



MONROE PUBLIC SCHOOLS

SCHOLARSHIP RECIPIENT RECEPTION 6:30 P.M.

BOARD MEETING #9

May 28, 2013

7:00 p.m.

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT
MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT
MRS. JUNE KNABUSCH-TAYLOR, SECRETARY
MR. AARON N. MASON, PARLIAMENTARIAN
DR. TEDD MARCH, TRUSTEE
MR. RYAN PHILBECK, TRUSTEE
MS. WENDY SPICER, TRUSTEE

SUPERINTENDENT OF SCHOOLS

MR. RANDALL MONDAY

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

NOTICE OF NON-DISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, (734) 265-3070.

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #9
Tuesday, May 28, 2013
7:00 p.m.

6:30 p.m. – SCHOLARSHIP RECIPIENT RECEPTION

AGENDA

		<u>Page</u>
A. Roll Call and Call to Order	Mr. Yeo	
1. Pledge of Allegiance to the Flag	Mr. Yeo	1
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• May 13, 2013 Special Board Meeting		
• May 14, 2013 Special Board Meeting		
• May 14, 2012 Board Meeting #8		
• May 20, 2013 Special Board Meeting		
• May 21, 2013 Special Board Meeting (5 sets)		
2. Reports and Updates	Mr. Yeo	
a. None at this time		
3. Exempt Employee Appointment	Dr. McLeod	18
Move to approve the appointment of Jason Oestrike as an Entry Level Computer Technician for the 2012/13 school year effective May 29, 2013 and place on the appropriate salary level for this position, upon completion of all pre-employment requirements.		
4. Lunch Prices	Mrs. Eighmey	21
Move to approve Option A to set prices for school lunches for the 2013/14 school year.		
5. MASB Membership	Mr. Monday	26
Move to approve the 2013/14 membership dues to the Michigan Association of School Boards in the amount of \$6,942.		

		<u>Page</u>
6. MCISD Board Resolution	Mr. Monday	28
<p>The Board of Education designates _____ as its representative to the electoral body; and _____ as the alternate representative (optional); and, identifies _____ (6 year term), _____ (6 year term) and _____ (2 year term) as who it supports for the positions to be filled on the Intermediate School Board at the June 3, 2013 election.</p>		
7. Board Policy Adoption – Section 4000	Dr. Martin	38
<p>Move to adopt Board Policies (Section 4000 – Business Management) as written effective May 28, 2013.</p>		
8. Asbestos Consulting Services	Mr. Oley	39
<p>Move to award the contract for MMS, SMT, and Operations asbestos abatement monitoring to DMD Environmental, Inc., Toledo, Ohio at a cost not to exceed \$4,250. Money for this project is to be taken from the Building and Site Sinking Fund.</p>		
9. Asbestos Abatement	Mr. Oley	41
<p>Move to award the contract for MMS, SMT and Operations asbestos abatement to Total Environmental Control of Toledo, Ohio at a cost not to exceed \$7,420. Money for this project is to be taken from the Building and Site Sinking Fund.</p>		
10. MHSAA Rules Adoption	Dr. McLeod	43
<p>Move to adopt the Michigan High School Athletic Association membership resolution for the year August 1, 2013 through July 31, 2014 as presented.</p>		
11. Superintendent's Comments	Mr. Monday	
12. Old Business	Mr. Yeo	
13. New Business	Mr. Yeo	
14. Public Commentary – Any Topic	Mr. Yeo	
15. Adjournment	Mr. Yeo	48
<p>Move that the May 28, 2013 Board Meeting #9 of the Monroe Public Schools Board of Education be adjourned.</p>		

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Mr. Philbeck	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- May 13, 2013 Special Board Meeting Minutes
- May 14, 2013 Special Board Meeting Minutes
- May 14, 2013 Board Meeting #8 Minutes
- May 20, 2013 Special Board Meeting Minutes
- May 21, 2013 Special Board Meeting Minutes (5 sets)

RECOMMENDATION

Move to approve the following minutes as submitted:

- May 13, 2013 Special Board Meeting
- May 14, 2013 Special Board Meeting
- May 14, 2013 Board Meeting #8
- May 20, 2013 Special Board Meeting
- May 21, 2013 Special Board Meeting (5 sets)

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Special Board Meeting
Monday, May 13, 2013

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

President Yeo called the meeting to order at 6:17 p.m. and led the audience in the pledge of allegiance.

Interview for Superintendent of Monroe Public Schools

Mr. Yeo welcomed Mr. Scott Snyder back to Monroe and introduced Mr. Snyder's wife and two children. He is the Executive Director of Facilities and Operations for the Ypsilanti Public Schools and was in Monroe for the day visiting the district and participating in his second interview.

Mr. Yeo explained that the total interview might take up to 60 minutes and would include approximately fifteen questions. The candidate would also be given an opportunity to ask questions of the board and answer any questions submitted by an audience member. Following this, Mr. Snyder would be given an opportunity to give a closing statement.

Adjournment

Motion by Mr. Mason; support by Mr. Philbeck that the May 13, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:28 p.m.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Special Board Meeting
Tuesday, May 14, 2013

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

President Yeo called the meeting to order at 6:18 p.m. and led the audience in the pledge of allegiance.

Interview for Superintendent of Monroe Public Schools

Mr. Yeo welcomed Dr. Barry Martin back for his second interview and introduced Dr. Martin's wife. He is the Director of State and Federal Programs for Monroe Public Schools and spent the day around the district as another candidate had done the previous day.

Mr. Yeo explained that the total interview might take up to 60 minutes and would include approximately fifteen questions. The candidate would also be given an opportunity to ask questions of the board and answer any questions submitted by an audience member. Following this, Dr. Martin would be given an opportunity to give a closing statement.

Adjournment

Motion by Mr. Mason; support by Dr. March that the May 14, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:20 p.m.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #8
Tuesday, May 14, 2013
7:30 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Katherine Eighmey, Barry Martin, Jerry Oley, David Payne

Administrators Absent: None

President Yeo called the meeting to order at 7:34 p.m.

HOSA

Bobb Vergiels introduced three of the five MHS students who plan to attend the HOSA national conference in Nashville in June. All of these students plan to enter the health care field and by joining the HOSA program, they have had the opportunity to study in this field before going to college. Greater emphasis will be taken to make sure the younger MHS students are aware of this outstanding club. Bill Ferrara, CTE director, recently hosted the county superintendents who were at MHS to observe our CTE program. Mr. Monday reported that the superintendents were all impressed with our programs. In addition, our CNA program has really done well this year and attracted many students.

School Scorecard Presentation

Dr. Martin spoke about the new Michigan School Accountability Scorecards, the new direction for Michigan's School Report Cards. District and school scorecards will use a color coding system to indicate school performance. Schools will be designated as Reward Schools (high achieving schools,) Focus Schools (10% of schools in the state with the largest achievement gaps,) and Priority Schools (bottom 5% of schools in the state.) Changes to the reporting system are adding a sub-group (bottom 30%,) school attendance target of 90%, differentiated proficiency targets, inclusion of educator effectiveness, and inclusion of compliance factors. Still required are the 95% participation requirement, 80% graduation rate and use of provisional and growth scores for accountable proficiency rates.

Public Commentary-Agenda Items Only

There was no public commentary at this time.

Approval of Minutes

Motion by Mr. VanWasshenova; support by Mr. Philbeck to approve the minutes of the following meetings as submitted:

- April 23, 2013 Board Meeting #7
- April 29, 2013 Special Board Meeting
- April 30, 2013 Special Board Meeting
- May 1, 2013 Special Board Meeting

Vote: Motion carried by a 7-0 roll call vote.

Reports and Update

The April 23, 2013 Board Curriculum Committee Minutes and Informational Report – Contracted Coaches were received without comments.

Staff Resignations

Motion by Mrs. Knabusch-Taylor; support by Mr. VanWasshenova to approve the resignations from Monroe Public Schools for Steven Ketron effective May 3, 2013; for Jason Gendron effective May 14, 2013; for Ron Stoffel effective May 17, 2013; for Mary Bullard, Judith Cousino and Debra Knowles effective at the end of the 2012/13 school year.

Discussion: We have a long-term sub for Mr. Ketron who has a mechanical engineering background. Mr. Gendron was on the recall list and has declined a position.

Vote: Motion carried by a 7-0 roll call vote.

Leaves of Absence

As outlined in the teachers' contract, there are a few very specific circumstances in which a teacher may take a leave of absence; i.e., child care, health concerns, sabbatical, etc. Most leaves are limited to one year. At the end of the approved leave, if there is a position open which the teacher is certified and qualified to teach, they will be offered the job. We don't hold positions for teachers on leave of absence.

Request for Leave of Absence

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to approve a leave of absence for Mary Howe for the 2013/14 school year in accordance with Article 12, Section D-7 of the master agreement due to a family hardship situation.

Vote: Motion carried by a 7-0 roll call vote.

Request for Leave of Absence

Motion by Mr. Mason; support by Dr. March to approve a leave of absence for Erin Otter for the 2013/14 school year for the purpose of child care effective September, 2013. This is in accordance with Article 12, Section D-7 of the master agreement.

Vote: Motion carried by a 7-0 roll call vote.

Administrator Appointment

Motion by Mr. VanWasshenova; support by Mr. Philbeck to approve the appointment of Timothy Salenbien as the Custodial-Maintenance Supervisor with Monroe Public Schools effective May 15, 2013 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 7-0 roll call vote.

Coaching Recommendations

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to approve the coaches listed below for the 2013-14 fall season, as per the MCEA master agreement.

<u>Last</u>	<u>First</u>	<u>Title</u>	<u>Sport</u>	<u>School</u>
Scoles	Mark	Head Coach	Cross Country - Co Ed	MHS
Mydloski	James	Assistant Coach	Cross Country - Co Ed	MHS
Bole	Jennifer	Assistant Coach	Swimming - Varsity Girls	MHS
Clark	John (Jay)	Head Coach	Football - JV	MHS

Motyka	Ron	Assistant Coach	Football - 9th Grade	MHS
McCollum	Jody	Assistant Coach	Football - 9th Grade	MHS
Matusik	Robert	Coach	Tennis - Varsity Boys	MHS
Stefanski	Patricia	Coach	Volleyball - 9th Grade	MHS
Hutchison	Jason	Head Coach	Football - 7th Grade	MMS
Finnegan	Patrick	Head Coach	Football - 8th Grade	MMS
Wood	Bobby	Supervisor	Middle School Athletics	MMS
Columbus	Russ	Coach	Soccer Co-Ed - 7th & 8th	MMS
Pitcher	Debra	Coach	Volleyball - 7th Grade	MMS
Howe	Mary	Coach	Volleyball - 7th Grade	MMS
Bomia	Amanda	Coach	Volleyball - 8th Grade	MMS

Discussion: If a coach resigns before these seasons begin, Dr. Ray will bring the replacement coach to the board for approval. The board appreciated bringing these coaches to them for approval in such a timely fashion.

Vote: Motion carried by a 7-0 roll call vote.

Administrator Contract Renewal-Assistant Superintendents

Motion by Mr. Mason; support by Mrs. Knabusch-Taylor to approve administrative contract extension for Julie Everly and Ryan McLeod as recommended for the 2014/15 school year.

Discussion: The administrators continue to do good work despite difficult circumstances.

Vote: Motion carried by a 7-0 roll call vote.

Administrator Contract Renewal-Exempt

Motion by Mrs. Knabusch-Taylor; support by Mr. VanWasshenova to approve administrative contract extension for Katherine Eighmey, Barry Martin, Jerry Oley, and David Payne as recommended for the 2013/14 school year.

Discussion: Thanks to these administrators for a job well done despite difficult circumstances.

Vote: Motion carried by a 7-0 roll call vote.

Administrator Contract Renewal-Union

Motion by Mr. Mason; support by Ms. Spicer to approve administrative contract extensions for: Montyne Barbee, Jennifer Bennett, Shelley Cormier, Matthew Cortez, Mary Ann Cyr, Kim Diven, William Ferrara, Cindy Flynn, Teresa Joseph, Alice Malik, Lisa McLaughlin, Kelly McMahon, Steve Pollzzie, Melissa Provo, John Ray, and Otto Zillgitt as recommended for the 2013/14 school year.

Discussion: The board appreciates this entire team of administrators.

Vote: Motion carried by a 7-0 roll call vote.

ISD Budget Resolution

Motion by Mr. Yco; support by Mr. Mason to approve the ISD Budget Resolution as presented.

Discussion: The ISD has deficit spending, but not a deficit fund balance.

Vote: Motion carried by a 7-0 roll call vote.

MCISD Board Member Resolution – First Reading

Motion by Mr. Philbeck; support by Mrs. Knabusch-Taylor to read the following resolution and table it until the next board meeting.

The Board of Education designates _____ as its representative to the electoral body; and _____ as the alternate representative (optional); and, identifies

_____ (6 year term), _____ (6 year term) and _____ (2 year term) as who it supports for the positions to be filled on the Intermediate School Board at the June 3, 2013 election.

Second Reading – Board Policies 4000

Section 4000 – Business Management was distributed for a second reading. These policies have been reviewed by the board policy committee and are recommended for approval by the full board of education. Changes to the policies are noted in bold print. If there are no corrections, they will be brought to the next board meeting for adoption.

Social Studies Curriculum Purchase

Motion by Mr. Mason; support by Dr. March to approve the adoption of **Michigan Citizenship Collaborative Social Studies Curriculum (MC3)** for fourth, fifth, and sixth grades with a supplemental material purchase not to exceed \$4962.45.

Discussion: We purchase many of our books from the Book Nook, a local company that continues to give us pricing below the internet cost.

Vote: Motion carried by a 7-0 roll call vote.

Arborwood Pool Agreement

Motion by Mr. Mason; support by Mr. Yeo to enter into agreement with the City of Monroe and the Monroe Family YMCA through October 31, 2013 for operation of the Dick Waters Swimming Pool from June 8 through August 31, 2013.

Discussion: This partnership provides recreation for the children of Monroe, especially those living in the Arborwood attendance area. We spend approximately \$6,800 annually as our portion of the costs involved.

Vote: Motion carried by a 7-0 roll call vote.

HOSA National Conference

Motion by Mr. VanWasshenova; support by Mr. Philbeck to approve the Monroe High School students' attendance at the HOSA National Leadership Conference in Nashville, TN June 26-30, 2013 according to the terms of Policy IICA, Field Trips and Excursions.

Discussion: The CTE team deserves a lot of credit for the success of this program. All clubs will be marketed to engage the lower classmen in the future.

Vote: Motion carried by a 7-0 roll call vote.

Athletic Teams – State Finals

Motion by Mr. Mason; support by Mr. VanWasshenova to approve the Monroe High School students' attendance at the State Tournaments according to the terms of Policy IICA, Field Trips and Excursions should they qualify.

Discussion: According to Board policy, approval must be given by the board before overnight field trips are taken. In this case where there are unknowns as to whether or not teams will qualify for state meets, it is perfectly acceptable to bring it before the board ahead of time.

Vote: Motion carried by a 7-0 roll call vote.

Superintendent Comments

- Thank you to the voters of the Monroe Public Schools district who approved all three millage renewals in the May 7th election.

- May 15th is the Monroe High School Honors Night program. We are prepared to distribute our Monroe High Top 100 magazine that evening. Thanks to everyone who worked on the publication, especially teachers Scott McCloskey and Matt Servis.
- Congratulations to Caleb Green who was named co-op student of the year and received a \$500 scholarship. The annual recognition luncheon was held last week to publicly thank the businesses and organizations who hire our students as part of the co-op program.
- Two of our school buses were involved in accidents last week, and in both cases, there were minor injuries and minimal damage to our vehicles. Our bus drivers were not at fault in either case. Everyone involved should be commended for responding quickly in a coordinated manner.
- Wednesday, May 22 is a teacher in service day so there will be no school for students.
- May 21 from 12-2 p.m. is the Habitat Award ceremony in the Summergrove housing development.
- May 23 at 4:00 p.m. is the employee recognition reception at the old Masonic Temple.

Old Business

Mr. Mason accompanied the two candidates on their visit to the high school. He shared with the board some of the students' comments:

- Some students don't try their best in class because they know they are able to make the class up in E2020.
- There was a perception that expectations have lowered in AP and other classes.
- AP classes are not always offered every year.
- Class size is an issue for teachers. Students' are surprised at how teachers manage differentiated curriculum.
- Trojan Family Time is a big issue. Some don't see the need for it.
- Some students complained about not having more papers to write for classes compared to other districts.

There is a high absence rate among teachers. Last year, we spent \$670,000 on substitutes. We have four commit subs in the district that are sent where they are needed every day. A number of reasons can be explained for the absences (sickness, professional development, etc.) and a report on this will be generated and given to the board in the near future.

The hockey situation is nearing completion and a full report will be given to the board members shortly. The issue should be resolved by the end of the week and by the next board meeting we should be able to speak freely about it. The hockey team is self-funded.

New Business

Mr. Yeo reported that he and Mr. Monday recently met with Dr. Kenneth McNamee who had a vision of turning the Christiancy property into a type of learning park. If there was interest from board members, Dr. McNamee would attend a board meeting to discuss his proposal. Mr. Mason suggested some of the property could be sold as housing lots and a portion used as a park. Mr. Philbeck does not feel the time is right for a project there since the demolition of the school is still fresh. Ms. Spicer would like to ask nearby residents their opinions. Mr. Yeo will let Dr. McNamee know that at this time, we will not pursue the project.

Public Commentary-Any Topic

Amy Pace, Manor elementary teacher, relayed a message from the student who was recently injured in one of the bus accidents. He thanked the staff and his bus driver for the care he received as a result of the accident.

A recess was called at 9:25 p.m. and the meeting resumed at 9:40 p.m.

Mr. Yeo noted that the superintendent interview process had been completed and the next phase is typically the site visits; however, this may not be necessary within the process. He asked board members for their thoughts.

- Mr. Mason was completely pleased with both candidates. Dr. Martin has integrity and great relationships with the staff. Mr. Snyder energized the room no matter who he was with and Mr. Mason would like a site visit to his school district.
- Dr. March pointed out that Dr. Martin has more experience, while Mr. Snyder has a high energy level.
- Mrs. Knabusch-Taylor would like more information on Mr. Snyder's employment history. It is good that Dr. Martin would continue the work already begun in the district.
- Ms. Spicer suggested the board reflect on the vision statement to determine which candidate is best for the position.
- Mr. VanWasshenova would like to hear what Mr. Snyder's community has to say about him.
- Mr. Philbeck said our central administrative team is strong and Dr. Martin would continue the work already begun by them.
- Mr. Yeo said there are many pros and cons with both candidates. Mr. Snyder could be a strong leader, while Dr. Martin gives him a feeling of maturity, ease and security for the district.
- A decision was made for two or three board members to hold a conference call with Mr. Snyder's superintendent to gather additional information. Based on this call, additional information will be gathered regarding Mr. Snyder and shared with the board. Any board member that has questions to ask Mr. Snyder's superintendent should submit them to Jenny who will forward them to Mr. Mason. The conference call will be held Wednesday, May 15, 2013 at 5:30 p.m. in the front conference room of the administration building.

Mr. Yeo asked for comments from the audience and several responded with their opinions.

A special board meeting will be held on Monday, May 20, 2013 at 6:00 p.m. A new superintendent will be selected at that meeting.

Adjournment

Motion by Mrs. Knabusch-Taylor; support by Mr. Mason that the May 14, 2013, Board Meeting #8 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 10:36 p.m.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Special Board Meeting
Monday, May 20, 2013

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

President Yeo called the meeting to order at 6:11 p.m. and led the audience in the pledge of allegiance.

Public Commentary – Agenda Items Only

Selma Rankins, citizen, wished the board good luck on their decision to select the next superintendent of Monroe Public Schools. Through this process he realized the board is interested in the same things he is; i.e., change and closing the achievement gap among students.

Discussion on Superintendent Candidates

After the last board meeting, Mr. Mason, Ms. Spicer and Dr. March participated in a conference call to Mr. Scott Snyder's former superintendent in Northville. In short, there was nothing inconsistent to note from things Mr. Snyder had mentioned. Test scores were raised when Mr. Snyder was principal and staff reported that he went out of his way to be accommodating. Mr. Snyder was very much involved in the community and parents thought very highly of him. Ms. Spicer would have liked to do a site visit, but everything she heard in the conference call confirmed what she had hoped, and validated everything Mr. Snyder had said. Mr. Yeo noted Dr. Wilmot requested Mr. Snyder's personnel file, but it would not arrive until sometime after Mr. Snyder had looked it over.

Mr. Mason has the utmost respect for Dr. Martin and his integrity. After looking at what our district needs, he thinks Mr. Snyder has the skill set to make things better and be successful. There is a risk of the unknown in selecting Mr. Snyder, but sometimes you have to dare to be great. If you want to strive for excellence, you have to take a chance. He would support Mr. Snyder, but would be behind Dr. Martin if he were chosen as superintendent.

Dr. March remembered Dr. Wilmot stressing that someone closest to the superintendent's seat will do the best job. Dr. Martin has the most experience and has support of every employee and parent who has had contact with him. Mr. Snyder would probably do a good job, but we know what Dr. Martin can do.

Mrs. Knabusch-Taylor noted Dr. Martin's experience with title programs and federal funding – something that most people do not have. She supports Dr. Martin who has achieved growth from the students in the virtual program.

Mr. Yeo analyzed both candidates. Although Mr. Snyder would bring lots of excitement, Dr. Martin comes out on top due in part to his calming effect and the fact that we know what we are getting.

Ms. Spicer appreciated the time given to reflect on the choices for candidates and thanked everyone involved in this process from the candidates themselves to Dr. Wilmot. She read the mission statement of

Monroe Public Schools and said this is a prime opportunity to take our district to new heights. Ms. Spicer read the traits and qualifications listed on the superintendent posting and noted that while she will support either choice, she will give her vote to Mr. Snyder. Her goal is to have people benchmark our district as the district of choice.

Mr. VanWasshenova said that either candidate could do a fine job. He feels the board of education creates the vision but it is the superintendent's job to put the vision in place and enforce it. Dr. Wilmot had advised the group to go with what you know and he feels Dr. Martin is a capable administrator.

Mr. Philbeck said from the beginning that Dr. Martin would be his candidate of choice. Mr. Snyder is a very good man, but hasn't demonstrated leadership and he is concerned about the number of positions Mr. Snyder has held.

Selection of Superintendent of Schools

Motion by Mr. Philbeck; support by Mr. VanWasshenova to appoint Dr. Barry Martin as Superintendent of Monroe Public Schools effective July 1, 2013, subject to a contractual agreement.

Discussion: Mr. Yeo will contact Dr. Wilmot of Michigan Leadership Institute and ask for his assistance in formulating a contract. The board of education needs to give the new superintendent their full support and tools for success. Board and superintendent goals will be set as soon as possible.

Vote: Motion carried by a 5-2 roll call vote. Ms. Spicer and Mr. Mason voted no. Mr. Mason requested it be noted that his vote in no way indicated a lack of confidence in Dr. Martin.

Adjournment

Motion by Mr. VanWasshenova; support by Dr. March that the May 20, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:55 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Tuesday, May 21, 2013
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor (arrived at 5:06 p.m.), Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Others Present: Randy Monday, James Davies, Barry Martin, Liaison Officer Mike Preadmore, Julie Everly, and Montyne Barbee, the student, the student's mother, and the student's stepmother

Mr. Yeo called the meeting to order at 5:00 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mr. Mason, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 5:00 p.m.

Reconvene Board Meeting

Motion by Mr. Philbeck, support by Mr. VanWasshenova, that the closed session adjourn and the 5:00 p.m., May 21, 2013, Special Board Meeting reconvene.

Vote: Motion carried by a 7-0 hand vote at 5:10 p.m.

Recommendation

Motion by Mr. Mason, support by Mr. Philbeck, that the object falls within the exception that the student did not bring it for use as a weapon.

Vote: Motion carried by a 6-1 roll call vote at 5:12 p.m. Mrs. Knabusch-Taylor abstained.

Recommendation

Motion by Mr. VanWasshenova; support by Dr. March that the student shall return to school on Tuesday, May 28, 2013.

Vote: Motion carried by a 6-1 roll call vote at 5:13 p.m.

Adjournment

Motion Mr. Philbeck, support by Mr. Mason, that the May 21, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 5:13 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Tuesday, May 21, 2013
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Others Present: Randy Monday, Ryan McLeod, James Davies, Cindy Flynn, Melissa Provo, Liaison Officer Mike Preadmore, and Liaison Officer Jason Flora, the student, the student's mother, father and sister

Mr. Yeo called the meeting to order at 5:28 p.m.

Closed Session

Motion by Mr. Mason, support by Mr. VanWasshenova, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act, Section 8 (b).

Vote: Motion carried by a 7-0 hand vote at 5:28 p.m.

Reconvene Board Meeting

Motion by Mr. Philbeck, support by Mr. Mason, that the closed session adjourn and the 5:00 p.m., May 21, 2013, Special Board Meeting reconvene.

Vote: Motion carried by a 7-0 hand vote at 5:55 p.m.

Recommendation

Motion by Mr. Mason, support by Mrs. Knabusch-Taylor, to expel the student.

Vote: Motion failed by a 2-5 roll call vote at 5:58 p.m. Dr. March, Mr. Philbeck, Ms. Spicer, Mr. VanWasshenova, and Mr. Yeo voted no.

Recommendation

Motion by Dr. March, support by Mr. VanWasshenova to expel the student using school mandates rather than the state mandates because this object was not to be used as a weapon; therefore, the first exception to the law applies.

Vote: Motion carried by a 6-1 roll call vote. Mr. Mason voted no.

Adjournment

Motion by Mr. VanWasshenova, support by Mr. Mason, that the May 21, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:11 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Tuesday, May 21, 2013
6:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Others Present: Randy Monday, Ryan McLeod, James Davies, Renee Peterson, Liaison Officer Jason Flora, Liaison Officer Mike Preadmore, Cindy Flynn, Melissa Provo, the student and the student's mother

Mr. Yeo called the meeting to order at 6:25 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mr. Philbeck, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act, Section 8 (b).

Vote: Motion carried by a 7-0 hand vote at 6:25 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mrs. Knabusch-Taylor, that the closed session adjourn and the 6:00 p.m., May 21, 2013, Special Board Meeting reconvene.

Vote: Motion carried by a 7-0 hand vote at 6:48 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Mrs. Knabusch-Taylor, to expel the student under the state statute.

Vote: Motion carried by a 7-0 roll call vote at 6:50 p.m.

Adjournment

Motion by Mr. Mason, support by Mr. VanWasshenova, that the May 21, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:50 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Tuesday, May 21, 2013
6:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Others Present: Randy Monday, Ryan McLeod, James Davies, Cindy Flyan, Melissa Provo, Renee Peterson, and Liaison Officer Jason Flora, the student, the student's grandmother, and the student's attorney

Mr. Yeo called the meeting to order at 7:00 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mrs. Knabusch-Taylor, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act, Section 8 (b).

Vote: Motion carried by a 7-0 hand vote at 7:01 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mr. Philbeck, that the closed session adjourn and the 6:00 p.m., May 21, 2013, Special Board Meeting reconvene.

Vote: Motion carried by a 7-0 hand vote at 7:39 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Mr. Mason, to expel the student pursuant to the state statute.

Vote: Motion carried by a 6-1 roll call vote at 7:48 p.m. Mr. Mason voted no.

Adjournment

Motion by Mr. VanWasshenova, support by Mrs. Knabusch-Taylor, that the May 21, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:48 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Tuesday, May 21, 2013
6:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Others Present: Randy Monday, Ryan McLeod, James Davies, Cindy Flynn, Melissa Provo, Liaison Officer Jason Flora, and Renee Peterson, the student, the student's father, and the student's grandfather

Mr. Yeo called the meeting to order at 8:00 p.m.

Closed Session

Motion by Mr. Mason, support by Mr. VanWasshenova, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 7-0 hand vote at 8:00 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mrs. Knabusch-Taylor, that the closed session adjourn and the 6:00 p.m., May 21, 2013, Special Board Meeting reconvene.

Vote: Motion carried by a 7-0 hand vote at 8:20 p.m.

Recommendation

Motion by Mr. Mason, support by Mr. Philbeck, that the object falls within the exception that the student did not bring it for use as a weapon.

Vote: Motion carried by a 7-0 roll call vote at 8:23 p.m.

Recommendation

Motion by Mr. Philbeck; support by Mr. Mason that the student shall return to school on Tuesday, May 28, 2013.

Vote: Motion carried by a 5-2 roll call vote at 8:23 p.m. Mrs. Knabusch-Taylor and Dr. March voted no.

Adjournment

Motion by Mr. Mason, support by Mr. VanWasshenova, that the May 21, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 8:23 p.m.

June Knabusch-Taylor, Secretary

EXEMPT EMPLOYEE APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Jason Oestrike as an Entry Level Computer Technician with Monroe Public Schools. Mr. Oestrike will begin his position on Wednesday, May 29, 2013.

Mr. Oestrike holds an Associate's degree as a PC Support Technician from Monroe County Community College. He is a graduate of Dundee Public Schools. He was most recently employed as the Assistant Manager/IT Support for Motor City Fireworks in Monroe.

Members of the interview panel were: Ryan McLeod, Assistant Superintendent; David Payne, Director of Technology; Otto Zillgitt, Principal; Kim Burkey, Teacher; Joe Miracle, Computer Technician.

ENCLOSURE

Resume

RECOMMENDATION

Move to approve the appointment of Jason Oestrike as an Entry Level Computer Technician for the 2012/13 school year effective May 29, 2013 and place on the appropriate salary level for this position, upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Jason Oestrike
12550 Eggert Rd
Dundee, MI 48131
(734)625-1901
jtech322@gmail.com

OBJECTIVE

Part time or full time career wanted as a computer tech or in the computer/electronics field. These are just primary desired positions, able to learn quickly and efficiently to do anything that is needed. Have excellent math skills, enjoy working with people and can make a great first impression for your business. Excellent with computers and very good with mathematical problems.

EMPLOYMENT HISTORY

IT support / assistant manager, MotorCity Fireworks Monroe, MI 03/2011-10/2012

Organize thousands of items in Point of Sale. Data Entry, customer service, handling cash, running register, inform customers on product detail, maintain network stability, install various hardware and software, set up electronic equipment, take photos of product and integrate into POS and website, made a video for the company highlighting top performing products.

- Started as temporary employee and worked up to full time assistant manager

Educational Media Technician, Monroe County Community College Monroe, MI 07/2010-04/2011

Responsible for setting up rooms and events with electronic and audio video related equipment for clients coming to the college. Also responsible for troubleshooting computers and other electronic devices. Work on small and larger electronics, talk to the customer and accommodate accordingly, give over the phone support as well as on site support.

Head Cook, Widerness Bar And Grill Dundee, MI 12/2008-09/2009

Started this job at the bottom of the food chain and worked hard and made head cook. Cooked quality food for customers, trained new employees, worked with different kinds of customers, worked with many people as a team, took responsibility for my trainees, and had to clean every night.

Shop assistant, Tom's Autobody Dundee, MI 06/2006-05/2007

Assisted the owner of the body shop, repaired customers cars via painting, bumping, grinding, banging, and bonding, mixed paint for the owner, worked with some expensive cars.

Host/Prep, Lonestar Steakhouse and Saloon Dundee, MI 03/2005-06/2006

Main duty was to clean the tables when customers left, seat customers at tables, work with the customer, work on a team with other employees, roll silverware, bake rolls, and help the cooks by prep of there food.

EDUCATION & TRAINING

Associates, PC Support Technician, Monroe County Community College, MI, 2 year(s)

Diploma, General, Dundee Community Schools, MI

HONORS, AWARDS, PROFESSIONAL ORGANIZATIONS

Volunteer work - Coached young basketball players for two years in season and championship games.
Helped local library branch with daily activities including cleaning, helping customers and setting up activities.

SCHOOL LUNCH PRICES

BACKGROUND

See attached.

ENCLOSURES

Memorandum – Kathy Eighmey
Monroe County Meal Prices 2012/13
Price Adjustment Calculators

RECOMMENDATION

Move to approve Option A to set prices for school lunches for the 2013/14 school year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

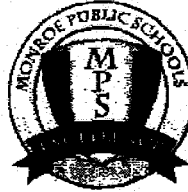
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**Monroe Public Schools
Business Office**

1275 North Macomb Street
Monroe, Michigan 48162

Phone: 734-265-3050
Fax: 734-265-3001

Mrs. Katherine Eighmey, Director of Business & Finance
Lorrie Shock, Administrative Assistant



KE Memo #029-12/13

TO: Board of Education
Randy Monday

FROM: Kathy Eighmey

DATE: May 23, 2013

RE: Student Meal Prices

Section 205 of the Healthy, Hunger-Free Kids Act of 2010 requires school food providers to adjust lunch prices annually based upon an averaging formula provided within the act. Applying this formula to our current lunch pricing shows it is necessary for us to adjust our average meal prices for the 2013/14 school year. Averaging our meal prices allows us to adjust pricing at specific levels rather than across the board.

Nancy Boykin, our Sodexo District Supervisor, has provided two pricing options that would meet the necessary meal cost average.

	<u>Current</u>	<u>Option A</u>	<u>Option B</u>
Elementary	\$1.75	\$1.85	\$1.80
Secondary Intermediate	2.30	-0-	-0-
Secondary Premium	2.60		
Secondary		2.60	2.75

In evaluating what we would consider to be the best option for pricing, we took into consideration the price levels that were increased this school year. Based upon the fact that the elementary lunch price has not been increased in approximately 9 years, we are recommending Option A.

This option will increase the elementary lunch price by 10 cents. It will also eliminate the tiered pricing at the secondary level.

I have included the spreadsheet that Nancy used in her presentation as well as the 2012/13 lunch prices for Monroe county school districts.

KE/ls
Attachments
xc: Nancy Boykin

NOTICE OF NONDISCRIMINATION: It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3070.

Monroe County Meal Prices 2012 - 2013 School Year

	Breakfast			Lunch			Milk
	Elementary	MS	HS	Elementary	MS	HS	
Airport	\$1.25	\$1.40	\$1.40	\$2.00	\$2.60/\$2.85	\$2.60/\$2.85	All Grades \$0.50
Bedford	\$1.20	\$1.20	\$1.20	\$2.25	\$2.35/\$2.75	\$2.35/\$2.75	\$0.50
Durdee	\$1.25	\$1.25	\$1.25	\$2.25	\$2.50/\$2.75	\$2.50/\$2.75	\$0.50
Ida				\$2.20	\$2.60	\$2.70	\$0.40
Jefferson	\$1.00	\$1.00	\$1.00	\$2.15	\$2.60	\$2.60	\$0.50
Mason	\$1.10	\$1.20	\$1.20	\$2.15	\$2.40/\$2.90	\$2.40/\$2.90	\$0.50
MCISD	\$1.25			\$1.85			\$0.45
Monroe	\$1.00	\$1.00	\$1.00	\$1.75	\$2.30/\$2.60	\$2.30/\$2.60	\$0.50
Summerfield	\$1.00	\$1.00	\$1.00	\$2.10	\$2.50/\$2.85	\$2.50/\$2.85	\$0.50
Whiteford	\$1.10	\$1.10	\$1.10	\$2.25	\$2.45/\$2.75	\$2.45/\$2.75	\$0.50

OPTION A

SY 2013-14 Price Adjustment Calculator

[Go to Instructions](#)

Requirement price to the nearest cent	Optional price requirement ROUNDED DOWN to nearest 5 cent
\$ 2.24	\$ 2.20

Note: Above prices are based on adjusting SY 2012-2013 price requirement by the 2% rate increase plus the Consumer Price Index (2.53%)

Enter the paid prices and number of paid lunches sold at each price for October 2012.

1.	11,548	\$ 1.75	\$ 20,209.00	
2.	3,676	\$ 2.30	\$ 8,454.80	
3.	5,847	\$ 2.60	\$ 14,682.20	
4.		\$	\$ -	
5.		\$	\$ -	
6.		\$	\$ -	
7.		\$	\$ -	
8.		\$	\$ -	
9.		\$	\$ -	
10.		\$	\$ -	
TOTAL	20,871		\$ 43,346.00	\$ 2.06

Note: SY 2012-13 Weighted Average Price equal to or above \$2.59 are compliant for SY 2013-14. \$2.59 is the difference between the Free and Paid reimbursement rates for SY 2012-13.

Total price increase for SY 2013-14	\$ 0.12
-------------------------------------	---------

Required price increase for SY 2013-14 (with 10 cent cap)	\$ 2.18
---	---------

Remaining increase carried forward to SY 2014-15	\$ 0.02
--	---------

Remaining credit carried forward to SY 2014-15	\$ -
--	------

[Go to SY2013-2014 Report](#)

Step 3 (Optional)

Below is a tool allowing users to manipulate prices to achieve the required new weighted average price.

1.	11,548	\$ 1.85	\$ 21,363.80	
2.	3,413	\$ 2.90	\$ -	
3.	5,847	\$ 2.60	\$ 24,239.80	
4.		\$	\$ -	
5.		\$	\$ -	
6.		\$	\$ -	
7.		\$	\$ -	
8.		\$	\$ -	
9.		\$	\$ -	
10.		\$	\$ -	
TOTAL	20,871		\$ 45,603.60	\$ 2.19

Note: This tool is created to allow the user to only enter the number of paid lunches and the related prices. If any other parts of the tool are modified, the user runs the risk of calculating an incorrect new average price. Users should not modify the tool's current functionality.

OPTION B

SY 2013-14 Price Adjustment Calculator

[Go to instructions](#)

Requirement price to the nearest penny	Option price requirement
	ROUNDED DOWN to nearest 5 cent
\$ 2.24	\$ 2.20

Note: Above prices are based on adjusting SY 2012-2013 price requirement by the 2% rate increase plus the Consumer Price Index (2.93%)

Enter the paid prices and number of paid lunches sold at each price for October 2012.

1.	11,548	1.75	\$ 20,209.00	
2.	3,676	2.30	\$ 8,454.80	
3.	5,647	2.60	\$ 14,682.20	
4.			\$ -	
5.			\$ -	
6.			\$ -	
7.			\$ -	
8.			\$ -	
9.			\$ -	
10.			\$ -	
TOTAL	20,871		\$ 43,346.00	\$ 2.08

Note: SY 2012-13 Weighted Average Price equal to or above \$2.59 are compliant for SY 2013-14. \$2.59 is the difference between the Free and Paid reimbursement rates for SY 2012-13.

Total Price Increase for SY 2013-14	\$ 0.12
Required price increase for SY 2013-14 (with 10 days cap)	\$ 2.18
Remaining increase carried forward to SY 2014-15	\$ 0.02
Remaining credit carried forward to SY 2014-15	\$ -

[Go to SY2013-2014 Report](#)

Step 3 (Optional)

Below is a tool allowing users to manipulate prices to achieve the required new weighted average price.

1.	11,548	1.80	\$ 20,786.40	
2.		2.30	\$ -	
3.	9,823	2.75	\$ 25,638.25	
4.			\$ -	
5.			\$ -	
6.			\$ -	
7.			\$ -	
8.			\$ -	
9.			\$ -	
10.			\$ -	
TOTAL	20,871		\$ 46,424.65	\$ 2.22

Note: This tool is created to allow the user to only enter the number of paid lunches and the related prices. If any other parts of the tool are modified, the user runs the risk of calculating an incorrect new average price. Users should not modify the tool's current functionality.

Board Meeting #9
May 28, 2013
Item #C.5

MASB 2013/2014 MEMBERSHIP DUES

BACKGROUND

The Michigan Association of School Boards is an important resource for information and materials for school board members. There are many benefits which are available by being a member of MASB, including the annual state conference. The MASB works as an advocate for local school board governance. This year they are requesting \$6,942 based on the official pupil count from fall of 2012. (Last year's fees: \$6,902)

ENCLOSURE

Michigan Association of School Boards Renewal Notice and Informational Sheet

RECOMMENDATION

Move to approve the 2013/14 membership dues to the Michigan Association of School Boards in the amount of \$6,942.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



2013-2014 MEMBERSHIP RENEWAL NOTICE

Randall Monday, Ed.S.
Monroe Public Schools
PO Box 733
Monroe, MI 48161-0733

District Number: 58010
Date: 5/2/13

The Michigan Association of School Boards appreciates the membership of your school district for 2013-2014 which begins July 1.

YOUR AIDE AUDITED FALL PUPIL COUNT: 6140

MASB SCHOOL DISTRICT 2013-2014 MEMBERSHIP:

\$6,942

LEGAL TRUST FUND ANNUAL RENEWAL CONTRIBUTION:

\$0

DUES RENEWAL SUBTOTAL:

\$6,942

Dues Plus Choices *

Workshops: QTY: _____ x Price: _____ = _____

Board Retreat(s): QTY: _____ x Price: _____ = _____

Add Dues Renewal Subtotal to Dues Plus Choices for Grand Total Payable to MASB: \$ _____

*See enclosure for details on this special offer for board development.

One of the primary benefits of membership with MASB, as described in the attached letter, is the ability for our members to participate in the SET-SEG insurance pools. In addition to competitive rates, many of our member districts enjoy significant workers' compensation premium reductions and property casualty returns of surplus. Last year your participation resulted in the following returns to your district:

Workers' Compensation Pool Premium Reduction	\$0.00
Property Casualty Pool:	\$47,624.89

Please forward payment and copy of this invoice no later than June 30, 2013 to:
MASB, 1001 Centennial Way, Suite 400, Lansing, MI 48917-8249 Questions? Call 517-327-5900

BEIGE COPY-SUPERINTENDENT * YELLOW COPY-BOARD PRESIDENT *

Board Meeting #9
May 28, 2013
Item #C.6

MCISD BOARD MEMBER RESOLUTION

ENCLOSURE

2013/2014 MCISD Board Member Resolution

RECOMMENDATION

The Board of Education designates _____ as its representative to the electoral body; and _____ as the alternate representative (optional); and, identifies _____ (6 year term), _____ (6 year term) and _____ (2 year term) as who it supports for the positions to be filled on the Intermediate School Board at the June 3, 2013 election.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

RESOLUTION

WHEREAS, Section 380.614(1) of the Revised School Code provides that members of the Intermediate School Board are to be elected biennially on the first Monday in June by an electoral body composed of 1 person designated by the board of each constituent school district; and

WHEREAS, the Board of Education is required to consider and adopt, at not less than one public meeting, a resolution to designate a representative, identify candidates for the ISD board and direct its representative to vote for such candidate(s); and,

WHEREAS, the Board of Education must adopt such a resolution not earlier than 21 days before the date of the biennial election which will be held on June 3, 2013; and,

WHEREAS, the Board of Education held a public meeting on May 28, 2013 to consider such resolution; and,

WHEREAS, the Board of Education designates _____ as its representative to the electoral body and _____ as the alternate representative (optional); and,

WHEREAS, the Board of Education identifies _____ (6 year term), _____ (6 year term) and _____ (2 year term) as who it supports for the positions to be filled on the Intermediate School Board at the June 3, 2013 election; and,

WHEREAS, the Board of Education directs its representative to vote for the identified candidate or candidates on at least the first ballot taken by the electoral body.

THEREFORE, be it resolved that the Board of Education adopts this resolution by a majority vote.

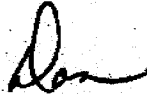
Adopted: May 28, 2013.

Robert Yeo
President, Board of Education



Monroe County Intermediate School District
Superintendent's Office
1101 S. Raisinville Road
Monroe, Michigan 48161
734-242-5799

Memorandum

DATE: May 7, 2013
TO: Secretaries of the Constituent School Boards
K-12 Superintendents
FROM: Don Spencer, Superintendent 
SUBJECT: Candidates for the MCISD Board of Education

Attached you will find copies of the board of education questionnaires that have been completed by the three incumbent candidates running for the MCISD Board of Education. This year there are two six year terms, which begin July 1, 2013 and expire June 30, 2019. The candidates for these two seats are:

- Paul Miller, Airport Community Schools
- Larry Hammons, Whiteford Agricultural Schools

In addition, there is one partial term (2 years) seat, July 1, 2013 through June 30, 2015. The candidate for this position is:

- Earl Cousino, Mason Consolidated Schools

Please be advised that each local school district must adopt a resolution that 1) designates a representative to attend the biennial election to be held on June 3 at 6:00 PM, 2) identify a candidate the board supports for each position to be filled on the MCISD board, and 3) direct its representative to vote for that individual(s) on at least the first ballot taken by the electoral body. The earliest date the resolution can be adopted is May 13th. **Please forward the completed resolution to Andrea Murphy at andrea.murphy@monroeisd.us immediately following the board meeting.**

I wish to be clear that there **must** be a meeting where your board considers the resolution prior to the meeting where it is adopted. These meetings may be held on the same evening with the first meeting to consider the resolution (without a vote), followed by your regular meeting where the resolution is actually adopted.

I am again providing you with the 2013 Intermediate School District Biennial Election Schedule and the sample board resolution which has previously been distributed to the superintendents and board presidents. If you have any questions regarding this process, please contact Elizabeth Taylor, Assistant Superintendent for Human Resources and Legal Counsel at 734.242.5799, ext. 1200 or elizabeth.taylor@monroeisd.us.

Thank you.

cc: MCISD Board of Education
MCISD Central Office

2013 INTERMEDIATE SCHOOL DISTRICT
BIENNIAL ELECTION SCHEDULE

Term of Office: Six years

- May 6** Deadline for candidates to file nominating petitions¹ or a non-refundable \$100 fee for candidacy with the school district filing official. The candidate must also file two (2) copies of an Affidavit of Identity with the ISD Election Coordinator (county Clerk) (*See attached*)
- May 13*** **Earliest date** that the constituent district may adopt, by resolution, its designated representative (21 days prior to election date). The resolution must identify the candidate the board supports for each position to be filled on the ISD board and direct its representative to vote for that individual(s) on at least the first ballot taken by the electoral body. (MCL 380.614 (2))
- May 24** **Deadline** for the Secretary of the ISD board to send certified notice of the hour and place of the meeting to the secretary of each constituent board of education.
- June 3** **Election date.** (first Monday in June). The meeting of the representatives must be an open meeting. The electoral body consists of 1 representative designated by the board of each constituent district.

*MCL 380.614(2) requires the board of each constituent school district consider the resolution designating its representative to the electoral body at not less than one public meeting before adopting the resolution. Two meetings can be held; with the first meeting to consider the resolution being held prior to the regular meeting at which time the board would adopt the resolution by a majority vote of the members serving on the board.

¹ If candidate decides to file nominating petition, the following signature requirements must be met: 1. If population of the ISD is less than 10,000 according to most recent federal census, the petition must be signed by a minimum of six electors (registered voters) and a maximum of 20 electors of the combined constituent districts of the ISD. If the population of the ISD is 10,000 or more, the petition must be signed by a minimum of 40 electors of the combined constituent districts of the ISD and a maximum of 100 electors of the combined constituent districts of the ISD. The county clerk is obligated to keep a supply of "ISD Nominating Petition" forms.

MCISD BOARD OF EDUCATION CANDIDATE'S QUESTIONNAIRE

Name: **Paul Miller**

Address: **11655 Exeter Road, Carleton, MI 48117**

Telephone Number: **734-654-2603** School District you reside in: **Airport Schools**

BACKGROUND INFORMATION

Level of Education

College/University

Name: **Central Michigan University**

City/State: **Mt. Pleasant, MI**

Did you graduate?: **Yes**

Major/Degree: **BS – Biology**

Name: **Monroe County Community College**

City/State: **Monroe, MI**

Did you graduate?: **Yes**

Major/Degree: **Associate's Degree**

Past and Present Employment Experiences.

Current Employer: **La-Z-Boy, Inc.**

Address/City/State: **Monroe, MI**

Other Employers List Chronologically:

Airport Community Schools Board of Education, 2000 to present

Membership in Local and/or State Organizations

1. Michigan Association of School Boards (MASB)
2. Monroe County Association of Boards of Education (MCABOE)
3. Monroe County 4H

Please state why you would like to be elected or re-elected to the Board of Education.

I have been service oriented all my life. I bring a background in accounting and am a lifelong resident of Monroe County.

Please describe your view of the role of the Monroe County Intermediate School District.

To maintain current ISD services and extending more services if these are the right things to do.

MCISD BOARD OF EDUCATION CANDIDATE'S QUESTIONNAIRE

Name: **Larry Hammons**

Address: **7042 US 223, Ottawa Lake, MI 49267**

Telephone Number: **734-856-4902** School District you reside in: **Whiteford**

BACKGROUND INFORMATION

Level of Education

High School

Name: **Blissfield High School**

City/State: **Blissfield, Michigan**

College/University

Name: **Michigan State University and Eastern Michigan University**

City/State: **East Lansing, Michigan**

Did you graduate?: **Yes**

Major/Degree: **BA – Education; MA – Guidance and Counseling;**

MA- Educational Leadership

Past and Present Employment Experiences.

Current Employer: **Retired – Ida Public Schools**

Address/City/State: **Ida, MI 48140**

Other Employers List Chronologically: **Ida Public Schools 1963-2001**

Membership in Local and/or State Organizations

1. Michigan Association of School Boards (MASB)
2. National School Board Associations (NSBA)
3. Association of Educational Service Agencies (AESA)
4. Monroe County Association of Boards of Education (MCABOE)
5. Monroe County Fair Board
6. Monroe County 4-H

Please state why you would like to be elected or re-elected to the Board of Education.

I would like to continue to help direct the education of all of our youth.

Please describe your view of the role of the Monroe County Intermediate School District.

The Monroe County Intermediate School District has the role of guaranteeing that all Special Education students are provided with necessary skills to succeed in our world. The ISD also serves the local districts by providing professional development and improving technology. Through collaboration the ISD assists districts in improving education and keeping in compliance with state mandates.

MCISD BOARD OF EDUCATION CANDIDATE'S QUESTIONNAIRE

Name: **Earl Cousino**

Address: **9660 Summit Street, Erie, MI 48133**

Telephone Number: **734-848-4480** School District you reside in: **Erie Mason**

BACKGROUND INFORMATION

Level of Education

High School

Name: **Monroe Catholic Central**

City/State: **Monroe, Michigan**

College/University

Name: **St. Joseph College**

City/State: **Rensselaer, Indiana**

Did you graduate?: **Yes**

Major/Degree: **BS - Business**

Past and Present Employment Experiences.

Current Employer: **B.L. Cousino Inc.**

Address/City/State: **1200 Benore Road, Erie, MI 48133**

Other Employers List Chronologically:

Cousino & Cousino Farm

LAC Real Estate Corp.

United States Army, Sergeant

Membership in Local and/or State Organizations

1. Michigan Association of School Boards (MASB)
2. National School Board Associations (NSBA)
3. Association of Educational Service Agencies (AESAs)
4. Monroe County Association of Boards of Education (MCABOE)
5. National Hay Association
6. Monroe Club
7. Knights of Columbus
8. Ducks Unlimited
9. Pheasants Forever

Please state why you would like to be elected or re-elected to the Board of Education.
To help build a brighter future for our children and public education.

Please describe your view of the role of the Monroe County Intermediate School District.

To promote educational excellence by preparing today's students for tomorrow's world.

BOARD POLICY ADOPTION – SECTION 4000

BACKGROUND

The attached board policies (Section 4000 – Business Management) have been brought before the Board of Education for first and second readings and sent to MASB for their review. These policies are being recommended for final approval by the full board of education.

ENCLOSURE

Section 4000 – Business Management

RECOMMENDATION

Move to adopt Board Policies (Section 4000 – Business Management) as written effective May 28, 2013.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

ASBESTOS CONSULTING SERVICES FOR MMS, SMT, AND OPERATIONS

BACKGROUND

As per government regulations, air monitoring must be conducted during any asbestos abatement. DMD Environmental has given us a cost proposal to provide this service during the asbestos abatement at Monroe Middle School, South Monroec Townsite, and Operations. As well as testing air samples, DMD will provide a report at the completion of the project with the test results and other relevant project documentation. We have worked with DMD Environmental in the past and have been satisfied with their service.

ENCLOSURES

Memo, Jerry Oley
DMD Environmental Cost Proposals

RECOMMENDATION

Move to award the contract for MMS, SMT, and Operations asbestos abatement monitoring to DMD Environmental, Inc., Toledo, Ohio at a cost not to exceed \$4,250. Money for this project is to be taken from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spiccer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools

Operations Department • Maintenance/Custodial 734-265-3333 • Fax 734-265-3331



May 23, 2013

To: Board of Education
Monroe Public Schools

From: Jerry Oley
Director of Operations

Re: Asbestos Monitoring

Quotes were requested from DMD Environmental for air monitoring during asbestos removal. DMD is the asbestos consultant for the district and has done work for us for many years. We are pleased with the quality of work and find it important to have one company who is aware of the district asbestos issues; therefore, DMD is the only quote requested.

Bid Summary for SMT, Operations and MMS is as follows:

Operations	\$ 550.00
Monroe Middle School	\$ 1,700.00
SMT	\$ 2,000.00

I recommend that DMD Environmental be awarded the bid for air monitoring during asbestos removal at SMT, MMS and Operations for \$4,250.00 and all other bids be rejected. Funds for air monitoring during asbestos removal will be taken from the Site Sinking fund.

If you need further information, please let me know.

JAO/ks

4920 W. Albain Road • Monroe, MI 48161

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

ASBESTOS ABATEMENT – MMS, SMT, AND OPERATIONS

BACKGROUND

Prior to the start of various summer projects, asbestos abatement will need to be completed at Monroe Middle School, South Monroe Townsite, and Operations.

ENCLOSURES

Memo – Jerry Oley

Bids from Midwest Environmental Control, Total Environmental Services and Global Green Service Group

RECOMMENDATION

Move to award the contract for MMS, SMT and Operations asbestos abatement to Total Environmental Control of Toledo, Ohio at a cost not to exceed \$7,420. Money for this project is to be taken from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools

Operations Department • Maintenance/Custodial 734-265-3333 • Fax 734-265-3331



May 23, 2013

To: Board of Education
Monroe Public Schools

From: Jerry Oley
Director of Operations

Re: Asbestos Removal

Sealed bids were requested from various companies for asbestos removal for three projects. These are removal of floor tile at SMT, removal of thermo system insulation at MMS and the removal of ceiling at Fenmoor. One company did not bid on the Fenmoor project.

Bid Summary for Operations, SMT and MMS is as follows:

Global Green Service Group Dearborn Heights, MI	\$ 7,490.00
Midwest Environmental Control Toledo, OH	\$ 8,260.00
Total Environmental Toledo, OH	\$ 7,420.00

I recommend that Total Environmental be awarded the bid for asbestos removal at SMT, MMS and Operations for \$7,420.00 and all other bids be rejected. Funds for asbestos removal will be taken from the Site Sinking fund.

If you need further information, please let me know.

JAO/ks

4920 W. Albain Road • Monroe, MI 48161

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

**ADOPTION OF RULES AND REGULATIONS,
MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION**

BACKGROUND

The Michigan High School Athletic Association is a voluntary, non-profit corporation comprised of middle, junior and senior high schools whose Boards of Education have voluntarily applied for and received membership for their secondary schools. The Association sponsors statewide tournament play and makes eligibility rules with respect to participation in such M.H.S.A.A. sponsored tournaments and meets. School systems that wish to participate in such meets and tournaments must join the M.H.S.A.A. and agree to be bound by and enforce the M.H.S.A.A. rules, regulations and qualifications concerning eligibility and game rules.

ENCLOSURE

Membership Resolution

RECOMMENDATION

Move to adopt the Michigan High School Athletic Association membership resolution for the year August 1, 2013 through July 31, 2014 as presented.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spiccr	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



2013-14

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2013 — through July 31, 2014

LIST ON BACK

_____ the Secondary School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2013-14 must be listed on the back of this form)

Monroe Public Schools

City of Monroe

County of Monroe

of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2013 and shall remain effective until July 31, 2014, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Monroe Public Schools School(s), on the 28th day of May, 2013,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

MONROE Public Schools

(Governing Body Name)

1275 N. Macomb St

(Address)

Monroe MI 48162

(City)

Board Secretary Signature
or Designee

Check if Designee

Schools Which Are To Be MHSAA Members During 2013-14

NOTE: Pursuant to the MHSAA Constitution, "All high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has an enrollment and on-site attendance of at least 15 students, whether for grades 7 and 8, or 7 through 9, or 10 through 12, or 9 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization." If enrollment falls below the minimum, the school must notify the MHSAA and its membership will be suspended.

Senior High School(s)

Junior High /Middle School(s)

(How many students in grades 7 & 8)

1. Monroe High
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

1. Monroe middle (1000)
2. _____ ()
3. _____ ()
4. _____ ()
5. _____ ()
6. _____ ()
7. _____ ()
8. _____ ()
9. _____ ()
10. _____ ()
11. _____ ()
12. _____ ()
13. _____ ()
14. _____ ()
15. _____ ()
16. _____ ()
17. _____ ()
18. _____ ()
19. _____ ()
20. _____ ()

If necessary, list additional schools on a separate sheet.



michigan high school athletic association

John E. Roberts, Executive Director

1681 Ramblewood Drive • East Lansing, MI 48823-7329 • 517-332-5046 • Fax 517-332-4071 • Web mhsaa.com

TO: Superintendents of Schools

FROM: John E. Roberts, Executive Director *JR*

DATE: May, 2013

SUBJECT: 2013-14 Membership – **Take Action Now!**

Unlike classroom courses of our schools, the interscholastic athletic program requires opponents; and to help promote a level playing field for competition, the interscholastic athletic program requires some organization to provide a forum to assist in developing competitive standards and to help assure they are maintained. For many years, many schools have worked through the Michigan High School Athletic Association to establish a common set of rules, for the orderly administration of an interscholastic athletic program which promotes academic integrity and competitive equity.

According to Michigan Attorney General Opinion #4795 of 1977, any local board of education which desires to do so may voluntarily join the MHSAA by adopting the rules of the association and agreeing to enforce those rules with respect to its schools. Institutional control remains the key to this organization.

Enclosed are two copies of the MHSAA Membership Resolution for the year August 1, 2013 through July 31, 2014. Also enclosed is a brochure describing essential eligibility requirements which you may wish to review now. A copy of this brochure in PDF format may be downloaded from the MHSAA web site at mhsaa.com.

Each school district which wishes one or more schools to participate in MHSAA tournaments and benefit from MHSAA services must schedule on its board of education agenda the adoption of the Membership Resolution. The Resolution should be signed in sufficient time to prevent a lapse in membership (before August 1). A lapse in membership, even though for only a week can create unnecessary problems should there be claims under the catastrophic medical insurance plan or eligibility rulings to be made during that period.

While it is not a prerequisite to conducting an interscholastic athletic program, MHSAA membership is required for all school districts which wish their high schools to participate in MHSAA post-season tournaments. If the Membership Resolution is not signed and returned by the fourth Friday after Labor Day (September 27), your district's schools may not enter MHSAA post-season tournaments during 2013-14.

If the Membership Resolution is being returned from a multi-school district or diocese, please list ALL junior and senior high schools for which membership is requested. We strongly urge that all junior high/middle schools become MHSAA members, subject to MHSAA rules that are especially designed for students of that age and educational programs of that level. In order to assure compatible philosophies and equitable opportunities and competition, you are urged to invite all the junior high/middle schools against which yours compete or which feed into your high schools to also become MHSAA member schools if they are ⁴⁶not already.

-Over-

The Membership Resolution obligates the listed schools of your district to follow the standardized rules if your schools wish to qualify for and participate in MHSAA post-season tournaments, and it obligates your administration and board of education to enforce those rules.

Complete the Membership Resolution only if your district intends to fulfill these obligations without exception.

Also enclosed is a copy of the minutes of the MHSAA Representative Council Meeting held May 5-6, 2013. Regulation CHANGES as indicated in the minutes will be published in the 2013-14 Handbook, which we anticipate receiving from the printer before June 15. Copies will be sent to each superintendent and each member school immediately after delivery to our office. Please review the minutes of the Representative Council's Nov. 30 and March 22 meetings where other changes for 2013-14 were developed. Minutes can be found on the Administrators page on mhsaa.com.

Thank you for your cooperation with these first procedures for the 2013-14 year of inter-scholastic athletics, which we will try our very hardest to make the very best experience possible.

POINTS OF EMPHASIS FOR 2013-14

1. It is a condition of membership that each board of education/governing board adopt a code of good sportsmanship for its athletes, coaches and spectators, on educational program to promote good sportsmanship and a system of progressive discipline for failures to behave according to the code of good sportsmanship. It is a condition of membership that this code of good sportsmanship and/or a separate code of conduct for athletics, must prohibit use of illegal performance enhancing substance and specify a period of ineligibility for students who violate the school's policy.
2. Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests; and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.
3. Also enclosed with this mailing is the "Model Policy for Managing Heat & Humidity" which was emailed to all principals and athletic directors in April and will appear in the 2013-14 MHSAA Handbook. All member schools are encouraged to adopt this policy or an alternative that meets or exceeds this policy to govern both practice and competition.

JER/ck

Enclosures

Board Meeting #97
May 28, 2013
Item #C.15

ADJOURNMENT

RECOMMENDATION

Move to adjourn the May 28, 2013 Board Meeting #9.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____