vacation Days Leader, Agassiz Elementary (August, 2011 – December, 2011)

- Aided students with special needs with inclusion in academic programs and recreational games
- Documented and communicated behavior modifications and disciplinary measures
- Assisted children with homework and study skills
- Created weekly lessons on a wide range of topics including soccer, dance, and arts and crafts
- Managed students' transitions from class and enrichment to After Care program
- Built meaningful relationships with children while providing a fun and nurturing environment
- Attended Parent Nights to establish relationship with parents and promote After Care program
- Chaperoned field trips and participated in open swim time during Vacation Days

Keshet, Chicago, IL

Site Facilitator, JCC Apache Chicago Day Camp (Seasonal: June, 2011 – August, 2011)

- Created inclusive environment by providing one-on-one support to first grade camper with Pervasive Developmental Disorder - Not Otherwise Specified
- Conducted home visits with parents and child and reviewed IEP and testing diagnoses
- Served as bus counselor for Keshet camper with physical disability
- Promoted fun and engaging environment for all campers by leading games, singing songs, participating in activities, and abiding by safety rules
- Took daily attendance, collected lunches and notes, and handed out group snacks
- Served as Camp Counselor to 17 first grade campers

Professional Education Services Group, Detroit, MI

Substitute Teacher (September, 2007 – May, 2008)

- Supervised K-12 classrooms with an average of 30 students per class
- Created and executed lesson plans in accordance with the class' needs
- Gained experience working in Special Education and Resource Room classrooms

TEACHER APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Kyle Reed as a teacher with Monroe Public Schools. Mr. Reed will be assigned to an Elementary Encore Teaching position (physical education and TMS) at Arborwood and Waterloo for the remainder of the 2012/13 school year.

Mr. Reed holds a Bachelor of Science degree from Eastern Michigan with a major of physical education and a minor in health. He has worked in our district as both a substitute teacher and as an athletic coach. Mr. Reed was most recently employed as a part time teacher with New Boston Huron High School.

Members of the interview panel were: Lisa McLaughlin, Principal; Valerie Grier and Meghan Gibson, Teachers; and Carl Mielke, Parent.

ENCLOSURE(S)

Resume

RECOMMENDATION

Move to approve the appointment of Kyle Reed as a teacher with Monroe Public Schools effective October 23, 2012 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Kyle Eric Reed

1630 Sunrise, Monroe, MI 48162 Kylereed66@gmail.com Cell: 734.625.2152

Website: www.kylepe.weebly.com

OBJECTIVE

- To obtain the Elementary Physical Education/Technology teaching position with Monroe Public Schools, encouraging children of all ages to take choices that will benefit them to become mature, able and responsible, men and women.

EDUCATION

- Bachelor of Science degree, Eastern Michigan University, Ypsilanti, MI Major: Physical Education Minor: Health Education GPA: 3.47 (4.0 scale), December, 2011.

Related Coursework:

Assessment and Evaluation in PE	Methods of Teaching Individual Sports
Curriculum and Instruction in PE	Methods of Teaching Team Sports
Adapted Physical Education	Methods of Teaching Conditioning Activities
Motor Development/Learning	Physical Education Applied Technology

CERTIFICATIONS/ ENDORSEMENTS

- State of Michigan Provisional Teaching Certificate
Physical Education Major K-12 (MB)
Health Education Minor 6-12 (MA)
Adult, Child, and Infant CPR/AED and Community 1st Aid, 2011 (expires 2014)
American Red Cross Life Guard Certified

SKILLS

- Classroom Management Confidence Building
Character Development Encouraging Student Learning
Teaching with Patience Organizing Activities/Events

STUDENT TEACHING BACKGROUND

- Student Teacher, Flat Rock High School, Flat Rock, MI Fall, 2011. Taught physical education to 9-12 graders (8.5 weeks) and to 3-5 graders (8.5 weeks).
Secondary Placement, Taught 1 section of team sports and 2 sections of strength and conditioning. Developed units on soccer, flag football and team hand ball. All based upon the MMC for physical education. Implemented sport education model to help develop a complete understanding of rules and tactics for each game. Provided instruction for safety procedures and techniques in Strength and conditioning classes. Assessed students using elements of the Fitness Gram assessment tool.
Elementary Placement, Developed unit on basketball, soccer, and floor hockey. All based upon the Michigan GLCE's for physical education. Taught using elements of the EPEC curriculum for physical education. Students participated in peer skill assessments for each unit. Assessed students using elements of the Fitness Gram assessment tool.

PRE-STUDENT TEACHING

- Pre-Student Teacher, Monroe Public Schools, Flat Rock Community Schools, Novi Public Schools and Monroe County ISD (Adapted Physical Education) 2009-2011. Accumulated over 100 hours in teaching/observing elementary and secondary physical/health education classes. Participated in planning, organizing, and implementation of a successful field day.

Teaching Experience

- Health Education Teacher Huron School District, New Boston Huron High School, Recently was hired as a part-time Health Education teacher in Huron School district.

Established an environment that is conducive to learning. Planned, health education curriculum to meet the standards for Health Education set by the State of Michigan. August 2012-Present

SUBSTITUTE TEACHING EXPERIENCE

Substitute Teacher, PCMI Services and Edustaff. Served in all subject areas K-12 in multiple Michigan districts. Averaged 3 days/ week for 2 years while in college part-time. (scheduled Tuesday/Thursday classes). 2009-2012.

Commit Substitute, 6 week commit substitute with Monroe Public Schools. Arborwood campus.

OTHER WORK EXPERIENCE

Lead Counselor, Holiday Camp, Monroe County ISD, June 2012-Present
Provided a fun summer camp experience for children with a variety of special needs. Activities included pool time, crafts, games, canoeing, and many more.

Assistant Manager, Detroit Beach Pizzeria, Monroe Michigan, 2004-2011 scheduling, payroll and ordering. Family owned business. Assisted in the entire operation of this business for approximately 8 years.

REALTOR, Prudential Michaud REALTORS, Monroe Michigan, 2007-2010
Managed client database listings, assisted clients with home listings, price comparisons, bank closings, and all other home selling transactions.

SCHOOL IMPROVEMENT EXPERIENCE

Healthy Action Team Committee Member, Conducted health needs assessment collaborating with Lincoln Consolidated Schools Healthy Action Team. Meeting once a week over a 3 month period we completed the Healthy School Action Tool (HSAT). Presented to the committee the findings and suggestions to improve the health of their students, staff, and school community.

COACHING BACKGROUND

Football (13 Seasons Coaching, 10 Years Varsity)

8th grade assistant football coach, Monroe Middle School 2 years. Record: 10-2

9th grade head coach, Monroe High School, 1 year Record: 7-2

Varsity Assistant, Livonia Clarenceville High School, Class B, 2002-2003, 2 years, Record: 17-4

Duties: Offensive/Defensive Line Coach, Game Plan, Strength and Conditioning, Special Teams

Varsity Assistant, Monroe High School Class A, 2004-Present, Record: 43-33

Duties: Offensive/Defensive Line Coach, Special Teams, Strength and Conditioning, created individual player highlight films for recruiting purposes, Assisted in development of practice schedules. Assisted in creating offensive and defensive game plans.

Varsity Assistant, Huron High School, Class B, 2012-Present
2-5

Overall coaching record: 79-46

Football Camps:

Coach Beard O-line Camp: Organized, developed, and coached offensive line technique camp. 2009-2011. Participation has increased every year. In 2011 had a total of 85 kids from three different high schools.

Monroe Youth/Middle School Camp, assisted in organization and coaching, 8 years.

**VOLUNTEER
EXPERIENCE**

- Volunteer, American Cancer Society, Monroe, Michigan 2009-2011. Organized approximately 130 student athletes from Monroe High School for Relay for Life 2009-2011.

Monroe 1st Downers-Member of Monroe 1st Downers Booster Club. Helped with golf outings, and fundraising efforts to improve the quality of the football program for the student athletes of Monroe Public Schools.

**PROFESSIONAL
ORGANIZATIONS**

- NASPE: National Association for Sport and Physical Activity
AAHPERD: American Alliance for Health, Physical Education, Recreation and Dance
MAHPERD: Michigan Association of Health, Physical Education, Recreation and Dance
AAHE: American Association of Health Education
MHSFCA: Michigan High School Football Coaches Association

References:

Mr. Steve Pollzzie, Principal
Arborwood South Elementary, Monroe Public Schools, Monroe, Michigan
Phone: 734-497-6923, Email: Pollzzies@monroe.k12.mi.us

Mr. Ralph Carducci, Principal (retired)
Monroe High School, Monroe, Michigan
1038 St. James Park, Monroe, Mi, 48161
Phone: 734-241-3805 Email: rrcarducci@comcast.net

Roberta E. Faust, Ph.D. Professor, Health Promotion and Human Performance
Eastern Michigan University, Ypsilanti, Michigan
Phone: 734-395-9717 Email: rfaust@emich.edu

MHS MATH CURRICULUM PURCHASE

BACKGROUND

The Monroe High School Math Department is in need of additional TI-84 Scientific Graphing Calculators to supplement the existing resources and support the math curriculum. This purchase would supplement the class sets of calculators for our math teachers and replace damaged and lost calculators. The price attached is a REMC Statewide bid which guarantees the best price available to a public school. Each set includes ten TI-84 calculators, USB and unit to unit cables, manuals, batteries, and a one year warranty.

ENCLOSURE(S)

The specific description of the TI-84 Plus Teacher Kit. This is a distributor that has been through the REMC bid process. The price guarantees this is the best price available to a public school district.

RECOMMENDATION

Move to approve the purchase of 25 sets of the TI-84 calculators at the cost of \$24,467.50 plus shipping and handling. This purchase will come from the secondary curriculum account.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

REMC Statewide \$AVE Bid Project

D & H Distributing Co.

Contact: K-12 Sales Staff
Phone: 800-340-1006
Fax: 717-255-6750
Email: ARhoads@dandh.com

Address: 2525 North Seventh Street
 Harrisburg, PA 17110

Notes: Orders of less than \$50 to a single ship-to location will be charged shipping. Private schools and new customers are required to complete a form before placing first order. Purchasing cards accepted with a 2.5% transaction fee. Delivery is 3-5 days from receipt of order. 10% restocking fee after 30 days, credit refunds.

Items

Item Number	Details	Qty.	Price	Total
120078	Description: TI-84 Plus Teacher Kit. Includes ten calculators, USB & unit-unit cables, manuals, 40 AAA batteries, CD and poster. EZ Spot yellow version available. One-year warranty. Mfg/Model: Texas Instruments / TI84PLUSTKYEL Reseller Order Number: N/A	25.00 Each	978.70	24,467.50
Vendor Total				24,467.50

REMC Statewide \$AVE Bid Project

Requesting Customer

Name: Ryan McLeod
Email: mcleod@monroe.k12.mi.us
Phone: 7342653020
Building:
Shopping List Name/Number: /32830

Summary

Vendor(s)	Total
D & H Distributing Co.	24,467.50

Selection Total **24,467.50**

This report was printed on: 10-12-2012

REPAIR TO MAINTENANCE VEHICLE

BACKGROUND

See attached memo for details.

ENCLOSURES

Memorandum from Mr. Oley
Proposal from Kalida Truck Equipment, Inc.

RECOMMENDATION

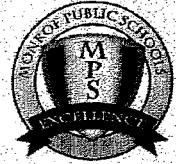
Move to accept the proposal for truck bed replacement on T-19 (maintenance vehicle) from Kalida Truck, Walbridge, Ohio, for a cost not to exceed \$4,303. Funds for truck bed replacement will be taken from the Maintenance budget.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools

Operations Department • Maintenance/Custodial 734-265-3333 • Fax 734-265-3331



October 18, 2012

To: MPS Board of Education

From: Jerry Oley
Director of Operations

Re: Repairs to Maintenance Vehicle

Maintenance vehicle T-19 is a 2000 GMC Sierra K3500 diesel truck used for all district hauling. It is the only vehicle that can be used to haul salt from district storage to buildings and is our primary snow plow truck. This truck is equipped with a lift gate and is the only truck that can be used for moving large items such as grounds equipment and general maintenance items between buildings. Due to use and exposure to salt, the bed of this vehicle is badly rusted. The support cross members under the bed are badly deteriorated. In addition, the wood on top of these cross members is also badly deteriorated. Since the cab, suspension, wheels and motor are still in good working condition, bids were requested to replace the truck bed in order to extend the life of this vehicle.

Bids were requested from three companies to remove the old bed and lift gate, fabricate and install a new bed including rust coating, and reinstall the old lift gate. See quotes for truck bed specs.

Three quotes were requested with the following results:

Goody's Truck Parts – Toledo, OH – Company has nothing used available in stock and does not do installations.

SWS Metal Fabricating – Dundee, MI – Company was not willing to quote as they felt it would not be cost effective for them to fabricate this bed.

Kalida Truck – Walbridge, OH \$4,303.00

It is my recommendation that **Kalida Truck** of Walbridge, OH be awarded the contract for truck bed replacement on T-19 for a total of **\$4,303.00**. We have used Kalida Truck for a similar replacement in the past they performed to our satisfaction.

Funds for truck bed replacement will be taken from Maintenance Budget Funds.

If you need further information, please let me know.

JAO/ks

4920 W. Albain Road • Monroe, MI 48161

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.



**KALIDA
TRUCK
EQUIPMENT, INC.**

Kalida Truck Equipment, Inc.
30840 Tracy Road
Walbridge, OH 43465
Phone: 419-666-3700
Fax: 419-666-4133
www.kalidatruck.com

QUOTATION

Page 1 of 1

Customer: MONROE PUBLIC SCHOOLS
Contact: VINCE
Address:
PO BOX 733
MONROE MI 48162
Phone: 734-265-3333
Fax: 734-265-3331

Quote Number: SH13194
Quote Date: 10/9/2012
Quote valid until: 11/23/2012

Salesperson: SHANTHORN

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	KNAPHEIDE 9' VALUE MASTER "X" PLATFORM MODEL PVMX-93C 9'3" OVERALL LENGTH 96" OVERALL WIDTH 2" X 6" DENSE YELLOW PINE TOUNGE AND GROOVE WOOD FLOOR 5" STRUCTURAL CHANNEL LONGSILLS 4" 11 GAUGE ROLL FORMED CROSSMEMBERS ON 18" CENTERS 12 GAUGE ROLL FORMED STEEL RUP RAILS & REAR TAIL SKIRT PUNCHED STAKE POCKETS ON 24" CENTERS FMVSS STANDARD MARKER LIGHTS AND REFLECTORS "K" COAT 12 STEP DIPPED PRIMER SYSTEM FACTORY APPLIED UNDERCOATED PAINTED BLACK RUBBER REAR MUDFLAPS 40" HIGH STEEL BULKHEAD W/ WINDOW **INCLUDES** TAKE OFF OLD FLATBED TAKE OFF OLD LIFTGATE INSTALL OLD LIFTGATE	\$4,303.00	\$4,303.00

Quote Total:	\$4,303.00
Discount:	\$0.00
Total Due:	\$4,303.00

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. number:	
Salesperson:	

- ◆ A 2% CHARGE WILL BE APPLIED TO ALL DEBIT/CREDIT CARD PURCHASES OVER \$2,000.00.
- ◆ Quoted price does not include any applicable taxes.
- ◆ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- ◆ Due to the extremely volatile steel prices, our quoted price may change at any time. Call our office for an up to date price.

CITY OF MONROE WATER MAIN EASEMENT

BACKGROUND

This past summer a new water main was installed at Arborwood South. The City of Monroe is requesting an easement to the water main. The easement would grant the right of ingress and egress and reasonable use of the land to be used in construction, maintenance and repair of the water main.

ENCLOSURE(S)

Water Main Easement Agreement

RECOMMENDATION

Move to approve the request by the City of Monroe granting an easement to the water main at Arborwood South.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

WATER MAIN EASEMENT

****Use Black Ink Pen or Black Type***

This indenture, made this _____ day of _____, 20____, by and between _____ (Type) party of the first part, and the CITY OF MONROE, a municipal corporation of the State of Michigan, party of the second part.

WITNESSETH:

For and in consideration of the sum of One Dollar (\$1.00), the receipt of which is hereby acknowledged and confessed, party of the first part does by these presents grant, bargain, sell, release and confirm unto the said party of the second part and its successors and assigns, an easement in, under, through and across that certain real estate situated in the City of Monroe, County of Monroe, State of Michigan, more particularly described as:

See Exhibit "A" attached hereto and made a part hereof.

In perpetuity for the purposes of constructing, repairing and maintaining a water main and appurtenances thereto with full right in the party of the second part, its successors and assigns, to go on the premises at any time for the purposes of constructing, repairing or maintaining said water main.

Party of the first part, for itself, its successors and assigns, covenants and agrees that no building or other structure will be erected upon or over the land covered by this Easement.

IT IS AGREED by and between the parties hereto that the party of the second part shall be granted the right of ingress and egress and reasonable use of the land on and adjacent to the above described Easement to be used in the construction, maintenance, and repair of said water main; and any subsequent repairs thereto, fences, and grounds disturbed or removed by second party shall be restored by second party in a workmanlike manner and the premises left in as satisfactory condition as previously, taking into consideration the type of work being performed.

IT IS FURTHER AGREED, that party of the second part will not be required to replace or repair

any paved parking area, driveway or sidewalk removed or damaged because of construction, maintenance, and repair of said water main.

IN WITNESS WHEREOF, the parties have hereto set their hands and seal, this day and year first above written.

GRANTOR:

****Use Black Ink Pen or Black Type***

By: _____ (Sign)
_____ (Print Name & Title)

By: _____ (Sign)
_____ (Print Name & Title)

STATE OF MICHIGAN)

) S.S.

COUNTY OF _____)

****Use Black Ink Pen or Black Type***

On this ____ day of _____, 20____, before me, a Notary Public, personally appeared _____ (Print Grantor & Title)

known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the same for the purpose therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

(Signature)

Notary Public
(Print)

County, Michigan

My Commission Expires:

CITY OF MONROE
***Use Black Ink Pen or Black Type**

By: _____
Robert E. Clark, Mayor

By: _____
Charles D. Evans, Clerk-Treasurer

STATE OF MICHIGAN)
) S.S.
COUNTY OF MONROE)
***Use Black Ink Pen or Black Type**

On this ____ day of _____, 20____, before me, a Notary Public, personally appeared
Robert E. Clark, Mayor and Charles D. Evans, Clerk-Treasurer
known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and
acknowledged that he/she/they executed the same for the purpose therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

(Signature) _____ Notary Public
(Print)

_____ County, Michigan

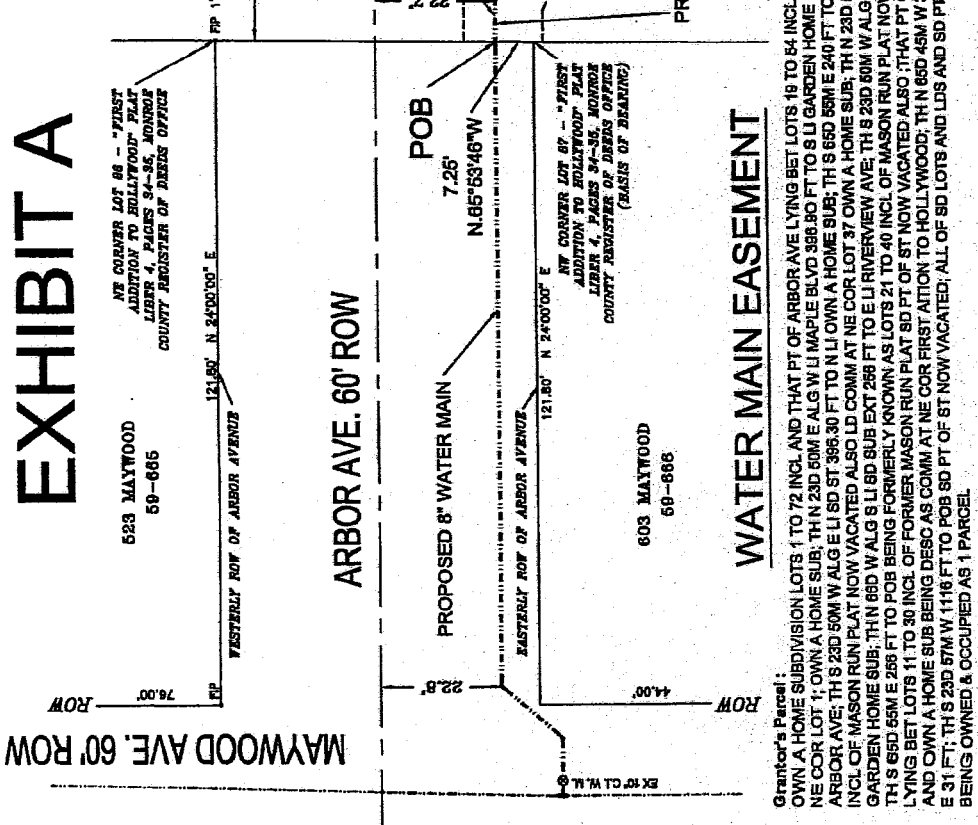
My Commission Expires:

Drafted By: Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities, City of Monroe, Water
Department, 120 East First Street, Monroe MI, 48161

Return To: City of Monroe, Clerk's Office, 120 East First Street, Monroe MI, 48161

PROPOSED EASEMENT FOR WATER MAIN EXHIBIT A

CITY OF MONROE WATER DEPARTMENT			
120 EAST FIRST STREET, MONROE, MI 48161			
734/384-9150 TEL 734/384-9108 FAX			
SCALE	DATE	DRAWN	SHEET
1"=30'	9-4-2012	B. LoROY	1 OF 1



Grantor's Parcel:
 OWN A HOME SUBDIVISION LOTS 1 TO 72 INCL AND THAT PT OF ARBOR AVE LYING BET LOTS 18 TO 64 INCL IN SAID SUB & NOW VACATED ALSO LD COMM AT NE COR LOT 1 OWN A HOME SUB; TH N 23D 50M E ALG W LI MAPLE BLVD 388.80 FT TO S LI GARDEN HOME SUB; TH N 66D W ALG S LI SD SUB 240 FT TO E LI ARBOR AVE; TH S 23D 50M W ALG E LI SD ST 368.30 FT TO N LI OWN A HOME SUB; TH S 65D 55M E 240 FT TO POB BEING FORMERLY KNOWN AS LOTS 1 TO 20 INCL OF MASON RUN PLAT NOW VACATED ALSO LD COMM AT NE COR LOT 37 OWN A HOME SUB; TH N 23D 50M E ALG W LI ARBOR AVE 388.10 FT TO S LI GARDEN HOME SUB; TH N 66D W ALG S LI SD SUB EXT 268 FT TO E LI RIVERVIEW AVE; TH S 23D 50M W ALG E LI SD ST 368.50 FT TO N LI OWN A HOME SUB; TH S 65D 55M E 268 FT TO POB BEING FORMERLY KNOWN AS LOTS 21 TO 40 INCL OF MASON RUN PLAT NOW VACATED; ALSO THAT PT OF ARBOR AVE LYING BET LOTS 11 TO 30 INCL OF FORMER MASON RUN PLAT SD PT OF ST NOW VACATED ALSO; THAT PT OF MAPLE AVE OF FORMER MASON RUN PLAT AND OWN A HOME SUB BEING DESC AS COMM AT NE COR FIRST ATION TO HOLLYWOOD; TH N 65D 45M W 36.4 FT; TH N 24D 19M 38S E 1115.80 FT; TH S 66D E 31 FT; TH S 23D 57M W 1116 FT TO POB SD PT OF ST NOW VACATED; ALL OF SD LOTS AND LOTS AND SD PTS OF ARBOR AVE & MAPLE AVE; HEREIN DESC BEINGS OWNED & OCCUPIED AS 1 PARCEL

WATERMAIN EASEMENT
 Part of Private Chain No. 731 in the City of Monroe, Monroe County, Michigan, described as: All that part of the above described Grantor's Land lying 8 feet westerly and 9 feet easterly of the following described line, said line being a 6" PVC / Ductile Iron water main.

Commencing at the Northwest Corner of Lot 67, "First Addition to Hollywood", as recorded in Liber 4 of Plats, Pages 34-35, Monroe County Register of Deeds Office also being a point on the northerly plat line of said plat; thence North 05°53'46" West along said northerly plat line, 7.25 feet to the Point of Beginning; thence North 23°57'44" East 7.56 feet; thence North 46°02'31" East, 86.82 feet to the Point of Termination.

Board Meeting #19
October 23, 2012
Item #C.12

ADJOURNMENT

RECOMMENDATION

Move to adjourn the October 23, 2012 Board Meeting #19.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____