

MONROE PUBLIC SCHOOLS



BOARD MEETING #2

January 22, 2013

7:00 p.m.

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT
MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT
MRS. JUNE KNABUSCH-TAYLOR, SECRETARY
MR. AARON N. MASON, PARLIAMENTARIAN
DR. TEDD MARCH, TRUSTEE
MR. RYAN PHILBECK, TRUSTEE
MS. WENDY SPICER, TRUSTEE

SUPERINTENDENT OF SCHOOLS

MR. RANDALL MONDAY

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

NOTICE OF NON-DISCRIMINATION

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MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #2

Tuesday, January 22, 2013

7:00 p.m.

AGENDA

		<u>Page</u>
A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
2. Tribute to Martin Luther King, Jr.	Mr. Monday	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• January 8, 2013 Work Session		
• January 8, 2013 Organizational Meeting		
• January 8, 2013 Board Meeting #1		
• January 16, 2013 Special Board Meeting (3 sets)		
2. Reports and Updates	Mr. Yeo	16
a. January 10, 2013 Transportation Committee Minutes		
3. Staff Resignations	Dr. McLeod	18
Move to approve the resignations of Casey Ryan effective January 7, 2013 and Brian DeWilde effective February 8, 2013 from Monroe Public Schools.		
4. Recall from Layoff	Dr. McLeod	21
Move to approve the recall of Wendy Antko from the Monroe Public Schools layoff list, to notify said teacher of this recall by official communication, and to approve the teacher contract extension for said teacher for the 2012/13 school year effective January 22, 2013.		
5. Clerical Appointment	Mrs. Everly	22
Move to approve the appointment of Jill Synowiec as a Secretary with Monroe Public Schools effective January 28, 2013 and place on the appropriate salary level as contained in		

the Master Agreement, and upon completion of all pre-employment requirements.

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|---|------------|----|
| 6. Education Foundation Request | Mr. Monday | 24 |
| Move to approve the request made by the Monroe Public Schools Education Foundation to split the ticket sales with the Athletic Department from the 2013 Monroe High School Homecoming game. | | |
| 7. Floor Scrubber Purchase | Mr. Oley | 25 |
| Move to approve the purchase of an SSS Panther 28" floor scrubber from Silverback Supply in Toledo, Ohio for a cost of \$5,362.52 and reject all other offers. Money for this purchase is to be taken from the Operations budget. | | |
| 8. Superintendent's Comments | Mr. Monday | |
| 9. Old Business | Mr. Yeo | |
| 10. New Business | Mr. Yeo | |
| 11. Public Commentary – Any Topic | Mr. Yeo | |
| 12. Adjournment | Mr. Yeo | 27 |
| Move that the January 22, 2013 Board Meeting #2 of the Monroe Public Schools Board of Education be adjourned. | | |

Board Meeting #2
January 22, 2013
Item A

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Mr. Philbeck	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- January 8, 2013 Board Work Session Minutes
- January 8, 2013 Organizational Meeting Minutes
- January 8, 2013 Board Meeting #1 Minutes
- January 16, 2013 Special Board Meeting Minutes (three sets)

RECOMMENDATION

Move to approve the following minutes as submitted:

- January 8, 2013 Board Work Session
- January 8, 2013 Organizational Meeting
- January 8, 2013 Board Meeting #1
- January 16, 2013 Special Board Meeting (three sets)

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session

Tuesday, January 8, 2013

5:30 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: Mrs. June Knabusch-Taylor
Dr. Tedd March
Mr. Aaron N. Mason
Mr. Ryan Philbeck
Mr. Lawrence VanWasshenova
Mr. Robert Yeo

Board Members Absent: Ms. Wendy Spicer

Administrators Present: Mr. Randy Monday
Mrs. Julie Everly
Dr. Ryan McLeod
Mrs. Katherine Eighmey
Dr. Barry Martin
Mr. David Payne

Administrators Absent: Mr. Jerry Oley

The meeting was called to order at 5:30 p.m. by Mr. Monday.

Organizational Dinner

In honor of Board Member Appreciation Month, Sodexo food service provided dinner for board members and administrative staff. Mr. Monday distributed board member identification badges for them to wear when visiting our schools.

Update on District Security

Personnel from Roberts Security have been assigned to each school now. Feedback from the community has been very positive and we will continue to explore additional security measures for the future. Money from the sinking fund could be used to provide extra security in our schools. Conversations will be held in the near future with other county superintendents as well as law enforcement regarding ideas and procedures to follow for safety. Any plans we develop will come before the Physical Resources Committee first. Parents and staff have been very cooperative with having classroom doors locked. While it can be cumbersome, we need to spend more time on not having students in the hallways as much. Mr. Monday indicated this is one of many steps to be taken to continue to put forth safety procedures for Monroe Public Schools.

School Improvement – Lucy West Updates

Lucy West's motto is "Good teaching is good teaching", and it can work at any grade level. So far we have been able to have nearly 50 people train with Lucy West. She has done a wonderful job of teaching us how to speak directly to people while teaching them at the same time. It's okay to be direct, have expectations, and ask tough questions yet still have good relationships with people. We have had numerous professional development opportunities over the past twenty years, but having Lucy West here

was quite an accomplishment for our staff. We will look into the possibility of coordinating a visit with Lucy West to coincide with a board work session in the future.

Data

We are now collecting data on the bully program on a website link. Principals can document entire bullying incidents online. This will produce reports and graphs for our use. This information can be used for the civil rights report we are required to complete for the state. We are required to report bullying incidents and identify ethnicities of both the victims and the bullies. Dave Payne and his technology staff are to be recognized for all of their efforts they have put into this system.

Adjournment

Motion by Mr. Yeo; support by Mr. VanWasshenova that the 5:30 p.m., January 8, 2013 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 6:45 p.m.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Organizational Meeting

Tuesday, January 8, 2013

6:45 PM

MINUTES

Roll Call and Call to Order

Board Members Present: June Knabusch-Taylor, Dr. Tedd March, Aaron N. Mason, Ryan Philbeck, Lawrence VanWasshenova, Robert Yeo

Board Members Absent: Wendy Spicer

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Katherine Eighmey, Barry Martin, David Payne

Administrators Absent: Jerry Oley

Mr. Monday called the meeting to order at 6:48 p.m.

Election of President

Motion by Mr. Mason; support by Dr. March to nominate Robert Yeo as President of the Monroe Public Schools Board of Education for the 2013 calendar year.

Motion by Mr. Mason; support by Mrs. Knabusch-Taylor to close the nominations for Board President.

Vote: Motion carried by a 6-0 hand vote.

Motion by Mr. Mason; support by Dr. March to appoint Robert Yeo as President of the Monroe Public Schools Board of Education for the 2013 calendar year.

Vote: Motion carried by a 6-0 roll call vote.

Election of Vice President

Motion by Mrs. Knabusch-Taylor; support by Mr. Philbeck to nominate Lawrence VanWasshenova as Vice President of the Monroe Public Schools Board of Education for the 2013 calendar year.

Motion by Dr. March; support by Mr. Yeo to nominate Aaron N. Mason as Vice President of the Monroe Public Schools Board of Education for the 2013 calendar year.

Motion by Mr. Mason; support by Mrs. Knabusch-Taylor to close the nominations for Board Vice President.

Vote: Motion carried by a 6-0 hand vote.

Motion by Mrs. Knabusch-Taylor; support by Mr. Philbeck to appoint Lawrence VanWasshenova as Vice President of the Monroe Public Schools Board of Education for the 2013 calendar year.

Vote: Motion carried by a 5-1 roll call vote. Dr. March voted no.

Election of Secretary

Motion by Mr. VanWasshenova; support by Mr. Mason to nominate June Knabusch-Taylor as Secretary of the Monroe Public Schools Board of Education for the 2013 calendar year.

Motion by Mr. Mason; support by Dr. March to close the nominations for Board Secretary.

Vote: Motion carried by a 6-0 hand vote.

Motion by Mr. Mason; support by Mr. VanWasshenova to appoint June Knabusch-Taylor as Secretary of the Monroe Public Schools Board of Education for the 2013 calendar year.

Vote: Motion carried by a 6-0 roll call vote.

Election of Treasurer

Motion by Mr. Mason; support by Mrs. Knabusch-Taylor to appoint Katherine Eighmey as Treasurer of Monroe Public Schools Board of Education for the 2013 calendar year.

Vote: Motion carried by a 6-0 roll call vote.

Election of Parliamentarian

Motion by Dr. March; support by Mrs. Knabusch-Taylor to nominate Aaron N. Mason as Parliamentarian of the Monroe Public Schools Board of Education for the 2013 calendar year.

Motion by Mrs. Knabusch-Taylor; support by Mr. Mason to close the nominations for Board Parliamentarian.

Vote: Motion carried by a 6-0 hand vote.

Motion by Mr. VanWasshenova; support by Mr. Philbeck to appoint Aaron N. Mason as Parliamentarian of the Monroe Public Schools Board of Education for the 2013 calendar year.

Vote: Motion carried by a 6-0 roll call vote.

Appointment of Administrative Secretary

Motion by Mr. Mason; support by Mr. Philbeck to appoint Jennifer Watterworth as Administrative Secretary of Monroe Public Schools Board of Education for the 2013 calendar year.

Vote: Motion carried by a 6-0 roll call vote.

Adoption of Board Bylaw Manual

Motion by Mrs. Knabusch-Taylor; support by Mr. Mason to approve the adoption of the Monroe Public Schools Bylaw Manual as its bylaws until such time any of those bylaws are changed by the Board.

Discussion: Several sections of the policy manual are in the process of being revised, however, until the board approves the revisions, the current manual is the operating bylaw manual.

Vote: Motion carried by a 6-0 roll call vote.

Items to be Tabled

Motion by Mrs. Knabusch-Taylor; support by Mr. Mason to table Appointment of General Counsel and Appointment of Certified Public Accountant until the January 22, 2013 board meeting.

Discussion: At the January 22, 2013 work session, discussions will be held regarding whether or not these items should be part of the bidding process.

Vote: Motion carried by a 6-0 roll call vote.

Appointment of School Election Administrator

Motion by Mrs. Knabusch-Taylor; support by Mr. VanWasshenova to approve the following: I, June Knabusch-Taylor, secretary of the Monroe Board of Education, do hereby appoint Robert Vergiels, deputy secretary to the Board of Education for the purpose of administering all matters pertaining to the Monroe Public School District elections for the year 2013, and that a signed Constitutional Oath of Office be affixed to the official minutes of the Board of Education.

Vote: Motion carried by a 6-0 roll call vote.

Board Member Pay

Motion by Mrs. Knabusch-Taylor; support by Mr. Mason to establish the rate of pay for the Board of Education members at \$30.00 per meeting for the 2013 calendar year, if members choose to accept it, that the pay be quarterly, that a Board member must be in attendance to receive the pay, and the Board members who do not wish to receive pay notify the payroll office in writing.

Discussion: Not all board members accept pay for attending board meetings. It is an individual's choice.

Vote: Motion carried by a 6-0 roll call vote.

Consent Agenda-Corporate Resolutions and Facsimile Signatures

Motion by Mr. VanWasshenova; support by Dr. March that Agenda Items 13-26 be considered as a Consent Agenda and that the consent agenda items be approved as recommended for the 2013 calendar year.

Corporate Resolution – Monroe Bank and Trust - Move to adopt the Corporate Resolution for Monroe Bank and Trust for the 2013 calendar year.

Corporate Resolution – PNC Bank - Move to adopt the Corporate Resolution for PNC Bank for the 2013 calendar year.

Corporate Resolution – Fifth Third Bank - Move to adopt the Corporate Resolution for Fifth Third Bank for the 2013 calendar year.

Corporate Resolution – Education Plus Credit Union - Move to adopt the Corporate Resolution for Education Plus Credit Union for the 2013 calendar year.

Corporate Resolution – Flagstar Bank - Move to adopt the Corporate Resolution for Flagstar Bank for the 2013 calendar year.

Corporate Resolution – Wells Fargo - Move to adopt the Corporate Resolution for Wells Fargo Bank for the 2013 calendar year.

Corporate Resolution – Key Bank - Move to adopt the Corporate Resolution for Key Bank for the 2013 calendar year.

Resolution for Facsimile Signatures – Monroe Bank and Trust - Move to adopt the Resolution for Facsimile Signature – Monroe Bank and Trust for the 2013 calendar year.

Resolution for Facsimile Signatures – PNC Bank - Move to adopt the Resolution for Facsimile Signature – PNC Bank for the 2013 calendar year.

Resolution for Facsimile Signatures – Fifth Third Bank - Move to adopt the Resolution for Facsimile Signature – Fifth Third Bank for the 2013 calendar year.

Resolution for Facsimile Signatures – Education Plus Credit Union - Move to adopt the Resolution for Facsimile Signature – Education Plus Credit Union for the 2013 calendar year.

Resolution for Facsimile Signatures – Flagstar Bank - Move to adopt the Resolution for Facsimile Signature – Flagstar Bank for the 2013 calendar year.

Resolution for Facsimile Signatures – Wells Fargo - Move to adopt the Resolution for Facsimile Signature – Wells Fargo Bank for the 2013 calendar year.

Resolution for Facsimile Signatures – Key Bank - Move to adopt the Resolution for Facsimile Signature – Key Bank for the 2013 calendar year.

Vote: Motion carried by a 5-1 roll call vote. Mr. Mason abstained.

Adjournment

Motion by Mr. Mason; support by Mr. VanWasshenova that the January 8, 2013, Organizational Meeting of the Monroe Public Schools Board of Education be adjourned.

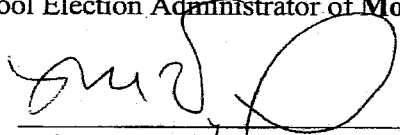
Vote: Motion carried by a 6-0 hand vote at 7:15 p.m.

June Knabusch-Taylor, Secretary

ACCEPTANCE OF OFFICE

I do hereby accept the office of School Election Administrator of **Monroe Public Schools, Monroe, Michigan.**

Dated: **January 8, 2013**



Robert Vergiels

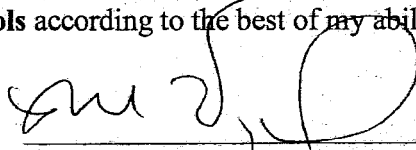
CONSTITUTIONAL OATH OF OFFICE

**STATE OF MICHIGAN
COUNTY OF MONROE**

Before me, a Notary Public in and for the County of **Monroe** appeared

Robert Vergiels who took and subscribed the following oath:

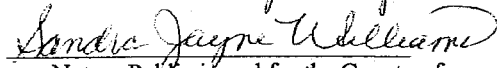
"I do solemnly swear (or affirm) that I will support the constitution of the United States and the constitution of this state, and that I will faithfully discharge the duties of school election administrator of the board of education of **Monroe Public Schools** according to the best of my ability."



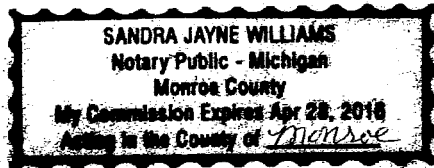
Robert Vergiels

Subscribed and sworn to before me this

8 day of January, A.D., 20 13


Notary Public in and for the County of
Monroe, State of Michigan

My commission expires April 28, 2016



MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #1
Tuesday, January 8, 2013
7:00 PM

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, and Trustee Ryan Philbeck

Board Members Absent: Trustee Wendy Spicer

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Katherine Eighmey, Barry Martin, David Payne

Administrators Absent: Jerry Oley

President Yeo called the meeting to order at 7:19 p.m.

Board Member Appreciation Month

January is School Board Member Recognition Month and Mr. Monday and Bobb Vergiels recognized our own school board for their time, energy and dedication to the Monroe Public School district. Board members are recognized for spending countless hours of service to the people of the district and it is very much appreciated.

Sodexo Presentation

Nancy Boykin, Sodexo Food Service Director, introduced Hal Davis, Sodexo District Manager who was at the board meeting to make a presentation to the MHS Student Council. Across the nation, 150 high schools participated in the Healthy High School Challenge to purchase healthy food items and snacks. Monroe High School finished in second place and Mr. Davis presented a check in the amount of \$2,000 to Anne Knabusch, supervisor of the MHS student council, and student council officers who attended the meeting.

Public Commentary

There was no public commentary at this time.

Approval of Minutes

Motion by Mr. Mason; support by Mr. VanWasshenova to approve the minutes of the following meetings as submitted:

- December 11, 2012 Board Meeting #22
- December 18, 2012 Special Board Meeting (2 sets)

Vote: Motion carried by a 6-0 roll call vote.

Reports and Updates

The Revised Informational Report – Contracted Coaches, and the December 11, 2012 Curriculum Committee Minutes were accepted without comments. The December 11, 2012 Finance Committee of

the Whole/Public Relations Committee of the Whole minutes will reflect that we cannot use sinking funds for the Knabusch Math and Science Center.

Establish Dates, Time and Location of Board of Education Meetings

Motion by Mrs. Knabusch-Taylor; support by Mr. Philbeck to establish meetings for the Monroe Board of Education from January, 2013 to January, 2014 with workshops to begin at 5:30 p.m. and regular meetings to begin at 7:00 p.m. on Tuesdays at the Administration Building, 1275 North Macomb Street, Monroe, MI 48162 as listed.

Discussion: There was some conversation about possibly changing board meetings to Mondays because 95% of our schools' sporting events are held on Tuesdays. If Board members have children on these teams, there are sometimes choices that need to be made to attend either the board meeting or the sporting event.

Vote: Motion carried by a 6-0 roll call vote.

Superintendent Comments

- Next week Monroe High will hold its annual Winterfest. Different themes will be in place throughout the week leading up to the games on Friday evening. The Winterfest Dance will be held on Saturday, January 19.
- Enrollment is under way for the winter classes for our Community Education program. Brochures were mailed to all homes in the Monroe and LaSalle mailing areas last week.
- Congratulations to six Monroe High students who this past weekend qualified for the state finals by placing high in regional competition for the Business Professionals of America. The state finals will be held in Grand Rapids in March.
- All seven of our elementary school cafeterias earned high honors from the USDA recently in its Healthy US Schools Challenge for serving nutritious meals and promoting healthy lifestyles. Each school will receive \$1,000 in cash and receive a plaque and banner marking the accomplishment.
- The Monroe High Alumni Association is holding its second annual scholarship fundraiser on Saturday, February 2 in the fourth floor assembly room of Monroe Bank & Trust. The event features dinner, cash bar, live music and a silent auction.
- Our Education Foundation of Monroe Public Schools and the Monroe High Scholarship Organization have begun discussions on possibly merging, or having the Scholarship Organization become part of the Foundation.

Old Business

There was no old business at this time.

New Business

At the January 22, 2013 board workshop, board and superintendent goals will be addressed and developed.

Public Commentary

Michael Finley, parent of a Manor student, asked board members about long term security solutions. Mr. Monday noted that on our website, we have posted everything we have done so far and noted that we are in the process of looking at buzzers, locks, cameras, advice from Homeland Security and all areas of safety for our students. The safety of our students is a high priority for the district, and we welcome any suggestions made by parents. Mr. Finley suggested escape windows from each classroom. Mr. Monday will be meeting soon with the sheriff and other county superintendents to discuss the issue of safety.

Selma Rankins, citizen, would like to meet individually with each school board member.

Adjournment

Motion by Mr. Mason; support by Dr. March that the January 8, 2013, Board Meeting #1 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 7:49 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Wednesday, January 16, 2013
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova (arrived at 5:07 p.m.), Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March (arrived at 5:05 p.m.), and Trustee Ryan Philbeck

Board Members Absent: Trustee Wendy Spicer

Others Present: Randy Monday, Ryan McLeod, James Davies, Matt Cortez, Otto Zillgitt, Renee Peterson, Mike Preadmore, Jason Flora, the student, the student's mother, and the student's grandmother

Mr. Yeo called the meeting to order at 5:03 p.m.

Closed Session

Motion by Mr. Mason, support by Mr. Philbeck, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act, Section 8 (b).

Vote: Motion carried by a 4-0 hand vote at 5:03 p.m.

Reconvene Board Meeting

Motion by Mr. Mason, support by Mr. VanWasshenova, that the closed session adjourn and the 5:00 p.m., January 16, 2013, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:30 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Mr. Mason, to suspend the student for 12 days.

Vote: Motion carried by a 5-1 roll call vote at 5:35 p.m. Mrs. Knabusch-Taylor voted no.

Adjournment

Motion by Mr. Mason, support by Dr. March, that the January 16, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:35 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Wednesday, January 16, 2013
5:15 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, and Trustee Ryan Philbeck

Board Members Absent: Trustee Wendy Spicer

Others Present: Randy Monday, Ryan McLeod, James Davies, Cindy Flynn, Melissa Provo, Jason Flora, the student, the student's mother

Mr. Yeo called the meeting to order at 5:45 p.m.

Closed Session

Motion by Mr. Mason, support by Mr. VanWasshenova, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act, Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 5:45 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Dr. March, that the closed session adjourn and the 5:15 p.m., January 16, 2013, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 6:09 p.m.

Recommendation

Motion by Dr. March, support by Mr. Mason, to expel the student using school mandates, not state mandates.

Vote: Motion carried by a 6-0 roll call vote at 6:11 p.m.

Adjournment

Motion by Mr. Mason, support by Mr. VanWasshenova, that the January 16, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 6:11 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Wednesday, January 16, 2013
5:15 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Aaron N. Mason, Trustee Dr. Tedd March, and Trustee Ryan Philbeck

Board Members Absent: Trustee Wendy Spicer

Others Present: Randy Monday, Ryan McLeod, James Davies, Cindy Flynn, Jason Flora, the student, the student's grandmother, Kelly Smith, Kendon Myers, Deacon Greg Bryant, and Scott McMullen

Mr. Yeo called the meeting to order at 6:26 p.m.

A closed session was not requested.

Recommendation

Motion by Mr. Mason, support by Mr. Philbeck, to find that this violation falls within an exception of the state mandates and was not intended for use as a weapon.

Vote: Motion carried by a 6-0 roll call vote at 6:52 p.m.

Recommendation

Motion by Mr. Yeo, support by Mr. Mason to suspend the student for 15 days.

Vote: Motion carried by a 4-2 roll call vote at 6:57 p.m. Dr. March and Mr. VanWasshenova voted no.

Adjournment

Motion by Mr. VanWasshenova, support by Mr. Mason, that the January 16, 2013, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 7:00 p.m.

June Knabusch-Taylor, Secretary

Board Meeting #2
January 22, 2013
Item #C.2

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- January 10, 2013 Transportation Committee Minutes

Transportation Committee
January 10, 2013

The meeting of the transportation committee was called to order at 5:30 p.m. in the administration building at Monroe Public School.

Present: Aaron Mason, Robert Yeo, Barry Martin, Dave Payne, Shelly Cormier, Jerry Oley, Randy Monday and Larry VanWasshenova

The committee reviewed the new Proposed Policies concerning transportation. A discussion was held concerning the issue of whether transportation is a right or privilege. The ramifications of such were explored but no consensus was reached.

The committee also reviewed the right of private and non-public school children to use Monroe Public School transportation. It appears that the statute, MCL 380.1321 may limit the right of transportation for use by non-public school children as the statute indicates that transportation shall be provided for students if the school district is eligible to receive state school aid for that child. This seems to be contrary to common ideas of public education and Randy will consult our attorney for an opinion on this issue.

Shelly indicated that it would be helpful if we could devise a policy on having monitoring devices on our busses. This will be referred to the policy committee. She also indicated that it would be helpful to add a lewd and inappropriate action offense to our discipline mandates for transportation. This is becoming an increasing problem on the busses. This will also be referred to the policy committee. The committee will review the various practices and procedures currently in place for transportation and review them at a later meeting.

The economic impact of transportation will be discussed at future meetings. These will include obtaining data concerning the number of students availing themselves to transportation throughout the year, the FVS contract and the various options that the school may explore to furnish transportation to our students.

The transportation department will compile a list of the various modes, models and types of transportation our school could use. They will report their finding to the committee when it next meets.

Next meeting: February 28, 2013 at 5:30

Meeting was adjourned at 7:00 p.m.

STAFF RESIGNATIONS

BACKGROUND

Casey Ryan: We have received a letter of resignation from Casey Ryan effective January 6, 2013. Ms. Ryan has been employed as a teacher with Monroe Public Schools since October, 2012.

Brian DeWilde: We have received a letter of resignation from Brian DeWilde effective February 8, 2013. Mr. DeWilde has been employed as a custodian with Monroe Public Schools for the past 12 years.

ENCLOSURE(S)

Letters of Resignation

RECOMMENDATION

Move to approve the resignations of Casey Ryan effective January 7, 2013 and Brian DeWilde effective February 8, 2013 from Monroe Public Schools.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Holly Scherer

From: Casey Ryan
Sent: Sunday, January 06, 2013 8:27 PM
To: Holly Scherer
Subject: Please read.
Attachments: Plans.docx

Holly,

Please accept this message as notification that I will be resigning from my position as a Teacher and Interventionist with Monroe Public Schools effective immediately. I sincerely apologize for the inconvenience this may cause, but due to unforeseen circumstances, I had to give immediate notice.

I am very grateful for all of the opportunities that Monroe Public Schools has given me, and I have thoroughly enjoyed my time at both Custer and Waterloo Elementary Schools. Within the week, I will be returning any materials that have been loaned to me (iPad, room key, id badge, etc.) and I have also attached a document explaining everything I've been doing with my classes to help the transition be as easy as possible. Please let me know if there is anything else I can do to help.

Again, I apologize for not being able to give any further notice and I wish everyone at Monroe Public Schools the best.

Sincerely,

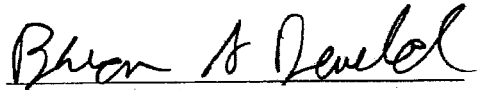
Casey Ryan

January 7, 2013

To Whom It May Concern:

I, Brian DeWilde, hereby resign from my employment as a custodian with the Monroe Public School District effective February 8, 2013.

Sincerely,

A handwritten signature in cursive script that reads "Brian DeWilde". The signature is written in black ink and is positioned above a horizontal line.

Brian DeWilde

RECALL FROM LAY OFF

BACKGROUND

Monroe Public Schools currently has 5 teachers that are on lay-off status from either the 2010-11 or 2011-12 school years. These notifications were made to assist in implementing staff reductions due to budget constraints. Due to a recent resignation, we have determined a need to recall a teacher.

At this time we are able to recall Wendy Antko to a teaching position with Monroe Public Schools.

RECOMMENDATION

Move to approve the recall of Wendy Antko from the Monroe Public Schools layoff list, to notify said teacher of this recall by official communication, and to approve the teacher contract extension for said teacher for the 2012/13 school year effective January 22, 2013.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

CLERICAL APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Jill Synowiec as a Secretary with Monroe Public Schools. Ms. Synowiec will be assigned as a part-time Secretary at Monroe Middle School for the remainder of the 2012/13 school year.

Ms. Synowiec holds an Associate Degree from University of Toledo. She comes to us with 15 years of experience working in an office setting. She was most recently employed with Monroe Public Schools as an Assistant at Raisinville Elementary, and has also worked in the substitute clerical capacity for our district for the past two years.

Members of the interview panel were: Ryan McLeod, Assistant Superintendent; Cindy Flynn, Principal; Melissa Provo, Assistant Principal; and Kris Johnson, Secretary

ENCLOSURE

Resume

RECOMMENDATION

Move to approve the appointment of Jill Synowiec as a Secretary with Monroe Public Schools effective January 28, 2013 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Jill R. Synowiec

303 Godfroy Ave, Monroe, Michigan 48162
419-345-0296
jillsyno@gmail.com or synowiec@monroe.k12.mi.us

Objective

Willing to work in a dynamic, challenging and growth oriented environment that allows me to utilize my knowledge and experience to contribute to the organization.

Education

University of Toledo, Toledo, Ohio 1998

- Completed Associate Degree in Emergency Medical Technology

Employment Highlights

Instructional Assistant

Monroe Public Schools 2011-Present

- Coach struggling students in areas as instructed by classroom teacher

Clerical Substitute

Monroe Public Schools 2011-Present

- Input student information into Power School
- Handling incoming and outgoing calls
- Substituted for six weeks at Raisinville Elementary in 2011
- Work on call for the past two years continuously

Office Manager

Helzberg Diamonds 1997-2012

- Customer Care and Education
- Manage day to day office functions
- Facilitate physical inventory twice per year
- Prepare and take deposits to the bank daily

Selected Skills and Abilities

- Highly skilled in emergency situations with the ability to adapt as needed
- Effectively scheduling and organizing employees to ensure office coverage daily
- Proficient in Microsoft Office
- Working knowledge of Power School

Activities

- Active in the Parent Teacher Organization at Raisinville Elementary
- Volunteering within Elementary classrooms during math and reader's workshops
- Assist in the instruction of SCUBA lessons and continuing education

References

Available upon request

EDUCATION FOUNDATION REQUEST

BACKGROUND

At the February 14, 2012 Board of Education meeting, a request from the Education Foundation was approved to split the ticket sales with the Athletic Department from the 2012 Homecoming football game. Twice each year, the Education Foundation awards mini grants to teachers to use for programs for their students. The money generated from the ticket sales of the homecoming game is one way to generate funds for the mini grants. Again this year, the Education Foundation is requesting to split the ticket sales with the MHS Athletic Department.

RECOMMENDATION

Move to approve the request made by the Monroe Public Schools Education Foundation to split the ticket sales with the Athletic Department from the 2013 Monroe High School Homecoming game.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

APPROVAL TO PURCHASE FLOOR SCRUBBER FOR MHS

BACKGROUND

The current floor scrubber has exceeded its life expectancy. See attached memo for details.

ENCLOSURE

Memo from Jerry Oley including quotes from several vendors.

RECOMMENDATION

Move to approve the purchase of an SSS Panther 28" floor scrubber from Silverback Supply in Toledo, Ohio for a cost of \$5,362.52 and reject all other offers. Money for this purchase is to be taken from the Operations budget.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

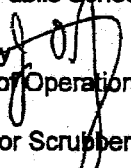
Monroe Public Schools

Operations Department • Maintenance/Custodial 734-265-3333 • Fax 734-265-3331



January 16, 2013

To: Board of Education
Monroe Public Schools

From: Jerry Oley 
Director of Operations

Re: MHS Floor Scrubber

Quotes were requested for a walk behind, self-propelled floor scrubber to be used in the commons and gym area of Monroe High School. The current floor scrubber in use at the building has exceeded its effective life expectancy and needs replacement. All quotes were to be for at least a 26" walk-behind traction driven scrubber with onboard battery charger. Quotes were received from four companies for a variety of brand name scrubbers.

The following quotes were received:

Silverback Supply – (Toledo, OH) – Dan Carr SSS Panther 28" w/onboard battery charger	\$5,362.52
Kellermeyer (Livonia, MI) – Mike Rachuba Viper Fang 26" w/onboard batter charger	\$5,667.00
Lower Huron (Wayne, MI) – Ray Cantrell SSS Panther 28" w/onboard battery charger	\$5,508.67
Monroe Industrial (Monroe, MI) – Dave Martell Betco Stealth 26" no onboard battery charger	\$5,875.00

Due to the lower cost and increased coverage area, it is my recommendation that **Silverback Supply** of Toledo, OH be awarded the contract for a 28" floor scrubber for a total of **\$5,362.52**.

Funds for the floor scrubber will be taken from Operations Budget Funds.

JAO/ks

4920 W. Albain Road • Monroe, MI 48161

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

Board Meeting #2
January 22, 2013
Item #C.12

ADJOURNMENT

RECOMMENDATION

Move to adjourn the January 22, 2013 Board Meeting #2.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____