

MONROE PUBLIC SCHOOLS

BOARD MEETING #16

September 10, 2013

7:00 p.m.

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MRS. JUNE KNABUSCH-TAYLOR, SECRETARY

MR. AARON N. MASON, PARLIAMENTARIAN

DR. TEDD MARCH, TRUSTEE

MR. RYAN PHILBECK, TRUSTEE

MS. WENDY SPICER, TRUSTEE

SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

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Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #16

Tuesday, September 10, 2013

7:00 p.m.

AGENDA

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A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• August 27, 2013 Work Session		
• August 27, 2013 Board Meeting #15		
• September 5, 2013 Special Board Meeting		
2. Reports and Updates	Mr. Yeo	10
a. August 19, 2013 Board Curriculum Committee Minutes		
3. Staff Resignation	Dr. McLeod	15
Move to approve the resignation from Monroe Public Schools for Jason King effective August 30, 2013.		
4. Teacher Appointment	Mr. Everly	17
Move to approve the appointment of _____ as a Teacher with Monroe Public Schools effective September 11, 2013 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.		
5. Superintendent’s Comments	Dr. Martin	
6. Old Business	Mr. Yeo	
7. New Business	Mr. Yeo	
8. Public Commentary – Any Topic	Mr. Yeo	
9. Adjournment	Mr. Yeo	18
Move that the September 10, 2013 Board Meeting #16 of the MonroePublic Schools Board of Education be adjourned.		

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Mr. Philbeck	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- August 27, 2013 Board Work Session Minutes
- August 27, 2013 Board Meeting #15 Minutes
- September 5, 2013 Special Board Meeting Minutes

RECOMMENDATION

Move to approve the following minutes as submitted:

- August 27, 2013 Board Work Session
- August 27, 2013 Board Meeting #15
- September 5, 2013 Special Board Meeting

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session

Tuesday, August 27, 2013

5:30 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Larry VanWasshenova, Secretary June Knabusch-Taylor (left at 6:10 p.m.), Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, David Payne

Administrators Absent: Jerry Oley

The meeting was called to order at 5:35 p.m. by Mr. Yeo.

Preliminary Audit Report

Kathy Eighmey distributed copies of a power point presentation she would be discussing regarding the Preliminary Audit Results for 2012/13. The auditors will make a formal presentation in September.

Preliminary Results

Total Revenue	\$ 54,852,722
Total Expense	<u>54,460,996</u>
Increase	391,726

Fund Balance – July 1, 2012	3,840,471
Fund Balance – June 30, 2013	4,232,197
	7.77%

We have a projected loss of 100 students, along with a slight decrease in state aid. There will also be an increase in amount paid for security guards, because they will be employed for a full school year.

Board Goals

Dr. Martin distributed a draft of the Monroe Public Schools Board of Education Goals. Dr. Martin, Mrs. Everly and Dr. McLeod met to align the goals with the district improvement plan, added some measureable statements and some achievable objectives. The administration will take note of any concerns or suggestions from this meeting and continue to refine the goals.

Communications Committee of the Whole

Mr. Vergiels was unable to attend tonight's meeting. Dr. Martin distributed copies of Mr. Vergiels Community Relations Report along with results from a survey of volunteers who participated in the Monroe County Fair Booth.

Adjournment

Motion by Mr. Philbeck; support by Mr. Mason that the 5:30 p.m., August 27, 2013 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 6:58 p.m.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #15

Tuesday, August 27, 2013

7:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: Secretary June Knabusch-Taylor

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, David Payne

Administrators Absent: Jerry Oley

President Yeo called the meeting to order at 7:05 p.m.

Summer Learning Academy

Mrs. Everly shared how the Summer Learning Academy was established. Steve Pollzzie, Terry Joseph and Ginger Mason were the administrative representatives at the Academy, and Mrs. Everly acknowledged them for all of their hard work.

Mr. Pollzzie stated that in addition to the reading, writing and math workshops offered, several enrichment opportunities were available to students each Thursday for one hour which helped motivate students to attend.

Mrs. Joseph and Mrs. Gibson (SI Coach) shared information about the curriculum and data that was collected to show student growth. Having high expectations, a focused curriculum, supporting students based on their needs and making decisions based on data, they were able to really make a difference in these students. The progress of the students who attended the Summer Learning Academy will continue to be monitored.

Public Commentary-Agenda Items Only

Selma Rankins, citizen, stated that summer school is a waste of time and money; and he thinks the district should hire more African American teachers. He also commented on the financial institution chosen to finance the vehicle purchase.

Approval of Minutes

Motion by Mr. Mason; support by Mr. VanWasshenova to approve the minutes of the following meetings as submitted:

- August 13, 2013 Board Meeting #14

Discussion: Ms. Spicer stated that she would abstain from the vote because she did not attend the August 13, 2013 Board Meeting.

Vote: Motion carried by a 4-2 roll call vote. Mr. Philbeck and Ms. Spicer abstained.

Reports and Update

The August 5, 2013 Personnel Committee Minutes and Informational Report – Contracted Coaches were received without comments.

Staff Resignations

Motion by Mr. Mason; support by Mr. VanWasshenova to approve the resignations from Monroe Public Schools for Rachel Vote and Alisa Smith. Ms. Smith's resignation is effective immediately and Ms. Vote's resignation is effective August 30, 2013.

Vote: Motion carried by a 6-0 roll call vote.

Consent Agenda – Teacher Appointments

Motion by Mr. Philbeck; support by Dr. March that Agenda Items C.5 - C.8 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.

- Shannon Collum - Effective August 28, 2013 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.
- Chantele Henry - Effective August 28, 2013 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.
- Sara Staten - Effective August 28, 2013 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.
- Chelsey Pearson - Effective August 28, 2013 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 6-0 roll call vote.

Staff Appointment

Motion by Mr. VanWasshenova; support by Ms. Spicer to approve the appointment of Jill Sauve as the Accounting Supervisor with Monroe Public Schools effective September 16, 2013 and place on the appropriate salary level for this position upon completion of all pre-employment requirements.

Discussion: Dr. Martin commented that Ms. Sauve will be a positive asset to the business office.

Vote: Motion carried by a 6-0 roll call vote.

Teacher Appointment

Motion by Mr. VanWasshenova; support by Mr. Philbeck to approve the appointment of Michael Mountain as a Teacher with Monroe Public Schools effective August 28, 2013 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 6-0 roll call vote.

Coaching Recommendations

Motion by Mr. VanWasshenova; support by Mr. Mason to approve the coaches listed below for the 2013-14 spring season as per the MCEA master agreement.

Last Name	First Name	Title	Sport	School
Pilgrim	Kevin	Head Coach	Track - 7/8 Grade Co-Ed	Monroe Middle
Finnegan	Patrick	Assistant Coach	Track - 7/8 Grade Co-Ed	Monroe Middle

Vote: Motion carried by a 6-0 roll call vote.

Out of State/Overnight Field Trip

Motion by Mr. Philbeck; support by Mr. Yeo to approve the Monroe Middle School trip to Washington, D.C. and New York City from May 8, 2014 through May 11, 2014 according to the terms of Policy IICA Field Trips and Excursions.

Discussion: Ms. Spicer offered her assistance for business partnerships for fundraisers.

Vote: Motion carried by a 6-0 roll call vote.

Financing for School Vehicle Purchase

Motion by Mr. Mason; support by Ms. Spicer; to award the vehicle financing bid to Fifth Third Bank at the fixed rate of 1.76% for three years and reject all other bids.

Discussion: This is a tax exempt loan, but it is non-bank qualified because this loan puts us over ten million for the year with our state aid loan and previous technology financing. Because of this, we are paying a higher rate. At this time, we are not prepared to pay cash for these vehicles. It is possible though, to assign a portion of the fund balance each year so the next time we have a major purchase, funds could be available.

Vote: Motion carried by a 5-1 roll call vote. Mr. VanWasshenova voted no.

Technology Purchase for Custer

Motion by Mr. VanWasshenova; support by Dr. March; to approve the technology purchase for Custer Complex. This purchase would be funded by the Title I Grant and total cost will not exceed \$87,549.75.

Vote: Motion carried by a 6-0 roll call vote.

Superintendent Comments

- All staff will meet at Monroe High School at 7:30 a.m. tomorrow for breakfast followed by a staff meeting at 8:20 a.m. in the auditorium. Dr. Martin will present the district improvement plan; discuss board goals, as well as his thoughts on the upcoming school year. He invited Board members to attend. Staff will then participate in professional development work with their building.
- Elementary schools will have their open houses tomorrow evening 5:30-7:00 p.m. Orchard Center will host an ice cream social at the same time. On Thursday, Monroe Middle School and the Riverside Early Learning Center will hold open houses 5:30-7:00 p.m.
- Monroe High School hosted two days of registration for upperclassmen, and the New Trojan Retreat for freshmen on day three. Dr. Martin was at the high school during the Retreat and was impressed with the organization and the activities that were planned for freshmen. Approximately 350 incoming freshmen took part in the New Trojan Retreat which is impressive since it is not mandatory for them to attend. In addition, several dozen parents attended a meet and greet with Mrs. Orr as they dropped their student off for the Retreat.
- The 2013-2014 school year bus schedule will be published in the Monroe Evening News this Thursday and the first day of school is next Tuesday, September 3.
- Mrs. Orr will take her introductory tour of local leaders this Friday with Mr. Vergiels. We have done this several times in the past with our new administrators if they are in visible positions in the community. The people being visited have always been very appreciative.
- Our front lobby hosts a number of people each day signing their children up for school. Since August 1, there have been a lot of students enrolled in Monroe Public Schools and we have no reason to believe that it will slow down.
- The four days of public sale of the items in the Ed and Mary Kay Kosa house are now over. A considerable amount of furniture, clothing, books, wall hangings, memorabilia and other items have been sold. Last night, the Monroe Evening News had a very nice editorial about the generosity of the Kosas. Mrs. Eighmey shared that Caring Transitions, who ran the estate sale, received over

\$20,000 in sale proceeds. They will continue to sell items that are left, and have received some bids through the process. Some items will be donated if they feel they won't be sold, and other items will be sent to a consignment shop. There were special requests from the family that we leave some personal items, photographs, a wedding gown and a family bible. These items will be passed on to family members through our personal representative. At the request of Mr. and Mrs. Kosa, a baby cradle was donated to the museum. Dr. Martin thanked Mrs. Eighmey for all of her hard work on this project.

Old Business

Dr. Ray informed the Board that a defibrillator has been purchased for the trainer at Monroe High School. Also available on the field, if needed, is a stretcher, golf cart for transportation and crutches. EMTs are usually at all varsity games, but not underclassmen games. Dr. Ray will check if there is a defibrillator at the soccer field. Mr. Yeo encouraged administration to make sure we have the proper equipment available at all locations where sporting events are held. Dr. McLeod suggested doing an inventory of our locations to see what is available.

The Board needs to clarify exactly what it means when a member abstains from a vote. Dr. Martin will check Board Policy and report back.

Mr. Mason shared his experience with Monroe High School in regard to his son's request for AP Stats. Initially it wasn't on his schedule, but a counselor was able to make an adjustment. He's concerned that some parents in the same situation may assume the AP class just wasn't offered and their student could miss the opportunity of having an AP class. Dr. McLeod said there were a significant number of requests for AP Stats, and whoever didn't get it this year, will get it next year.

New Business

Mr. Philbeck asked if there is anything the Board can do to help with the stalled windmill project at Monroe High School. Mr. Ferrara stated this project was part of a grant three years ago. The foundation was sued three quarters of the way through and money from the grant had to be returned to the state. Originators of the project promised to complete the project. After many conversations with them, they have been unable to work it into their schedule. Mr. Philbeck and Ms. Spicer will assist Mr. Ferrara in getting this project completed

The parking lot at Monroe High School is finished, with the exception of the lights which will be completed soon.

Public Commentary-Any Topic

Selma Rankins, citizen, talked about tomorrow being the 50th anniversary of the March on Washington.

Adjournment

Motion by Mr. Mason; support by Dr. March that the August 27, 2013 Board Meeting #15 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 8:58 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, September 5, 2013
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, and Trustee Wendy Spicer

Board Members Absent: Trustee Ryan Philbeck

Others Present: Barry Martin, Ryan McLeod, James Davies, Liaison Officer Michael Preadmore, Bill Ferrara, Valerie Orr, student, student's parents and student's attorney

Mr. Yeo called the meeting to order at 5:09 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mr. Mason, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act, Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 5:10 p.m.

Reconvene Board Meeting

Motion by Dr. March, support by Mr. Mason, that the closed session adjourn and the 5:00 p.m., September 5, 2013, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:44 p.m.

Recommendation

Motion by Mr. Mason, support by Mrs. Knabusch-Taylor, to suspend the student for 25 days.

Vote: Motion failed by a 3-3 roll call vote at 5:45 p.m. Dr. March, Ms. Spicer and Mr. Yeo voted no.

Recommendation

Motion by Dr. March, support by Ms. Spicer, to suspend the student for 15 days (which have already been served, including Friday, September 6, 2013), and return to school on Monday, September 9, 2013.

Vote: Motion carried by a 4-2 roll call vote at 5:50 p.m. Mrs. Knabusch-Taylor and Mr. VanWasshenova voted no.

Adjournment

Motion by Mr. Mason, support by Mr. VanWasshenova, that the September 5, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:50 p.m.

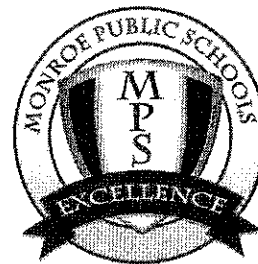
June Knabusch-Taylor, Secretary

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- August 19, 2013 Board Curriculum Committee Minutes

Monroe Public Schools Board Curriculum Committee



Date of Meeting: August 19, 2013
Next Meeting: September 16, 2013 4:45 p.m.

1. **Call to Order:** The meeting was called to order at 4:50.
2. **In Attendance:** Amanda Bomia, July Everly, Cindy Flynn, June Knabush-Taylor, Tedd March, Ryan McLeod, Melissa Provo, Holly Scherer, Larry VanWasshenova
3. **Minutes:** The July minutes were previously approved by the Board of Education.
4. **Public Commentary:** None
5. **AP Textbook Adoption - Planning:**
Dr. McLeod reported that in the near future a recommendation would be brought to the board to purchase at least one class set of AP textbooks. He shared that we are nearing the end of 10 years with the current AP textbooks and in order for the College Board to certify our classes, we must have text books that are within 10 years. Mr. VanWasshenova requested clarification on what is taught for the AP classes. Dr. McLeod reported that the instructor must submit a syllabus to the College Board for approval, including the content and experiences. The College Board in return also recommends the textbooks. Dr. March questioned if the textbooks would be available electronically. Dr. McLeod noted that most hard copies come with an electronic version available; however that electronic version is not supported for as long as we can keep the textbooks.
6. **District and School Improvement Professional Development:**
Mrs. Everly reported that to align with district and building goals administration is now reviewing the professional development needs of the district. With that in mind information on the following three professional development opportunities were shared:

Co-Taught Training with Kathleen Kryza

Dr. McLeod shared that Kathleen Kryza will be doing a workshop for all of our co-teachers, general and special education teachers who teach together. There were funds approved to bring her in last school year but her availability was limited, so she is coming this school year instead. The workshop will be an open sharing with the group on differentiated teaching at various levels within the classroom. MHS is developing a cohort of 12 teachers who she will coach with several days throughout the school year on implementing differentiation and struggling students.

Lucy West Training

Mrs. Everly shared that in looking at data and MEAP scores; which the district report cards will show when they are released on Tuesday – student growth overall has increased over the last year. Since the testing happens in the fall; the results show what has happened in the previous school year. As a district we are optimistic we will continue to see that growth and a big piece last year was bringing Lucy West to Monroe four times. Since that time administration has heard overwhelmingly from teachers and coaches that they would like to see her return, the professional development plan will propose additional visits this year. Mrs. Everly shared that the vision is to build a coaching model that we can sustain internally.

Executive Coaching Model

The other coaching piece, Dr. McLeod and Mrs. Everly have been participating in, is for training and executive coaching within the organization to help efficiency with communications and interactions. To expand upon this, the district had the opportunity to bring Dan Newby in for opening week with the administrators, and we are looking at other possibilities to bring him back to work with these administrators and central office team. Melissa Provo shared she was able to implement his strategies immediately, and she felt learning these things as an organization is huge with how to communication and increase efficiency. Cindy Flynn found his suggestions on ways to make request by using common language and conversation of possibilities as helpful. It was noted that Dan provided great information, but it will be important for all staff to understand these pieces. So this coaching concept started with Dr. McLeod, Mrs. Everly, and a small group and based on positive feedback, they determined that bringing Mr. Newby in to work with the administrators was the next step. All administrators, not just academic but also the operational admin and central office staff, were part of the training with Mr. Newby. The next step will be to extend training to teaching coaches, with the plan to continue this coaching experience to staff at all levels.

7. English Language Arts Curriculum - Reading:

Cindy Flynn, Melissa Provo and Amanda Bomia attended the meeting this evening to discuss reading materials for the English Language Arts and other parts of the core curriculum that need differentiated reading materials to support efforts in the classroom. Monroe Middle School has found the need to purchase materials which will provide leveled classroom reading sets; and different subject crates for other curriculums. A group of teachers worked this summer on processed procedures and assessment reading writing workshop model. They mirrored similar materials from the Lucy Calkins model which is used at the elementary; this will help to build coherence between the elementary and middle school curriculum. Growth in our data and in the summer learning academy showed the importance of have reading materials at individualized levels for independent and small reading groups. The list that will be brought to the board for purchase consideration will outfit all seven language arts classroom with enough "just right" books at MMS. Mrs. Knabusch-Taylor asked if each class would have the same books, and Mrs. Bomia indicated they would have the same library to begin with and then teachers will be encouraged to build upon their libraries. The set which will be provided will include one copy each of 150 books, which the group researched and found to be able to provide a variety of reading and interest levels. Mrs. Knabusch-Taylor asked if there was consideration for having two sets that could be shared and Mrs. Flynn agreed it is a definite possibility to consider since the students would be looping, so that having a 7th grade set and an 8th grade set might make sense. Mrs. Flynn also pointed out that the media center has a nice set of books to compliment these materials and the plan will be to utilize the media center as a research center.

Mrs. Knabusch-Taylor asked for further information on how teachers handle students with varied reading levels. Mrs. Bomia shared that the workshop model helps to address this by allowing time for small group and one-to-one instruction as needed; and in addition the "just right" books within varied reading levels and topic areas will help to keep them engaged. Dr. McLeod noted that the classroom discussion is centered on a certain theme, there is group discussion based on what each may be reading with everyone focused on a similar theme. Mrs. Bomia added that within the workshop model a mini-lesson is taught, after which the students have individual reading time, and then the students report back at the end. During the individual reading time the teacher can pull small groups to work on instruction and reading strategies. Mrs. Everly also pointed out that Read 180 program is also available for those students who are at lower levels for reading.

Mrs. Everly noted that this new model is great leap in the right direction and administration will continue to review results of these efforts and improve on those. She gave kudos to the committee for their many hours of work and research. Mrs. Everly shared that this request goes along with the common core; where reading expectations are much higher than the state guidelines. In addition to this request for MMS, administration will also be bringing a recommendation for book sets for 3rd - 6th grades that will align with the middle school efforts.

8. **Old Business:**

Mr. VanWasshenova asked if there would be a presentation on Pearson at this meeting. Mrs. Everly shared that her intent was to have Steve Pollzzie, Terry Joseph and Melissa Provo present on the data results from the summer learning academy data. Dr. Martin was so excited with the results, however, that he felt it would be important to present those to the Board as a whole. With that in mind, Steve Pollzzie and Terry Joseph will share SLA results during the public portion of the next workshop. Mrs. Everly did show the committee a sample report which was downloaded from Pearson to an excel spreadsheet. This report shows pre-test and post-test scores and she demonstrated how with excel we have the ability to see raw numbers; sort and filter the information; data can be filtered by teachers, by grade level, by ethnicity, by sub-groups, allowing a great deal of flexibility.

Mrs. Everly reported that the Summer Learning Academy was interest based with students able to research, read, and report based on their levels and they were engaged. Mrs. Knabusch-Taylor suggested for the workshop they would like to see a background report on a few sample students who experienced significant growth. Dr. McLeod expects that when we look at reports the district expects to find that the individualized attention will play a part in that; as well as the student driven interest based. Data has shown that teachers weaving what is important for grade level to learn; and intertwining that with student interest; helps increase the motivation levels. Mrs. Provo noted that this I-team approach has been used with summer school which allows both the struggling students to achieve; and the more advanced students to take their projects to the next level. Dr. McLeod reported that the SLA is the result of the best minds of the district coming together, the desires of the teachers to take some initial thinking from elementary and middle school; and SLA came together as something much greater than any one group could have created. Administration feels that the data from SLA will help to justify the commitment to interest based and project based; best practices implemented with integrity.

Cindy Flynn shared that she is very proud of the I-team program. This year, Monroe Middle School will have two - 7th grade I-teams; and noted that parents are hearing great things about this concept and are requesting their student be on these teams. She felt that was very telling to staff that kids love it and parents like it.

Mrs. Knabusch-Taylor asked for an update on the high school scheduling. Dr. McLeod reported that the master schedule is done and that counselors are working now to finalize individual schedules. He noted that we are right where we need to be. He commended Mrs. Orr and Mrs. Schultz for their great job as they hit the ground running. MHS is pulling together the final stages of the School Improvement Plan, looking at short term plans and long term goals, and an outlined plan to articulate this to the staff; which will be another good topic to share with the board as a whole. Work coming together at MHS shares a focus on reading, writing, critical thinking, increasing rigor and relevance for all classes. Dr. McLeod anticipates seeing the interest based learning spreading to the high school level.

Dr. McLeod shared concern on finding an Electronics instructor for MHS. Private industry is creating a challenge in CTE across the state with competing salary levels. Mr. Ferrara is continuing to seek out other sources for candidates. As we consider the short time lines, we are also having discussions and shifting our focus to seek a candidate with renewable energies and robotics experience who might also have some electronics knowledge.

Dr. McLeod reported that new keyboards have been purchased for the piano class which will allow us to increase class size from 18 to 30. Student interest in fine arts is very high. Mrs. Knabusch-Taylor expressed concerns of purchasing equipment for elective courses, as the board considers the option of moving from a trimester setting. Dr. McLeod shared if we were to move off of trimesters, there are options to lose fewer elective credits and his thought is that we would need to have alternatives to ensure that elective classes are available, as those hook many students and keep them coming to school. Another consideration, which hasn't had a lot of past support, but which Mrs. Orr has experience with is the ability to earn core credits in elective classes. Ways to potentially to meet multiple requirements through a single course is happening across the state and something our district could look into further if that need arises.

Mrs. Knabusch-Taylor asked for an update on the requirement for foreign language to graduate? Dr. McLeod explained this came in with current sophomore class; freshmen still have that requirement. Sophomores are required to take foreign language.

Mrs. Knabusch-Taylor noted concern that the counseling department is often the first interaction a family would have with our school and that her hope is that the attitudes of the counselors will be compassionate and provide a positive light. Dr. McLeod anticipates with the change in personnel in that department, the Board should see much higher service orientated perspective from the group. Dr. March asked if there a team leader of the counselors or is that on the building principal? Dr. McLeod noted that with the elimination of department heads, managing at the secondary level is more challenging. He reported that this year Bill Ferrara's office will be near the Counseling Center and the CTE Computer Lab. Mr. Ferrara will be responsible for maintaining the Educational Development Plan (EDP). This plan begins in the 7th grade, as students complete interest inventories to find a career focus area and each year that gets revised and should be used to feed the schedule. Mr. Ferrara will work hand in hand with the counselors to implement those EDPs. Mrs. Orr is also taking personal ownership with some departments, counseling being one of those areas and she is aware that service orientated expectations need to be set for that group.

9. **New Business:** None

10. **Adjournment:** The meeting was adjourned at 6:15 p.m.

STAFF RESIGNATION

BACKGROUND

Jason King: We have received a letter of resignation from Jason King for the purpose of other employment. Mr. King was a Level 2 Computer Technician. His resignation was effective on August 30, 2013.

ENCLOSURE

Letter of Resignation

RECOMMENDATION

Move to approve the resignation from Monroe Public Schools for Jason King effective August 30, 2013.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Holly Scherer

From: Jason King
Sent: Saturday, August 31, 2013 12:48 AM
To: David Payne; Holly Scherer
Cc: Joe Miracle
Subject: Resignation

I have decided that I need to resign from my position of level 2 Technician here at Monroe Public Schools, my last day of work being Friday 8-30-13. While I did enjoy my time here, I have recently felt the need to pursue other interests. I thank you for the opportunity to be employed at this position and wish you all nothing but the best. Dave, I have turned in my iPhone, iPad, and keys on your desk. My laptop is on the docking station. Holly, I have filled out an exit form and left it on your desk.

Thank you,
Jason King

TEACHER APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of _____ as a Teacher with Monroe Public Schools. Said Teacher will be assigned as an Elementary Teacher at Custer for the 2013/14 school year.

Members of the interview panel were: Jennifer Bennett, Principal; Montyne Barbee, Assistant Principal; Melissa Bell and Traci Wilson, Teachers; and Nini Riggs, Parent.

ENCLOSURE

RECOMMENDATION

Move to approve the appointment of _____ as a Teacher with Monroe Public Schools effective September 11, 2013 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Board Meeting #16
September 10, 2013
Item #C.9

ADJOURNMENT

RECOMMENDATION

Move to adjourn the September 10, 2013 Board Meeting #16.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____