

# MONROE PUBLIC SCHOOLS

## BOARD MEETING #21

November 26, 2013

7:00 p.m.

EXCELLENCE

## BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MRS. JUNE KNABUSCH-TAYLOR, SECRETARY

MR. AARON N. MASON, PARLIAMENTARIAN

DR. TEDD MARCH, TRUSTEE

MR. RYAN PHILBECK, TRUSTEE

MS. WENDY SPICER, TRUSTEE

## SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

*“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”*

### NOTICE OF NON-DISCRIMINATION

*It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, (734) 265-3070.*

Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

**MONROE PUBLIC SCHOOLS BOARD OF EDUCATION**

Board Meeting #21

Tuesday, November 26, 2013

7:00 p.m.

**AGENDA**

		<u>Page</u>
<b>A. Roll Call and Call to Order</b>	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
<b>B. Public Commentary – Agenda Items Only</b>	Mr. Yeo	
<b>C. Discussion and Action Items</b>		
1. <b>Approval of Minutes</b>	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• November 12, 2013 Work Session		
• November 12, 2013 Board Meeting #20		
2. <b>Reports and Updates</b>	Mr. Yeo	9
a. November 4, 2013 Board Personnel Committee Minutes		
b. November 14, 2013 Board Policy Committee Minutes		
c. Informational Report – Contracted Coaches		
3. <b>Coaching Recommendations</b>	Dr. McLeod	14
Move to approve the above listed coaches for the 2013-14 school year; as per the MCEA master agreement.		
4. <b>MMS Competitive Cheerleading</b>	Dr. McLeod	15
Move to approve MHSAA Competitive Cheerleading as a Middle School club sport. There will be no additional cost to the District since the program would be self-funded.		
5. <b>MPS Scholarship Fund to Education Foundation</b>	Dr. Martin	17
Move to approve the transfer of the Monroe Public Schools Scholarship funds to the Education Foundation of Monroe with the stipulation that all conditions, limitations or requirements related to these funds as “gifts” to Monroe Public Schools remain in place once the funds are transferred and that the Foundation will establish an advisory committee, that includes at least one MPS administrator, within the Foundation for management of these funds. Also, Monroe Public Schools would retain the right to move these scholarship		

funds back to the control of Monroe Public schools for any reason at any time if deemed appropriate and necessary by the scholarship advisory committee or by the Monroe Public Schools Board of Education.

- |   |            |    |
|---|------------|----|
| <b>6. Cisco UCS Servers Purchase</b><br>Move to approve the purchase of 48 16GB memory sticks for our Cisco UCS servers from Inacomp at a cost not to exceed \$9,840. Money for this purchase will come from the Technology Millage budget. | Mr. Payne  | 18 |
| <b>7. Superintendent's Comments</b>   | Dr. Martin |    |
| <b>8. Old Business</b>  | Mr. Yeo    |    |
| <b>9. New Business</b> <ul style="list-style-type: none"><li>• Manor Focus School Update</li></ul>  | Mr. Yeo    |    |
| <b>10. Public Commentary – Any Topic</b>  | Mr. Yeo    |    |
| <b>11. Adjournment</b><br>Move that the November 26, 2013 Board Meeting #21 of the Monroe Public Schools Board of Education be adjourned.   | Mr. Yeo    | 22 |

**ROLL CALL**

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Mr. Philbeck	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

**APPROVAL OF MINUTES**

**ENCLOSURES**

- November 12, 2013 Work Session Minutes
- November 12, 2013 Board Meeting #20 Minutes

**RECOMMENDATION**

Move to approve the following minutes as submitted:

- November 12, 2013 Work Session
- November 12, 2013 Board Meeting #20

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

# MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session

Tuesday, November 12, 2013

6:00 p.m.

## MINUTES

### **Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Larry VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey

Administrators Absent: Jerry Oley, David Payne

The meeting was called to order at 5:58 p.m. by Mr. Yeo.

### **Monroe High School Reform Plan**

Principal Valerie Orr, teachers, administrators, parents and students shared Monroe High School's Reform Plan for School Improvement through the PLC process.

At the beginning of the school year, the staff looked at student achievement data to determine what type of reform needed to occur. In reviewing the data, the staff developed a sense of urgency. A plan was developed based on research to increase student achievement.

Research shows that we must reinvent how we "do school" because the traditional U.S. school system was not designed to ensure that all students learn at high levels. We have set out to change our culture by setting goals and priorities so we can be an effective school. For the 2013-14 school year our goals are cross-curricular focus on literacy, change community perception, implement professional learning communities and develop a college going culture. Our SIP, Literacy, and Graduation coaches are crucial in this process. During Trojan Family Time on Tuesdays the focus is to build a culture of reading by putting high interest books in the hands of students. On Thursday, the focus is on intervention and enrichment.

Another focus will be parent and community engagement. Research shows parental involvement increases student achievement. We want to improve the perception of our school by bringing parents, students and staff together with members of the community. We are asking parents to make a commitment to an activity rather than just attend a meeting. Mrs. Orr uses the Parent Listserve to keep parents informed about what's going on at the high school.

We are on our way to becoming a highly functional Professional Learning Community. This is a never ending process, it's a way of thinking and no two PLCs are the same. The three big ideas of a PLC are a focus on learning, a collaborative culture and a focus on results. We want our school to be a PLC school which is a school where "We believe all kids can learn and we will work to help all students achieve high standards of learning." Teachers are placed on PLC teams based on what course they teach. PLCs will focus on results in two ways: To identify students who need more time and support for learning; and to

identify strategies to improve upon both our individual and collective ability to teach each essential skills and concepts. There will be a multi-tier system of support to help students be successful.

Every student will have a post-secondary plan whether it's college or university, military, trade school, community college, internships and apprenticeship programs. This will involve educating students and parents on how to navigate the post-secondary system.

We are collaborating with the middle school to bridge the gaps. For example, Dr. Ray invited the middle school PE teachers to the high school to participate in the health and PE PLC group. It went so well, that this led to the idea of having all middle school elective teachers meet with the high school teachers during their PLC time. We are also looking at a K-12 progress monitoring tool.

### **Adjournment**

Motion by Mr. VanWasshenova; support by Dr. March that the 6:00 p.m., November 12, 2013 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:03 p.m.

---

**June Knabusch-Taylor, Secretary**

**MONROE PUBLIC SCHOOLS BOARD OF EDUCATION**

Board Meeting #20

Tuesday, November 12, 2013

**7:00 p.m.**

**MINUTES**

**Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, Jerry Oley

Administrators Absent: David Payne

President Yeo called the meeting to order at 7:10 p.m.

**Public Commentary-Agenda Items Only**

There was no public commentary at this time.

**Approval of Minutes**

Motion by Mr. VanWasshenova; support by Ms. Spicer to approve the minutes of the following meetings as submitted:

- October 22, 2013 Board Work Session
- October 22, 2013 Board Meeting #19
- November 12, 2013 Special Board Meeting (two sets)

Discussion: Ms. Spicer appreciates the effort of everyone involved in getting minutes to the Board in a timely manner.

Vote: Motion carried by a 7-0 roll call vote.

**Reports and Update**

The October 21, 2013 Curriculum Committee Minutes, October 23, 2013 Physical Resources Committee Minutes and October 24, 2013 Policy Committee Minutes were received without comments.

**Ceiling Plaster Repair at Monroe Middle School**

Motion by Mr. Mason; support by Mr. Philbeck to accept the low bid of \$4,250 from Hoffman Plastering of Saline, Michigan for plaster repair at Monroe Middle School and reject all other bids. Cost to be taken from the Site Sinking Fund.

Vote: Motion carried by a 7-0 roll call vote.

**Transfer MPS Scholarship Funds to Education Foundation of Monroe**

Motion by Mr. VanWasshenova; support by Dr. March to table the motion to approve the transfer of the Monroe Public Schools Scholarship funds to the Education Foundation of Monroe.

Discussion: Mrs. Knabusch-Taylor recommends that a Monroe Public School administrator be a part of the advisory committee within the Education Foundation for the Scholarship fund. There should be a way for Monroe Public Schools to withdraw from the Foundation if they're not happy with procedures. The Education Foundation understands that the Scholarship fund is separate and is to be used for scholarships



only. Concern was expressed exactly how income from fundraising would be divided between the Foundation and the Scholarship fund; and individuals should have the option for their donation to go to the Scholarship fund exclusively.

Vote: Motion carried by a 7-0 roll call vote.

### **MPS Professional Development Plan**

Motion by Mr. Mason; support by Ms. Spicer to approve the MPS professional development plan for the 2013-14 school year and the associated contracted professional development not to exceed \$45,000. This expenditure will be paid for using curriculum professional development budget.

Discussion: The initial data shows the achievement gap being closed. This is an early indication that the professional development and culture of our district is making an impact on the learning of our students.

Vote: Motion carried by a 7-0 roll call vote.

### **Superintendent Comments**

- Congratulations to Monroe Middle School teacher Jennifer Barker who has been nominated as a 2013-2014 Life Changer of the Year in the program sponsored by National Life Group. The program recognizes and rewards K-12 school district employees and educators who make a positive difference in the lives of students. She is the only Monroe County nominee and expects to hear whether she is a finalist in February.
- On November 19 at Monroe High School, we will host a number of local business leaders – mostly from the HR departments – from among 25 of Monroe County’s largest businesses. Our education-business forum will focus on showing these employers what we are doing to prepare our students for the world of work. We also plan to solicit their input on what types of additional ways we can help prepare our students. It is the start of what we intend to be an ongoing dialogue that will be valuable for the employers and for the school system and our students.
- On November 7 and 8 at Monroe High, we offered student shadowing for eighth graders who are not attending Monroe Public Schools. Twenty-five students representing three schools participated and were matched with 18 of our student Ignition mentors and some siblings. Our students provided a building tour, class visits in the second and third hours and then lunch in the commons. We also sent home registration packets and bracelets proclaiming them members of the Monroe High School Class of 2018. Each filled out a comment sheet and indicated they all had positive experiences at Monroe High.
- Approximately 20 of our MHS Interact Club members spent Saturday night sleeping outside to bring attention to homelessness in Monroe County and to raise money for groups that deal with homelessness. Advisor, Sue Jones, said the activity has raised \$700 so far and that amount is expected to climb. Two TV stations and a daily newspaper covered the event making it the most publicized activity at MHS so far this year. Also this weekend, five of our MHS students will attend the Rotary Youth Leadership Awards event in Livonia. This is an event that teaches students leadership skills and provides them opportunities to network with fellow students from three counties and one Canadian province as well as with Rotary Club members.
- This is Homeless Awareness Week and at Monroe Middle School, the National Junior Honor Society is hosting a personal hygiene products drive to collect such items as toothpaste, toothbrushes, shampoo, deodorant and related items to be turned over to the Monroe County Opportunity Program.
- Waterloo Elementary School collected more than 1,200 pounds of phone books for recycling in the recent drive which ended in mid-October. That was the second most pounds collected, behind only Summerfield Elementary School. Throughout Monroe County, ten schools participated collecting more than nine tons of old phone books.

- Monroe High School will host a First Lego League robotics meet on Saturday, November 23. The event begins at 8 a.m. and involves numerous schools from around the region. Two first-year teams from Custer will participate in this event for the very first time.
- The Monroe High Unify Club wants to show how thankful it is for the friendships the students have developed, so on November 26 at 2:15 the group is going to pack about 25 gift boxes to take to children residing in shelters, including Paula's House and Sunrise House. The group has really grown this year and last month had its biggest event ever when 60 students attended the Halloween party.
- Custer held its annual Young Readers Day event at the school yesterday and attracted some 30 community members to come in and read to 41 classes. The list of readers is pretty much a Who's Who of Monroe and Betsy Cole does a great job of lining up a large number of readers to come in each year. This was the 14th year the school hosted such an event.
- This Saturday is the annual turkey trot at Custer School. This is an event that was first held in 1959. The last few years it was held for Custer students and an adult family member to run with them. This year it has been opened up to every one of our MPS elementary schools. Twenty people will win turkeys and the event starts at 11:00 a.m.
- Our friends at the Dundee Chrysler Engine plant will be delivering more than 200 winter coats to three of our schools – Waterloo, Raisinville and Monroe High School. These are new or gently worn coats and with the onslaught of the recent cold weather, the timing could not be better. Last week, the Lincoln School Alumni delivered a van load of coats, socks, hats, gloves and underwear to Arborwood School.
- A second doll from Hofu, Japan, was dedicated marking the friendship between the two cities and the special ties between Arborwood and its counterpart school in Hofu. The new doll will reside in Arborwood South so now each school has one special doll from our friends in Hofu.
- In late October, the class of Ms. DeAn Wuelfing at Manor Elementary spearheaded a breakfast event to raise money to help pay the medical bills of a former U.S. Marine who is the sister of one of our Manor custodians. It featured a great breakfast, tremendous entertainment by the Manor choir and five members of the Monroe City Council and a District Judge who helped serve. So far, the event has raised around \$3,700, as more donations continue to come in. The event was part of Make a Difference Day and it is obvious that our students did make a difference.
- Sue Sacks and the Theater Company of Monroe High School will present Scussical the Musical November 22-24. The show will be staged at 7:00 p.m. on November 22 and 23 with a matinee performance at 3:00 p.m., November 24.
- We are continuing to work on the Monroe Public Schools branding statement. Currently we are working on developing what we call evidence points to support the statement and will be working to align this statement with our current district mission and vision statements.

### **Old Business**

Mr. Yeo informed the Board that he, Ms. Spicer, Dr. Martin, Dr. McLeod and Mrs. Everly had a conversation about the positive things happening around the district and how to do a better job of getting the message out. Mr. Yeo, Ms. Spicer and others have agreed to work on that. There will always be room for improvement, but we have to keep in mind all the great things that are happening in the district.

The Board will meet in the near future to follow up on Superintendent Goals.

### **New Business**

The Policy Committee is examining the smoking policy in the Personnel section of Board Policies. The question was raised whether we want to become a total smoke free environment 24/7. A model policy from the state was provided. We currently have signage stating that our buildings are smoke free zones, but it is difficult to police outside of the buildings. Parents are usually receptive when asked not to smoke on school grounds and some already assume we are smoke free.

**Public Commentary-Any Topic**

Selma Rankins, citizen, expressed concern about achievement gap for future generations. We need to come together as a community to improve Monroe Public Schools.

**Adjournment**

Motion by Mr. Philbeck; support by Mrs. Knabusch-Taylor that the November 12, 2013, Board Meeting #20 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 8:01 p.m.

---

**June Knabusch-Taylor, Secretary**

## **REPORTS AND UPDATES**

### **BOARD COMMITTEES/OTHER REPORTS**

- November 4, 2013 Board Personnel Committee Minutes
- November 12, 2013 Board Policy Committee Minutes
- Informational Report – Contracted Coaches

## Monroe Public Schools Board Personnel Committee Meeting Minutes

**Date of Meeting:** November 4, 2013

**Present:** June Knabusch-Taylor, Aaron Mason, Robert Yeo  
Barry Martin, Ryan McLeod and Holly Scherer

**Next Meeting:** December 2, 2013

---

1. **Call to Order:** The meeting was called to order at 5:15 PM.
2. **Minutes:** October meeting minutes previously approved
3. **Public Commentary:** None
4. **Staffing Updates:** All teachers and intervention positions were previously filled. Mrs. Scherer reported that movement continues in the assistant group.
5. **MHS Dean of Student Services:** Dr. McLeod shared a draft of the job posting for the proposed MHS Dean of Student Services. He clarified that this would be a full time, 10-month position that would be contracted through Temporary School Staffing, Inc. The position will be posted both internally and on our website. The committee discussed the important skill sets to include ability to relate to students, to communicate with parents; to coordinate with building staff, as well as community resources; preferably someone with experience in schools/youth programs. There was some discussion on whether school experience should be a requirement and it was suggested to revise that to be experience with youth.

Since the position is unique, it is uncertain what type of interest we will see; and we anticipate this position will be shaped/re-fined throughout the school year. In addition to dealing with lower level discipline issues, administration expects this person to participate in registration days, handbook revisions, further develop mandates and be an integral part of the MHS administrator team. It was agreed this position would need to be able to understand what resources available, both in the district (counselors, substance abuse coordinator, social workers) and in the community and know how to direct families accordingly.

Specifically the committee recommended further thoughts be given to the experience requirements, the salary level; and on the number of days this position would work. The committee has opposite opinions on the salary level being too high or too low, but overall it was noted that ideally the salary proposed would be a cost savings to the district. Dr. McLeod will take the feedback from this committee back to Mrs. Orr and a revised job posting will be prepared to share with the board as a whole at the end of the week.

6. **MPS Professional Development Plan:** Dr. McLeod provided a copy of the proposed MPS Professional Development plan which outlines the continuation of the coaching model and shares some preliminary data. This data, which was also showcased in the Student Centric grant application, gives an early indication that we are heading in the right direction. The goal with the coaching model is to bring in experts such as Lucy West and Dan Newby to initially train staff, but then to taper off that assistance as our program becomes self-sustaining.

Mr. Yeo expressed concern on the time and investment we place on professional development. Dr. McLeod pointed out that we are seeing improvements in the achievement gaps, but we are not yet performing where we need to be. He noted if we were outperforming averages, this PD plan would look differently, but for now we are using this PD to increase the capacity of the staff within the organization to carry forward. Mrs. Everly joined the meeting and noted her observation that this PD is making a difference and that the capacity is being built, but it is not yet independent. She also reports seeing expectations being held at all levels, not just from administration, but also peer-to-peer holding each other accountable to think about what we are doing for our students. Mrs. Everly acknowledged that there are some employees who are not embracing these expectations and who are choosing to find other paths. Mrs. Knabusch-Taylor noted concern that we be able to retain the staff that we are investing in. Dr. McLeod shared that it is important to know that we do have top performers who are staying because of the work we are doing at MPS.

Dr. McLeod noted the layered nature of the PD plan. This plan is geared to ensure a cultural change for the district. The coaching concept is being shared with teachers, coaches, administrators, and central office. Various departments such as business office, operations and technology are also benefiting from the communication and collaboration concepts. The Committee also felt there might be Board Members who would be interested in participating. Dr. McLeod reminded the committee this is now our third year of implementation of the coaching model and he noted the importance to stay the course and provide this consistency.

7. **Old Business:**

Mr. Yeo expressed concerns of how changes are being rolled out at the building level. He is pleased with the good work being done at MHS, but cautioned that if we are going to make changes and “new rules” that we implement those slowly and roll them up in a proper format. Dr. McLeod ventured to bet that the areas of concern are not “new rules”, but reinforcement of the rules that are already in place. It was also noted that there are Board Policies which need to be reviewed, such as cell phone usage, as the policy has not kept up with the evolution of technology use.

8. **New Business:**

Dr. McLeod shared that he is having conversations with Mrs. Orr on the competition of K-12 Virtual and the need to look at ways that we can work on our retention of students that desire that type of learning environment.

Mrs. Knabusch-Taylor felt it would be important for the Board as a whole to have an update on the Branding discussions that are taking place.

9. **Future Agenda Items:** None noted

10. **Next Meeting:** December 2, 2013 at 5:00 PM

11. **Adjournment:** The meeting was adjourned at 6:40 PM.

**BOARD OF EDUCATION POLICY COMMITTEE**  
**Thursday, November 14, 2013**

**MINUTES**

The Board Policy Committee met at 5:15 p.m. on Thursday, November 14, 2013. Present were Barry Martin, Aaron Mason and Larry VanWasshenova. Absent: Robert Yeo

**Public Commentary**

There was no public commentary.

**Discussion**

Updated copies of Section 5000 Personnel were distributed.

- Policy 5175 Criminal History and Background Checks – “direct or third party” will be added after “Upon an offer of initial employment by the Board or upon learning that an individual has been assigned to regularly and continuously work under” The second paragraph was eliminated. Dr. Martin will check with Mrs. Scherer regarding third party criminal history checks.
- Policy 5175-R Criminal History and Background Checks – “direct or third party” will be added after “All applicants, employees, and individuals assigned to work under”
- Policy 5300-R Personnel Records – Dr. Martin will check with Mrs. Scherer to see what is available from Personnel files with a FOIA request and will report back to the committee at the January meeting.
- Policy 5430-R—“conditioned on Board approval,” will be added after “The written offer of employment to the candidate”
- Policies 5560, 5645-R, 5800 and 5830 will be discussed at the January meeting.

**Adjournment**

The November 14, 2013 meeting of the Policy Committee adjourned at 6:53 p.m.

## **Informational Report** **Contracted Coaches**

The following coaches will be placed in the listed positions below by Temporary School Staff, Inc. upon completion of criminal history verifications for the 2013/14 season:

Last Name	First Name	Title	Sport	School
Bezeau	Eugene	Coach	Baseball - Varsity	MHS
Favreau	Steve	Coach	Softball - 8th Grade	Monroe Middle
Hedglen	John	Coach	Baseball - 9th Grade	MHS
Lehr	Jermaine	Head Coach	Basketball - Freshman Girls	MHS
Mendez	Enrique	Coach	Basketball - 7th Grade Boys	Monroe Middle
Notario	Ben	Assistant Coach	Football - JV	MHS
Palik	Dustin	Coach	Tennis - JV Girls	MHS
Reece	Ron	Coach	Baseball - JV	MHS
Taylor	Jennifer	Coach	Cheerleading - 7th & 8th	Monroe Middle
Wassus	Ken	Coach	Baseball - 8th Grade	Monroe Middle
Watterworth	Casey	Coach	Soccer - Varsity Girls	MHS

## **Volunteer Coaches**

The following coaches will be volunteering in the listed positions below. Criminal history verifications will be completed by the Athletics Office.

Lawlor	Ryan	Hockey - Assistant Coach	MHS	Winter
Parker	Bryant	Hockey - Assistant Coach	MHS	Winter



**COACHING RECOMMENDATIONS**

**BACKGROUND**

The following are Coaching Recommendations for the 2013/14 school year. All pre-employment information has been completed.

Last Name	First Name	Title	Sport	School
Columbus	Russ	Coach	Soccer - JV Girls	MHS
Davis	James	Coach	Softball - Varsity Girls	MHS
DelBen	Tigra	Assistant Coach	Track - 7/8 Grade Co-Ed	Monroe Middle
Matusik	Robert	Coach	Tennis - Varsity Girls	MHS
Mydloski	James	Assistant Coach	Track	MHS
Pitcher	Debra	Head Coach	Track - 7/8 Grade Co-Ed	Monroe Middle
Ray	Kris	Assistant Coach	Track - Varsity Boys & Girls	MHS
Reed	Kyle	Assistant Coach	Football - Varsity	MHS
Scoles	Mark	Head Coach	Track - Varsity Boys & Girls	MHS
Sellers	Ernest	Coach	Softball - JV	MHS
Wood	Robert	Supervisor - Winter	Middle School Athletics	Monroe Middle
Wood	Robert	Supervisor - Winter II	Middle School Athletics	Monroe Middle
Wood	Robert	Assistant Coach	Track	MHS

**RECOMMENDATION**

Move to approve the above listed coaches for the 2013-14 school year; as per the MCEA master agreement

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**MONROE MIDDLE SCHOOL COMPETITIVE CHEERLEADING**

**BACKGROUND**

For 2013-2014, we are entering our 6<sup>th</sup> year with a high school competitive cheer program. Due to the interest and growth in the high school program, parents and athletes at the middle school level formed an activity-based club to allow participation in competitive cheer at the middle school. The support and interest at the middle school level has grown immensely since the club started. As a result of this success, the parents, athletes, and coaches involved at the high school and middle school level would like to present the idea of adopting the club as a club-sport, as it is at the high school.

Competitive Cheerleading leads all other sports in concussion occurrences. By bringing this club under the athletic umbrella, it would then be under the MHSAA which would allow the athletic director to oversee the program, allowing closer supervision of the program and any activities involved with it.

The program would be self-funded, as it is at the high school level. There will be no funds needed from the athletic department to support the program.

**ENCLOSURE**

Letter from Dr. Ray

**RECOMMENDATION**

Move to approve MHSAA Competitive Cheerleading as a Middle School club sport. There will be no additional cost to the District since the program would be self-funded.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

November 7, 2013

Dear Monroe Public Schools Board of Education,

For 2013-2014, we are entering our 6<sup>th</sup> year with a high school competitive cheer program. Due to the interest and growth in the high school program, parents and athletes at the middle school-level formed an activity-based club to allow participation in competitive cheer at the middle school. The support and interest at the middle school level has grown immensely since the club started. As a result of this success, the parents, athletes, and coaches involved at the high school and middle school level would like to present the idea of adopting the club as a club-sport, as it is at the high school. The program would be self-funded, as it is at the high school level. There will be no funds needed from the athletic department to support the program. By bringing this club under the athletic umbrella, it would then be under the MHSAA which would allow me to oversee the program.

Pietrina Beckner is the Varsity coach for Monroe High School Competitive Cheer. She is assisted with the middle school club by Ashleigh Rippee and also two other coaches.

Competitive Cheerleading leads all other sports in concussion occurrences. By bringing this club under the athletic umbrella and working with the MHSAA, it would allow closer supervision of the program and any activities involved with it.

I am hopeful that we will be able to allow competitive cheer to be a part of our sports program at the middle school.

This also has the full support of the middle school Principal, Cindy Flynn.

Respectfully,

*John Ray*

John F. Ray, Ph.D.  
Director of Athletics  
Monroe Public Schools

**MPS SCHOLARSHIP FUNDS TRANSFERRED TO EDUCATION  
 FOUNDATION OF MONROE**

**BACKGROUND**

Last spring it was proposed that the Monroe Scholarship Committee be combined with the Education Foundation of Monroe Public Schools and that funds collected by the Scholarship Committee for the purpose of awarding scholarships to Monroe students be transferred to the Foundation. Before this took place, the district needed to clarify the legality of moving funds from a district account into the Education Foundation. The district legal team of *Collins and Blaha, P.C.* was consulted by our business office and it was determined that it was allowable to transfer the scholarship funds to the foundation “if a gift received by the school board was subject to a condition, limitation, or requirement, the transfer must be to a fund within the foundation that incorporates a condition, limitation or requirement that is identical or substantially similar to the condition, limitation or requirement the gift was subject to.” Therefore, the Board of Education may transfer proceeds from the Scholarship Committee to its Education Foundation if limitations placed on the use of these scholarship funds stay with these funds when they are transferred.

**RECOMMENDATION**

Move to approve the transfer of the Monroe Public Schools Scholarship funds to the Education Foundation of Monroe with the stipulation that all conditions, limitations or requirements related to these funds as “gifts” to Monroe Public Schools remain in place once the funds are transferred and that the Foundation will establish an advisory committee, that includes at least one MPS administrator, within the Foundation for management of these funds. Also, Monroe Public Schools would retain the right to move these scholarship funds back to the control of Monroe Public schools for any reason at any time if deemed appropriate and necessary by the scholarship advisory committee or by the Monroe Public Schools Board of Education.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**SERVER UPGRADES**

**BACKGROUND**

See attached memo from David Payne

**ENCLOSURE**

Memo from David Payne  
Inacomp Price Quote  
CDW-G Price Quote

**RECOMMENDATION**

Move to approve the purchase of 48 16GB memory sticks for our Cisco UCS servers from Inacomp at a cost not to exceed \$9,840. Money for this purchase will come from the Technology Millage budget.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

# Memo

**To:** Ryan McLeod  
**From:** David Payne  
**Date:** 11/22/2013  
**Re:** Server Upgrades

---

We are recommending the purchase of 48 16GB memory sticks for our Cisco UCS servers. This additional 768GB of memory will increase the capacity on our VMware servers and allow 200 additional virtual desktops. Currently we are hosting 400 virtual desktops and this will allow us to increase our resources and allow for the additional desktops when needed. MHS has virtual desktops in five computer labs along with one computer lab at Arborwood North, Arborwood South, and MMS Media Center. We have plans to extend this in Custer Elementary, the Career Center at MHS, as well as several staff locations throughout the district. We have two quotes but are recommending we go with the REMC bid winner from inaCOMP at a cost of \$9,840.00. If approved this purchase will be charged to the Technology Millage budget.



# QUOTE

17250 W. 12 Mile Rd., Southfield MI 48076  
 Tel: (248)559-5700 - Fax: (248)559-5782

NUMBER      INAQ3244  
 DATE         Nov 20, 2013

SOLD TO:	
<b>Monroe Public Schools</b>	
1275 N. Macomb Street Monroe, MI 48162	
Phone	(734) 241-0330
Fax	

SHIP TO:	
<b>Monroe Public Schools</b>	
1275 N. Macomb Street Monroe, MI 48162	
Phone	(734) 241-0330
Fax	

SALESPERSON	P.O. NUMBER	SHIP VIA	TERMS
Tom White			

LINE	QTY	PART#	DESCRIPTION	UNIT LIST	REMC PRICE	EXT. PRICE
1	48	UCS-MR-1X162	16GB PC3-12800 1600MHZ DDR3	\$659.00	\$205.00	\$9,840.00
		RY-A=				
2	1			\$0.00	\$0.00	\$0.00

<b>SubTotal</b>	\$9,840.00
<b>Tax</b>	\$0.00
<b>Shipping</b>	\$0.00
<b>TOTAL</b>	<b>\$9,840.00</b>

Inacomp - Celebrating 25+ Years of Service!  
[www.inacomp.net](http://www.inacomp.net)

PRICES BASED UPON TOTAL PURCHASE. PRODUCT AVAILABILITY AND PRODUCT DISCONTINUATION IS SUBJECT TO CHANGE WITHOUT NOTICE. THE PRICES IN THIS QUOTATION ARE VALID FOR 30 DAYS FROM QUOTE DATE ABOVE. PLEASE INCLUDE THE QUOTE NUMBER AND CONTRACT FROM THIS QUOTE ON THE CORRESPONDING PURCHASE ORDER.



Helping schools teach  
and governments serve.



# SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
DVXQ061	9512489	11/19/2013

**BILL TO:**  
 KEVIN HAUSER  
 1275 N MACOMB ST

**SHIP TO:**  
 MONROE PUBLIC SCHOOLS  
 Attention To: KEVIN HAUSER  
 1275 N MACOMB ST

Accounts Payable  
 MONROE , MI 48162-3128

MONROE , MI 48162-3128  
 Contact: KEVIN HAUSER 734.265.3162

Customer Phone #734.265.3162

Customer P.O. # CISCO 16GB QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
RAYNELLE HOWLETT 866.224.4820		FEDEX Ground	NET 30 Days-Govt/Ed	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
48	2644350	CISCO 16GB PC3-12800 1600MHZ DDR3 Mfg#: UCS-MR-1X162RY-A= Contract: Michigan Cisco WSCA Contract AR-233 071B2200102	275.00	13,200.00
SUBTOTAL				13,200.00
FREIGHT				0.00
TAX				0.00
US Currency				
<b>TOTAL</b>				<b>13,200.00</b>

CDW Government  
 230 North Milwaukee Ave.  
 Vernon Hills, IL 60061

Fax: 312.705.9452

**Please remit payment to:**  
 CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515



**ADJOURNMENT**

**RECOMMENDATION**

Move to adjourn the November 26, 2013 Board Meeting #21.

**HAND VOTE**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

TIME: \_\_\_\_\_