

# MONROE PUBLIC SCHOOLS



**BOARD MEETING #1/ORGANIZATIONAL MEETING**  
**January 12, 2016**  
**6:45 p.m.**

## **BOARD OF EDUCATION**

**MR. MATTHEW BUNKELMAN**  
**DR. TEDD MARCH**  
**MRS. FLOREINE MENTEL**  
**MR. RYAN PHILBECK**  
**MRS. CYNTHIA TAYLOR**  
**MR. LAWRENCE VANWASSHENOVA**  
**MR. ROBERT YEO**

**SUPERINTENDENT OF SCHOOLS**  
**DR. BARRY N. MARTIN**

*“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”*

### **NOTICE OF NON-DISCRIMINATION**

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**Prepared by the Office of the Superintendent, Gayle Lambert, Administrative Assistant**

**MONROE PUBLIC SCHOOLS BOARD OF EDUCATION**

Board Meeting #1/Organizational Meeting

Tuesday, January 12, 2016

**6:45 p.m.**

**AGENDA**

**Page**

<b>A. Roll Call and Call to Order</b>	Dr. Martin	1
1. Pledge of Allegiance to the Flag	Dr. Martin	
2. School Board Recognition Month	Dr. Martin	
<b>B. Public Commentary – Agenda Items Only</b>	Dr. Martin	
<b>C. Discussion and Action Items</b>		
1. <b>Election of President</b>	Dr. Martin	2
Move to nominate _____ as President of the Monroe Public Schools Board of Education for the 2016 calendar year. <b>Motion and support only</b>		
Move to close the nominations for Board President. <b>Motion, support and hand vote</b>		
Move to appoint _____ as President of the Monroe Public Schools Board of Education for the 2016 calendar year. <b>Motion, support and roll call</b>		
2. <b>Election of Vice President</b>	President	3
Move to nominate _____ as Vice President of the Monroe Public Schools Board of Education for the 2016 calendar year. <b>Motion and support only</b>		
Move to close the nominations for Board Vice President. <b>Motion, support and hand vote</b>		
Move to appoint _____ as Vice President of the Monroe Public Schools Board of Education for the 2016 calendar year. <b>Motion, support and roll call</b>		
3. <b>Election of Secretary</b>	President	4
Move to nominate _____ as Secretary of the Monroe Public Schools Board of Education for the 2016 calendar year. <b>Motion and support only</b>		

Move to close the nominations for Board Secretary.

**Motion, support and hand vote**

Move to appoint \_\_\_\_\_ as Secretary of the Monroe Public Schools Board of Education for the 2016 calendar year.

**Motion, support and roll call**

4. **Election of Treasurer** President 5  
Move to appoint Katherine Eighmey as Treasurer of Monroe Public Schools Board of Education for the 2016 calendar year.

5. **Election of Parliamentarian** President 6  
Move to nominate \_\_\_\_\_ as Parliamentarian of the Monroe Public Schools Board of Education for the 2016 calendar year.

**Motion and support only**

Move to close the nominations for Board Parliamentarian.

**Motion, support and hand vote**

Move to appoint \_\_\_\_\_ as Parliamentarian of the Monroe Public Schools Board of Education for the 2016 calendar year.

**Motion, support and roll call vote**

6. **Appointment of Administrative Secretary** President 7  
Move to appoint Gayle Lambert as Administrative Secretary of Monroe Public Schools Board of Education for the 2016 calendar year.

7. **Appointment of School Election Administrator** President 8  
Move to approve the following:  
I \_\_\_\_\_, secretary of the Monroe Board of Education, do hereby appoint Robert Vergiels, deputy secretary to the Board of Education for the purpose of administering all matters pertaining to the Monroe Public School District elections for the year 2016, and that a signed Constitutional Oath of Office be affixed to the official minutes of the Board of Education.

8. **Establish Dates, Time and Location of Board of Education Meetings** President 9  
Move to establish meeting dates and times for the Monroe Public Schools Board of Education from January 2016 to January 2017. Workshops will begin at 5:30 p.m. and

regular meetings will begin at 7:00 p.m. at the Administration Building, 1275 North Macomb Street, Monroe, Michigan.

- |  |              |    |
|--|--------------|----|
| <b>9. Board Member Pay</b><br>Move to establish the rate of pay for the Board of Education members at \$30.00 per meeting for the 2016 calendar year. If members choose to accept it, the pay will be quarterly, a Board member must be in attendance to receive the pay, and Board members who do not wish to receive pay must notify the payroll office in writing.      | President    | 11 |
| <b>10. Appointment of Certified Public Accountant</b><br>Move to employ the accounting firm of Cooley, Hehl, Wohlgamuth & Carlton, Certified Public Accountants, to perform the annual audit of financial records and funds of Monroe Public Schools for the 2015/16 Fiscal Year in conformance with prescribed standards and legal requirements of the State of Michigan. | Mrs. Eighmey | 12 |
| <b>11. Consent Agenda – Corporate Resolutions and Facsimile Signatures</b><br>Move that Agenda Items 12 – 25 be considered as a Consent Agenda and that the consent agenda items be approved as recommended for the 2016 calendar year.  | President    | 13 |
| <b>12. Corporate Resolution – Monroe Bank and Trust</b><br>Move to adopt the Corporate Resolution for Monroe Bank and Trust for the 2016 calendar year.  | Mrs. Eighmey | 17 |
| <b>13. Corporate Resolution – PNC Bank</b><br>Move to adopt the Corporate Resolution for PNC Bank for the 2016 calendar year.  | Mrs. Eighmey | 19 |
| <b>14. Corporate Resolution – Fifth Third Bank</b><br>Move to adopt the Corporate Resolution for Fifth Third Bank for the 2016 calendar year.  | Mrs. Eighmey | 21 |
| <b>15. Corporate Resolution – Education Plus Credit Union</b><br>Move to adopt the Corporate Resolution for Education Plus Credit Union for the 2016 calendar year.  | Mrs. Eighmey | 23 |
| <b>16. Corporate Resolution – Flagstar Bank</b><br>Move to adopt the Corporate Resolution for Flagstar Bank for the 2016 calendar year.  | Mrs. Eighmey | 25 |

<p><b>17. Corporate Resolution – Wells Fargo</b> Move to adopt the Corporate Resolution for Wells Fargo Bank for the 2016 calendar year.</p>	Mrs. Eighmey	27
<p><b>18. Corporate Resolution – Key Bank</b> Move to adopt the Corporate Resolution for Key Bank for the 2016 calendar year.</p>	Mrs. Eighmey	29
<p><b>19. Resolution for Facsimile Signatures - Monroe Bank and Trust</b> Move to adopt the Resolution for Facsimile Signature – Monroe Bank and Trust for the 2016 calendar year.</p>	Mrs. Eighmey	31
<p><b>20. Resolution for Facsimile Signatures – PNC Bank</b> Move to adopt the Resolution for Facsimile Signature – PNC Bank for the 2016 calendar year.</p>	Mrs. Eighmey	33
<p><b>21. Resolution for Facsimile Signatures – Fifth Third Bank</b> Move to adopt the Resolution for Facsimile Signature – Fifth Third Bank for the 2016 calendar year.</p>	Mrs. Eighmey	35
<p><b>22. Resolution for Facsimile Signatures – Education Plus Credit Union</b> Move to adopt the Resolution for Facsimile Signature – Education Plus Credit Union for the 2016 calendar year.</p>	Mrs. Eighmey	37
<p><b>23. Resolution for Facsimile Signatures – Flagstar Bank</b> Move to adopt the Resolution for Facsimile Signature – Flagstar Bank for the 2016 calendar year.</p>	Mrs. Eighmey	39
<p><b>24. Resolution for Facsimile Signatures – Wells Fargo</b> Move to adopt the Resolution for Facsimile Signature – Wells Fargo Bank for the 2016 calendar year.</p>	Mrs. Eighmey	41
<p><b>25. Resolution for Facsimile Signatures – Key Bank</b> Move to adopt the Resolution for Facsimile Signature – Key Bank for the 2016 calendar year.</p>	Mrs. Eighmey	43
<p><b>26. Approval of Minutes</b> Move to approve the minutes of the following meetings as submitted:</p> <ul style="list-style-type: none"> <li>• December 8, 2015, Special Board Meeting (4 sets)</li> <li>• December 8, 2015, Closed Meeting (4 sets)</li> <li>• December 8, 2015, Special Work Session</li> <li>• December 8, 2015, Closed Work Session</li> <li>• December 8, 2015, Board Meeting #22</li> </ul>	President	45

- December 14, 2015, Special Board Meeting (2 sets)
- December 14, 2015, Closed Meeting
- January 7, 2016, Special Board Meeting
- January 7, 2016, Closed Meeting

<b>27. Reports and Updates</b>	President	57
<ul style="list-style-type: none"> <li>• Informational Reports: Contracted Services Recommendations and Contracted Coaches</li> <li>• December 21, 2015, Board Curriculum Committee Meeting Minutes</li> <li>• January 4, 2016, Board Personnel Committee Meeting Minutes</li> </ul>		
<b>28. Consent Agenda – Teacher Appointments</b>	Mrs. Everly	66
Move that Agenda Items C.29 and C.30 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.		
<b>29. Teacher Appointment</b>	Mrs. Everly	67
Move to approve the appointment of Kaitlynn Baylerian as a teacher with Monroe Public Schools effective January 13, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.		
<b>30. Teacher Appointment</b>	Mrs. Everly	69
Move to approve the appointment of Chelsea Grzywa as a teacher with Monroe Public Schools effective January 13, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.		
<b>31. Update/Review of Riverside Steam Traps</b>	Mr. Oley	
<b>32. Superintendent’s Comments</b>	Dr. Martin	
<b>33. Old Business</b>	President	
<b>34. New Business</b>	President	
<b>35. Public Commentary – Any Topic</b>	President	
<b>36. Adjournment</b>	President	71
Move that the January 12, 2016, Board Meeting #1 of the Monroe Public Schools Board of Education be adjourned.		

**ROLL CALL**

	<u>Present</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____
Dr. March	_____	_____
Mrs. Mentel	_____	_____
Mr. Philbeck	_____	_____
Mrs. Taylor	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

**ELECTION OF PRESIDENT**

**RECOMMENDATION**

Move to nominate \_\_\_\_\_ as President of the Monroe Public Schools Board of Education for the 2016 calendar year.

**Motion and support only**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_

**RECOMMENDATION**

Move to close the nominations for Board President.

**Motion, support and hand vote**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

**RECOMMENDATION**

Move to appoint \_\_\_\_\_ as President of the Monroe Public Schools Board of Education for the 2016 calendar year.

**Motion, support and roll call**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



**ELECTION OF VICE PRESIDENT**

**RECOMMENDATION**

Move to nominate \_\_\_\_\_ as Vice President of the Monroe Public Schools Board of Education for the 2016 calendar year.

**Motion and support only**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_

**RECOMMENDATION**

Move to close the nominations for Board Vice President.

**Motion, support and hand vote**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

**RECOMMENDATION**

Move to appoint \_\_\_\_\_ as Vice President of the Monroe Public Schools Board of Education for the 2016 calendar year.

**Motion, support and roll call**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**ELECTION OF SECRETARY**

**RECOMMENDATION**

Move to nominate \_\_\_\_\_ as Secretary of the Monroe Public Schools Board of Education for the 2016 calendar year.

**Motion and support only**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_

**RECOMMENDATION**

Move to close the nominations for Board Secretary.

**Motion, support and hand vote**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

**RECOMMENDATION**

Move to appoint \_\_\_\_\_ as Secretary of the Monroe Public Schools Board of Education for the 2016 calendar year.

**Motion, support and roll call**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**ELECTION OF TREASURER**

**RECOMMENDATION**

Move to appoint Katherine Eighmey as Treasurer of Monroe Public Schools Board of Education for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**ELECTION OF PARLIAMENTARIAN**

**RECOMMENDATION**

Move to nominate \_\_\_\_\_ as Parliamentarian of the Monroe Public Schools Board of Education for the 2016 calendar year.

**Motion and support only**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_

**RECOMMENDATION**

Move to close the nominations for Board Parliamentarian.

**Motion, support and hand vote**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

**RECOMMENDATION**

Move to appoint \_\_\_\_\_ as Parliamentarian of the Monroe Public Schools Board of Education for the 2016 calendar year.

**Motion, support and roll call**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**APPOINTMENT OF ADMINISTRATIVE SECRETARY**

**BACKGROUND**

According to Bylaw 1150, the board shall appoint the administrative secretary each year. Gayle Lambert has been serving in that capacity since July 2013.

**RECOMMENDATION**

Move to appoint Gayle Lambert as Administrative Secretary of the Monroe Public Schools Board of Education for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**APPOINTMENT OF SCHOOL ELECTION ADMINISTRATOR**

**RECOMMENDATION**

Move to approve the following: I, \_\_\_\_\_, Secretary of the Monroe Board of Education, do hereby appoint Robert Vergiels, deputy secretary to the Board of Education for the purpose of administering all matters pertaining to the Monroe Public School District elections for the year 2016, and that a signed Constitutional Oath of Office be affixed to the official minutes of the Board of Education.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**ESTABLISH DATES, TIME AND LOCATION OF BOARD OF EDUCATION MEETINGS**

**BACKGROUND**

Enclosed is the Board meeting calendar following the same pattern as the previous year. Workshops have been scheduled one per month. Alternating months will be Finance Committee of the Whole. It would be the Board’s prerogative to add workshops to the open board meeting nights as needed. *Tentative* Student Discipline Hearings have been scheduled twice per month except during July and August.

**ENCLOSURES**

Proposed Board of Education Meeting and Committee Meeting Calendar

**RECOMMENDATION**

Move to establish meeting dates and times for the Monroe Public Schools Board of Education from January 2016 to January 2017. Workshops will begin at 5:30 p.m. and regular meetings will begin at 7:00 p.m. at the Administration Building, 1275 North Macomb Street, Monroe, Michigan.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

# 2016 Monroe Public Schools Board of Education Meetings and Committee Meetings

Location of Meetings: Administration Building, 1275 N. Macomb Street, Monroe, MI 48162

MONTH	DATE	TIME	MEETING	MONTH	DATE	TIME	MEETING	
JANUARY	4	5:00 p.m.	Personnel Committee	JULY	11	5:00 p.m.	Personnel Committee	
	7	5:00 p.m.	Tentative Discipline Hearing		12	7:00 p.m.	<b>Board Meeting #13</b>	
	12	5:30 p.m.	<b>Work Session</b>		18	5:00 p.m.	Curriculum Committee	
	12	6:45 p.m.	<b>Organizational Meeting</b>		26	5:30 p.m.	<b>Work Session</b>	
	12	7:00 p.m.	<b>Board Meeting #1</b>		26	7:00 p.m.	<b>Board Meeting #14</b>	
	FEBRUARY	20	5:00 p.m.	Policy Committee	AUGUST	1	5:00 p.m.	Personnel Committee
		21	5:00 p.m.	Tentative Discipline Hearing		9	7:00 p.m.	<b>Board Meeting #15</b>
		25	5:00 p.m.	Curriculum Committee		10	4:30 p.m.	Physical Resource Comm.
		26	5:30 p.m.	<b>Work Session</b>		15	5:00 p.m.	Curriculum Committee
		26	7:00 p.m.	<b>Board Meeting #2</b>		23	5:30 p.m.	<b>Finance/Communications</b>
MARCH		1	5:00 p.m.	Personnel Committee	23	7:00 p.m.	<b>Board Meeting #16</b>	
		4	5:00 p.m.	Tentative Discipline Hearing	SEPTEMBER	12	5:00 p.m.	Personnel Committee
		9	7:00 p.m.	<b>Board Meeting #3</b>		13	7:00 p.m.	<b>Board Meeting #17</b>
		10	4:30 p.m.	Physical Resource Comm.		15	5:00 p.m.	Tentative Discipline Hearing
		17	5:00 p.m.	Policy Committee		19	5:00 p.m.	Curriculum Committee
	18	5:00 p.m.	Tentative Discipline Hearing	22		5:00 p.m.	Policy Committee	
	APRIL	22	5:00 p.m.	Curriculum Committee	27	5:00 p.m.	<b>Work Session</b>	
		23	5:30 p.m.	<b>Finance/Communications</b>	27	7:00 p.m.	<b>Board Meeting #18</b>	
		23	7:00 p.m.	<b>Board Meeting #4</b>	OCTOBER	3	5:00 p.m.	Personnel Committee
		3	5:00 p.m.	Tentative Discipline Hearing		6	5:00 p.m.	Tentative Discipline Hearing
7		5:00 p.m.	Personnel Committee	11		7:00 p.m.	<b>Board Meeting #19</b>	
8		7:00 p.m.	<b>Board Meeting #5</b>	12		4:30 p.m.	Physical Resource Comm.	
16		5:00 p.m.	Policy Committee	17		5:00 p.m.	Curriculum Committee	
MAY		17	5:00 p.m.	Tentative Discipline Hearing	20	5:00 p.m.	Tentative Discipline Hearing	
		21	5:00 p.m.	Curriculum Committee	25	5:30 p.m.	<b>Finance/Communications</b>	
		22	5:30 p.m.	<b>Work Session</b>	25	7:00 p.m.	<b>Board Meeting #20</b>	
	22	7:00 p.m.	<b>Board Meeting #6</b>	27	5:00 p.m.	Policy Committee		
	JUNE	4	5:00 p.m.	Personnel Committee	NOVEMBER	3	5:00 p.m.	Tentative Discipline Hearing
		7	5:00 p.m.	Tentative Discipline Hearing		7	5:00 p.m.	Personnel Committee
		12	7:00 p.m.	<b>Board Meeting #7</b>		8	7:00 p.m.	<b>Board Meeting #21</b>
		13	4:30 p.m.	Physical Resource Comm.		16	5:00 p.m.	Policy Committee
		18	5:00 p.m.	Curriculum Committee		17	5:00 p.m.	Tentative Discipline Hearing
		JULY	21	5:00 p.m.	Tentative Discipline Hearing	21	5:00 p.m.	Curriculum Committee
26			5:30 p.m.	<b>Finance/Communications</b>	22	5:30 p.m.	<b>Work Session</b>	
26			7:00 p.m.	<b>Board Meeting #8</b>	22	7:00 p.m.	<b>Board Meeting #22</b>	
AUGUST	2		5:00 p.m.	Personnel Committee	DECEMBER	1	5:00 p.m.	Tentative Discipline Hearing
	5		5:00 p.m.	Tentative Discipline Hearing		5	5:00 p.m.	Personnel Committee
	10		7:00 p.m.	<b>Board Meeting #9</b>		7	4:30 p.m.	Physical Resource Comm.
	16		5:00 p.m.	Curriculum Committee		13	7:00 p.m.	<b>Board Meeting #23</b>
	19		5:00 p.m.	Tentative Discipline Hearing		15	5:00 p.m.	Tentative Discipline Hearing
	SEPTEMBER		24	5:30 p.m.	<b>Work Session</b>	19	5:00 p.m.	Curriculum Committee
			24	6:30 p.m.	<b>Scholarship Awards</b>	JAN. 2017	10	5:30 p.m.
		24	7:00 p.m.	<b>Board Meeting #10</b>	10		6:45 p.m.	<b>Bd. Mtg #1/Org. Mtg.</b>
26		5:00 p.m.	Policy Committee	OCTOBER	3	5:00 p.m.	Personnel Committee	
OCTOBER		2	5:00 p.m.		Tentative Discipline Hearing	6	5:00 p.m.	Tentative Discipline Hearing
		6	5:00 p.m.		Personnel Committee	11	7:00 p.m.	<b>Board Meeting #19</b>
		8	4:30 p.m.		Physical Resource Comm.	12	4:30 p.m.	Physical Resource Comm.
		14	7:00 p.m.		<b>Board Meeting #11</b>	17	5:00 p.m.	Curriculum Committee
		16	5:00 p.m.		Tentative Discipline Hearing	20	5:00 p.m.	Tentative Discipline Hearing
		20	5:00 p.m.		Curriculum Committee	25	5:30 p.m.	<b>Finance/Communications</b>
	28	5:30 p.m.	<b>Finance/Communications</b>		25	7:00 p.m.	<b>Board Meeting #20</b>	
	28	6:45 p.m.	<b>Budget Hearing/Bd Mtg #12</b>	27	5:00 p.m.	Policy Committee		



Notice of Nondiscrimination: It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information, contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162 (734)265-3010. This notice is posted in compliance with Act #267 of the Public Acts of 1975, commonly cited as the Open Meetings Act. Adopted January 12, 2016.



**BOARD MEMBER PAY**

**RECOMMENDATION**

Move to establish the rate of pay for the Board of Education members at \$30.00 per meeting for the 2016 calendar year, if members choose to accept it, that the pay be quarterly, that a Board member must be in attendance to receive the pay, and the Board members who do not wish to receive pay notify the payroll office in writing.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**APPOINTMENT OF CERTIFIED PUBLIC ACCOUNTANT**

**BACKGROUND**

In accordance with Bylaw 3500, the employment of an independent public accountant is being placed before the Board at this time.

The firm of Cooley, Hehl, Wohlgamuth & Carlton has continuously served the Monroe Public Schools as our auditing firm. The firm has been very responsive to any of our needs or questions throughout the year and has performed the audit in a very timely and efficient manner.

**RECOMMENDATION**

Move to employ the accounting firm of Cooley, Hehl, Wohlgamuth & Carlton, Certified Public Accountants, to perform the annual audit of financial records and funds of Monroe Public Schools for the 2015/16 Fiscal Year in conformance with prescribed standards and legal requirements of the State of Michigan.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**CONSENT AGENDA  
 CORPORATE RESOLUTIONS AND FACIMILIE SIGNATURES**

**RECOMMENDATION**

Move that Agenda Items 12-25 be considered as a Consent Agenda and that the consent agenda items be approved as recommended for the 2016 calendar year.

**Corporate Resolution For:**

12. Corporate Resolution – **Monroe Bank and Trust**

Accounts in Monroe Bank and Trust

100900321	Checking Account	}	General Fund; Athletics; Trust & Agency
7007123046	Public Primesweep Account		Fund; Debt Retirement Fund
60132050	Savings Account		Food Service
100902846	Checking Account		Payroll Checking Fund
100902891	Checking Account		Athletic Fund
100902926	Checking Account		Community Ed Fund
100902944	Checking Account		Student Activity – Monroe Middle School
100900330	Checking Account		Student Activity – Monroe High School
None	Investment Account		Wealth Management
800028948	Money Market Plus Account		Scholarship

13. Corporate Resolution – **PNC Bank**

Accounts in PNC Bank

4252718658	Business Money Market	Sinking Fund
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14. Corporate Resolution – **Fifth Third Bank**

Accounts in Fifth Third Bank

80541068	Commercial Savings Sweep	General Fund
07340361919	Public Max Saver	General Fund

15. Corporate Resolution – **Education Plus Credit Union**

Accounts in Education Plus Credit Union

None at this time

16. Corporate Resolution – **Flagstar Bank**

Accounts in Flagstar Bank

None at this time

17. Corporate Resolution – **Wells Fargo**

Accounts in Wells Fargo Bank

None at this time

18. Corporate Resolution – **Key Bank**  
Accounts in Key Bank  
None at this time

I, \_\_\_\_\_ Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

19. Resolution for Facsimile Signatures – **Monroe Bank and Trust**

That the Monroe Bank and Trust as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following: **Katherine Eighmey**

and the Monroe Bank and Trust, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Monroe Bank and Trust of Monroe by the Secretary or other officers of this corporation.

20. Resolution for Facsimile Signatures – **PNC Bank**

That the PNC Bank as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following: **Katherine Eighmey**

and the PNC Bank, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the PNC Bank of Monroe by the Secretary or other officers of this corporation.

21. Resolution for Facsimile Signatures – **Fifth Third Bank**

That the Fifth Third Bank as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following: **Katherine Eighmey**

and the Fifth Third Bank, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or

purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Fifth Third Bank of Monroe by the Secretary or other officers of this corporation.

22. **Resolution for Facsimile Signatures – Education Plus Credit Union**

That the Education Plus Credit Union as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following: **Katherine Eighmey**

and the Education Plus Credit Union, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Education Plus Credit Union of Monroe by the Secretary or other officers of this corporation.

23. **Resolution for Facsimile Signatures – Flagstar Bank**

That the Flagstar Bank as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following: **Katherine Eighmey**

and the Flagstar Bank, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Flagstar Bank by the Secretary or other officers of this corporation.

24. **Resolution for Facsimile Signatures – Wells Fargo**

That the Wells Fargo as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following: **Katherine Eighmey**

and the Wells Fargo, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Wells Fargo of Monroe by the Secretary or other officers of this corporation.

25. **Resolution for Facsimile Signatures – Key Bank**

That the Key Bank as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment

of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following:  
**Katherine Eighmey**

and the Key Bank, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Key Bank of Monroe by the Secretary or other officers of this corporation.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**CORPORATE RESOLUTIONS FOR BANK DEPOSITORIES**

**RECOMMENDATION**

Move to adopt the Corporate Resolution for **Monroe Bank and Trust** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**CORPORATE RESOLUTION**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

RESOLVED: That the Monroe Bank and Trust, Monroe, Michigan, be and it hereby is designated as a depository of this Corporation and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation’s name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing signature of any **one** of the following officers:

\_\_\_\_\_, Treasurer  
(Signature)

\_\_\_\_\_, Superintendent  
(Signature)

Accounts in Monroe Bank and Trust

100900321	Checking Account	}	General Fund; Athletics; Trust & Agency
7007123046	Public Primesweep Account		Fund; Debt Retirement Fund
60132050	Savings Account		Food Service
100902846	Checking Account		Payroll Checking Fund
100902891	Checking Account		Athletic Fund
100902926	Checking Account		Community Ed Fund
100902944	Checking Account		Student Activity – Monroe Middle School
100900330	Checking Account		Student Activity – Monroe High School
None	Investment Account		Wealth Management
800028948	Monroe Market Plus Account		Scholarship

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)



**CORPORATE RESOLUTIONS FOR BANK DEPOSITORIES**

**RECOMMENDATION**

Move to adopt the Corporate Resolution for **PNC Bank** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**CORPORATE RESOLUTION**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

RESOLVED: That the PNC Bank, Monroe, Michigan, be and it hereby is designated as a depository of this Corporation and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing signature of any **one** of the following officers:

\_\_\_\_\_, Treasurer  
*(Signature)*

\_\_\_\_\_, Superintendent  
*(Signature)*

Accounts in PNC Bank

4252718658      Business Money Market      Sinking Fund

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)

**CORPORATE RESOLUTIONS FOR BANK DEPOSITORIES**

**RECOMMENDATION**

Move to adopt the Corporate Resolution for **Fifth Third Bank** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**CORPORATE RESOLUTION**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

RESOLVED: That the Fifth Third Bank, Monroe, Michigan, be and it hereby is designated as a depository of this Corporation and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation’s name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing signature of any **one** of the following officers:

\_\_\_\_\_, Treasurer  
*(Signature)*

\_\_\_\_\_, Superintendent  
*(Signature)*

Accounts in Fifth Third Bank

80541068	Commercial Savings Sweep	General Fund
07340361919	Public Max Saver	General Fund

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)

**CORPORATE RESOLUTIONS FOR BANK DEPOSITORIES**

**RECOMMENDATION**

Move to adopt the Corporate Resolution for **Education Plus Credit Union** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**CORPORATE RESOLUTION**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

RESOLVED: That the Education Plus Credit Union, Monroe, Michigan, be and it hereby is designated as a depository of this Corporation and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation’s name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing signature of any **one** of the following officers:

\_\_\_\_\_, Treasurer  
*(Signature)*

\_\_\_\_\_, Superintendent  
*(Signature)*

Accounts in Education Plus Credit Union:

None at this time

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)

**CORPORATE RESOLUTIONS FOR BANK DEPOSITORIES**

**RECOMMENDATION**

Move to adopt the Corporate Resolution for **Flagstar Bank** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**CORPORATE RESOLUTION**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

RESOLVED: That the Flagstar Bank, Monroe, Michigan, be and it hereby is designated as a depository of this Corporation and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing signature of any **one** of the following officers:

\_\_\_\_\_, Treasurer  
*(Signature)*

\_\_\_\_\_, Superintendent  
*(Signature)*

Accounts in Flagstar Bank

None at this time

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)



**CORPORATE RESOLUTIONS FOR BANK DEPOSITORIES**

**RECOMMENDATION**

Move to adopt the Corporate Resolution for **Wells Fargo** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**CORPORATE RESOLUTION**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

RESOLVED: That the Wells Fargo, Michigan, be and it hereby is designated as a depository of this Corporation and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing signature of any **one** of the following officers:

\_\_\_\_\_, Treasurer  
(Signature)

\_\_\_\_\_, Superintendent  
(Signature)

Accounts in Wells Fargo Bank:

None at this time

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)

**CORPORATE RESOLUTIONS FOR BANK DEPOSITORIES**

**RECOMMENDATION**

Move to adopt the Corporate Resolution for **Key Bank** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**CORPORATE RESOLUTION**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

RESOLVED: That the Key Bank, Monroe, Michigan, be and it hereby is designated as a depository of this Corporation and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing signature of any **one** of the following officers:

\_\_\_\_\_, Treasurer  
*(Signature)*

\_\_\_\_\_, Superintendent  
*(Signature)*

Accounts in Key Bank

None at this time

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)

**RESOLUTION FOR FACSIMILE SIGNATURES**

**RECOMMENDATION**

Move to adopt the Resolution for Facsimile Signature – **Monroe Bank and Trust** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RESOLUTION FOR FACSIMILE SIGNATURES**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

**RESOLVED:** That the Monroe Bank and Trust as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following:

**KATHERINE EIGHMEY**

and the Monroe Bank and Trust, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Monroe Bank and Trust of Monroe by the Secretary or other officers of this corporation.

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)

**RESOLUTION FOR FACSIMILE SIGNATURES**

**RECOMMENDATION**

Move to adopt the Resolution for Facsimile Signature – **PNC Bank** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RESOLUTION FOR FACSIMILE SIGNATURES**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

**RESOLVED:** That the PNC Bank as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation’s name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following:

**KATHERINE EIGHMEY**

and the PNC Bank, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the PNC Bank of Monroe by the Secretary or other officers of this corporation.

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)



**RESOLUTION FOR FACSIMILE SIGNATURES**

**RECOMMENDATION**

Move to adopt the Resolution for Facsimile Signature – **Fifth Third Bank** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RESOLUTION FOR FACSIMILE SIGNATURES**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2015, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

**RESOLVED:** That the Fifth Third Bank as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation’s name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following:

**KATHERINE EIGHMEY**

and the Fifth Third Bank, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Fifth Third Bank of Monroe by the Secretary or other officers of this corporation.

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)

**RESOLUTION FOR FACSIMILE SIGNATURES**

**RECOMMENDATION**

Move to adopt the Resolution for Facsimile Signature – **Education Plus Credit Union** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RESOLUTION FOR FACSIMILE SIGNATURES**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

**RESOLVED:** That the Education Plus Credit Union as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following:

**KATHERINE EIGHMEY**

and the Education Plus Credit Union, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Education Plus Credit Union of Monroe by the Secretary or other officers of this corporation.

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)

**RESOLUTION FOR FACSIMILE SIGNATURES**

**RECOMMENDATION**

Move to adopt the Resolution for Facsimile Signature – **Flagstar Bank** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RESOLUTION FOR FACSIMILE SIGNATURES**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

**RESOLVED:** That the Flagstar Bank as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation’s name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following:

**KATHERINE EIGHMEY**

and the Flagstar Bank, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Flagstar Bank by the Secretary or other officers of this corporation.

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)

**RESOLUTION FOR FACSIMILE SIGNATURES**

**RECOMMENDATION**

Move to adopt the Resolution for Facsimile Signature – **Wells Fargo Bank** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RESOLUTION FOR FACSIMILE SIGNATURES**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

**RESOLVED:** That the Wells Fargo as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation’s name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following:

**KATHERINE EIGHMEY**

and the Wells Fargo, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Wells Fargo of Monroe by the Secretary or other officers of this corporation.

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)



**RESOLUTION FOR FACSIMILE SIGNATURES**

**RECOMMENDATION**

Move to adopt the Resolution for Facsimile Signature – **Key Bank** for the 2016 calendar year.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RESOLUTION FOR FACSIMILE SIGNATURES**

I, \_\_\_\_\_, Secretary of the Board of Education of Monroe Public Schools, a Corporation organized and existing under the laws of the State of Michigan, do hereby certify that, at a meeting of the Board of Directors of said corporation duly held on the 12<sup>th</sup> day of January 2016, at which a quorum was present and acting throughout, the following resolution was adopted and is now in full force and effect:

**RESOLVED:** That the Key Bank as a designated depository of the Corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation’s name, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature(s) of any one of the following:

**KATHERINE EIGHMEY**

and the Key Bank, shall be entitled to honor and to charge this corporation for such checks, drafts or other orders regardless of by whom or by what means the actual or purported facsimile signature or signatures may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Key Bank of Monroe by the Secretary or other officers of this corporation.

IN WITNESS WHEREOF, I hereunto set my hand and the seal of said corporation this 12<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Secretary

(Corporate Seal)

**APPROVAL OF MINUTES**

**ENCLOSURES**

- December 8, 2015, Special Board Meeting Minutes (4 sets)
- December 8, 2015, Special Work Session Minutes
- December 8, 2015, Board Meeting #22 Minutes
- December 14, 2015, Special Board Meeting Minutes (2 sets)
- January 7, 2016, Special Board Meeting Minutes

**RECOMMENDATION**

Move to approve the following minutes as submitted:

- December 8, 2015, Special Board Meeting (4 sets)
- December 8, 2015, Closed Meeting (4 sets)
- December 8, 2015, Special Work Session
- December 8, 2015, Closed Work Session
- December 8, 2015, Board Meeting #22
- December 14, 2015, Special Board Meeting (2 sets)
- December 14, 2015, Closed Meeting
- January 7, 2016, Special Board Meeting
- January 7, 2016, Closed Meeting

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**MONROE BOARD OF EDUCATION**  
**1275 North Macomb Street, Monroe, Michigan 48162**  
**Special Board Meeting**  
**Thursday, December 8, 2015**  
**4:00 p.m.**

**MINUTES**

**Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, , Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Secretary Ryan Philbeck, Parliamentarian Tedd March

Others Present: Barry Martin, Julie Everly, James Davies, Cathy McDonald, Jeff McVeigh, student (1208a), and student's mother

Mr. Yeo called the meeting to order at 4:13 p.m.

**Closed Session**

Motion by Mr. VanWasshenova, support by Mrs. Taylor to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meetings Act; Section 8 (b).

Vote: Motion carried by a 5-0 hand vote at 4:13 p.m.

**Reconvene Board Meeting**

Motion by Mr. VanWasshenova, support by Mr. Bunkelman that the closed session adjourn and the 4:00 p.m., December 8, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 5-0 hand vote at 4:38 p.m.

**Recommendation**

Motion by Mr. Bunkelman, support by Mr. VanWasshenova to suspend the student for 14 days (time served), plus 30 days of in-house suspension. Student is also suspended from riding a Monroe Public Schools bus for 30 days.

Vote: Motion carried by a 5-0 roll call vote at 4:49 p.m.

**Adjournment**

Motion by Mr. VanWasshenova, support by Mr. Bunkelman that the December 8, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 4:50 p.m.

---

**Ryan Philbeck, Secretary**

**MONROE BOARD OF EDUCATION**  
**1275 North Macomb Street, Monroe, Michigan 48162**  
**Special Board Meeting**  
**Thursday, December 8, 2015**  
**4:00 p.m.**

**MINUTES**

**Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Parliamentarian Tedd March, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Secretary Ryan Philbeck

Others Present: Barry Martin, Julie Everly, James Davies, Cathy McDonald, Jeff McVeigh, student's mother

Mr. Yeo called the meeting to order at 4:57 p.m.

The student (1208b) was unable to attend tonight's hearing.

**Closed Session**

Motion by Mr. VanWasshenova, support by Mrs. Mentel to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 4:57 p.m.

**Reconvene Board Meeting**

Motion by Mr. VanWasshenova, support by Mrs. Mentel that the closed session adjourn and the 4:00 p.m., December 8, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:01 p.m.

**Recommendation**

Motion by Mr. VanWasshenova, support by Mrs. Mentel to reschedule this hearing to a time when the student can attend.

Vote: Motion carried by a 6-0 hand vote at 5:01 p.m.

**Adjournment**

Motion by Mr. VanWasshenova, support by Mrs. Mentel that the December 8, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:01 p.m.

---

**Ryan Philbeck, Secretary**

**MONROE BOARD OF EDUCATION**  
**1275 North Macomb Street, Monroe, Michigan 48162**  
**Special Board Meeting**  
**Thursday, December 8, 2015**  
**4:00 p.m.**

**MINUTES**

**Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Tedd March, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: None

Others Present: Barry Martin, Julie Everly, James Davies, Cathy McDonald, Jeff McVeigh, student (1208c) and student's mother

Mr. Yeo called the meeting to order at 5:08 p.m.

**Closed Session**

Motion by Mr. VanWasshenova, support by Mrs. Mentel to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 7-0 hand vote at 5:08 p.m.

**Reconvene Board Meeting**

Motion by Mr. VanWasshenova, support by Mr. Philbeck that the closed session adjourn and the 4:00 p.m., December 8, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 7-0 hand vote at 5:38 p.m.

**Recommendation**

Motion by Mr. VanWasshenova, support by Mr. Bunkelman to suspend the student for 14 days (time served), plus 30 days of in-house suspension. Student is also suspended from riding a Monroe Public Schools bus for 30 days.

Vote: Motion carried by a 7-0 roll call vote at 5:39 p.m.

**Adjournment**

Motion by Mr. VanWasshenova, support by Mrs. Mentel that the December 8, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 5:40 p.m.

---

**Ryan Philbeck, Secretary**

**MONROE BOARD OF EDUCATION**  
**1275 North Macomb Street, Monroe, Michigan 48162**  
**Special Board Meeting**  
**Thursday, December 8, 2015**  
**4:00 p.m.**

**MINUTES**

**Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Tedd March, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: None

Others Present: Barry Martin, Julie Everly, James Davies, Cathy McDonald, Jeff McVeigh, student (1208d), student's mother, student's father, and student's stepfather

Mr. Yeo called the meeting to order at 5:48 p.m.

**Closed Session**

Motion by Mr. VanWasshenova, support by Mrs. Mentel to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 7-0 hand vote at 5:48 p.m.

**Reconvene Board Meeting**

Motion by Mr. VanWasshenova, support by Mrs. Mentel that the closed session adjourn and the 4:00 p.m., December 8, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 7-0 hand vote at 6:31 p.m.

**Recommendation**

Motion by Mrs. Taylor, support by Mrs. Mentel for the student to return to school on Monday, December 14, 2015, at which time said student will serve 30 days of in-house suspension. During the 30 day in-house suspension, parents and school staff will develop a plan to help student be successful. Student is also suspended from riding a Monroe Public Schools bus for 30 days.

Vote: Motion carried by a 7-0 roll call vote at 6:36 p.m.

**Adjournment**

Motion by Mr. VanWasshenova, support by Mrs. Mentel that the December 8, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:36 p.m.

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**Ryan Philbeck, Secretary**

**MONROE PUBLIC SCHOOLS BOARD OF EDUCATION**  
**Special Work Session**  
**Tuesday, December 8, 2015**  
**6:00 p.m.**

**MINUTES**

**Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Katherine Eighmey

Administrators Absent: Jerry Oley, David Payne

President Yeo called the meeting to order at 6:42 p.m.

**Closed Session**

Motion by Dr. March support by Mrs. Taylor to convene in closed session for the purpose of discussing strategies connected with the negotiation of collective bargaining agreements. (Open Meetings Act, Section 8c)

Vote: Motion carried by a 7-0 hand vote.

**Adjournment of Closed Session and Reconvene**

Motion by Mr. Philbeck; support by Mrs. Taylor that the closed session be adjourned and the special work session be reconvened into open session.

Vote: Motion carried by a 7-0 hand vote at 7:19 p.m.

**Adjournment**

Motion by Mr. Philbeck; support by Mrs. Taylor that the 6:00 p.m., December 8, 2015, Special Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:19 p.m.

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**Ryan Philbeck, Secretary**



# MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #22

December 8, 2015

7:00 p.m.

## MINUTES

### **Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Katherine Eighmey, David Payne

Administrators Absent: Jerry Oley

President Yeo called the meeting to order at 7:25 p.m.

### **Public Commentary-Agenda Items Only**

There was none at this time.

### **Approval of Minutes**

Motion by Mr. VanWasshenova; support by Mrs. Taylor to approve the minutes of the following meetings as submitted:

- November 24, 2015, Board Work Session Minutes
- November 24, 2015, Board Meeting #21

Vote: Motion carried by a 7-0 roll call vote.

### **Reports and Update**

The November 11, 2015, Board Physical Resource Committee meeting minutes were received.

### **Maintenance Appointment**

Motion by Mr. VanWasshenova; support by Mrs. Mentel to approve the appointment of David Todd as a Classification 2 General Maintenance/Grounds with Monroe Public Schools effective December 9, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 7-0 roll call vote.

### **Monroe Middle School Door Upgrade**

Motion by Mrs. Taylor; support by Dr. March to accept the bid of \$5,024.00 from Floral City Glass of Monroe, Michigan, to upgrade the main entrance doors at Monroe Middle School. Money for this purchase will come from the Site Sinking Fund.

Vote: Motion carried by a 7-0 roll call vote.

### **Superintendent Comments**

- On January 7, 2016, the Monroe County ISD is hosting an exhibition for all Career and Technical Education programs in the county. This is a wonderful opportunity to showcase what is a very strong and comprehensive program at Monroe High School, as well as providing parents and prospective students the opportunity to compare all of the county's programs.

- Congratulations to Monroe High School's S-Club for their efforts in stocking Hope's Closet. Hope's Closet is an area at MHS where students in need can obtain gently used clothing and other personal items. The Soroptimist Women of Monroe also donated \$150, and with other donations from Mary Bullard, the S-Club had \$400 to spend within the community.
- The MHS Wind Ensemble, Concert Band, and Jazz Band will perform their holiday concert on Sunday, December 13. A week later on December 20, the MHS Choirs and Orchestra will perform. The Monroe Middle School's choir will perform on December 15, and the band will have their concert on December 17.
- The first trimester AIM banquet will be held on Thursday, December 17, at St. George Orthodox Cultural Center. This will be the fourth time in two years that we have recognized our MHS students who, with the help of their AIM mentors, achieved their AIM goals.

### **Old Business**

Mr. Yeo informed board members that Dr. Martin is in the process of updating the board goals. Another closed session will be scheduled before the end of the month to continue the discussion on negotiations. There are two other items that need Board action; therefore, we will attempt to schedule everything on one night.

### **New Business**

Mr. Bunkelman asked for the Board's approval to move forward in planning for the Christianity property in accordance with the City's recreation plan. There was a consensus that we need to consider all of our properties and decide what direction we're going to take before we pursue the City of Monroe's plan. The first step will be to schedule a public hearing to discuss selling the properties. Dr. Martin and Mr. Yeo will work on scheduling a date in January.

### **Public Commentary-Any Topic**

Dale DeSloover expressed his opinion on the site sinking fund projects that were discussed at the Physical Resource Committee meeting. He informed the Board about projects he believes should be a priority.

Lynn Mitosinka requested a one year release for her children. Mr. Yeo stated that the Board supports Dr. Martin's decision not to grant a release for her children.

### **Adjournment**

Motion by Mr. VanWasshenova; support by Mr. Philbeck that the December 8, 2015, Board Meeting #22 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:54 p.m.

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**Ryan Philbeck, Secretary**

**MONROE BOARD OF EDUCATION**  
**1275 North Macomb Street, Monroe, Michigan 48162**  
**Special Board Meeting**  
**Monday, December 14, 2015**  
**5:00 p.m.**

**MINUTES**

**Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Tedd March, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: None

Others Present: Barry Martin, Julie Everly, James Davies, Sandy Kreps, Cathy McDonald, student (1214), student's mother, and student's aunt

Mr. Yeo called the meeting to order at 5:03 p.m.

**Closed Session**

Motion by Mr. VanWasshenova, support by Mrs. Mentel to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 7-0 hand vote at 5:03 p.m.

**Reconvene Board Meeting**

Motion by Mr. VanWasshenova, support by Mr. Bunkelman that the closed session adjourn and the 5:00 p.m., December 14, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 7-0 hand vote at 5:18 p.m.

**Recommendation**

Motion by Mr. VanWasshenova, support by Dr. March to expel the student in accordance with state law.

Vote: Motion carried by a 7-0 roll call vote at 5:31 p.m.

**Adjournment**

Motion by Mr. VanWasshenova, support by Mrs. Taylor that the December 14, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 5:31 p.m.

---

**Ryan Philbeck, Secretary**

# MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Special Board Meeting

December 14, 2015

5:30 p.m.

## MINUTES

### **Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Katherine Eighmey, David Payne

Administrators Absent: Jerry Oley

President Yeo called the meeting to order at 5:41 p.m.

### **Public Commentary-Agenda Items Only**

There was none at this time.

### **Staff Resignation**

Motion by Mrs. Taylor; support by Mr. VanWasshenova to approve the resignation from Monroe Public Schools of Kellie Cook as of November 29, 2015.

Discussion: Ms. Cook will teach the CNA night class for the remainder of this school year.

Vote: Motion carried by a 7-0 roll call vote.

### **Teacher Appointment**

Motion by Mr. Bunkelman; support by Mr. VanWasshenova to approve the appointment of Kari Arnold as a teacher with Monroe Public Schools effective January 4, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 7-0 roll call vote.

### **Legal Services for Student Discipline**

Motion by Dr. March; support by Mr. Philbeck to approve Jeremy Chisholm, an attorney with Collins and Blaha, as interim general counsel for student disciplinary hearings until we find a full time replacement.

Discussion: Mr. VanWasshenova agrees with Jeremy stepping in, but disagrees with employing him for the remainder of the school year. He believes the RFP will only take a month. Mr. Yeo agrees with Dr. Martin that the procedure for disciplinary hearings needs to be re-evaluated. Mr. Philbeck suggested determining the average amount that was paid to Mr. Davies and build that number into the RFP. The Board would like the RFP sent out by the first of the year.

Vote: Motion carried by a 7-0 roll call vote.

### **Pilot Project**

Mrs. Everly informed the board about a committee that is being set up to develop a pilot project to increase student achievement. This idea was generated from seeing turnover rates and listening to feedback from teachers when performance enhancement was taken out of their contract.

We need to research the idea that if we compensate teachers for work performed over and above what they do in their classroom, if it will make a difference in student achievement. The committee will examine instructional models that have been used in the past to learn what worked, as well as what didn't work. The committee will choose a school for the pilot project based on data. The committee will be comprised of teachers, principals, board members and administrators.

Several examples that could be considered over and above classroom work were discussed. Mrs. Everly has the full support of the board to move forward with this project.

**Old Business**

Mrs. Taylor asked if there was any follow up regarding Mr. DeSloover's concerns from the last meeting. Dr. Martin talked with Mr. Oley, and his concerns are being addressed.

Dr. March asked about the public meeting to discuss the sale of property. Dr. Martin stated he is considering the first meeting in February. When a date is finalized, Mr. Vergiels will advertise the meeting in the Monroe Evening News.

**New Business**

There was none at this time.

**Public Commentary-Any Topic**

There was none at this time.

**Adjournment**

Motion by Mrs. Mentel; support by Mrs. Taylor that the December 14, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:38 p.m.

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**Ryan Philbeck, Secretary**

**MONROE BOARD OF EDUCATION**  
**1275 North Macomb Street, Monroe, Michigan 48162**  
**Special Board Meeting**  
**Thursday, January 7, 2016**  
**5:00 p.m.**

**MINUTES**

**Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Tedd March, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Trustee Matthew Bunkelman

Others Present: Barry Martin, Julie Everly, Lorie Steinhauser, Sandy Kreps, Jeff McVeigh, Mike Preadmore, student's mother

Mr. Yeo called the meeting to order at 4:57 p.m.

The student did not attend tonight's hearing.

**Closed Session**

Motion by Mr. VanWasshenova, support by Mr. Philbeck to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 4:58 p.m.

**Reconvene Board Meeting**

Motion by Mr. VanWasshenova, support by Mr. Philbeck that the closed session adjourn and the 5:00 p.m., January 7, 2016, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:35 p.m.

**Recommendation**

Motion by Mr. VanWasshenova, support by Dr. March to follow administration's recommendation to expel the student.

Vote: Motion carried by a 6-0 roll call vote at 5:36 p.m.

**Adjournment**

Motion by Mr. VanWasshenova, support by Mrs. Mentel that the January 7, 2016, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:36 p.m.

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**Ryan Philbeck, Secretary**

## **REPORTS AND UPDATES**

### **BOARD COMMITTEES/OTHER REPORTS**

- Informational Reports: Contracted Services Recommendations and Contracted Coaches
- December 21, 2015, Board Curriculum Committee Meeting Minutes
- January 4, 2016, Board Personnel Committee Meeting Minutes

For the 2015-16 School Year we will be working with EduStaff to provide Contracted Student Support Services. The following changes have occurred within the Student Support Team:

**Informational Report**  
**Contracted Services Recommendations**

We have received a resignation from Robert Kennedy from his Level 2 Technology position effective 1/5/2016.

We have received a resignation from Eric Redmond from his Varsity Football Head Coach position effective 1/5/2016.

**Informational Report**  
**Contracted Coaches**

The following are new coach recommendations from Dr. Ray:

Last Name	First Name	Title	Sport	School	Season
Hill	Brandon	Coach	Basketball -7 <sup>th</sup> grade girls	MMS	Winter



## Monroe Public Schools Board Curriculum Committee



**Date of Meeting:** December 21, 2015  
**Next Meeting:** January 25, 2016

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- 1) **Call to Order:** Julie Everly called the meeting to order at 5:03
- 2) **In Attendance:** Montyne Barbee, Vuncia Council, Julie Everly, Barry Martin, Larry VanWasshenova, and Holly Wallace
- 3) **Public Commentary:** None
- 4) **AP Curriculum Conversation:** We are in the process of doing an audit on the AP curriculum and materials. Montyne Barbee and Holly Wallace are working closely with our teachers at the high school to make sure they have the resources they need and that they have the proper curriculum books to go with the AP classes.
- 5) **Adult Education Updates:** Vuncia Council gave an update on the adult education program. Monroe County has received the no worker left behind grant which is great for the program. The Monroe County Learning Bank is a collaborative partnership designed to increase the number of learners. The adult learners need the basic skills necessary to participate and succeed in post-secondary education and training programs. Eventually the funding for the General Education Diploma (GED) program will be based on the partnerships that have been created. Any student that falls between the second and eighth grade reading level is considered at a level of Adult Basic Education (ABE). A student must be within the ABE to qualify for the GED program. The Learning Bank has created partnerships with MB&T and MCOP. Monroe Bank & Trust teaches a five week financial literacy program, and MCOP provides tutoring and career counseling. They have several more partnerships in addition to MB&T and MCOP.  
  
There is an adult diploma that will be available. This will be another option for our adult learners, and it is a totally different certification from the GED program.
- 6) **Old Business:** None
- 7) **New Business:** The Board of Education is considering a pilot program that would provide an opportunity to determine what supplementary instructional practices have the greatest impact on student achievement. Subcommittees will be created to identify

practices that could be put into place at single “pilot school”. These practices would be measured for their effectiveness and positive impact on student learning. As these practices would be supplementary and involve extra time and responsibility on the part of those implementing them, extra compensation would be utilized. The school selected for the pilot would be identified by looking at gaps between local student performance and state performance averages, with the school with the largest gaps most likely being selected for participation. We will use the curriculum committee meetings to build the pilot program and take a clear look at the assessment scores to determine what the guidelines will be for the pilot program.

8) **Adjournment:** Julie Everly adjourned the meeting at 6:45

# Monroe Public Schools Board Personnel Committee Meeting Minutes

**Date of Meeting:** January 4, 2016

**Present:** Robert Yeo, Cynthia Taylor, Ryan Philbeck  
Barry Martin, Julie Everly, Kathy Eighmey and Holly Scherer

**Next Meeting:** February 1, 2016

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1. **Call to Order:** The meeting was called to order at 5:00 PM
2. **Public Commentary:** None
3. **Staffing Updates:** Mrs. Everly confirmed that we have identified two elementary candidates to fill the vacant positions at Arborwood. A recommendation will be coming to the next board meeting. In addition, we are reviewing the vacant permanent teaching position at Monroe Middle School.

Mrs. Everly gave kudos to the MHS new admin team on how well they are coming together as a team, with the number of new admin in the building, and moving forward with building goals, we are hearing very positive things.

4. **Enrichment Support Positions:** Due to grant funds being available and our district preference to use those funding sources to provide staffing rather than supplies, Mrs. Everly shared a proposed job description (attached) for Enrichment Support Positions. She noted that the Principals would like to be able to consider persons of expertise, who may not necessarily hold a teaching certification, but who hold a skill set for enrichment opportunities that our students would look for. Both Manor and Custer have specifically expressed interest in this type of position. The committee was in support.
5. **Old Business:** Mr. Yeo asked Mrs. Taylor for an update on the Superintendent review process. Mrs. Taylor shared that the agreement was to move forward using the Advantage tool. Dr. Martin has shared his goals with the board, so she will move forward with fitting those into the framework of the tool. The group discussed the goal of completing this process so that a tool is in place by the end of January.

Mrs. Everly shared a handout on Understanding Michigan's New Educator Evaluation Law (attached). She pointed out how the student growth piece in particular will increase from 25% now to 40% in 2018-19. The group continues to struggle with the idea that education is more than test scores, but also understands that is what we are being held accountable for. Mrs. Everly assured the group that our district will be in compliance with this requirement.

6. **New Business:** Mrs. Everly reported that we've gotten a resignation/retirement from Eric Redmond from the Varsity Football Coach position. That position will be posted this week and we will be looking for a board member to sit on that interview panel.

Mr. Yeo asked for input from the committee on the need to have more of a Board presence with the Education Foundation. Mrs. Knabusch-Taylor used to actively participate, however since her passing there hasn't been a Board member on that committee. Dr. Martin shared that the Education Foundation has taken on the oversight of the MPS Scholarship work. He noted that the Education Foundation is currently weighing the importance of mini-grants vs. scholarships and discussing how to best split/spend the funds raised. This group felt it would be important to have Board, as well as Administrator, presence to have input to the decisions so they would best benefit the district.

Mr. Yeo will speak with Debbie Thornton, president of the Education Foundation, to talk about this desire. Both Mrs. Taylor and Mr. Philbeck would be interested in joining the group if two board members would be appropriate. This group discussed the many great efforts of various groups such as the Education Foundation, the AIM Board, and the Community Foundation, but felt there is a need to coordinate those efforts, possibly through the Education Foundation. Our Board would also appreciate more first-hand knowledge of events, so having that liaison to share information would be helpful.

7. **Future Agenda Items:** None
8. **Next Meeting:** February 1, 2016 at 5:00 PM
9. **Adjournment:** The meeting was adjourned at 6:10 PM.

## **Learning Enrichment Liaison**

### **Job Description:**

A Learning Enrichment Liaison provides academic support designed to broaden, extend and deepen the Tier 1 Workshop learning experience. This support is provided to students in flexible, small groups during classroom workshop and/or during the Intervention/Enrichment instructional period. Students receiving this support are determined by the classroom teacher. The classroom teacher provides the Learning Enrichment Liaison with academic tasks and instructional experiences to use with these students that meet their specific academic goals.

### **Specific Responsibilities:**

- Work in the classroom during workshop time or Intervention/Enrichment time with designated small groups of children under the direct supervision of the classroom teacher to provide Enrichment instruction
- Contribute information to and assist in maintaining assessment records
- Make recommendations of next steps for instruction to the classroom teacher
- Maintain ongoing communication with classroom teacher about student progress and assessment documentation
- Differentiate small group instruction to meet student needs
- Support procedural building needs
- Participate in building professional development

### **Qualifications:**

- Minimum of 90 hours of college experience
- Registered substitute for MPS
- Ability to successfully manage small groups of students
- Ability to interact in a positive manner with children, families and staff creating positive relationships
- Experience working in a school setting

### **Rate of Pay:**

\$90 per day

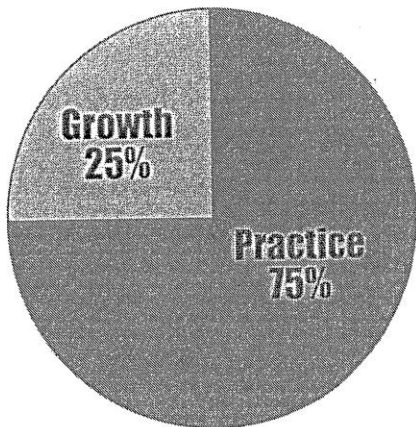
# UNDERSTANDING MICHIGAN'S NEW Educator Evaluation Law

SB 103 (H-8)



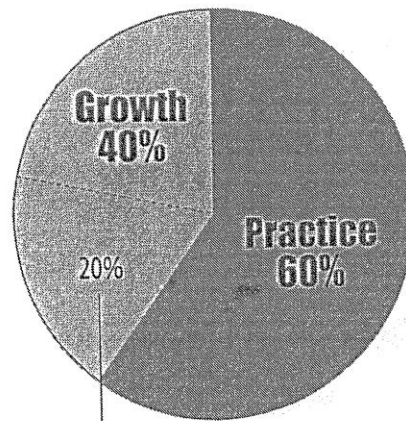
## Teachers

2015-16 through 2017-18



No requirement to use State Assessment Data

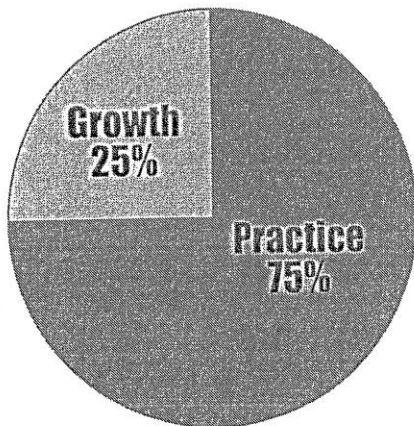
2018-19 and beyond



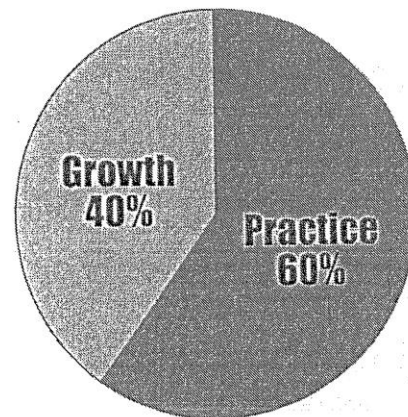
State Assessment Data  
(Tested grades and subjects only)

## Administrators

2015-16 through 2017-18



2018-19 and beyond



NOTE: Student growth for administrators must be measured using the aggregate of the student growth data used for the teachers in their building, or for the entire district in the case of central office administrators.

# Teachers

## Growth

Percentage of evaluation based on student growth:

- 2015-16 through 2017-18: 25%
- 2018-19 and beyond: 40%

Student growth data:

- **State assessment data does not have to be used until 2018-19** at which point it will have to comprise half of the total growth data for teachers in tested grades and subjects.
- Growth not measured using state data must use multiple measures and be used consistently among similarly situated educators.

Non-state growth measures may include the following:

- Student Learning Objectives (SLOs)
- Nationally normed or locally developed assessments aligned to state standards
- Research-based growth measures
- Other rigorous assessments that are comparable across the district
- IEP goals (where applicable)

## Practice

For 2015-16, the requirements in current law all remain in place:

- Mid-year reviews for less than effective teachers
- At least 2 classroom observations
- Biennial evaluations allowed for those with 3 consecutive highly effective ratings
- 3 ineffective ratings = dismissal

New requirements **will not take effect until 2016-17**. Those requirements include:

- Portion of evaluation not based on growth data must be based "primarily" (more than half) on district-selected framework.
- **Frameworks:** MDE will maintain a list of approved evaluation frameworks (initially including at least the MCEE recommended frameworks). Districts may choose a framework on the list, build their own, or modify a framework on the list (see inset for requirements).
- **Training:** All evaluators must be provided framework training, delivered by the vendor of the framework or a framework expert who has been trained to train others. Teachers must also receive some training in how the framework will be used to evaluate them (no specific requirements for this training, may be district provided).
- Observation feedback must be provided to teachers within 30 days of that observation.
- Each teacher must have an identified administrator who is responsible for his/her evaluation. The responsible administrator needs to conduct at least 1 of the observations of that teacher.
- There must be at least 1 unscheduled observation.
- The portion of the evaluation not measured using growth or evaluation framework must include the factors from section 1248.



Michigan Association of  
Secondary School Principals

# Administrators

## Growth

Percentage of evaluation based on student growth:

- 2015-16 through 2017-18: 25%
- 2018-19 and beyond: 40%

Student growth must be measured using the aggregate of the student growth data used for the teachers in their building, or for the entire district in the case of central office administrators.

## Practice

For 2015-16, the requirements in current law all remain in place:

- Administrators must be evaluated on at least 4 "practice" factors (quality of their teacher evaluations, SIP progress, student attendance, parent, student and teacher feedback).
- Improvement plan for less than effective administrators
- Biennial evaluations allowed for those with 3 consecutive highly effective ratings.
- 3 ineffective ratings = dismissal

New requirements **will not take effect until 2016-17**. Those requirements include:

- Portion of evaluation not based on growth data must be based "primarily" (more than half) on district-selected framework.
- **Frameworks:** MDE will maintain a list of approved evaluation frameworks (initially including at least the MCEE recommended frameworks). Districts may choose a framework on the list, build their own, or modify a framework on the list ((see inset for requirements).
- **Training:** All evaluators must be provided framework training, delivered by the vendor of the framework or a framework expert who has been trained to train others. Administrators must also receive some training in how the framework will be used to evaluate them (no specific requirements for this training, may be district provided).

K  
NOT  
RIGHT

## Framework Posting Requirements

Beginning in 2016-17, districts will be required to post information on their website about their teacher and administrator evaluation frameworks.

**For all models:**

- The research base for the evaluation frameworks.
- The identity of the author or authors of those frameworks.
- For each framework, evidence of reliability, validity and efficacy (or a plan for developing that evidence if a district builds a framework).
- The evaluation frameworks and rubrics.
- A description of the processes for conducting observations and conferences, collecting evidence, and developing ratings and improvement plans.
- A description of the training plan.

**For modified models:**

- An assurance that the modifications do not compromise the research base of the original framework.
- An assurance that the modifications do not compromise the reliability, validity and efficacy of the original framework.
- The identity of the person(s) with expertise in evaluations who reviewed the modifications and provided the assurances.

**CONSENT AGENDA – TEACHER APPOINTMENTS**

**ENCLOSURES**

- C.29 Kaitlyn Baylerian
- C.30 Chelsea Grzywa

**RECOMMENDATION**

Move that Agenda Items C.29 and C.30 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



**TEACHER APPOINTMENT**

**BACKGROUND**

On behalf of the administration and the interview panel I am recommending the appointment of Kaitlynn Baylerian as a teacher with Monroe Public Schools. This teacher will be assigned as an elementary teacher for the 2015/16 school year.

Ms. Baylerian holds a bachelor’s degree from Central Michigan University and her Master of Education from Oakland University. She was most recently employed with EduStaff. Ms. Baylerian has been assigned to our district as an interventionist and long term substitute since August 2014. She also worked with Summer Learning Academy in 2015.

Members of the interview panel were: Steve Pollzzie, Principal; Jennifer Abram, Lisa Sears, Melissa Watterson and Andrea Wylie, Teachers.

**ENCLOSURE(S)**

Resume

**RECOMMENDATION**

Move to approve the appointment of Kaitlynn Baylerian as a teacher with Monroe Public Schools effective January 13, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

# Kaitlynn Baylerian

# KB

## Education

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**Oakland University**, Rochester, MI **Present**  
Masters of Education in Special Education with a concentration in Specific Learning Disability

**Central Michigan University**, Mount Pleasant, MI **December 2013**  
Bachelor of Science in Education, Elementary Emphasis  
Major: Child Development (ZA) Minors: Mathematics and Reading in the Elementary Grades

## Certifications

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**Michigan Elementary Teaching Certificate** **January 2014 Expires June 2020**  
Elementary Education, Early Childhood (ZA), Reading (BT 6-8), Mathematics (EX 6-8)

## Teaching Experience

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**Long Term Substitute Teacher**, Monroe MI **September 2015-Present**  
3<sup>rd</sup> Grade substitute teacher at Arborwood South Elementary

**Teacher**, Monroe MI **June 2015-July 2015**  
1<sup>st</sup> and 2<sup>nd</sup> grade teacher for Summer Learning Academy at Monroe High School

**Interventionist**, Monroe, MI **August 2014- Jun 2015**  
Math and Reading Interventionist at the Arborwood Campus in Monroe, MI Students working with students K-6

- Differentiated instruction to meet the needs of all students in the small group settings during intervention times and in the general education classroom during workshop lessons
- Positive reinforcement to maintain expected behavior along with supporting the positive behavior routines put in place by the administration
- Curriculum Used: Fountas & Pinnell Leveled Literacy Intervention, Phonics, Scholastics/Marilyn Burns Do the Math, Lucy Calkins If...Then...Curriculum

**Summer School Teacher**, Pontiac MI **July 2014**  
Classroom teacher in a K-6 classroom, Children's Village

- Created lessons and activities for all subjects with a heavy focus in math and reading
- Differentiated instruction to meet the needs of all students using small group and workshop models
- Used positive reinforcement strategies to support students with diverse behaviors and learning styles

**Substitute Teacher**, Bloomfield Hills, Waterford, MI **January 2014- June 2014**

**Long-Term Substitute Teacher**, Waterford MI **March 2014- May 2014**  
Substitute teacher in a 5<sup>th</sup> grade classroom, Haviland Elementary

- Primary teaching subjects: social studies, math, reading, writing, and spelling
- Using curriculum based off of the Common Core Georgia Performance Framework
- Proctor of Michigan Interim Assessment pilot testing

**Eastover Elementary School**, Bloomfield Hills MI **August 2013- December 2013**  
Student Teacher: Kindergarten and Second Grade

- Taught reading, writing, math, science and many social skills
- Participated in parent/teacher conferences and goal setting conferences
- Took part in conducting Dibels, NWEA and MLPP assessments
- Curriculum used: Everyday Mathematics, Reader's Workshop, Writer's Workshop, Making Meaning, Being a Writer

**TEACHER APPOINTMENT**

**BACKGROUND**

On behalf of the administration and the interview panel I am recommending the appointment of Chelsea Grzywa as a teacher with Monroe Public Schools. This teacher will be assigned as a part-time elementary encore teacher for the 2015/16 school year.

Ms. Grzywa holds a Bachelor of Science degree from Eastern Michigan University. She was most recently employed with EduStaff. Ms. Grzywa has been assigned to our district as an interventionist and long term substitute since December 2014. She also worked with Summer Learning Academy in 2015.

Members of the interview panel were: Steve Pollzzie, Principal; Jennifer Abram, Lisa Sears, Melissa Watterson and Andrea Wylie, Teachers.

**ENCLOSURE(S)**

Resume

**RECOMMENDATION**

Move to approve the appointment of Chelsea Grzywa as a teacher with Monroe Public Schools effective January 13, 2016, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

# Chelsea Grzywa

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## Summary

Kind and compassionate Elementary School Teacher dedicated to creating an atmosphere that is stimulating and encouraging to all students. Enjoys using modern technology in the classroom. Easily cultivates trusting and productive relationships with students, parents, teachers, and administration.

## Education

### **BACHELOR OF SCIENCE | 2014 | EASTERN MICHIGAN UNIVERSITY**

Major: Elementary education

Second Major: Language Arts

### **Valid Michigan Teaching Certificate**

- Elementary K-6
- Language Arts 6-8

### **Skills & Abilities**

- Critical thinker
- Analyzing student data
- Flexible and adaptive
- Calm under pressure
- Incorporating technology into the classroom

## Experience

### **LONG TERM ENCORE SUB | ARBORWOOD ELEMENTARY | SEPTEMBER 2015- PRESENT**

Created lesson plans in accordance with state and school-wide curriculum standards. Helped students express creativity and create unique meaningful artwork. Guided students while they explored how art and technology influence our everyday lives.

### **S.A.T. LIAISON | ABORWOOD ELEMENTARY | DECEMBER 2014- PRESENT**

Taught children individually and in small groups to help them with difficult subjects .Improved students' reading levels through guided reading groups. Differentiated instruction according to student ability and skill level. Observed and assessed student performance and kept thorough records of progress.

### **TEACHER |MPS SUMMER LEARNING ACADEMY| JUNE 2015- AUGUST 2015**

Taught small and whole group instruction in reading, math and inquiry process. Kept updated records of student progress. Analyzed pre and post student data. Provided students with support and guidance while encouraging academic growth. Encouraged student to make connections between school and their lives at home.

**ADJOURNMENT**

**RECOMMENDATION**

Move that the January 12, 2016, Board Meeting #1 of the Monroe Public Schools Board of Education be adjourned.

**HAND VOTE**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

TIME: \_\_\_\_\_