



MONROE PUBLIC SCHOOLS

BOARD MEETING #6

March 27, 2012

7:00 pm

BOARD OF EDUCATION

MR. DAVID VENSEL, PRESIDENT
MR. ROBERT YEO, VICE-PRESIDENT
MRS. JUNE KNABUSCH-TAYLOR, SECRETARY
DR. TEDD MARCH, PARLIAMENTARIAN
MR. RONALD BENORE, JR., TRUSTEE
MS. WENDY SPICER, TRUSTEE
MR. LAWRENCE VANWASSHENOVA, TRUSTEE

SUPERINTENDENT OF SCHOOLS

MR. RANDALL MONDAY

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

NOTICE OF NON-DISCRIMINATION

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Prepared by the Office of the Superintendent, Jennifer Watterworth, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #6

Tuesday, March 27, 2012

7:00 PM

AGENDA

- A. **Roll Call and Call to Order**.....Mr. Vensel
1. Pledge of Allegiance to the Flag.....Mr. Vensel
- B. **Public Commentary-Agenda Items Only**.....Mr. Vensel
- C. **Discussion and Action Items**
1. **Approval of Minutes**.....Mr. Vensel
Move to approve the minutes of the following meetings as submitted:
- March 13, 2012 Board Work Session Minutes
 - March 13, 2012 Board Meeting #5 Minutes
 - March 20, 2012 Special Board Meeting Minutes (three sets)
 - March 21, 2012 Special Board Meeting Minutes (one set)
2. **Reports and Update**..... Mr. Vensel
- a. Board Personnel Committee Minutes – March 5, 2012
- b. Board Curriculum Committee Minutes – March 13, 2012
3. **Medical Assistant Recommendation**Mrs. Everly
Move to approve a recommendation to contract with Temporary School Staff, Inc. for the placement of Kimberly Woods as a medical assistant in the Monroe Public Schools district upon completion of criminal history verification.
4. **Staff Resignations**Mrs. Everly
Move to approve the resignations of Amy Eisenmann, Polly Marshall and Kathryn Rahal effective at the end of the 2011/12 school year, from Monroe Public Schools.
5. **Elementary Math Curriculum Revision: Technology Component**Mrs. Everly
Move to approve the two year purchase of the Dreambox Learning site license subscription for the math curriculum technology component. The cost for the two year subscription is \$51,000.00 for all elementary schools. This will allow all elementary students both in school and at home access for two years.
6. **School Lunch Prices**Mrs. Eighmey
Move to approve Option C to set prices for school lunches for the 2012/13 school year.
7. **Gymnasium Door and Frame Replacement at Custer and Manor** Mr. Oley
Move to accept the low bids of \$5,120 (Manor) and \$4,650 (Custer II) from Tanner Supply Company, Toledo, Ohio for door and frame replacement and related work at Custer II and Manor and reject all other bids. Money to be taken from the Building and Site Sinking Fund.

- 8. **Operations Center HVAC Update** Mr. Oley
Move to accept the low bid of \$7,978 from Thompson Plumbing, Heating and Air Conditioning, Petersburg, Michigan for HVAC update and related work at the Operations Center and reject all other bids. Money to be taken from the Building and Site Sinking Fund.

- 9. **Demolition of Christiancy Elementary and Lincoln Elementary Schools**..... Mr. Oley
Move to approve the the bid of \$_____ from _____ for the demolition of Christiancy and Lincoln and to reject all other bids. Money to be taken from the Building and Site Sinking Fund.

- 10. **Superintendent Comments** Mr. Monday

- 11. **Old Business**..... Mr. Vensel

- 12. **New Business** Mr. Vensel

- 13. **Public Commentary-Any Topic**..... Mr. Vensel

- 14. **Adjournment**..... Mr. Vensel
Move that the March 27, 2012, Board Meeting #6 of the Monroe Public Schools Board of Education be adjourned.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Benore	_____	_____
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Vensel	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- March 13, 2012 Board Work Session Minutes
- March 13, 2012 Board Meeting #5 Minutes
- March 20, 2012 Special Board Meeting Minutes (three sets)
- March 21, 2012 Special Board Meeting Minutes (one set)

RECOMMENDATION

Move to approve the following minutes:

- March 13, 2012 Board Work Session
- March 13, 2012 Board Meeting #5
- March 20, 2012 Special Board Meeting (three sets)
- March 21, 2012 Special Board Meeting (one set)

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session

Tuesday, March 13, 2012

5:30 PM

MINUTES

Roll Call and Call to Order

Board Members Present: Mr. Ronald Benore, Jr.
Mrs. June Knabusch-Taylor
Dr. Tedd March
Ms. Wendy Spicer
Mr. Lawrence VanWasshenova
Mr. David Vensel
Mr. Robert Yeo

Board Members Absent: None

Administrators Present: Mr. Randy Monday
Mrs. Julie Everly
Mr. Ryan McLeod
Mrs. Katherine Eighmey

Administrators Absent: None

The meeting was called to order at 5:59 PM by President Vensel.

Progress Report on Superintendent's Goals

A short video titled, "Make a Difference" was shown to the board. This video is powerful in explaining the importance of teachers really knowing their students in order to be effective. Looping teachers and students would help accomplish this and Mr. Monday envisions teachers in K-8 implementing this concept beginning with the 2012/13 school year.

Mr. Monday updated the board on the progress of his nine goals. Goal One (Virtual High School) is on track with increasing numbers of virtual high school students. Plans are in place for expansion utilizing an additional room at South Monroe Townsite and offering on-line courses to MHS students as well.

Goal Two (Core Curriculum-Pre/Post Assessments and Data Collection) is progressing as well with the recent board approval of purchasing iPads for teachers and the TalentED data collection software. Due to the rollout of the new Apple iPad, Apple reimbursed the district \$100 per iPad purchased.

Goal Three (Knabusch Mathematics & Science Center) – During the 2012/13 school year, all freshmen will be taking Biology at the KMSC and elementary students are scheduled for field trips there during the third trimester this year and the full year next school year.

Goal Four (District-wide School Improvement Plan) – District-wide school improvement committees have held two full-day meetings to develop school plans. Each set of building goals was designed around specific strategies to "close the gaps" in the four core subject areas. Administration is asking for Board support to increase multi-year teacher/student experiences for grades K-8 and grades 9-10 beginning in the fall of 2012.

Goal Five (Pass/Fail Rate at 85% in 2012 and 90% in 2014) – Data will be collected at the end of this school year and the results will be determined at that time.

Goal Six (Expand Project Graduation) – Graduation coaches have been logging all student progress data with iPads. Progress reports on these students are sent to their parents regularly. Administration may be asking the board to add another coach for this program.

Goal Seven (Graduation Rate 90% by Class of 2012) – Preliminary plans are in place to keep freshmen Algebra and ELA students with the same teacher for the first two years of math and English. Also, we may add a Trojan Team time to the school day which would involve having students report to the same teacher twice weekly for thirty minutes throughout their high school career.

Goal Eight (Double Health Occupation Courses for 2012/2013) – Plans are being developed to expand our Health Occupations courses which include designing a brochure and developing new classes. These course offerings are scheduled to go to Board Curriculum Committee at their next meeting.

Goal Nine (Increase Number of On-Line Courses Taken by High School Students for Fall 2012) - We are encouraging juniors and seniors to enroll in one or two on-line courses in lieu of an on-campus class.

Action Plan – Goals 2, 4, and 8 – All buildings in MPS will implement classroom and school organizational structures that build relationships, minimize transitions, engage parents, increase multi-year work with students, create ownership of student progress and eliminate existing barriers to student achievement.

In addition, all buildings in MPS will implement structures that require teachers to examine common assessment data, conduct progress monitoring and create and revise ongoing data-driven action plans.

All buildings in MPS will utilize the student achievement data system in making individual, classroom, and school instructional decision-making.

The superintendent's goals will again be the topic at the March 27, 2012 board workshop.

Elementary Math Presentation

Dreambox Learning Math for K-5 students is a proven, effective program that closes the achievement gap through rigorous mathematics, motivating learning environment, and intelligent Adaptive Learning engine with real time reporting for teachers and administrators. There was no time at this work session for a formal presentation, but administration will bring a proposal to purchase Dreambox to the board at the March 27, 2012 Board Meeting #6. Board members were encouraged to read the literature on this program.

Adjournment

The March 13, 2012, 5:30 PM Work Session of the Monroe Public Schools Board of Education adjourned at 7:04 PM.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #5

Tuesday, March 13, 2012

7:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Dave Vensel, Vice President Robert Yeo, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Katherine Eighmey

Administrators Absent: None

President Vensel called the meeting to order at 7:12 PM.

Lifesaving Recognition

Bobb Vergiels introduced Laura Schultz Pipis, Executive Director of the Monroe County Chapter of the American Red Cross, Megan Albright, 7th grade student at Monroe Middle School and Chuck Kern, teacher at Monroe Middle School. Mr. Kern taught the students how to help a person who was choking and later Megan was babysitting a child who began choking on a cracker. Using the skills she learned in class, Megan performed the Heimlich maneuver on the child which saved her life. Ms. Schultz Pipis read a citation from the National Red Cross and presented a Lifesaving Award of Merit to Megan. This award is the highest award presented from the Red Cross Association. Mark Cochran, a representative from Congressman John Dingell's office, read a letter from Congressman Dingell stating that the community, congressmen and country are proud of Megan for her lifesaving efforts.

MHS Student Council Award-Healthy High Schools Competition

Hal Davis, District Manager of Sodexo, recognized the Monroe High School student body for their efforts in the Healthy High School Challenge. MHS finished in tenth place out of 201 schools across the nation. Purchases were tracked and points were awarded for students' selecting healthy choices. Mr. Davis presented a check for \$1,000 to the Monroe High School Student Council for their tenth place accomplishment.

Sodexo Update

Nancy Boykin gave an update of the Food Service Department whose role is to manage the financial goals, provide continual improvements and innovations, provide staff training and nutritional resources and allow the district to focus on what it does best – educating students. Sodexo provides breakfast, lunch and catering services in all schools and for three locations of the Monroe County Head Start program. Forty-eight percent of our students receive free or reduced meals compared to 46% in 2011. Many parents are utilizing the on-line payment option for school meals. Sodexo provides 100 back packs per week to families in all elementary buildings. A typical back pack contains seven pounds of food for the family to have over the weekend. New federal regulations will require a mandatory meal price increase annually until the "paid lunch gap" is closed. Beginning in July, 2012 all districts must use the Food Based menu planning process and components must be verified on each student tray. Also, 51% or more of grains offered must be whole grain, all students are required to take at least ½ cup of fruit or vegetables

and all vegetable categories must be offered each week with an emphasis on dark green, orange and beans/peas.

Public Commentary-Agenda Items Only

There was no public commentary at this time.

Approval of Minutes

Motion by Mr. VanWasshenova; support by Mr. Yeo to approve the minutes of the following meetings as submitted:

- February 28, 2012 Board Meeting #4
- February 29, 2012 Special Board Meetings (three sets)

Vote: Motion carried by a 6-1 roll call vote. Dr. March abstained.

Reports and Update

The February 23, 2012 Board Policy Committee Minutes and the February 28, 2012 Board Finance Committee of the Whole and Public Relations Committee of the Whole minutes were received without comments.

HOSA State Leadership Conference - In State, Overnight

Motion by Mr. VanWasshenova ; support by Mrs. Knabusch-Taylor to approve the Monroe High School students' attendance at the HOSA State Leadership Conference in Traverse City, Michigan according to the terms of Policy IICA, Field Trips and Excursions.

Discussion: Leah Morelli, MHS teacher, introduced five of the students who will be competing in these competitions. HOSA is a voluntary, after school organization and our students competed against 750 other students in the regional competition. Last year, over 4,600 students competed at the state level. The Board members wished the students good luck and congratulations.

Vote: Motion carried by a 7-0 roll call vote.

Asbestos Abatement (Christiancy and Lincoln)

Motion by Mr. Yeo; support by Mr. Benore to award the contract for Christiancy and Lincoln asbestos abatement to Qualified Abatement of Detroit, Michigan. Cost not to exceed \$51,380. This project is contingent on final Board approval of the demolition of Christiancy and Lincoln. Money to be taken from the Building and Site Sinking Fund.

Discussion: Jerry Oley reported that the lowest bidder took back his bid as he had made a mathematical error. The asbestos abatement is contingent on final approval of demolition by the Board. The demolition bids will be in soon. Bobb Vergiels noted that Reverend Boone and several members of her church toured the Lincoln building, but we have not heard back from them.

Vote: Motion carried by a 7-0 roll call vote.

Asbestos Consulting Service (Christiancy and Lincoln)

Motion by Mr. Yeo; support by Mr. VanWasshenova to award the contract for Christiancy and Lincoln asbestos abatement monitoring to DMD Environmental, Inc., Toledo, Ohio. Cost not to exceed \$12,700. Money to be taken from the Building and Site Sinking Fund.

Discussion: Jerry reported that we are required to have oversight on asbestos removal and we have used this company for the past twenty years and are confident they will do a good job. The costs will be covered by the Building and Site Sinking Fund. We do have a legal opinion that this is ok, but we are trying to get a determination in writing for assurance.

Vote: Motion carried by a 7-0 roll call vote.

Roofing Replacement and Related Work at MHS E-Wing

Motion by Mr. VanWasshenova; support by Mr. Yeo to accept the bid of \$114,096 (Base Bid, Proposal A) from Advanced Roofing Services, Inc., of Maumee, Ohio for roofing replacement and related work at Monroe High School and reject all other bids. Money to be taken from the Building and Site Sinking Fund.

Discussion: This roof is just over the E-wing. Mr. Yeo requested that the subject of the MHS roofs be taken back to the building committee to determine whether the metal roofs should be painted or a new material put on them.

Vote: Motion carried by a 7-0 roll call vote.

Hot Water Replacement at MMS

Motion by Mr. Yeo; support by Mr. Benore to accept the bid of \$31,782 (Base Bid, Proposal A) from Thompson Plumbing & Heating, Inc. of Petersburg, Michigan for the hot water heater replacement and related work at MMS and reject all other bids. Money to be taken from the Building and Site Sinking Fund.

Discussion: Mr. Benore noted that Jerry Oley took him on a tour of the building and he is happy to see that this work is being done as the hot water heater currently at MMS is antiquated.

Vote: Motion carried by a 7-0 roll call vote.

MMS Boiler Replacement

Motion by Mr. Yeo; support by Mrs. Knabusch-Taylor to accept the bid of \$859,000 (Base Bid, Proposal A) from Erie Welding & Mechanical Contractors, Inc., Erie, MI, for boiler replacement and related work at Monroe Middle School and reject all other bids. Money to be taken from the Building and Site Sinking Fund.

Discussion: Per Jerry Oley, once the boiler is replaced, we will be saving the district money. Boilers in other buildings that are 30-40 years old will also need to be replaced. This is the first of three phases for the boiler replacement at MMS.

Vote: Motion carried by a 7-0 roll call vote.

Radio Station Resolution

Motion by Mr. Yeo; support by Mr. VanWasshenova to approve the resolution to authorize, ratify, approve and consent to the assignment of the license and certain associated assets of Radio Station WYDM-FM to Monroe Public Access Cable Television, Inc.

Vote: Motion carried by a 7-0 roll call vote.

Resolution Adopting Amendment to Board of Education Policy

Motion by Mr. VanWasshenova; support by Mr. Yeo to approve the amendment to Board Policy BBB, attached as Exhibit A, to change the terms of office of School District Board member from 4 years to 6 years.

Discussion: Some board members felt a six year commitment was too long and yet four year terms would mean a greater turnover in board members.

Vote: Motion failed by a 1-6 hand vote. Mr. Benore, Mrs. Knabusch-Taylor, Dr. March, Ms. Spicer, Mr. Vensel and Mr. Yeo voted no.

Superintendent Comments

- Congratulations to MMS student Andrew Rabines who has qualified to be one of the semi-finalists in the 2012 Michigan National Geographic Bee. He will compete March 30 at Western Michigan University in Kalamazoo.

- The Theater Company of MHS will present the one-act play, “Freak”, on March 30-31 and April 1 in the MHS auditorium. This is the first time the play will be presented in Michigan. Next year, the show will travel and be presented to different schools and local organizations as part of our extensive anti-bullying program.
- On March 27, 35 sixth graders from Waterloo will tour the University of Michigan Hospital and U of M campus at the invitation of Dr. Blackwood, head of the Pediatric Infectious Disease Department at the University of Michigan Hospital.

Old Business

Bob Yeo recently visited a magnet school in Richland, Michigan with the MHS robotics class. Bill Ferrara and his team do a great job with these students.

Larry VanWasshenova would like clarification regarding the function of a committee. Is it a place that we hear what is going on, make recommendations, hear testimony? A committee member essentially is a representative for the rest of the board members. At a committee meeting, information is discussed and board members should then spread it among the rest of their group.

Dave Vensel distributed a template developed by MASB for evaluating a superintendent. He suggested board members take a look at the template and decide if that is how they wanted to evaluate Randy. Some board members felt a group evaluation was the right way to go; others felt individual evaluations were needed. Dave would like every board member to take the time to evaluate the superintendent. The community and Randy deserve this. Due to student growth being unavailable at this time, Dave would like to see the time frame change. Board members will use last year’s evaluation template this year and will look at the MASB suggested template next year when more student data is available. A suggestion was made that Board members come up with their own goals for the Superintendent, not just those that Mr. Monday presented.

New Business

There was no new business.

Public Commentary-Any Topic

There was none at this time.

Adjournment

Motion by Mr. VanWasshenova; support by Dr. March that the March 13, 2012, Board Meeting #5 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 9:07 PM.

June Knabusch-Taylor, Secretary

**MONROE PUBLIC SCHOOLS
COUNTY OF MONROE
STATE OF MICHIGAN**

**RESOLUTION ADOPTING AMENDMENT
TO BOARD OF EDUCATION POLICY**

A regular meeting of the Board of Education (the "Board") of Monroe Public Schools (the "School District"), was held in the District, on March 13, 2012, at 7:00 p.m.

The meeting was called to order by President David Vensel.

Present: President David Vensel, Vice President Robert Yeo, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Absent: n/a

The following preamble and resolution were offered by Member VanWasshenova and supported by Member Yeo.

WHEREAS, the Michigan Legislature has recently enacted amendments to the Michigan Election Law, MCL 168.1 *et seq.* (the "Act"), whereby Michigan school districts are mandated to hold its elections for the office of school board member on the November general election date; and

WHEREAS, the Board of the School District, in conjunction with the change in the Board election date to even-year November, desires to adopt the following amendment, attached as **Exhibit A**, to Board Policy BBB in order to change all the terms of office for its Board members from 4 years to 6 years; and

WHEREAS, the Board of the School District, in amending or adopting new Board policies, is required by Board Policy BFC to present such policy for a first reading at a regular meeting of the Board and then tabled for final action at a later regular meeting of the Board, unless the Board, by unanimous vote of those present, suspends its rules to give immediate effect to the policy, when it is deemed necessary.

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:

1. The Board of the School District hereby approves the amendment to Board Policy BBB, attached as **Exhibit A**, to change the terms of office of School District Board member from 4 years to 6 years.

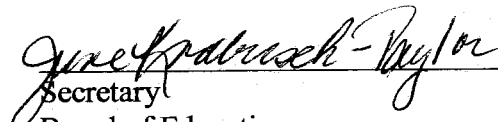
2. The Board of the School District authorizes and directs its Secretary to file this resolution with the office of the Michigan Secretary of State and with the Monroe County Election Coordinator in order to implement the change in its Board member terms.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: VanWasshenora

Nays: Benore, Knabusch-Taylor, March, Spicer,
Vensel, Yeo

Resolution ~~adopted~~
failed.


Secretary
Board of Education
Monroe Public Schools

The undersigned duly qualified and acting secretary of the Board of Education of Monroe Public Schools, County of Monroe, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on March 13, 2012, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

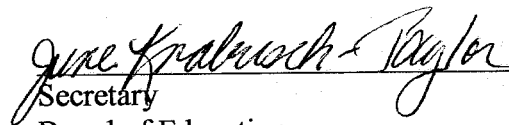

Secretary
Board of Education
Monroe Public Schools

EXHIBIT A

File BBB

BOARD GOVERNANCE AND OPERATIONS

School Board Elections and Terms

The regular annual school election for the School District shall be held on the November general election date, meaning every even-year November.¹ At least one school board member for the School District shall be elected at each of the School District's regular elections. A School District Board member's term begins on January 1 immediately following the election.²

Members of the Board shall be elected by the School District electors for terms of six (6) years.

If a vacancy of an officer of a School District Board members occurs under Section 310 of the Michigan Election Law, MCL 168.310, such vacancy shall be filled by appointment or election in accordance with the procedures outlined in Section 311 of the Michigan Election Law, MCL 168.311.

¹ Michigan Election Law, MCL 168.642c

² Michigan Election Law, MCL 168.302

Policy Adopted	<u>July 5, 1971</u>
Policy Revised	<u>October 11, 1971</u>
	<u>July 9, 1973</u>
	<u>August 11, 1977</u>
	<u>January 9, 2001</u>
	<u>December 13, 2011</u>

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Tuesday, March 20, 2012
5:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President David Vensel, Vice President Robert Yeo, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., and Trustee Lawrence VanWasshenova

Board Members Absent: Trustee Wendy Spicer

Others Present: Randy Monday, Ryan McLeod, Julie Everly, James Davies, Jennifer Bennett, Matthew Cortez, Otto Zillgitt, Bill Ferrara, Todd Sulfaro, the student, the student's mother

Mr. Vensel called the meeting to order at 5:03 PM.

Recommendation

Motion by Mr. Yeo, support by Mr. Benore, to suspend the student for time served after establishing that the object possessed by the student was not for use as a weapon, or for direct or indirect delivery to another person for use as a weapon.

Vote: Motion carried by a 6-0 roll call vote at 5:20 PM.

Adjournment

Motion by Mr. VanWasshenova, support by Mr. Yeo, that the March 20, 2012, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:20 PM.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Tuesday, March 20, 2012
5:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President David Vensel, Vice President Robert Yeo, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., and Trustee Lawrence VanWasshenova

Board Members Absent: Trustee Wendy Spicer

Others Present: Randy Monday, Ryan McLeod, Julie Everly, James Davies, Matt Cortez, Otto Zillgitt, Bill Ferrara, Renee Peterson, Kathy Netter, Todd Sulfaro, the student, the student's guardian and a friend

Mr. Vensel called the meeting to order at 5:26 PM.

Closed Session

Motion by Mr. VanWasshenova, support by Mr. Yeo, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 5:27 PM.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mr. Yeo, that the closed session adjourn and the 5:00 PM, March 20, 2012, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:53 PM.

Recommendation

Motion by Mr. VanWasshenova, support by Mr. Yeo, to suspend the student for time served and return to school on March 21, 2012.

Vote: Motion carried by a 6-0 roll call vote at 5:54 PM.

Adjournment

Motion by Mr. VanWasshenova, support by Mr. Yeo, that the March 20, 2012, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:54 PM.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Tuesday, March 20, 2012
5:30 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President David Vensel, Vice President Robert Yeo, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., and Trustee Lawrence VanWasshenova

Board Members Absent: Trustee Wendy Spicer

Others Present: Randy Monday, Ryan McLeod, Julie Everly, James Davies, Matt Cortez, Bill Ferrara, Otto Zillgitt, Todd Sulfaro, the student, the student's lawyer, the student's parents and two other adults

Mr. Vensel called the meeting to order at 6:10 PM.

Closed Session

Motion by Mr. VanWasshenova, support by Mr. Yeo, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 6:10 PM.

Reconvene Board Meeting

Motion by Mr. Yeo, support by Mr. VanWasshenova, that the closed session adjourn and the 5:30 PM, March 20, 2012, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 6:46 PM.

Recommendation

Motion by Mr. Yeo, support by Mr. Benore, to suspend the student for ten days and return to school on Thursday, March 29, 2012.

Vote: Motion carried by a 6-0 roll call vote at 6:53PM.

Adjournment

Motion by Mr. Yeo, support by Mr. Benore, that the March 20, 2012, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 6:53 PM.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Wednesday, March 21, 2012
5:00 PM

MINUTES

Roll Call and Call to Order

The meeting was held at the Monroe County Youth Center, 3600 S. Custer Rd., Monroe, Michigan.

Board Members Present: Vice President Robert Yeo, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Ronald Benore, Jr., Trustee Wendy Spicer and Trustee Lawrence VanWasshenova

Board Members Absent: President David Vensel

Others Present: Randy Monday, Ryan McLeod, James Davies, Matt Cortez, Kim Diven, Todd Sulfaro, Renee Peterson, Kathy Nutter, Mark Scoles, Melissa Zienert, both students, the students' mother, Monroe County Youth Center guard

Mr. Yeo called the meeting to order at 5:09 PM.

Closed Session

Motion by Mr. VanWasshenova, support by Mrs. Knabusch-Taylor, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 5:09 PM.

Discussion: The two students requested that one hearing be held since the charges are the same for both of them. Mr. Yeo asked for a hand vote as some board members did not feel comfortable having one hearing only. The hand vote was 4-2 in favor of having just one hearing, but separate recommendations. Mrs. Knabusch-Taylor and Mr. VanWasshenova voted no.

One student left the hearing at 5:35 PM.

Reconvene Board Meeting

Motion by Dr. March, support by Mrs. Knabusch-Taylor, that the closed session be adjourned, and the 5:00 PM, March 21, 2012, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:46 PM.

Recommendation for Student #1

Motion by Dr. March, support by Mr. Benore, to expel the student.

Vote: Motion carried by a 6-0 roll call vote at 5:47 PM.

The student who left the hearing returned at 5:49 PM.

Recommendation for Student #2

Motion by Dr. March, support by Mr. Benore, to expel the student.

Vote: Motion carried by a 6-0 roll call vote at 5:50 PM.

Adjournment

Motion by Dr. March, support by Ms. Spicer, that the March 21, 2012, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:50 PM.

June Knabusch-Taylor, Secretary

Board Meeting #6
March 27, 2012
Item #C.2

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- Board Personnel Committee Minutes (March 5, 2012)
- Board Curriculum Committee Minutes (March 13, 2013)

Monroe Public Schools Board Personnel Committee Meeting Minutes

Date of Meeting: March 5, 2012

Present: Wendy Spicer, Robert Yeo, Randy Monday
Julie Everly, Ryan McLeod and Holly Scherer
David Payne

Next Meeting: April 2, 2012

1. **Call to Order:** The meeting was called to order at 5 PM
2. **Minutes:** February meeting minutes were previously approved.
3. **Public Commentary:** None
4. **Staffing updates:** As was previously discussed, Mr. Payne has been working with Central Office Administration to review and re-align staffing in the Technology Department. Today, a proposal was brought to this committee that would replace one of the two vacant positions; and introduces a structure for advancement of the entry-level Computer Technicians (see chart). This restructure will create a more efficient plan, as well as allow staff in that department to be paid a fair wage that would be in line with similar positions in the county. This proposal would change the structure for computer technicians to be a 4-tier plan, allowing staff the opportunity to advance based on experience and certifications. There would be five current staff members impacted by this restructure. It was reported that this proposal, after realignments made of current staff, will save the district \$90,000.

Mr. Yeo was agreeable to paying employees a fair wage and felt it was an opportunity to right that now. Ms. Spicer clarified that the \$90,000 in savings was after these adjustments were made; and with that being true, would also be agreeable to hiring and leveling the personnel in that department.

It is the recommendation of this committee for Mr. Monday to share the restructure plan with other board members in his weekly briefs. Barring any objections, administration has been given the authority to move forward with this plan.

Salary and Compensation

Computer Technicians / Technical Support Analyst

Computer Technician is an hourly position

- Entry Level – (New Hire)
 - o Entry Level Position
 - o \$10 per hour
- Level 1
 - o \$10 - 11 per hour
 - o No Benefits
 - o 5 Sick Days
 - o Tuition Reimbursement
- Level 2
 - o \$12 - 13 per hour
 - o Health Benefits
 - o 2 Business Days and Sick Bank (700)
 - o 10 Sick Days
 - o 11 Paid Holiday's
 - o Tuition Reimbursement
- Level 3
 - o \$13 - 14 per hour
 - o Health Benefits, Dental , Vision
 - o 10 Vacation Days
 - o 2 Business Days and Sick Bank (700)
 - o 10 Sick Days
 - o 11 Paid Holiday's
 - o Tuition Reimbursement

Medical Assistant Position: Mrs. Everly shared that interviews for the vacant Medical Assistant position are scheduled for March 19th. She shared that the two personnel in place are working beautifully together and have stepped up to fill the gaps for now. Overall she reports this concept to be a success.

Teacher Placements after September 1: Administration shared that while this topic is not new, it is important for board members to be aware that new legislation has passed and that will have direct impact on how future staffing placements will be made. Mr. Monday shared that he is convinced that giving teacher's ownership of students over a two to three year period will be crucial to align with his Superintendent goals for MEAP. With that in mind, administration will be starting to realign teachers for next school year based on this idea of looping teachers. The district needs to have the ability to move teachers by grade or by building to make assignment that best meet the needs of the students; this law will allow us to make those moves. Administration will continue to keep the board apprised of this process and cautioned the board that this may not be popular with the teachers union. Additional discussion on this topic will be held at the next board work session.

5. **Old Business:** Mr. Yeo gave kudos to administration on their quick turnaround of information for board members. Discussion was held on the importance of the board having accurate information; as well as the boards need to be supportive of administrative efforts. Ms. Spicer suggested that the board should develop its own goals that would align with the superintendent goals.
6. **New Business:** Mr. Yeo asked for an update on the print shop. It was noted that part of the technology restructure involved Mr. Payne taking over supervision of the print shop. It was reported that the transition has been successful and everything is going well with that move.
7. **Next Meeting:** April 2, 2012 at 5:00 PM
8. **Adjournment:** The meeting was adjourned at 6 PM.

**Monroe Public Schools
Board Curriculum Committee
Meeting Minutes**

Date of Meeting: March 13, 2013

Present: Wendy Spicer, June Knabusch-Taylor, Ted March, Julie Everly, Ryan McLeod, Randy Monday, Jennifer Bennett, Kim Burkey, Mary Ann Cyr, Holly Wallace, Meghan Gibson, Carol Sliwka, Kim Diven, Matthew Cortez, Martha Whiting, Sandy Kern, Mr. Kern

Next Meeting: May 8, 2012

Elementary Curriculum Updates:

Elementary Technology Class Update: Julie Everly opened the meeting by explaining that the elementary school schedule is set up on a four day rotation. On every day “1” the students know that they have the same encore class – the encore classes consist of Art, Gym, Music, and Technology and they are offered in 50 minute blocks. She also discussed the new common core curriculum standards and the technology curriculum standards as they relate to integration of technology in the general classroom. Julie and Ryan noted that in all K-12 classrooms, the key to integration of technology is the access to the technology coupled with support for teacher professional development within the classroom.

Julie introduced Jennifer Bennett, Custer Elementary Assistant Principal and Technology Media Specialist Advisor, and Kim Burkey, Raisinville Elementary Teacher Media Specialist. Jennifer Bennett started by explaining how she looked into the Michigan Education on Technology Standards (METS) to research recommendations and curriculum for technology for elementary students. The METS focus on embedding technology in the classroom core curriculum as much as possible.

Jennifer and Kim then presented their pilot program at Raisinville Elementary. The pilot program that was conducted started approximately five weeks ago with the assistance of Mary Ann Cyr. Mary Ann Cyr and Kim Burkey took a look at the schedule to find release time for Kim to go into classrooms and work directly with the teachers and students integrating technology into core instruction. One example given by Kim referenced a second grade classroom who utilized the laptop cart to do a variety of activities including an online math money program. The students were motivated to use virtual money for concept math games and counting. They were able to manipulate the coins on the computer. Kim Burkey also created a template that they used for the money assignment along with using plastic coins.

Kim notices that when she is in the classroom for the pilot program the teacher-student ratio is approximately 13-to-1 which benefits teachers and students. The teacher was able to walk around and assess students to determine intervention and enrichment needs. The classroom teacher was able to hear the vocabulary that the TMS uses in technology class, so she was able to learn how to more effectively communicate with the students.

Common Core Updates:

Carol Sliwka presented some of the changes that are coming with the new Common Core Standards that 47 states have already adopted. The following states have not: Texas, Virginia, Nebraska (is wavering), and Alaska. Michigan agreed to adopt the Common Core in 2010.

One area that is being field tested for the Common Core is online testing for the MME. The goal of the Common Core authors is to have the majority of the testing done online. On the MME, students are currently filling in the bubble answer documents. One of the problems is that some students don't approach the test seriously. Once the Common Core standards are fully implemented, they will have an interactive computer program, so students will not be able to randomly pick and choose the answers.

The look of our standardized testing will change and focus much more on higher order thinking. MEAP will be taken in the fall for the year before then again in the spring for the current year. ACT may or may not be a part of the testing after 2014. They are looking at possibly having a national test.

Monroe High School Updates:

Matthew Cortez presented the ideas for the realignment of the curriculum for MHS. The commitment from our Superintendent is to increase our Health Occupation Curriculum sections. With the expansion, we are looking at a A and B courses. Our students are actively inquiring at the Middle College because they would like to have a certificate when they graduate. The question was raised regarding the GPA needed in order to stay in the program. It is a 2.5.

The new requirement for the MME World Language section, will be a proficiency exam requiring at least two years proficiency. This will cause a realignment of teachers and the possibility of two new teachers being hired. Currently, Spanish and French are four year programs. Students can take Japanese in the IVAN program. We are looking into expanding the World Language program to include American Sign Language and/or German. These are the two that ranked highest on a survey done among our high school students.

Two elective classes will have to be removed from the 9th grade schedule. Family Consumer Science (foods) will be hit hard next year. It will only be offered to the 11th and 12th grade students. Parenting, Sewing, and Family Living have three full-time teachers in the department. The food service program is not considered a wage earning program; by school year 2013-2014 the food service program would be completely eliminated.

Mr. Kern commented that 19% of the food service classes are freshman, and that all students are not going into Health Occupations. He also pointed out how many restaurants in the area hire students who have had food service classes due to the students' experience.

MEDICAL ASSISTANT RECOMMENDATION

BACKGROUND

On behalf of the administration and the interview panel, we are seeking approval from the Board to contract with Temporary School Staff, Inc. for a part-time Medical Assistant and to make a recommendation to Temporary School Staff, Inc. for the placement of Kimberly E. Woods into this position.

Ms. Woods completed her Medical Assistant Certification with Ross Medical College. She also holds certifications in Home Health Aide, Phlebotomy Technician, Pharmacy Technician, Alere PT/INR Home Trainer, Basic Life Saving Skills, and CPR/First Aid. She was most recently employed as a Registered Medical Assistant in Cape Coral, Florida.

Members of the interview panel were: Julie Everly, Assistant Superintendent; Lisa McLaughlin, Principal; Roseann Ready, Secretary, Chari Messer, School Nurse, and Fran Chambers, Medical Assistant.

ENCLOSURE

Resume

RECOMMENDATION

Move to approve a recommendation to contract with Temporary School Staff, Inc. for the placement of Kimberly Woods as a medical assistant in the Monroe Public Schools district upon completion of criminal history verification.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Kimberly E. Woods RMA

2868 5th street, Monroe, Mi. 48162, (734)652-8041, kewoods13@hotmail.com

Objective	To be gainfully employed as a Registered Medical Assistant/ Phlebotomist	
Experience	Registered Medical Assistant/ Phlebotomist 2009 - 2011, Lee County Internal Medicine, Cape Coral, Florida <ul style="list-style-type: none">▪ Total patient care, venipuncture, injections, vitals and EKG's▪ Assist Doctor with in house procedures, writing Rx's, referrals▪ Answer phones, scheduling appointments, patient trainer for Alere home PT/ INR Private duty home health aide 2008 - 2010, Ms. Scott, Ft. Myers, Florida <ul style="list-style-type: none">▪ Assist with ADL'S▪ Taking Patient to Doctors Appointments▪ Cooking and Cleaning Patient Sitter/Companion 2007- 2008, Mercy Memorial Hospital, Monroe Michigan <ul style="list-style-type: none">▪ Close observation of suicidal, detoxification, Alzheimer's and patients with a risk of falling▪ Assisted patients with daily activities▪ Accompanied patient to off ward testing▪ Had constant contact with the Charge Nurse when patients were going through detoxification Valve Assembler 2006 - 2007, Mac Valves, Dundee Michigan <ul style="list-style-type: none">▪ Assembled pneumatic and hydraulic valves for water systems and hospital beds Catalytic Converter Assembler 1998 - 2006, Ford Motor Company, Monroe Michigan <ul style="list-style-type: none">▪ Assemble catalytic converters for various Ford vehicles Registered Medical Assistant 1997-1998, Family Medical Center, Temperance Michigan <ul style="list-style-type: none">▪ Total patient care, venipuncture, injections, vitals and EKG's▪ Assist Doctor with in house procedures▪ Answer phones, scheduling appointments Pharmacy Technician/ 3rd key 1991-1997, Rite Aid Pharmacy/Perry Drugs, Monroe Michigan <ul style="list-style-type: none">▪ Handled financial transactions▪ Ordered medical drugs for pharmacy▪ Filled prescriptions▪ Opened and closed store▪ Make daily deposits to bank	
Education	Horizon Medical Institute, Ft. Myers Florida Phlebotomy Technician and Home Health Care Monroe County Community College, Monroe Michigan Pharmacy Technician Ross Medical Institute, Monroe Michigan Medical Assistant	
Certifications	Home Health Aide Phlebotomy Technician Pharmacy Technician Alere PT/ INR Home Trainer	Registered Medical Assistant Basic Life Saving Skills CPR and First Aid

STAFF RESIGNATIONS

BACKGROUND

We have received letters of resignation for the purpose of retirement at the end of the 2011/12 school year from the following:

Amy Eisenmann who has been employed as a teacher for Monroe Public Schools for the past 23 years; most recently employed at Monroe High School as a Social Studies Teacher.

Polly Marshall who has been employed as a teacher for Monroe Public Schools for the past 18 years; she has been a Physical Education Teacher at Monroe High School and most recently assigned at the elementary level.

Kathryn Rahal who has been employed as a teacher for Monroe Public Schools for the past 24 years; she has been employed as a Speech and Language Pathologist for the district.

ENCLOSURES

Letters of Resignation

RECOMMENDATION

Move to approve the resignations of Amy Eisenmann, Polly Marshall and Kathryn Rahal effective at the end of the 2011/12 school year, from Monroe Public Schools.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

11275 Douglas Rd.
Temperance, MI
March 10, 2012

Ryan McLeod : Assistant Superintendent
Monroe Public Schools
Monroe, MI

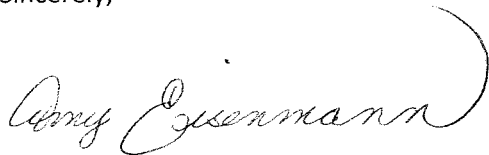
Dear Mr. McLeod:

After 27 rewarding years of working for Monroe Public Schools, it is my intent to retire from public education at the end of the 2011-2012 school year.

I appreciate past and present administrators for their guidance and support in the classroom. I am also grateful to the school board who permitted me to take Close Up students to Washington, D. C. for four years.

Although I am looking forward to retirement, I know I will miss many colleagues at Monroe High School. I truly believe we have the best teachers at MHS and I have the upmost respect and admiration for all they do. It is my privilege to have worked with them.

Sincerely,

A handwritten signature in cursive script that reads "Amy Eisenmann". The signature is written in black ink and is positioned above the printed name.

Amy Eisenmann

Polly Marshall

Sent: Friday, January 27, 2012 12:05 PM

To: Julie Everly

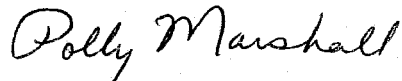
January 27th, 2012

Dear Julie and Monroe Public School Administrators,

I am writing this letter to inform you of my plans to retire after the 2011-2012 school year. It has been my privilege to teach and coach for Monroe Public Schools. I would like to thank you for giving me the opportunity to teach physical education to Kindergarten through Monroe High School students. I will be taking with me a lot of wonderful memories and experiences. Thank you again and I wish all Monroe Public School Staff wonderful, fulfilling years like I have enjoyed.

Sincerely,

Polly Marshall

A handwritten signature in cursive script that reads "Polly Marshall".

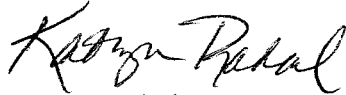
Kathryn Rahal
3433 Darlington Rd.
Toledo, Ohio
March 9, 2012

Mr. Ryan McLeod
Assistant Superintendent
Monroe Public Schools
1275 N. Macomb St.
Monroe, Michigan 48162

Dear Mr. McLeod:

I am writing to inform you that at the end of this current school year (2011-12) I will be retiring. My present position and placement is Speech & Language Therapist for Monroe Middle School and Monroe High School.

Sincerely,



Kathryn Rahal
Speech/Language Therapist
Monroe High School (734-265-3545)
Monroe Middle School (734-265-4175)
rahal@monroe.k12.mi.us

Cc: Renee Peterson

ELEMENTARY MATH CURRICULUM REVISION: TECHNOLOGY COMPONENT

BACKGROUND

Since our last curriculum adoption, the K-6 elementary math curriculum committee has been seeking a technology component to support basic math instruction, as well as supporting targeted, individualized intervention and enrichment instruction for students. Many programs along with free internet-based resources have been researched and trialed in classrooms. Of all of the programs trialed, none had the positive impact on the development of student mathematical thinking and basic fact fluency that was noted with DreamBox Learning.

DreamBox Learning is an online adaptive math program that aligns with the newly adopted National Core Curriculum Standards. It was created in partnership with leading mathematical researchers, Catherine Twomey-Fosnot and Skip Fennell. This program provides literally millions of different paths through the curriculum, based on a child's needs and supports every student -- from struggling to advanced. As students use the program, their mathematical abilities are assessed with every click, and teachers are provided the necessary information to adjust instruction to match the needs of each student. Students also are able to use DreamBox Learning at home or on mobile devices. Parents are provided with updated information about the child's mathematical progress through program-generated email correspondence.

District math coaches and consultants began researching DreamBox Learning one year ago at the National Council of Teachers of Mathematics Conference. Since that time it has been piloted with great success in the elementary summer school program, as well as 15 classrooms during the regular school year. Students that used DreamBox Learning in summer school had an average growth of 1.18 levels, while those that did not use DreamBox Learning had an average growth of 0.3. Other national independent studies have also shown significant gains for students using DreamBox Learning.

ENCLOSURE(S)

See the attached cost proposal with the breakdown of 12-, 24-, or 36- month site license subscription for all elementary schools and the discounts applied if purchased by March 30, 2012.

RECOMMENDATION

Move to approve the two year purchase of the Dreambox Learning site license subscription for the math curriculum technology component. The cost for the two year subscription is \$51,000.00 for all elementary schools. This will allow all elementary students both in school and at home access for two years.

MOTION: _____ SUPPORT: _____ ACTION: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools
DreamBox Learning Proposal



**** This Offer, associated with Promotional Code 3forfree-1203site, expires on March 30, 2012. This Offer is exclusive to schools who are participating in the DreamBox Learning "Three For Free" trial program. It entitles the School to a \$2,000.00 discount off Standard List Pricing for a One (1) Year Site License Subscription to DreamBox Learning Math. This Offer is not applicable to Schools that have purchased DreamBox Learning Math in the past. This Offer is available only in the US, and only to public or private school institutions. No private companies or non-schools of any kind, including virtual schools or homeschools, can participate in this offer.**

# Schools	2012 Site License Price/School	Total	Volume DISTRICT Discount		
			5%	15%	36 mo Subscription
5	\$7,000	\$35,000	\$33,250	\$59,500	\$78,750
		\$7,000	\$6,650	\$5,950	\$5,250
			\$350	\$1,050	\$1,750
			Volume DISTRICT Discount		
# Schools	** March SPECIAL Site Price	Total			
5	\$5,000	25000			
			Annual Cost per School		
			Cost Savings per School		

March Special & 5%	Volume DISTRICT Discount		
	12 mo Subscription	24 mo Subscription	36 mo Subscription
\$35,000	\$70,000	\$105,000	\$105,000
(\$11,250.00)	(\$19,000.00)	(\$33,750.00)	(\$33,750.00)
\$23,750.00	\$51,000.00	\$71,250.00	\$71,250.00

District Purchase for 5 Schools
(Less Discounts)
Total Cost

With any subscription, you receive ALL upgrades to DreamBox Learning automatically at no additional charge through the time of your subscription
24/7 access internet based
Administrator, Teacher and Parent Reporting Available
Common Core State Standard Reports
Unlimited Client Care support for Administrators, Teachers and Parents



305 108th Ave. NE, 2nd Floor
 Bellevue, WA 98004-4454
 Phone: 877.451.7845
 Fax: 425.484.6476
 schools@dreambox.com
 www.dreambox.com

QUOTE

Date:	March 13, 2012
Quote #	DB051102116
Quote Type:	New
Promo Code:	3forfree-1203site
Valid Until:	3/30/2012 12:00:00 AM

Customer	Prepared By
Julie Everly Assistant Superintendent of Elementary Education and Instruction everly@monroe.k12.mi.us (734) 265-3000 Monroe Public Schools 472 Godfroy Monroe, MI 48162	Julie Sloan Senior Account Executive julie@dreambox.com (877) 451-7845 x406

Qty	Description	Price	Sub-Total
5	DreamBox Learning Math Set-Up and 90 Minutes of Training	\$2,250.00	\$0.00
5	DreamBox Learning Math Site License Subscription 2-Years (10% discount)	\$10,200.00	\$51,000.00
	Outside of Washington State, customers are responsible for remitting any taxes imposed by their states.	Total Amount:	\$51,000.00

This Offer, associated with Promotional Code 3forfree-1203site, expires on March 30, 2012. This Offer is exclusive to schools who are participating in the DreamBox Learning "Three For Free" trial program. It entitles the School to a \$2,000.00 discount off Standard List Pricing for a One (1) Year Site License Subscription to **DreamBox Learning Math**. This Offer is not applicable to Schools that have purchased **DreamBox Learning Math** in the past. This Offer is available only in the US, and only to public or private school institutions. No private companies or non-schools of any kind, including virtual schools or homeschools, can participate in this offer.

This Quote is specifically conditioned upon the acceptance of the below terms and conditions. Issuance of a purchase order and/or payment for any of the products listed in this Quote by Customer shall be deemed acceptance of the below terms and conditions.

Terms and Conditions – Site:

This quotation is valid for 30 days from delivery unless otherwise indicated or earlier terminated by DreamBox Learning. Customer must issue a purchase order referencing the Quote number above to complete the sale of the products listed in this Quote. DreamBox Learning objects to any different or additional terms in Customer's purchase/sales order documentation, except as expressly agreed to in writing. Applicable activation codes for the subscriptions purchased will be issued following receipt of the authorized purchase order. Annual subscriptions begin on date of receipt of the applicable purchase order by DreamBox or upon the annual renewal date, as applicable. Billing terms are net 30 days from receipt by DreamBox Learning of the purchase order. All taxes, fees, levies are subject to change at the time of the order. Payments outstanding more than 30 days may result in cancellation of the subscriptions. All fees and payments are non-refundable. No failure or delay by DreamBox Learning in exercising any right shall constitute a waiver of that right. The subscriptions referenced in this Quote are subject to the acceptance of all terms set forth in the current version of the Terms of Use at <http://www.dreambox.com>. DreamBox Learning does not warrant its products or services except as specifically agreed to in writing. Any dispute regarding this Quote shall be governed by the laws of the State of Washington, and the parties agree to accept the exclusive jurisdiction of the state and federal courts located in King County, Washington, regardless of conflicts of laws.

Purchase Options:

- To pay by purchase order, please fax your purchase order to 425-484-6476.
- To pay by credit card please call 425-646-8080 or toll free at 1-877-451-7845 (weekdays, 6 a.m. - 5 p.m., Pacific Time).

SCHOOL LUNCH PRICES

BACKGROUND

See attached.

ENCLOSURES

Memorandum – Kathy Eighmey
Spreadsheet from March 13, 2012 presentation by Sodexo

RECOMMENDATION

Move to approve Option C to set prices for school lunches for the 2012/13 school year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**Monroe Public Schools
Business Office**

1275 North Macomb Street
Monroe, Michigan 48162

Phone: 734-265-3050
Fax: 734-265-3001

Mrs. Katherine Eighmey, Director of Business & Finance
Lorrie Shock, Administrative Assistant



KE Memo #015-11/12

TO: Board of Education
Randy Monday

FROM: Kathy Eighmey

DATE: March 23, 2012

RE: Student Meal Prices

At the March 13, 2012 Board of Education meeting Nancy Boykin, our Sodexo District Supervisor, updated the Board on the food service operations and new federal regulations. She also indicated the school district would need to take action on school lunch pricing requirements.

Section 205 of the Healthy, Hunger-Free Kids Act of 2010 requires school food providers to adjust lunch prices annually based upon an averaging formula provided within the act. Applying this formula to our current lunch pricing shows it is necessary for us to adjust our average meal prices for the 2012/13 school year. Averaging our meal prices allows us to adjust pricing at specific levels rather than across the board.

Nancy has provided three pricing options that would meet the necessary meal cost average.

	<u>Current</u>	<u>Option A</u>	<u>Option B</u>	<u>Option C</u>
Elementary	\$1.75	\$1.80	\$1.80	\$1.75
Secondary Basic	2.15	2.20	-----	-----
Secondary Intermediate	2.30	2.35	2.30	2.30
Pizza, Subs	2.50	2.55	2.60	2.65

In evaluating what we would consider to be the best option for pricing we took into consideration the price levels that were increased this school year. Based upon the fact that a vast majority of students who purchase lunches are elementary, and that secondary students will still have two options, we are recommending Option C.

**Monroe Public Schools
Business Office**

1275 North Macomb Street
Monroe, Michigan 48162

Phone: 734-265-3050
Fax: 734-265-3001

Mrs. Katherine Eighmey, Director of Business & Finance
Lorrie Shock, Administrative Assistant

Option C will increase prices by 15 cents for the highest level lunch for secondary students. The secondary basic level price would be eliminated, but secondary students would still have the option of purchasing a lunch at the lower price level.

I have included the spreadsheet that Nancy used in her presentation as well as the 2011/12 lunch prices for Monroe county school districts.

KE/lis

Attachments

xc: Nancy Boykin

Monroe County Lunch Prices 2011 - 2012 School Year

	Breakfast			Lunch			Milk
	Elementary	MS	HS	Elementary	MS	HS	
Airport	\$1.00	\$1.40	\$1.40	\$1.75	\$2.50/\$2.75	\$2.50/\$2.75	\$0.40
Bedford	\$1.10	\$1.10	\$1.10	\$2.10/\$2.25	\$2.25/\$2.75	\$2.25/\$2.75	\$0.45
Dundee	\$1.25	\$1.25	\$1.25	\$2.05	\$2.25	\$2.45/\$2.75	\$0.50
Ida	\$1.10	\$1.10	\$1.10	\$2.10	\$2.60	\$2.60	\$0.40
Jefferson	\$1.00	\$1.00	\$1.00	\$2.00	\$2.50	\$2.50	\$0.50
Mason	\$1.10	\$1.20	\$1.20	\$2.05	\$2.30/\$2.80	\$2.30/\$2.80	\$0.50
MISD	\$1.25			\$1.80			\$0.45
Monroe	\$1.00	\$1.00	\$1.00	\$1.75	\$2.15/\$2.30/\$2.50	\$2.15/\$2.30/\$2.50	\$0.50
Summerfield	\$1.00	\$1.00	\$1.00	\$2.10	\$2.35/\$2.85	\$2.35/\$2.85	\$0.50
Whiteford	\$1.10	\$1.10	\$1.10	\$2.15	\$2.35/\$2.65	\$2.35/\$2.65	\$0.50

School districts which, on average, charged less than \$2.51 for paid lunches are required to adjust their average price by 2% plus inflation of 2.18% = 4.18%. Districts may round down to the nearest nickel.

	Avg Paid		Annual		Annual		Annual	
	Meals per Day	Day	Option A	Impact	Option B	Impact	Option C	Impact
Elementary	\$1.75	586	\$1.80	\$8.50	\$1.80	\$8.50	\$1.75	\$0.00
Secondary	\$2.15	136	\$2.20	\$8.50	\$2.30	\$0.00	\$2.30	\$0.00
	\$2.30	19	\$2.35	\$8.50	\$2.60	\$17.00	\$2.65	\$25.50
	<u>\$2.50</u>	<u>331</u>	<u>\$2.55</u>	\$8.50	<u>\$6.70</u>		<u>\$6.70</u>	
	\$8.70	1,072	\$8.90					
			divide by 4	4	3		3	
Avg Paid Lunch Price	\$2.175		\$2.225		\$2.233		\$2.233	

Current free rate \$2.51
 Current Avg. Lunch Price 2.175
 \$0.335 difference to make up

Mandatory Increase	2%	Avg Price	\$2.175
+ inflation	<u>2.18%</u>	x	<u>4.18%</u>
	4.18%		\$0.09
		Rounded	\$0.05 Minimum mandatory price increase

**GYMNASIUM DOOR & FRAME
REPLACEMENT AT CUSTER II AND MANOR**

BACKGROUND

See attached.

ENCLOSURES

Memorandum – Vince Castiglione
Quotes from Tanner Supply Company, Monroe Glass and Rayhaven Group, Inc.

RECOMMENDATION

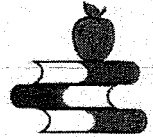
Move to accept the low bids of \$5,120 (Manor) and \$4,650 (Custer II) from Tanner Supply Company, Toledo, Ohio for door and frame replacement and related work at Custer II and Manor and reject all other bids. Money to be taken from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools

Operations Department • Maintenance/Custodial 734-265-3333 • Fax 734-265-3331



March 27, 2012

To: Jerry Oley
Director of Operations

From: Vince Castiglione
Maintenance Supervisor

Re: Gym Door Replacements

On March 13, 2012, quotes were reviewed for the purchase of replacement gymnasium doors for Manor Elementary and Custer II Elementary. Quotes for Manor included two 20 minute fire rated frames, four 20 minute fire rated doors with 5" x 20" glass, twelve ball bearing hinges, four kickplates, four heavy duty closers, four heavy duty fire-rated exit devices and labor to install.

Three quotes were received for Manor as follows:

<u>Company</u>	<u>Bid</u>
Tanner Supply, Co. Toledo, OH	\$5,120.00
Monroe Glass Company Monroe, MI	\$11,765.00
Rayhaven Group, Inc. Southfield, MI	\$10,080.00

The low quote of \$5,120.00 from Tanner Supply meets all specifications as requested. **Recommend purchase of gymnasium doors for Manor Elementary from Tanner Supply of Toledo, OH for the sum of \$5,120.00.**

Quotes for Custer II doors included four twenty minute fire rated doors with glass, twelve ball bearing hinges, four kickplates, four heavy duty closers, four heavy duty fire rated exit devices and labor to install.

Three quotes were received for Custer II as follows:

<u>Company</u>	<u>Bid</u>
Tanner Supply, Co. Toledo, OH	\$4,650.00
Monroe Glass Company Monroe, MI	\$8,690.00
Rayhaven Group, Inc. Southfield, MI	\$9,445.00

The low quote of \$4,650.00 from Tanner Supply meets all specifications as requested. **Recommend purchase of gymnasium doors for Custer II Elementary from Tanner Supply of Toledo, OH for the sum of \$4,650.00.**

4920 W. Albain Road • Monroe, MI 48161

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

TANNER SUPPLY CO.



Bedford Industrial Park	Mailing Address	Ann Arbor Location
7385 Express Road	P.O. Box 118097	2135 Bishop Circle, East
Temperance, MI 48182	Toledo, OH 43611-8097	Dexter, MI 48130
PH: 734-847-5446		PH: 734-627-3070
FAX: 734-847-5556	www.tannersupply.com	FAX: 734-527-2868

QUOTATION

42868

ARCHITECTURAL HARDWARE • HOLLOW METAL DOORS & FRAMES
WOOD DOORS • TOILET COMPARTMENTS • TOILET ACCESSORIES

DATE Feb. 16, 2012

BUILDING MANOR ELEM.

LOCATION _____

ARCHITECT _____

- TO:
- Monroe Public Schools
 - Attn: Vince
 - FAX: 734/265-3331

We propose to furnish material as noted for the above mentioned building

2 - Hollow Metal Welded Frames [Painted] [20-Minute Fire Rated]

4 - Hollow Metal Doors w/5" x 20" Glass [Painted] [20-Minute Fire Rated]

12 - Ball Bearing Hinges

4 - Kickplates

4 - Heavy Duty Closers

4 - Heavy Duty Fire-Rated Exit Devices

1 - Labor To Install

SUM OF [NO TAX INCLUDED].....\$ 4,950.00

Add For 16ga HM Doors (4-Total)

Add 170⁰⁰

ADDENDA INCLUDED:

GENERAL CONDITIONS: Price does not include any State, City or Local Sales Tax, unless otherwise noted. All quotations are F.O.B. Toledo or Factory unless otherwise noted. This quotation is made for acceptance within 20 days, conditioned upon our receiving the order with all details and information necessary for the manufacture of the goods, within ten days from the date of acceptance. Terms subject to credit approval.

Any item on which information or details are lacking when the order is entered, or any item which is changed from the plans and specifications by subsequent details or instructions when the order is entered, shall be subject to new quotation. Any additional material required will be charged as an extra to the contract at prices in effect at the time additional material is ordered. We shall not be held responsible for any delays due to any cause beyond our control. This order is not subject to cancellation. No retainage accepted on material only contracts and invoices.

Quotation acceptance. Please sign and return copy.

TANNER SUPPLY CO.

Firm Name _____

By _____

By Paul Wenzel, Jr.

BACK TO VINCE FROM MONROE GLASS FRED

Monroe Glass

Monroe Public Schools

Operations Department • Maintenance/Custodial 734-265-3333 • Fax 734-265-3331



2- 75 1/4 x 84 pair MO

February 17, 2012

DOORS & FRAMES

Monroe Public Schools is seeking quotes for the following projects:

11,765.00 MANOR

- Manor Elementary - Gym doors ALL FOR SUM SE
 Two (2) hollow metal welded frames (painted with 20 minute fire rating)
 Four (4) hollow metal doors with 5" x 20" glass (painted with 20 minute fire rating)
 Twelve (12) ball bearing hinges
 Four (4) kickplates
 Four (4) heavy duty closers ALL FOR SUM 8
 Four (4) heavy duty fire-rated exit devices
 Labor to install

- Custer II Elementary - Gym doors
 Four (4) hollow metal doors with 5" x 20" glass (painted with 20 minute fire rating)
 Twelve (12) ball bearing hinges
 Four (4) kickplates
 Four (4) heavy duty closers
 Four (4) heavy duty fire-rated exit devices
 Labor to install

DOORS ONLY
72 x 80 1/4

ALL FOR SUM 8,690.00 Custer II

2 -

NOTE: RECEIVED
Side panel Windows
inspected for
What kind provide paint
you paint

4920 W. Albain Road • Monroe, MI 48161

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DIVISION 8

**HOLLOW METAL
DOORS**
Amweld
Steelcraft
Curries

WOOD DOORS
Five Lakes
Marshfield
Oshkosh
VT

DOOR HINGES
Hager

DOOR LOCKSETS
Falcon
Schlage
PDQ
Yale
Best

DOOR CLOSERS
LCN
Dor-O-Matic
Norton

DOOR EXIT DEVICES
Precision
Monarch
Von Duprin
Yale

DOOR TRIM
Ives
Burns
Rockwood
Glynn Johnson

DIVISION 10

**LOCKERS, SHELVING
PALLET RACK
MEZZANINES**
Republic
Lyon
Penco

TOILET PARTITIONS
All American
Mills
Hadrian
Santana
Global

BATH ACCESSORIES
Bradley
Bobrick
ASI

FIRE EXTINGUISHERS
J.L. Industries

MAIL BOXES
American Device
Bommer

Date: February 23, 2012

**To: Monroe Public Schools
4920 W Albain Road
Monroe, Mi 48161**

Att: Vince Castiglione

Phone: 734-265-3333

Fax: 734-265-3331

From: Howard Boynton

Total Pages: 2

Subject: Manor Elementary

Scope Of Work:

RE: Gym / Cafeteria

**2ea Curries M16 4 5 3/4 60610 Frames Closer Reinforced ULC-45 Min x Welded
2pr Curries 707S 16 4 3068 FNV-7 CR ULC-45 Min Doors with Special
Hinge Locations RHR x Mortise Panic LHR x Surface Vertical Rod
x Open Back Strike**

12ea Hager BB1279 4 1/2 x 4 1/2 x US26D Hinges

2ea Von Duprin 9827L-F-36" x US26D Surface Vertical Rod

2ea Von Duprin 9827EO-F-36" x US26D Surface Vertical Rod

2ea Schlage 80-129 x US26D Rim Housing

4ea LCN 4111 x Alum Door Closers

4ea Rockwood 8 x 34 x US28 Kickplates

4ea Pyran Platinum F Glass

Total Price:

The total price is \$ 10,080.00. Taxes are not included. Price is firm for 30 days.

Notes:

- Furnish and installed
- Take down of existing material is included
- Haul away of existing material is included
- Painting of doors and frames is included, paint supplied by owner

Estimated lead-time for material is: 4-6 weeks after final approvals

Terms: Net 15 days with current and clear account or COD (company check or credit card)

If you have any questions, please call me at (248) 357-1006.

Sincerely,

**Howard Boynton
Sales Consultant**

TANNER SUPPLY CO.



Bedford Industrial Park	Mailing Address	Ann Arbor Location
7386 Express Road	P.O. Box 118097	2135 Bishop Circle, East
Temperance, MI 40182	Toledo, OH 43611-8097	Dexter, MI 48130
PH: 734-847-5446		PH: 734-527-3070
FAX: 734-847-5556	www.tannersupply.com	FAX: 734-527-2868

QUOTATION

42867

ARCHITECTURAL HARDWARE • HOLLOW METAL DOORS & FRAMES
WOOD DOORS • TOILET COMPARTMENTS • TOILET ACCESSORIES

- TO:
- Monroe Public Schools
 - Attn: Vince
 - FAX: 734/265-3331

DATE Feb. 16, 2012

BUILDING CUSTAR ELEM. II

LOCATION

ARCHITECT

We propose to furnish material as noted for the above mentioned building

4 - Hollow Metal Doors w/Glass [Painted] [20-Minute Fire Rated]

12 - Ball Bearing Hinges

4 - Kickplates

4 - Heavy Duty Closers

4 - Heavy Duty Fire-Rated Exit Devices

1 - Labor To Install

SUM OF [NO TAX INCLUDED].....\$ 4,480.00

Ann For 169A HM Doors (4-Total)

Ann. 170⁰⁰

ADDENDA INCLUDED:

GENERAL CONDITIONS: Price does not include any State, City or Local Sales Tax, unless otherwise noted. All quotations are F.O.B. Toledo or Factory unless otherwise noted. This quotation is made for acceptance within 20 days, conditioned upon our receiving the order with all details and information necessary for the manufacture of the goods, within ten days from the date of acceptance. Terms subject to credit approval.

Any item on which information or details are lacking when the order is entered, or any item which is changed from the plans and specifications by subsequent details or instructions when the order is entered, shall be subject to new quotation. Any additional material required will be charged as an extra to the contract at prices in effect at the time additional material is ordered. We shall not be held responsible for any delays due to any cause beyond our control. This order is not subject to cancellation. No retainage accepted on material only contracts and invoices.

Quotation acceptance. Please sign and return copy.

TANNER SUPPLY CO.

Firm Name _____

By _____

Paul Wenzel, Jr.

By _____

BACK TO VINCE. FROM MONROE GLASS FRED

Monroe Glass

Monroe Public Schools

Operations Department • Maintenance/Custodial 734-265-3333 • Fax 734-265-3331



2- 75 1/4 x 84 PAIR MO

February 17, 2012

DOORS & FRAMES

Monroe Public Schools is seeking quotes for the following projects:

11,765.00
MANOR

Manor Elementary - Gym doors

ALL FOR SUM 11,765.00
ALT RHTIC

- Two (2) hollow metal welded frames (painted with 20 minute fire rating)
- Four (4) hollow metal doors with 5" x 20" glass (painted with 20 minute fire rating)
- Twelve (12) ball bearing hinges
- Four (4) kickplates
- Four (4) heavy duty closers
- Four (4) heavy duty fire-rated exit devices
- Labor to install

ALL FOR SUM 8

Custer II Elementary - Gym doors

- Four (4) hollow metal doors with 5" x 20" glass (painted with 20 minute fire rating)
- Twelve (12) ball bearing hinges
- Four (4) kickplates
- Four (4) heavy duty closers
- Four (4) heavy duty fire-rated exit devices
- Labor to install

8,690.00
Custer II

DOORS ONLY

72 x 80 1/2

ALL FOR SUM

2 -

INVESTIGATED
Sight panel (Window)
insulation fire
What will provide paint
You paint

4920 W. Albain Road • Monroe, MI 48161

NOTICE OF NONDISCRIMINATION

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DIVISION 8

HOLLOW METAL DOORS

Amweld
Steelcraft
Curries

WOOD DOORS

Five Lakes
Marshfield
Oshkosh
VT

DOOR HINGES

Hager

DOOR LOCKSETS

Falcon
Schlage
PDQ
Yale
Best

DOOR CLOSERS

LCN
Dor-O-Matic
Norton

DOOR EXIT DEVICES

Precision
Monarch
Von Duprin
Yale

DOOR TRIM

Ives
Burns
Rockwood
Glynn Johnson

DIVISION 10

**LOCKERS, SHELVING
PALLET RACK
MEZZANINES**

Republic
Lyon
Penco

TOILET PARTITIONS

All American
Mills
Hadrian
Santana
Global

BATH ACCESSORIES

Bradley
Bobrick
ASI

FIRE EXTINGUISHERS

J.L. Industries

MAIL BOXES

American Device
Bommer

Date: February 23, 2012

**To: Monroe Public Schools
4920 W Albain Road
Monroe, Mi 48161**

Att: Vince Castiglione

Phone: 734-265-3333

Fax: 734-265-3331

From: Howard Boynton

Total Pages: 2

Subject: Custer II

Scope Of Work:

RE: East & West Cafeteria

**2pr Curries 707S 16 4 3068 FNV-7 CR ULC-45 Min Doors with Special
Hinge Locations RHR x Mortise Panic LHR x Surface Vertical Rod
x Open Back Strike**

12ea Hager BB1279 4 1/2 x 4 1/2 x US26D Hinges

2ea Von Duprin 9875L-F-36" x US26D x 576A Mortise Panic

2ea Von Duprin 9827EO-F-36" x US26D Surface Vertical Rod

2ea Schlage 80-101 x US26D Mortise Housing

4ea LCN 4011 x Alum Door Closers

4ea Rockwood 8 x 34 x US28 Kickplates

4ea Pyran Platinum F Glass

Total Price:

The total price is \$ 9,445.00. Taxes are not included. Price is firm for 30 days.

Notes:

- Furnish and installed
- Take down of existing material is included
- Haul away of existing material is included
- Painting of doors is included paint supplied by owner

Estimated lead-time for material is: 4-6 weeks after final approvals

Terms: Net 15 days with current and clear account or COD (company check or credit card)

If you have any questions, please call me at (248) 357-1006.

Sincerely,

**Howard Boynton
Sales Consultant**

OPERATIONS CENTER HVAC UPDATE

BACKGROUND

See attached.

ENCLOSURES

Memorandum – Jerry Oley

Quotes from Thompson Plumbing, Heating and Air Conditioning, Sieb Plumbing and Heating, Monroe Plumbing and Heating

RECOMMENDATION

Move to accept the low bid of \$7,978 from Thompson Plumbing, Heating and Air Conditioning, Petersburg, Michigan for HVAC update and related work at the Operations Center and reject all other bids. Money to be taken from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools

Operations Department • Maintenance/Custodial 734-265-3333 • Fax 734-265-3331



March 27, 2012

To: Monroe Public Schools Board of Education

From: Jerry Oley
Director of Operations

Re: Operations Center HVAC Update

On March 22, 2012, quotes were reviewed for updates to the HVAC system at Fenmoor. The current system is fifty plus years old and located in a hallway with no outside air return. One condenser is deteriorated so badly that it will have to be replaced if the current recommended upgrade is not approved. Quotes included

1. Carrier or equivalent 3.5 ton fixed speed fan coil air handling unit with hot water coil 208/230 – 1 phase.
2. Carrier or equivalent 3.5 ton condensing 208/230-3 phase.
3. Refrigeration lines.
4. Merv or equivalent 8 filter and cabinet.
5. Hot water piping (control valve by owner).
6. Duct System with three dampers 1-for main area, 1-for operational office area and 1-for bypass. (Motors for dampers by owner). New duct work and sidewalls diffusers in operation office, new ducts through joist to connect with existing duct system. Note: If office doors are to be closed owner to cut door short for return air transfer.
7. Materials, labor, permits and warranty.
8. Demolition of old HVAC equipment, parts and labor to install electrical power and control wiring, and patching of wall and ceiling for demolition were not included as this work will be done by Monroe Public Schools

Three quotes were as follows:

<u>Company</u>	<u>Bid</u>
Thompson Plumbing, Heating & A.C. Petersburg, MI	\$7,978.00
Sieb Plumbing, Heating & Air Conditioning Monroe, MI	\$12,213.00
Monroe Plumbing & Heating Monroe, MI	\$24,000.00

The low quote of \$7,978.00 from Thompson Plumbing, Heating & A.C. meets all specifications as requested and has been reviewed by our energy management system coordinators who confirm it is compatible with our energy management system. **Recommend approval of Fenmoor HVAC updates from Thompson Plumbing, Heating, & A.C. of Petersburg, MI for the sum of \$7,978.00.**

JAO/ks

4920 W. Albain Road • Monroe, MI 48161

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170 Petersburg Road
Petersburg, MI 49270
734-279-1244 or 734-856-8200 or 1-800-301-1244 FAX: 734-279-1203
PLBG LIC. #05526/09684 MECH LIC #01781/10350

Monroe Public Schools

March 19, 2012

SUBMIT TO

PHONE

DATE

STREET

JOB

Monroe, MI 48161

4920 W. Albain Road, Monroe

CITY, STATE, AND ZIP CODE

JOB LOCATION

We propose to: Provide Air Handler & A/C Per Provided Spec's

Price to include:

- Bryant FX4D 3.5 Ton Air Handler
- Payne 13 Seer Puron A/C w/ Copper Line Set
- Set Air Handler on Return Air Box Next to Wall Mount Server
- Provide & Install Hot Water Coil in Air Handler
- Hook Coil to Existing Copper Lines (Control Valve by Owner)
- Hook Supply Duct up to Existing Main Area Duct
- Add 2- Side Wall Supply Runs For Operation Office
- Install 3- Mechanical Dampers Less Motors, 1- For Main Area, Operational Office w/ 10" Bypass
- PVC Drain to Outside & Merv 8 Filter
- Set Condenser on 2" A/C, Pad Behind Room
- All Tax, Labor & Permit w/ A/C Start Up
- 10 Year Parts, 1 Year Labor on Fan Coil & Condenser

NOTE: Job is Bid Per Provided Spec's, it Does not include Demo, Electrical, Controls, Patching of Walls or Ceiling & Cutting of Door For Transfer

material and labor-complete in accordance with the above specification for the sum of:

Seven Thousand Nine Hundred Seventy Eight Dollars 00/100

\$7,978.00

Payment to be made as follows: Balance in Full Upon Completion

According to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreement contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance, Our workers are fully covered by Worker's Compensation Insurance.

Signature: Brian Palka

Note: This proposal may be withdrawn by us if not accepted within 30 Days

Acceptance of Proposal-The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified.

Payment will be made as outlined above.

Signature:

Date of Acceptance

Signature:

HVAC -- Operations

Monroe Plumbing and Heating 24,000.⁰⁰

Sieb Plumbing and Heating 12,213.⁰⁰

Thompson Plumbing and Heating 7,978.⁰⁰

SIEB
PLUMBING, HEATING & AIR CONDITIONING, INC.

"Serving You Since 1868"
303 EAST FRONT STREET
MONROE, MICHIGAN 48161-2099
PHONE (734) 241-8898 - FAX (734) 241-9067

March 5, 2012

Monroe Public Schools
Maintenance Department
4920 West Albain Road
Monroe, Michigan 48161

Attn: Jerry Oley, Vince Castiglione

Reference: New two zone 3.5 ton heating and air conditioning system in first floor operations center to consist of the following items:

- (1) Carrier 3.5 ton fixed speed fan coil air handling unit with hot water coil 208/230-1 phase.
- (2) Carrier 3.5 ton condensing unit 20/230-3 phase.
- (3) Refrigeration lines.
- (4) Merv 8 filter and cabinet.
- (5) Hot water piping (control valve by owner).
- (6) Duct system with three dampers 1-bypass 1-for Jerry's office and the other for main area. (Motors for dampers by owner) New duct work and sidewall diffusers in Jerry's office, new ducts through joists to connect with existing duct system.

Note: If office doors are to be closed owner to cut door short for return air transfer.

- (7) Materials, tax, labors and permits.

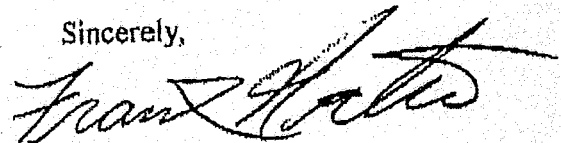
Total Price \$12,213.00

Not included in the price:

- (1) Power and control wiring and controls.
- (2) Demo of old equipment.

Note: This will be a two zone system and you will need controls to cover bypass and frost protection.

Sincerely,



Frank Nation
Sieb Plumbing & Heating

X

Authorized Signature



506 COOPER STREET P.O. BOX 307
MONROE, MICHIGAN 48161-0307
FAX: (734) 241-3602
PHONE: (734) 241-4277

**Celebrating over 60 Years of
Mechanical Customer Service**

Proposal

To: Jerry Oley

Date: March 21, 2012

Company: Monroe Public Schools

Job Name / Description: Operations Center HVAC Replacement

For the plumbing and mechanical work shown during site visit and detailed on written description dated 3/13/12, we offer the price of \$24,000.00

Included in the above proposal:

- All work performed during normal business hours
- All necessary plan drawings and permits as required by State of Michigan
- Sales tax
- Furnish and install new AHU and condensing unit
- Refrigeration piping
- Drain piping
- Duct modifications

Not included in the above proposal:

- Overtime
- Bonds
- Removal of existing HVAC equipment
- Electrical
- Patching of walls and ceilings to accommodate demolition

Thank you for the opportunity to quote this work. If you have any questions or concerns, please call me.

Sincerely,

Joseph Theisen
Estimator / LEED GA

**DEMOLITION OF CHRISTIANCY ELEMENTARY
AND LINCOLN ELEMENTARY SCHOOLS**

BACKGROUND

Background information and recommendation will be provided by Jerry Oley at the Board meeting.

ENCLOSURES

Summary bid sheets from John Kohler's office
Sinking Fund documentation from MSBO website

RECOMMENDATION

Move to approve the bid of \$ _____ from _____ for the demolition of Christiancy and Lincoln and to reject all other bids. Money to be taken from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Benore	_____	_____	_____	_____
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Building Demo
and Related Work
at Lincoln Elem. School
for Monroe Public Schools
#1218

JOHN D. KOHLER \ ARCHITECT, P.C.
1118 WEST FRONT STREET
MONROE, MI 48161

BID SUMMARY

Bids Due: March 21, 2012 at 3:00 P.M.
Opening: March 22, 2012 at 4:00 P.M.
Cost Estimate: None

Contractor	Proposal A (Base Bid)	Alternate A-1 (Deduct)	B.B. or C.C.	REMARKS
Homrich 200 Matlin Rd. Carleton, MI. 48117 ph:734-654-9800 fx:734-654-3116	\$294,000.00	\$264,000.00	B.B.	Withdraw Both Alternate A-1 by Phone
International Construction, Inc. 53618 Cherywood Shelby Twp., MI. 48315 ph:810-523-0228 fx:586-749-9896	\$249,000.00 (1)	\$10,000.00	B.B.	
FDI - Farrow Group, Inc. 601 Beaufait St. Detroit, MI. 48207 ph:313-259-7910 fx:313-259-7920	\$394,000.00	\$5,000.00	B.B.	
Blue Star, Inc. 23894 Amber Warren, MI. 48089 ph:586-427-9933 fx:586-427-9934	\$329,500.00	\$48,000.00	B.B.	
STE Construction Services, Inc. 2 Crocker Blvd., Suite 303 Mt. Clemens, MI. 48043 ph:586-468-1135 fx:586-468-3456	\$482,750.00	\$9,000.00	B.B.	Withdraw Both Proposal A and Alternate A-1 by Phone
B&B Wrecking and Excavating, Inc. 4510 East 71st st., Suite 6 Cleveland, OH. 44105 ph:216-429-1700 fx:216-429-1717	\$368,000.00	\$30,000.00	B.B.	
Mackenzie Environmental Services 4248 W. Saginaw Hwy. Grandledge, MI. 48837 ph:517-627-8408 fx:517-622-3799	\$318,000.00	NO BID	B.B.	
Salenbien Trucking and Excavating 18419 Milwaukee Rd Dundee, MI 48131 ph. 734-529-3823 fx:734-529-3848	\$265,000.00 (2)	NO BID	B.B.	
Able Demolition 5675 Auburn Rd. Shelby Twp., MI. 48317 ph:586-997-3366 fx:586-997-6991	\$287,500.00 (3)	\$54,000.00	B.B.	

file: excel/bidtab/1217-BIDTAB

Building Demo
and Related Work
at Christianity Elem. School
for Monroe Public Schools
#1217

Bids Due: March 21, 2012 at 3:00 P.M.
Opening: March 22, 2012 at 4:00 P.M.
Cost Estimate: None

JOHN D. KOHLER \ ARCHITECT, P.C.
1118 WEST FRONT STREET
MONROE, MI 48161

BID SUMMARY

Contractor	Proposal A (Base Bid) Christianity Only	Alternate A-1 (Deduct)	Proposal B (Base Bid) Christianity and Lincoln	Alternate B-1 (Deduct)	B.B. or C.C.	REMARKS
Homrich 200 Matlin Rd. Carleton, MI. 48117 ph:734-654-9800 fx:734-654-3116	\$214,300.00	\$483,000.00	\$486,000.00	\$433,400.00	B.B.	Withdrew Alternates A-1 and B-1 by Phone
International Construction, Inc. 53618 Cherrywood Shelby Twp., MI. 48315 ph:810-523-0228 fx:586-749-9896	\$156,900.00 (2)	\$10,000.00	\$380,000.00 (1)	\$20,000.00	B.B.	
FDI - Farrow Group, Inc. 601 Beaufait St. Detroit, MI. 48207 ph:313-259-7910 fx:313-259-7920	\$294,000.00	\$3,000.00	\$629,000.00	\$6,000.00	B.B.	
Blue Star, Inc. 23894 Amber Warren, MI. 48089 ph:586-427-9933 fx:586-427-9934	\$197,800.00	\$22,000.00	\$527,300.00	\$70,000.00	B.B.	
STE Construction Services, Inc. 2 Crocker Blvd., Suite 303 Mt. Clemens, MI. 48043 ph:586-468-1135 fx:586-468-3456	\$298,450.00	\$9,000.00	\$465,300.00 (3)	\$20,000.00	B.B.	Withdrew Proposal A and Alternate A-1 by Phone
B&B Wrecking and Excavating, Inc. 4510 East 71st st., Suite 6 Cleveland, OH. 44105 ph:216-429-1700 fx:216-429-1717	\$208,000.00	\$20,000.00	NO BID	NO BID	B.B.	
Mackenzie Environmental Services 4248 W. Saginaw Hwy. Grandledge, MI. 48837 ph:517-627-8408 fx:517-622-3799	\$168,600.00 (3)	NO BID	\$468,600.00	NO BID	B.B.	
Salenbien Trucking and Excavating 18419 Milwaukee Rd Dundee, MI 48131 ph: 734-529-3823 fx:734-529-3848	\$147,000.00 (1)	NO BID	\$380,500.00 (2)	NO BID	B.B.	
Able Demolition 5675 Auburn Rd. Shelby Twp., MI. 48317 ph:586-997-3366 fx:586-997-6391	\$186,500.00	\$50,000.00	\$474,000.00	\$94,000.00	B.B.	

file: excel/bidtab/1217-BIDTAB

COLLINS & BLAHA, P.C.
ATTORNEYS AT LAW

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25505 WEST TWELVE MILE ROAD
SOUTHFIELD, MICHIGAN 48034-1811

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LORIE E. STEINHAUER†
ANITA GUGALA PETROSKY
JOSEPH R. URRAN
†ALSO ADMITTED IN
THE DISTRICT OF COLUMBIA

October 13, 1998
via facsimile

Ms. Linda Rairigh
Michigan Department of Treasury
Treasury Building
Lansing, MI 48922

RE: Proposed Use of Sinking Fund Proceeds

Dear Ms. Rairigh:

This will confirm our conversation of October 8, 1998, wherein we discussed the interpretation that the Michigan Department of Treasury (the "Department") places on MSA 15.41212; MCL 380.1212. As we discussed, Van Buren Public Schools has secured the approval of the electors for the creation of a sinking fund for the purpose of:

1. Constructing two (2) elementary schools;
2. Constructing two (2) multi-purpose room additions to existing elementary schools;
3. Razing all or a portion of one (1) and possibly two (2) existing elementary school buildings on sites owned by the District; and
4. Replacing and adding components of the air quality and temperature control systems (HVAC) systems in all school buildings.

As we discussed, because the Department is charged with auditing and reviewing the uses of sinking funds, the Department advises school districts planning projects to be paid for with sinking fund proceeds to request its advice on whether the proposed uses of sinking fund proceeds are, in the Department's opinion, permissible uses.

In Letter No. 01-95, the Department determined that "school district sinking funds may be used for purposes for which bonds (section 1351a) may be issued including":

Ms. Linda Rairigh
Michigan Department of Treasury
October 13, 1998
Page Two


purchasing, erecting, completing, remodeling or repairing facilities, or parts of or additions to those facilities; acquiring, preparing, developing, improving or repairing sites, or parts of or additions to sites, for school buildings, including library buildings, structures, athletic fields, playgrounds, or other facilities; and acquiring or installing technology in school buildings. *Michigan Department of Treasury, Letter No. 01-95 (June 28, 1995).*

Based upon our conversations with you and our review of Letter No. 01-95, it is our understanding that: items (1) and (2) listed above as proposed sinking fund uses clearly fall within the category of acceptable use; item (3) listed above, which calls for the improvement or repair of sites or parts of sites on which school buildings are situated falls within the category of acceptable use of sinking fund proceeds; and that item (4) listed above, to the extent that it calls for repair and replacement of HVAC systems and not for maintenance is likewise an acceptable use of sinking fund proceeds.

Please review the above-stated four (4) proposed uses of sinking fund proceeds and confirm the Department's concurrence with the District's analysis. If you have any questions, please feel free to contact our offices.

Sincerely,

COLLINS & BLAHA, P.C.


Joseph B. Urban

cc: Mr. James Richendollar, Superintendent
Van Buren Public Schools

(bu7:VBtrcp)



JOHN ENGLER, Governor
DOUGLAS B. ROBERTS, State Treasurer

STATE OF MICHIGAN

DEPARTMENT OF TREASURY

TREASURY BUILDING

LANSING, MICHIGAN 48922

October 19, 1998

Mr. Joseph B. Urban
Collins & Blaha
25505 West Twelve Mile Road, Suite 1900
Southfield, Michigan 48034-1811

Dear Mr. Urban:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01-95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated October 13, 1998, appears to meet the requirements of both the act and the numbered letter.

If I can assist further, let me know.

Sincerely,

Mark A. Hilpert, Director
Bureau of Local Government Services

Attachment



82-4-430



JOHN ENGLER, Governor
DOUGLAS B. ROBERTS, State Treasurer

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
TREASURY BUILDING
LANSING, MICHIGAN 48922

October 19, 1998

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25505 West Twelve Mile Road, Suite 1900
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If I can assist further, let me know.

Sincerely,

Mark A. Hilpert, Director
Bureau of Local Government Services

Attachment



TOPIC	SUB-TOPIC	ALLOWABLE (YES or NO)	RATIONALE OR RESTRICTION	PAGE & YEAR OF TREASURY LETTER
Electrical Service and Main Panels	Replacement Upgrade	Yes		177-179 (2001-2002) 260-264 (2000) 472-474 (2000)
Electrical System	Addition	Yes	If it does not include maintenance, equipping or furnishing the expenditures	142-143 (2002)
Electrical System Improvements	Installation	Yes		155-156 (1997)
Elementary Schools	Construction	Yes		378-381 (1998)
Elementary Schools	Razing	Yes		378-381 (1998)
Elevator, shaft, equipment room electrical upgrade	Installation	Yes		170-172 (2001)
Elevator (for ADA compliance)	Modifications	Yes		175-176 (1996) 307-380 (2001) 372-373 (1999)
Elevator	Removal and replacement	Yes		507-509 (1999) 585-589 (1999)
Emergency Lighting	Purchase and Installation (lighting with power packs to be placed by exits)	Yes		73-75
Emergency Lighting	Upgrade and completion of	Yes	If each component of existing light fixture is removed and replaced	78-79 (2003)



Board Meeting #6
March 27, 2012
Item #C.14

ADJOURNMENT

RECOMMENDATION

Move to adjourn the March 27, 2012 Board Meeting #6.

HAND VOTE

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

TIME: _____