



MONROE PUBLIC SCHOOLS

BOARD MEETING #13

July 24, 2012

7:00 pm

BOARD OF EDUCATION

MR. DAVID VENSEL, PRESIDENT
MR. ROBERT YEO, VICE-PRESIDENT
MRS. JUNE KNABUSCH-TAYLOR, SECRETARY
DR. TEDD MARCH, PARLIAMENTARIAN
MR. AARON N. MASON, TRUSTEE
MS. WENDY SPICER, TRUSTEE
MR. LAWRENCE VANWASSHENOVA, TRUSTEE

SUPERINTENDENT OF SCHOOLS

MR. RANDALL MONDAY

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

NOTICE OF NON-DISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, (734) 265-3070.

Prepared by the Office of the Superintendent, Jennifer Watterworth, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #13
Tuesday, July 24, 2012
7:00 PM

AGENDA

		<u>Page</u>
A. Roll Call and Call to Order	Mr. Vensel	1
1. Pledge of Allegiance to the Flag	Mr. Vensel	
B. Public Commentary – Agenda Items Only	Mr. Vensel	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Vensel	2
Move to approve the minutes of the following meeting as submitted:		
• July 10, 2012 Board Meeting #12		
2. Reports and Updates	Mr. Vensel	7
a. Informational Report – Contracted Coaches		
3. Staff Resignation	Dr. McLeod	9
Move to approve the resignation of Marc Drougel, effective August 31, 2012, from Monroe Public Schools.		
4. Recall from Layoff	Dr. McLeod	11
Move to approve the recall of Alex Schukow from the Monroe Public Schools layoff list, to notify said teacher of this recall by official communication, and to approve the teacher contract extension for said teacher for the 2012/13 school year effective July 25, 2012.		
5. Fence Replacement at Waterloo	Mr. Oley	12
Move to accept proposal for fence replacement at Waterloo from Bedford Fence Co., Temperance, Michigan for a cost not to exceed \$9,200. Monies to be taken from Building and Site Sinking Fund.		
6. Gutter and Drain Replacement at Operations Center	Mr. Oley	18
Move to accept the proposal for gutter and drain replacement from Rocky's Roofing, Monroe, Michigan for a cost not to		

exceed \$10,324. Monies to be taken from Building and Site Sinking Fund.

- | | | |
|---|------------|----|
| 7. MHS Cross Country Camp-In State/Overnight | Dr. McLeod | 24 |
| Move to approve the Monroe High School cross country team members' attendance at the cross country camp being held at Lake Dianne near Hillsdale, Michigan according to the terms of Policy IICA, Field Trips and Excursions. | | |
| 8. Superintendent's Comments | Mr. Monday | |
| 9. Old Business | Mr. Vensel | |
| 10. New Business | Mr. Vensel | |
| 11. Public Commentary – Any Topic | Mr. Vensel | |
| 12. Adjournment | Mr. Vensel | 25 |
| Move that the July 24, 2012 Board Meeting #13 of the Monroe Public Schools Board of Education be adjourned. | | |

Board Meeting #13
July 24, 2012
Item A

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Vensel	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- July 10, 2012 Board Meeting #12 Minutes

RECOMMENDATION

Move to approve the following minutes as submitted:

- July 10, 2012 Board Meeting #12

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #12

Tuesday, July 10, 2012

7:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel, Vice President Robert Yeo, Secretary June Knabusch-Taylor (arrived at 7:08 PM), Parliamentarian Tedd March, Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: Trustee Aaron N. Mason

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Katherine Eighmey, Barry Martin, Jerry Oley (arrived at 8:30 PM), David Payne

Administrators Absent: None

President Vensel called the meeting to order at 7:02 PM.

Recognition – Vince Rossi and Tony Pollzzie

Two long-time Monroe Public Schools coaches recently retired and were in attendance at the board meeting with members of their families. Mr. Monday highlighted their careers and each spoke briefly to the board and members of the audience.

Vince Rossi, MHS girls' varsity softball coach, retired with 807 career victories. As only the second softball coach in the school's history, he helped prepare numerous players to be college student athletes. Mr. Rossi was the head coach for 32 years after a successful coaching career in the Monroe recreation leagues. Coach Rossi had retired in 2001 from a long teaching career as well.

Tony Pollzzie retired as head coach of the Monroe Middle School football team after being with that program for 33 years. During his tenure, he developed hundreds of football players for the MHS varsity. Mr. Pollzzie is retired from coaching, but not teaching and he will remain in the classroom at MMS and produce Trojan TV.

Both Coach Rossi and Coach Pollzzie thanked the board and administration for their support over the years. Likewise, board members and administration voiced their appreciation for their dedication to the students of Monroe both in and out of the classroom.

Moment of Silence

At this time, there was a moment of silence to honor former schoolteacher and former Mayor of Monroe, Mark Worrell, who passed away in Cleveland last week.

Public Commentary-Agenda Items Only

There was no public commentary at this time.

Approval of Minutes

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to approve the minutes of the following meetings as submitted:

- June 26, 2012 Budget Hearing
- June 26, 2012 Board Meeting #11

Vote: Motion carried by a 6-0 roll call vote.

Reports and Update

The June 26, 2012 Board Finance and Community Relations Committee minutes were received without comments. The June 28, 2012 Board Policy Committee minutes were also received without comments.

Board Policies – First Reading

Motion by Mr. VanWasshenova; support by Mr. Yeo to approve the following policies as a first reading:

- Section 1000 – Board Bylaws
- Section 2000 – General School Administration

Discussion: Many of the policies are MASB suggested policies. Mr. VanWasshenova noted that board members may not agree with MASB suggestions, and to let committee members know if they have concerns. A question was raised regarding the number of votes needed to change bylaws and removal of the president. In these cases, it would require 2/3 of the entire board to agree to the motions. In policy 1180 regarding committees, it states that committees do not make policies; they make recommendations. Board members would like committee meeting minutes included in the Board Briefs immediately following committee meetings so they may have a longer period of time to review them.

Vote: Motion carried by a 6-0 roll call vote.

Resolution of Support – Library Operating Millage

Motion by Mr. Yeo; support by Dr. March to approve the Resolution of Support for the Monroe County Library System Operating Millage as presented.

Discussion: Mr. VanWasshenova had a concern about the board supporting a political issue one way or another. As educators, we tell our families that if they do not have access to technology at home, they are always free to visit their local library to utilize their resources. It should be noted that this millage is for an eight year renewal and in all probability libraries will not look the same in eight years as they do now.

Vote: Motion carried by a 5-1 roll call vote. Mr. VanWasshenova voted no.

Discipline Mandates

Motion by Mr. Yeo; support by Mrs. Knabusch-Taylor to approve the revised Elementary Code of Conduct, Grades 7-12 Disciplinary Mandates and the Monroe Public Schools Substance Abuse Mandates as submitted.

Discussion: Mrs. Everly and Dr. McLeod pointed out major changes to the discipline mandates. At the elementary level, the steps were aligned to match secondary. In addition, behaviors were referred to in the same terms as secondary; i.e., creating a disturbance. At the secondary level, additional terms were added; i.e., stun guns were added to the firearms or weapons mandate. In the substance abuse mandates, we added synthetic drugs to the terminology. Our attorney, James Davies, recommended that we reduce the number of examples used and instead use the words “including but not limited to.” Mr. VanWasshenova pointed out that our bylaws state that the board may not vote to change policies until it goes to the policy committee. This issue will be talked about at the policy committee meeting when the 8000 series is discussed.

Vote: Motion carried by a 5-1 roll call vote. Mr. VanWasshenova voted no.

CTE Textbook/Teaching Supplies Purchase

Motion by Mr. VanWasshenova; support by Dr. March to approve the purchase of textbooks and teaching supplies for the MHS Accounting program at a cost not to exceed \$5,466.30. Monies to be taken from Added Cost funds.

Discussion: Approximately 200 students per year are registered in accounting classes at Monroe High School.

Vote: Motion carried by a 6-0 roll call vote.

Fiber Repair and OTDR Testing

Motion by Mr. Yeo; support by Dr. March to approve fiber repair and testing as proposed for a cost not to exceed \$12,485. Monies to be taken from the Building and Site Sinking Fund.

Discussion: ACI is the company we use for all fiber repairs. The original fiber build was sent out to RFP. As this is something that we need completed as soon as possible, Mr. Payne did not want to risk any downtime on sending out an RFP. The downtime would cost much more. Also, with the complexity of our network there would not be proper time to plan and get another vendor up to speed with our fiber network. The original fiber was paid for out of the site sinking fund which can be used for repairs. We will try to recoup some of the costs with our insurance company. At this time a question was raised regarding the mail deliverer and why he is being paid from technology funds. The portion of his time used to deliver mail will be taken from the general fund. The time he works on technology will be taken from the technology account.

Vote: Motion carried by a 6-0 roll call vote.

Superintendent Comments

- The Dick Waters swimming pool continues to be popular with swimmers. So far, over 1,500 swimmers have taken advantage of this community pool.
- The Education Foundation of Monroe Public Schools has recently passed significant milestones. Since the Foundation has been awarding mini grants, it has given grants to 150 different projects for a total of \$100,000 awarded to our staff to fund projects that otherwise would not have been able to be done.
- This week, school of choice applications have been approved for 61 students or 1% of our population. We had to deny over 30 applications for school of choice, so board members may receive phone calls from people who are unhappy with these decisions.

Old Business

Data is being accumulated as to student growth and will be available to board members at our upcoming retreat.

Summer school at MHS is going very well. Out of 120 sections, 117 are filled. Seventy students are participating in summer school and approximately 60 of them are MHS students. Dr. Martin reported that there are 250 elementary summer school students – 240 of whom are MPS students. Our pre-Kindergarten class is also going very well and students have shown a lot of progress. Mr. Monday will update the board on the Knabusch Math and Science Center summer camp.

New Business

Mr. Yeo suggested that John Ray utilize Tony Pollzzie and/or Vince Rossi as mentors for our coaches. Dr. Ray is having a meeting with all coaches on August 3 and will stress our rules and expectations. He too, is hoping Tony and Vince will be able to contribute their knowledge and invaluable work ethics. Of

our 97 coaches, only 17 are teachers. In regard to the hockey program, the agreement has been signed by both parties and sent to the state. We have hired a coach and assistant as well.

The football coaches hosted an overnight boot camp which was very well organized and well run with 85 students participating. It was a huge success, but next year it will be handled differently in that there will be no sleep deprivation component.

Overnight Trip

Motion by Mr. Yeo; support by Dr. March to approve the overnight field trip by the MHS varsity basketball team to attend a team camp at Hope College in Holland Michigan, July 11-14, 2012.

Discussion: This is the fourteenth year the coach has taken students to this basketball camp. The coach will be informed that the paperwork for this trip will be handled differently next year and taken to the board for approval much earlier.

Vote: Motion carried by a 6-0 roll call vote.

Public Commentary-Any Topic

Mr. Tarantej Chana represented his neighbors and expressed their concerns about the demolition at Lincoln Elementary School. He is concerned that due to the dust in the air stirred up by the demolition equipment, he is unable to take his daughter outside. In addition, several holes have been cut in the fence so thieves can steal scrap materials. Mr. Chana does not want this type of person in his neighborhood. No trespassing signs have been put on the fence now and Mr. Monday will contact Mayor Clark to see if he can lend police presence. Also, Mr. Oley has made sure the contractors are spraying water on the site.

Adjournment

Motion by Mr. VanWasshenova; support by Mr. Vensel that the July 10, 2012, Board Meeting #12 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 9:15 PM.

June Knabusch-Taylor, Secretary

Board Meeting #13
July 24, 2012
Item #C.2

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- Informational Report – Contracted Coaches

Informational Report
Contracted Coaches

The following coaches will be placed in the listed positions below by Temporary School Staff, Inc. upon completion of criminal history verifications for the 2012-13 fall season.

Last Name	First Name	Title	Sport	School
Lieto	Dan	Coach	Soccer - JV Boys	MHS
Brodie	Erika	Coach	Volleyball - JV	MHS

STAFF RESIGNATION

BACKGROUND

Marc Drougel: We have received a letter of resignation for the purpose of other employment from Marc Drougel. Mr. Drougel has been employed with the district for the past 11 years at Monroe High School as a Science Teacher.

ENCLOSURE

Letter of Resignation

RECOMMENDATION

Move to approve the resignation of Marc Drougel, effective August 31, 2012, from Monroe Public Schools.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Date: July 10, 2012

To: Monroe Public Schools

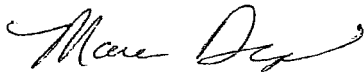
From: Marc Drougel

RE: Resignation

To the administration of Monroe Public Schools:

This letter is to serve notice of my resignation effective August 31, 2012. I want to thank you for your support over the past decade and the opportunity to grow as a professional. I wish you the very best.

Sincerely,



Marc Drougel

78 552
11 Years

RECALL FROM LAY OFF

BACKGROUND

Monroe Public Schools currently has 13 teachers that are on lay-off status from either the 2010-11 or 2011-12 school years. These notifications were made to assist in implementing staff reductions due to budget constraints. Due to a recent resignation we now have a position that can be filled by recalling another teacher from the layoff list.

At this time we are able to recall Alex Schukow to a teaching position with Monroe Public Schools.

RECOMMENDATION

Move to approve the recall of Alex Schukow from the Monroe Public Schools layoff list, to notify said teacher of this recall by official communication, and to approve the teacher contract extension for said teacher for the 2012/13 school year effective July 25, 2012.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

APPROVAL TO REPLACE FENCING AT WATERLOO

BACKGROUND

See attached memo.

ENCLOSURES

Memorandum from Mr. Oley
Proposals from Bedford Fence, Monroe Fencing and American Fence

RECOMMENDATION

Move to accept proposal for fence replacement at Waterloo from Bedford Fence Co., Temperance, Michigan for a cost not to exceed \$9,200. Monies to be taken from Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools

Operations Department • Maintenance/Custodial 734-265-3333 • Fax 734-265-3331



July 13, 2012

To: MPS Board of Education
From: Jerry Oley
Director of Operations
Re: Fence Replacement at Waterloo

Current fencing at Waterloo Elementary is unsafe. The existing fence has twisted selvage edges which are no longer allowed. In order to prevent injuries to our community, students, or staff the fence must be replaced.

Three quotes were obtained and are summarized as follows:

Bedford Fencing Co Temperance, MI	\$9,200.00
Monroe Fencing Monroe, MI	\$10,655.00
American Fence Toledo, Ohio	\$11,473.51

It is my recommendation the low bidder **Bedford Fencing Company** of Temperance, MI be awarded the contract for fence replacement at Waterloo Elementary School for a total of **\$9,200.00** and all other bids be rejected.

Funds for fence replacement will be taken from Building and Site Sinking Funds.

If you need further information, please let me know.

VDC/ks

4920 W. Albain Road • Monroe, MI 48161

NOTICE OF NONDISCRIMINATION

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Proposal

BEDFORD FENCE CO.
 9192 Summertield Road P.O. Box 262
 TEMPERANCE, MICHIGAN 48182
 734 () 856-5500
 FAX 734-856-3875

Athni Vince PROPOSAL SUBMITTED TO Monroe Public Schools		PHONE DATE 6/5/12
STREET 4920 W. Albain Rd.		JOB NAME Waterloo School
CITY, STATE AND ZIP CODE Monroe, MI 48161		JOB LOCATION Fax PHONE 734-265-3331
ARCHITECT	DATE OF PLANS	

We hereby submit specifications and estimates for:

Furnish labor and material to install 296' of 6' #9 gauge galvanized chain link fence using 3" o.d. end posts; 2 1/2" o.d. line posts; 1 5/8" o.d. top rail; posts and top rail are schedule 40 standard weight pipe; posts are spaced 10' apart and set in concrete 36" deep; Remove existing fence and haul away - \$4,700.00

~~Furnish labor and material to install 258' of 6' #9 gauge galvanized chain link fence with 1 5/8" o.d. top rail and new fittings; paint posts, gates and gate posts. stay - \$3,890.00~~

Furnish labor and material to install 258' of 6' #9 gauge galvanized chain link fence using 3" o.d. end posts; 2 1/2" o.d. line posts; 1 5/8" o.d. top rail; posts are spaced 10' apart and set in concrete; Remove existing fence and haul away; gates and posts stay - \$4,500.00

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workers' Compensation Insurance.

Authorized Signature

Larry King

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____

Monroe Fencing Company, Inc.

P.O. Box 37
Monroe, MI 48161

Page No. ___ of ___ Pages

(734) 243-1294

Fax (734) 243-1033

Cell (734) 777-0775

NAME: <u>Monroe Public Schools</u>	DATE: <u>6/14/12</u>
ADDRESS:	JOB NAME:
	JOB LOCATION: <u>Waterloo</u>
ATTN: <u>Vince</u>	PHONE: Home: Business:

Style of Fence: Chainlink Gauge: 9ga Height: 6' Footage: 258'

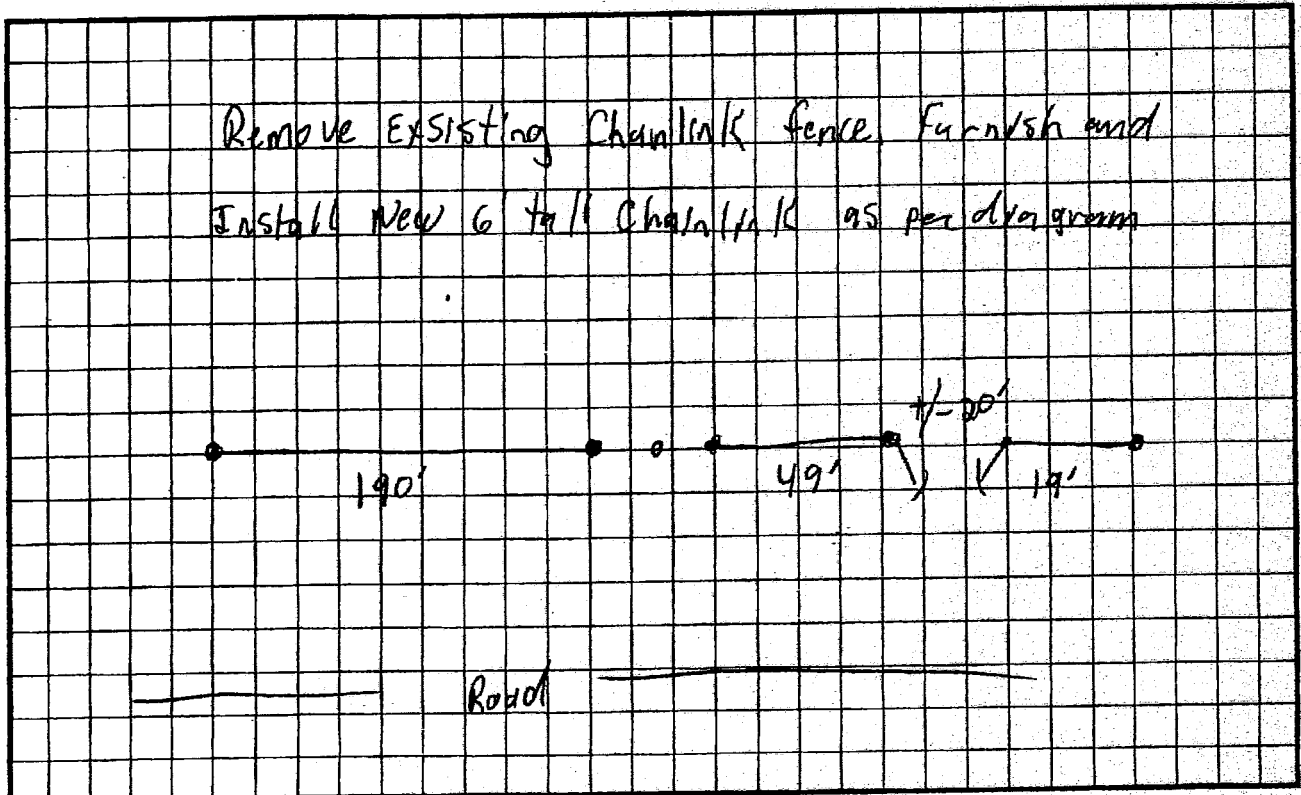
Type: _____

Line Posts: 2 1/2" x Sch 40 Rail: 1 5/8" x Sch 40

End Posts: _____ Gate(s): 1 - 20' double

Corner Posts: 5" x Sch 40

Gate Posts: 4" x Sch 40



TOTAL COST (plus permit if required):

\$5425⁰⁰

20% re-stocking charge on all cancelled orders.
*** Please read & sign both sides of this proposal.***
Important terms and information are printed on the back.

Down Payment: _____

Balance Due: _____
(Payable to crew on completion)

Customer's Signature: _____ Date: _____

By: Kevin Campbell Monroe Fencing Co., Inc.

Monroe Fencing Company, Inc.

P.O. Box 37
Monroe, MI 48161

Page No. _____ of _____ Pages

(734) 243-1294

Fax (734) 243-1033

Cell (734) 777-0775

NAME: <u>Monroe Public Schools</u>	DATE: <u>5/21/12</u>
ADDRESS:	JOB NAME:
	JOB LOCATION: <u>Waterloo</u>
ATTN: <u>Vince</u>	PHONE: Home: _____ Business: _____

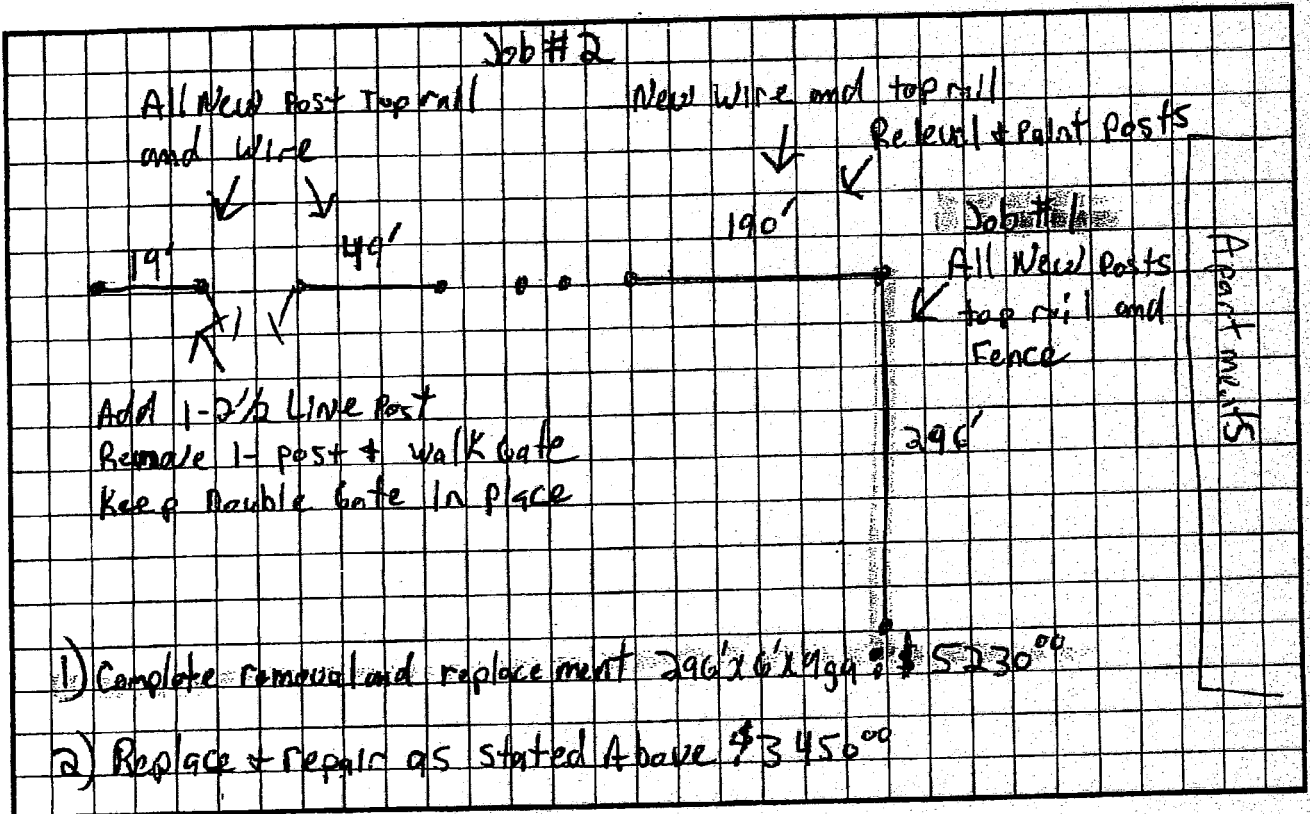
Style of Fence: Chainlink Gauge: _____ Type: 999 Height: 6' Footage: _____

Line Posts: _____ Rail: 1 5/8" x sch 40 Heavy Duty

End Posts: 2 1/2" x sch 40 Heavy Duty Gate(s): _____

Corner Posts: _____

Gate Posts: All posts set in concrete



TOTAL COST (plus permit if required):

20% re-stocking charge on all cancelled orders.
*** Please read & sign both sides of this proposal. ***
Important terms and information are printed on the back.

Down Payment: _____

Customer's Signature _____ Date: _____

Balance Due: _____
(Payable to crew on completion)

By: _____ Monroe Fencing Co., Inc.



American Fence And Supply LLC.

AMERICAN FENCE AND SUPPLY LLC 2401 CONSAUL ST.
TOLEDO, OHIO 43605 419-698-3501 Toll Free:877-237-0414

PROPOSAL/CONTRACT

Page 1
06/18/2012

Customer Information:

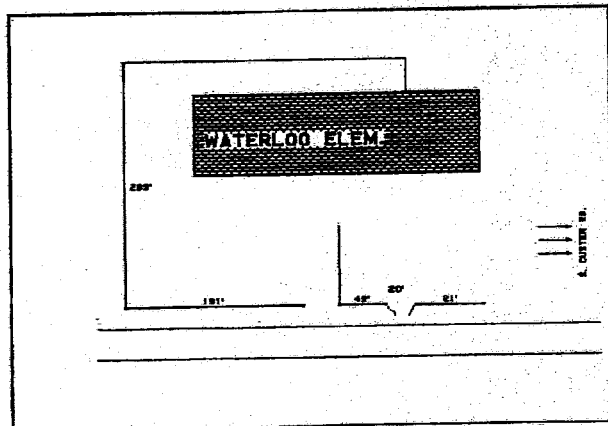
MONROE PUBLIC SCHOOLS
4920 W. ALBAIN RD.
MONROE, MI 48161

Job Information:

WATERLOO ELEMENTARY SCHOOL
1933 S. CUSTER RD.
MONROE, MI

Notes:

- AFS TO REMOVE AND DISPOSE OF EXISTING CHAINLINK FENCE.
-AFS TO FURNISH AND INSTALL APPROX. 550 LN. FT OF 6' TALL GALVANIZED LIGHT INDUSTRIAL GRADE CHAINLINK FENCE WITH BRACING AND BOTTOM TENSION WIRE.
-SEE SEPARATE SHEET FOR MATERIAL SPECIFICATIONS.
-PRICE INCLUDES ALL TAXES AND JOB RELATED CLEAN UP.
AFS TO FURNISH AND INSTALL (1) 6' TALL X 20'W DOUBLE COMMERCIAL CHAINLINK SWING GATE WITH HARDWARE INCLUDED.



CAUTION: PLEASE READ ALL CONTRACT TEXT CAREFULLY.
AMERICAN FENCE AND SUPPLY LLC agrees to guarantee above fence to be free from defects in workmanship for one year(unless otherwise stated in contract notes).

AMERICAN FENCE AND SUPPLY LLC shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer(unless otherwise noted in contract). AMERICAN FENCE AND SUPPLY LLC will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstances does AMERICAN FENCE AND SUPPLY LLC assume any responsibility concerning property lines or in any way guarantee their accuracy. If property lines cannot be located it is recommended that the customer have the property surveyed.

AMERICAN FENCE AND SUPPLY LLC will assume the responsibility for having underground public utilities located and marked. However, AMERICAN FENCE AND SUPPLY LLC assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing AMERICAN FENCE AND SUPPLY LLC to dig in the immediate vicinity of known utilities.

AMERICAN FENCE AND SUPPLY LLC will not assume responsibility for twisting, flaking, peeling,swelling, or shrinkage of wood products. the above listed matters are common characteristics of wood and are to be expected when erecting any wood fence.

The final billing will be based on the actual footage of fencing built and the work performed. Partial billing for materials delivered to the job site and work completed may be sent at weekly intervals. Adjustments for material used on this job and adjustments for labor will be charged or credited at the currently established rates. Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.

IF AMERICAN FENCE AND SUPPLY LLC is delayed at anytime in the

progress of work by any act or neglect of the owners(s) or by any separate contractor or sub contractor employed by owner(s) and/or contractor, or by changes ordered in the work, or by labor disputes, fire or other casualty, unusual delay in transportation or availability of materials, adverse weather conditions, unavoidable casualities or any cause(s) beyond American Fence and Supply's control, or delays caused by zoning issues or owner(s) pending arbitration. Then the time for completion of the construction project be extended thereby and the owner(s) shall not be entitled to suspend or terminate this agreement or recover from AMERICAN FENCE AND SUPPLY LLC any damages occasioned thereby. PROGRESS DELAY TIMES CAN VARY FROM TWO DAYS FROM CONTRACT DATE UP TO SIXTEEN WEEKS. A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 10 days after completion of any work involved. All materials will remain the property of AMERICAN FENCE AND SUPPLY LLC until all invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

ALL CONTRACTS ARE FINAL AND DOWN PAYMENTS ARE NON REFUNDABLE.

Contract Amount: \$ 11473.51
Down Payment: \$
Balance Due: \$ 11473.51

Approved & Accepted for Customer:

Customer Date
AMERICAN FENCE AND SUPPLY LLC:
Salesperson Date

APPROVAL TO REPLACE ROOF GUTTERS & DRAINS AT OPERATIONS CENTER

BACKGROUND

See attached memo.

ENCLOSURES

Memorandum from Mr. Oley

Proposals from Rocky's Roofing, Nordmann Roofing and Advanced Roofing

RECOMMENDATION

Move to accept the proposal for gutter and drain replacement from Rocky's Roofing, Monroe, Michigan for a cost not to exceed \$10,324. Monies to be taken from Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools

Operations Department • Maintenance/Custodial 734-265-3333 • Fax 734-265-3331



July 13, 2012

To: MPS Board of Education
From: Jerry Oley
Director of Operations
Re: Roof Gutter Replacement at the Operations Center

Gutter drains on the bus garage and hallway area at Fenmoor are deteriorating. Eaves troughs are rusting and detaching from the building. This could lead to a roofing failure and needs to be addressed. The most cost effective and long term option is to replace all gutters and drains on the building.

Three quotes were obtained and are summarized as follows:

Rocky's Roofing Monroe, MI	\$10,324.00
Nordmann Roofing Toledo, Ohio	\$11,687.00
Advanced Roofing Maumee, Ohio	\$13,150.00

It is my recommendation the low bidder **Rocky's Roofing** of Monroe, MI be awarded the contract for gutter replacement at Fenmoor Operations building for a total of **\$10,324.00** and all other bids be rejected.

Funds for gutter replacement will be taken from Building and Site Sinking Funds.

If you need further information, please let me know.

VDC/ks

4920 W. Albain Road • Monroe, MI 48161

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

Proposal

Rocky's Roofing

3107 North Custer Road - Monroe, Michigan 48162
(734) 243-5381

Page No. _____ of _____ Pages

PROPOSAL SUBMITTED TO MPS-Maintenance Department	PHONE	DATE 6-15-12
STREET 4920 West Albain Rd.	JOB NAME	
CITY, STATE AND ZIP CODE Monroe, Mi. 48161	JOB LOCATION	

We hereby submit specifications and estimates for:

Furnish all labor and material to perform the following roofing and sheet metal work on FENMOOR TRANSPORTATION GARAGE.

Gutter and downspout replacement-remove and dispose of existing box-flang gutter and downpipes at north and south sides of bus garage.

Fabricate and install approximately 250 LTR of new 7"-24 gauge pre-finished white galvanized steel flang box gutter and inside support hangers.

NOTE: Gutter lengths limited to maximum of 32', install end caps to seperate gutter sections for expansion.

All seams, laps, end caps and drop (outlets) to be made watertight.

Gutter flange to be secured to roof's edge with fasteners, in bead of water cut off.

New gutter top metal roof flang to be flashed in with new .060 EPDM fully adhered rubber roof flashing system, caulk with lap sealant.

Install new 4" round galvanized downspouts, secure to sides of building, five (5) downpipes per side.

Remove all debris.

The Proposer hereby to furnish material and labor - complete in accordance with above specifications, for the sum of **Ten thousand, three hundred twenty-four-----** dollars (**\$10,324.00**)

Payment to be made as follows:

Alternate-Remove existing gutter from back north side only,

install new gutter and downpipes. Five thousand, one sixty-two---

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature **\$5,162.00**

Note: This proposal may be withdrawn by us if not accepted within **30** days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature *Charles L. Lockwood*

Signature _____

Date of Acceptance: _____

since 1895



NORDMANN ROOFING CO., INC.
1722 Starr Avenue - Toledo, Ohio 43605-2461
Phone (419) 691-5737 - Fax (419) 691-9521
Equal Opportunity Employer



Approved Applicators of Roofs by

MANVILLE DURO-LAST FIRESTONE SIPLAST
KOPPERS CARLISLE G.A.F. OWENS CORNING

To: Monroe Public Schools

Attn: Vince Castiglione

Project: Bus Garage - Gutter & Downpipe

This contractor will furnish and install the following:

Option 1

Remove existing gutters and downpipes on north side. Replace with new 6" galvalume gutter and 4" round downpipe on north side of building. Remove approximately 50' of gutter from south side. Fabricate and install new gutters. Check all gutter joints on south side and repair as needed. Also replace 50' of 4" round downpipe. Remove all debris.

Labor & Materials..... \$ 7,920.00

Option 2

Remove existing gutters and downpipes on north and south sides and install new on both sides. Remove all debris.

Labor & Materials (both sides).....\$11,687.00

Please call if you have any questions.

Sincerely,

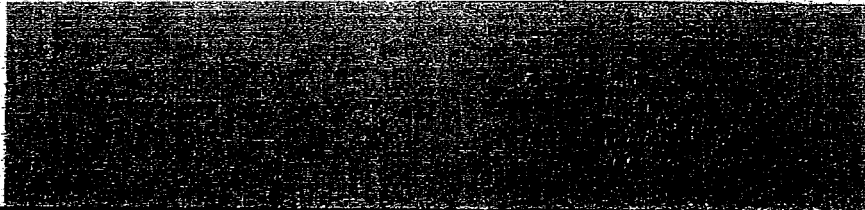
Nordmann Roofing Co., Inc.

Randy Carns
Vice President

RC/jc
cc: file



ADVANCED
ROOFING SERVICES
YOUR FINAL ROOFING SOLUTION



6/11/12

Monroe Public Schools

Bus Garage
4920 W. Albain Rd
Monroe, MI 48161

RE: Gutter and downspout repair to the bus garage.

Advanced Roofing Services, Inc. is pleased to present the following roof repair proposal for your consideration. All equipment, labor, and material are included to complete this project.

The repair work for the facility listed above will proceed as follows:

Front of building:

- Cut open the existing roof system to expose the existing gutter flange.
- Remove and dispose of the entire gutter system.
- Fabricate and install new flanged 24 gauge gutter system and secure to the existing wood nailer.
- Strip in the new flanged gutter system with 6" cover strip that is compatible with the existing roofing system.
- Install new downspout outlets at all existing downspout locations.

TOTAL: \$6,575.00 ____ initial

Back of building:

- Cut open the existing roof system to expose the existing gutter flange.
- Remove and dispose of the entire gutter system.
- Fabricate and install new flanged 24 gauge gutter system and secure to the existing wood nailer.
- Strip in the new flanged gutter system with 6" cover strip that is compatible with the existing roofing system.
- Install new downspout outlets at all existing downspout locations.

TOTAL: \$6,575.00 ____ initial

⊕

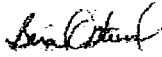
NEW
13,150

Note:

The newly installed gutter may not match the existing gutter system, due to the age of the existing gutter system. Painting of the new gutter system, if desired, will be the responsibility of the owner.

The pricing above also reflects the use of and aerial lift required to make the necessary repairs.

Sincerely,



Brian Ostrowski
Sales Consultant

Advanced Roofing Services, Inc.

ACCEPTANCE OF PROPOSAL: The above scope of work and conditions are hereby accepted and allows Advanced Roofing Services, Inc. to perform the work as specified.

Authorized Signature

Date

MHS CROSS COUNTRY CAMP - IN STATE - OVERNIGHT

BACKGROUND

Mr. Mark Scoles, Monroe High School Cross Country Coach, wishes to petition the Board of Education for permission to take up to twenty-four (24) Monroe High School students to cross country camp at Lake Dianne, which is fifteen minutes south of Hillsdale, Michigan. This camp is being held August 6-11, 2012. While at the camp, the group will be staying at a cottage owned by former cross country coach Dave Bork. The cost of the camp is \$150.00 which covers 15 meals, gas expenses, rental of the cottage, and T-shirts. No Monroe Public Schools funds will be used to defray the cost of this trip and all aspects of the trip will be in accordance with related Board policies.

ENCLOSURE(S)

Monroe Public Schools – Abbreviated Field Trip and Excursion Check List Form.
The complete packet housed in the office of the Assistant Superintendent of Elementary Education, Instruction and Human Resources.

RECOMMENDATION

Move to approve the Monroe High School cross country team members' attendance at the cross country camp being held at Lake Dianne near Hillsdale, Michigan according to the terms of Policy IICA, Field Trips and Excursions.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Board Meeting #13
July 24, 2012
Item #C.12

ADJOURNMENT

RECOMMENDATION

Move to adjourn the July 24, 2012 Board Meeting #13.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____