



MONROE PUBLIC SCHOOLS

BOARD MEETING #19

October 27, 2015

7:00 p.m.

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MR. RYAN PHILBECK, SECRETARY

DR. TEDD MARCH, PARLIAMENTARIAN

MR. MATTHEW BUNKELMAN, TRUSTEE

MRS. FLOREINE MENDEL, TRUSTEE

MRS. CYNTHIA TAYLOR, TRUSTEE

SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

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Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #19
Tuesday, October 27, 2015
7:00 p.m.

AGENDA

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A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• October 13, 2015, Board Work Session		
• October 13, 2015, Board Meeting #18		
• October 13, 2015, Closed Session		
• October 15, 2015, Special Board Meeting (2 sets)		
• October 15, 2015, Closed Session (2 sets)		
2. Reports and Updates	Mr. Yeo	12
• October 19, 2015, Board Curriculum Committee Meeting Minutes		
3. Staff Resignations	Mrs. Everly	15
Move to approve the resignation from Monroe Public Schools of Matthew Donofrio effective October 23, 2015, and Marianne LePage effective December 31, 2015.		
4. Teacher Appointment	Mrs. Everly	18
Move to approve the appointment of _____ as a teacher with Monroe Public Schools effective October 28, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.		
5. Maintenance Appointment	Mr. Oley	19
Move to approve the appointment of Tim Irvin as a Classification 1 Skilled Trades with Monroe Public Schools effective October 28, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.		

<p>6. Reinstatement Committee Recommendation Move to approve the recommendation of the Monroe Public Schools Reinstatement Committee that Student A be reinstated to Orchard Center High School effective October 28, 2015.</p>	Mrs. Everly	22
<p>7. Recommendation for PAC Membership Move to approve Danielle Duffy as the Monroe Public Schools PAC representative for the MCISD. Ms. Duffy will serve a two year term beginning October 2015.</p>	Dr. Martin	23
<p>8. Secondary Academic Assessments Move to approve the Secondary Academic Assessments as presented at a cost of \$27,472.00. This expenditure will be funded utilizing the 2015-2016 Curriculum Budget.</p>	Mrs. Everly	26
<p>9. Policy Updates</p>	Dr. Martin	30
<p>10. Superintendent’s Comments</p>	Dr. Martin	
<p>11. Old Business</p>	Mr. Yeo	
<p>12. New Business</p>	Mr. Yeo	
<p>13. Public Commentary – Any Topic</p>	Mr. Yeo	
<p>14. Adjournment Move that the October 27, 2015, Board Meeting #19 of the Monroe Public Schools Board of Education be adjourned.</p>	Mr. Yeo	31

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____
Dr. March	_____	_____
Mrs. Mentel	_____	_____
Mr. Philbeck	_____	_____
Mrs. Taylor	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- October 13, 2015, Board Work Session Minutes
- October 13, 2015, Board Meeting #18 Minutes
- October 15, 2015, Special Board Meeting Minutes (2 sets)

RECOMMENDATION

Move to approve the following minutes as submitted:

- October 13, 2015, Board Work Session
- October 13, 2015, Board Meeting #18
- October 13, 2015, Closed Session
- October 15, 2015, Special Board Meeting (2 sets)
- October 15, 2015, Closed Session (2 sets)

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session
Tuesday, October 13, 2015
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March (arrived at 5:23 p.m.), Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Katherine Eighmey

Administrators Absent: Jerry Oley, David Payne

President Yeo called the meeting to order at 5:11 p.m.

MCABOE Board of Directors Meeting

Mrs. Taylor attended the MCABOE Board of Directors meeting on September 30. A president, vice president, secretary and treasurer were elected. The next meeting is November 4 and they are offering Community Relations Leadership (CBA 106) to all Monroe and Lenawee County district board members. The MCABOE meeting in the spring will be about renewing the technology millage. They will provide a history of where technology was 20 years ago and where it is now.

Superintendent Evaluation Tool

Four different evaluation tools were reviewed, and pros and cons of each sample were discussed. One of the samples, School ADvance, is the evaluation tool currently used with administrators. The School ADvance tool was developed by the MASA and Michigan ASCD, so the focus is on student learning. It also mirrors what we use with teachers. When principals are evaluated, they know all year long they are on evaluation. There is a lot of anecdotal evidence that is collected along the way that provides evidence for the domains. By the end of an evaluation cycle, principals know where they fit on the rubric, as well as knowing what they need to do the following year to advance to the next highest category.

Board members would like the superintendent's goals to align with their own. It was suggested that the board have a retreat to set their goals, and then meet with Dr. Martin so he can align his goals with the board's goals. Board members will review School ADvance with a more critical eye, and then after the retreat, tailor the evaluation to the goals that have been set.

Substance Abuse Coalition – April Demers

The Substance Abuse Coalition is representative of our community; with members from the education field, parents, law enforcement, the government, and health care providers. Monroe County leads the state in terms of the substance abuse coalition.

Mrs. Demers discussed how the Coalition is funded through grants and federal dollars, and how they are able to affect all nine county school districts. As time has gone on, the Coalition has been incredibly successful, because now the use rate is well below the national average in Monroe County.

Mrs. Demers spends a lot of time developing resources for schools. One of the programs that was created last year is the Student Prevention Leadership Teams (SPLT). Each district identifies 10-20 student leaders who are passionate about substance abuse prevention. The Coalition educates these student leaders about things that are dangerous, such as binge drinking, marijuana, prescription drug use, nicotine, and e-cigarettes. The student leaders then create a strategic plan, and the Coalition's role is to facilitate the development of the plan within the district.

In addition to working with school districts, the Coalition also works alongside physicians with the prescription drug epidemic that is plaguing our adult community. They also work with law enforcement, the treatment and recovery community, and seniors who tend to hoard medication.

Monroe has been facing a prescription drug and heroin problem, however, this is not unique to our community. Mrs. Demers stated that Monroe County treats more people for prescription pain medication and heroin addiction than any other county in the state. She attributes this in part to our location and to a former physician who was illegally prescribing medication. When his office shut down, some of those patients turned to heroin. We are not seeing heroin or prescription drug use in our high school age kids. Primarily, we see binge drinking and marijuana use.

Mrs. Demers works closely with John Basile from the MCISD who runs the student assistance program. They typically do their staff trainings together. April comes from the angle of prevention, and John will carry out student evaluations if referred by a staff member.

Mrs. Demers shared a power point that contained information on trendy drugs that have trended down, and those that are popular now. She shared items to look for, such as drug paraphernalia clothing, and understanding the slang for drugs. She stated that marijuana is not the same as it was in the 70's, because the THC content is so much higher now, and the way people are consuming it is changing. She discussed medical marijuana and the need for it to be regulated by the FDA. She discussed different types of alcohol, and in one example, the alcohol content in one serving of a particular type of beer is equal to drinking four beers. Various ways alcohol is now being absorbed was also reviewed. Phone apps and certain websites are another area of concern. Some are geared towards human trafficking, some towards the drug culture.

Mrs. Demers can present this same information to school staff, typically during a staff meeting. The presentation takes about 45 minutes and she partners with John Basile. Also, if a school is having a particular issue, she can tailor her presentation towards that need.

Adjournment

Motion by Mrs. Mentel; support by Mrs. Taylor that the 5:00 p.m., October 13, 2015 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:55 p.m.

Ryan Philbeck, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #18

October 13, 2015

7:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Katherine Eighmey, Jerry Oley, David Payne

Administrators Absent: None

President Yeo called the meeting to order at 7:05 p.m.

MHS Equestrian Team

The Monroe High School Equestrian team will compete in the state finals starting on Thursday, October 15. The Equestrian team is very dedicated, and in the last two years, have made remarkable strides to earn a spot in the state finals in Midland. Mrs. Kalenkiewicz, who coaches the team, shared the history of the club and introduced the riders.

I See Grey

The I See Grey program was inspired by C.L.A.S.S. (Communities Learning About Shared Space), which consists of leaders in the Monroe community. I See Grey encourages people not to judge others by their appearance. Orchard Center High School is leading this program with the rest of the district. Students from OCHS are speaking to students in other schools about I See Grey and what it means, and encouraging them to develop their own ideas to convey the I See Grey message.

Public Commentary-Agenda Items Only

Selma Rankins expressed his belief that students are not learning and the need to hire more black teachers. He would like to see Monroe Public Schools as one of the greatest districts in the United States.

Michelle Nicolai commented on a social studies assignment her 7th grade son was given at the end of last school year involving Islamic faith. After meeting with the principal and deputy superintendent, and checking with the state board of education, she feels that she's getting conflicting reports and asked the Board for direction. Mr. Yeo assured Mrs. Nicolai that her concerns will be addressed.

Dr. John Ray commented on the windows that were installed at the administration building, and he commended administrators and board members for their work in Monroe Public Schools.

Approval of Minutes

Motion by Mr. VanWasshenova; support by Mr. Philbeck to approve the minutes of the following meetings as submitted:

- September 22, 2015, Board Work Session
- September 22, 2015, Board Meeting #17

Vote: Motion carried by a 7-0 roll call vote.

Reports and Update

The following minutes were received: September 14 and October 5, 2015, Board Personnel Committee Meeting; September 21, 2015, Board Curriculum Committee Meeting; and October 8, 2015, Board Policy Committee Meeting. Mr. VanWasshenova would like more elaborate notes on the Policy Committee Meeting Minutes in the future.

Consent Agenda – Teacher Appointments

Motion by Mr. VanWasshenova; support by Mrs. Mentel that Agenda Items C.4 – C.7 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.

- C.4 **Teacher Appointment** – Move to approve the appointment of Morgan Valentine as a teacher with Monroe Public Schools effective September 8, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.
- C.5 **Teacher Appointment** – Move to approve the appointment of Danielle Jozwiak as a teacher with Monroe Public Schools effective October 14, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.
- C.6 **Teacher Appointment** – Move to approve the appointment of Lynn Calgie as a teacher with Monroe Public Schools effective October 14, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.
- C.7 **Teacher Appointment** – Move to approve the appointment of Carlie Rzepa as a teacher with Monroe Public Schools tentatively effective October 26, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 7-0 roll call vote.

Acceptance of 2014/15 Financial Audit

Motion by Mr. VanWasshenova; support by Mr. Philbeck to accept the 2014/15 Financial Audit as prepared by the firm of Cooley, Hehl, Wohlgamuth & Carlton, of Monroe, Michigan.

Vote: Motion carried by a 7-0 roll call vote.

MHS Pink Out Donation

Motion by Mrs. Mentel; support by Mrs. Taylor to approve a donation to the Cancer Connection of 50% of the ticket sales up to, but not exceeding, \$500.00 from the Pink Out basketball game.

Vote: Motion carried by a 7-0 roll call vote.

MHS Softball Scoreboard Purchase

Motion by Mrs. Taylor; support by Dr. March to approve the purchase of the Monroe High School softball scoreboard from Varsity Scoreboards at a cost not to exceed \$10,582.11. This project will be funded through revenue in advertisement sales with any remaining expenses taken from the 2015/16 Athletic budget.

Discussion: The advertisement that is being sold should cover the entire cost of the scoreboard. Mr. Bunkelman asked if there is an approval process for selling advertisement. Dr. Ray stated that in some cases, he discusses advertisement proposals with Dr. Martin. Mr. Bunkelman would like to see a policy developed for selling advertisement.

Vote: Motion carried by a 7-0 roll call vote.

MHS CTE – Solar/Wind Combo Units

Motion by Mr. VanWasshenova; support by Mrs. Mentel to approve the cost to repair, replace and refurbish three stationary solar/wind combo trainers at Monroe High School. This purchase will not exceed \$5,400.00 and will be funded utilizing the Chrysler Corporation STEM grant and Added Cost funds.

Discussion: These are home-grade windmills that are mounted inside the building; a small one will be mounted outside the building as well. Mr. Ferrara indicated there is still a very large windmill on the ground, and at one point, some local electricians were going to help, but unfortunately that didn't happen. Mr. Ferrara explained how students use the windmills in class.

Vote: Motion carried by a 7-0 roll call vote.

Consent Agenda – Overnight Field Trips

Motion by Mr. VanWasshenova; support by Mrs. Mentel that Agenda Items C.15 – C.18 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.

- C.15 **Manor – Camp Kimball** – Move to approve the Manor Elementary 6th grade trip to Camp Kimball in Reading, Michigan, in accordance with board policies for field trips and excursions.
- C.16 **MHS Varsity Volleyball Tournament** – Move to approve the attendance of the varsity volleyball team at the Mt. Morris High School Volleyball Tournament in Birch Run, Michigan, in accordance with board policies for field trips and excursions.
- C.17 **MMS Choir Mackinac Music Clinic** – Move to approve the attendance of the Monroe Middle School Choir at the Mackinac Music Clinic on Mackinac Island. This trip will be in accordance with board policies for field trips and excursions.
- C.18 **MHS Equestrian Club** – Move to approve the attendance of the Monroe High School Equestrian Club at the State Equestrian Meet in Midland, Michigan, in accordance with board policies for field trips and excursions.

Discussion: Mrs. Everly complimented the staff on the coordination of these trips.

Vote: Motion carried by a 7-0 roll call vote.

2015/16 District and School Improvement Professional Development Plan

Motion by Mr. Bunkelman; support by Mrs. Taylor to approve the 2015-2016 Professional Development Plan at a cost not to exceed \$65,000.00. This expenditure will be funded utilizing the 2015-2016 Curriculum and Human Resource general fund budgets.

Vote: Motion carried by a 7-0 roll call vote.

Letter of Intent – MCISD and MPS

Motion by Mrs. Mentel; support by Mrs. Taylor to approve the letter of intent between MCISD and Monroe Public Schools to explore the feasibility of a shared purchasing arrangement for one or more medical benefit plans in order to stabilize or reduce current health premium costs.

Discussion: The letter of intent is for a feasibility study only; not a commitment from the Board. Mr. Philbeck expressed concern that the opt-out clause is a true opt-out. He feels MPS is continually put in a position where others can benefit from us, but we never see a benefit.

Vote: Motion carried by a 5-2 roll call vote. Mr. Philbeck and Mr. Yeo voted no.

Superintendent Comments

The Monroe City Council and the Monroe Public Schools Board of Education will have a joint workshop at Monroe High School on Monday, October 26, at 6:30 p.m. The intent is to discuss a number of issues of importance to both bodies. The public is invited.

Monroe High School will hold its parent-teacher conferences tomorrow night, and then host a vocal music concert afterwards at 7:00 p.m. The choirs have only had 5 ½ weeks to prepare, but our director, Cate Windelborn, has put together a diverse selection of music ranging from pop to civil war music, to classical tunes, and barbershop music. Several choral groups will perform and the show will end with the combined choirs performing a piece by Joseph Haydn. The Instrumental Boosters will host an ice cream social following the show.

Manor Elementary has applied for Lighthouse Status, an honor provided by Franklin Covey to recognize a school which attains an exemplary model of leadership and serve as a model of leadership for other schools. There are hundreds of Leader in Me schools in Michigan, but only 15 of them have attained Lighthouse Status. Tara Oulette, our Leader in Me coach, will be working with the school to prepare for review day in March.

Tickets are still available for the upcoming Harvest Party on Saturday, October 24, at LaRoy's Hall in LaSalle. Tickets are only \$25 each. This event is very important in supporting the Trojan Pride incentive program for MHS scholars.

The Monroe High School Student Council is looking out for one of its fellow schoolmates. A freshman girl who has a severe vision impairment is looking to raise \$15,000 to buy a special pair of eyeglasses. The student council raised \$1,700 at last week's home soccer and football games, and one of our students, who is a Junior Exchangeite, convinced the local Exchange Club to donate another \$500. That brought the total to \$2,200 raised by our students to support another student. The student for whom the money was raised told of her experience when she put on the glasses – that she could now see her mother's face.

The Education Foundation's next big scholarship fundraiser is scheduled for Wednesday, January 20, 2016. Detroit Tigers TV broadcaster Mario Impemba will be the featured speaker. This is the Foundation's biggest fundraiser with the money going to scholarships for graduating seniors and mini-grants for our classroom teachers.

Old Business

Mr. Yeo thanked the administrative team for participating in the bus tour of the district. They were unable to visit every building, but did make it to several. He appreciates the time and effort put in by everyone.

Mrs. Mentel mentioned the art that was on display and how it was judged at the Monroe County Fair.

New Business

There was none at this time.

Public Commentary-Any Topic

Mr. Lavendar stated that he was disappointed by public comments that were made earlier. He reiterated the need for the I See Grey program.

Closed Session

Motion by Mr. Philbeck; support by Mrs. Mentel to convene in closed session to consult written advice of counsel, Section 8(h) of the Open Meetings Act.

Vote: Motion carried by a 7-0 hand vote at 8:26 p.m.

Adjourn and Reconvene

Motion by Mr. Yeo; support by Mrs. Mentel that the closed session be adjourned and Board Meeting #18 be reconvened into open session.

Vote: Motion carried by a 7-0 hand vote at 8:47 p.m.

Adjournment

Motion by Mr. Philbeck; support by Mrs. Taylor that the October 13, 2015, Board Meeting #18 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 8:47 p.m.

Ryan Philbeck, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, October 15, 2015
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Tedd March, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Trustee Matthew Bunkelman

Others Present: Barry Martin, Julie Everly, James Davies, Chantele Henry, Stefanie McLeod, Renee Peterson, student (1015a), student's mother, and student's therapist

Mr. Yeo called the meeting to order at 5:01 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mr. Philbeck to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 5:01 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mr. Philbeck that the closed session adjourn and the 5:00 p.m., October 15, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:40 p.m.

Recommendation

Motion by Mr. Philbeck, support by Mrs. Mentel to follow administration's recommendation for expulsion.

Vote: Motion carried by a 6-0 roll call vote at 5:40 p.m.

Adjournment

Motion by Mr. VanWasshenova, support by Mr. Philbeck that the October 15, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:40 p.m.

Ryan Philbeck, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, October 15, 2015
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Tedd March, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Trustee Matthew Bunkelman

Others Present: Barry Martin, Julie Everly, James Davies, Nicole Shaughnessy, Renee Peterson, student (1015b), student's mother, and student's grandmother

Mr. Yeo called the meeting to order at 5:52 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mr. Philbeck to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 5:52 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mr. Philbeck that the closed session adjourn and the 5:00 p.m., October 15, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 6:11 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Dr. March to suspend the student for 13 days (time served) and return to school on Friday, October 16, 2015.

Vote: Motion carried by a 5-1 roll call vote at 6:11 p.m. Mr. Philbeck voted no.

Adjournment

Motion by Mr. VanWasshenova, support by Dr. March that the October 15, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 6:11 p.m.

Ryan Philbeck, Secretary

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- October 19, 2015, Board Curriculum Committee Meeting Minutes

Monroe Public Schools Board Curriculum Committee



Date of Meeting: October 19, 2015
Next Meeting: November 16, 2015

- 1) **Call to Order:** Julie Everly called the meeting to order at 5:00 p.m.
- 2) **In Attendance:** Montyne Barbee, Chelsie Bianchi, Matt Bunkelman, Julie Everly, Julie Klemz, Sandra Kreps, Barry Martin, Brian Ready, Minela Ridinger (student teacher at Manor), Delsie Sissoko, Nicole St. Pierre, Larry VanWasshenova, Holly Wallace
- 3) **Public Commentary:** None
- 4) **PSAT for MHS:** Mrs. Kreps would like to discuss the testing for the Monroe High School students. We have had several discussion about administering the PSAT for several reasons, including data collection and testing for college entrance. They have made many changes to the PSAT, and, now, it aligns with our curriculum. Michigan has removed the ELA and Math components from the MME, and starting this year, our 11th grade students will take the SAT.

Looking at the culture of the K-12 pre and post assessments in our district, it is our hope that for high school students, the PSAT will bring a greater investment into the assessment process. Mrs. Kreps is asking the teachers to take a look at all the pre and post assessments and dig deeper to determine if these assessments are a true reflection of what the students need to learn. Mrs. Kreps and Mrs. Everly discussed possibilities for new structures and offerings that would promote student success at both the middle and high school.

The PSAT will provide helpful data to developing these structures and offerings. We would like to offer the PSAT and SAT test at the frequency below for these reasons.

9th Grade Fall PSAT - Spring PSAT
10th Grade Fall PSAT - Spring PSAT
11th Grade Fall PSAT - Spring SAT
12th Grade

Matt Bunkelman asked how we know if the teacher's lesson plans are being implemented. Julie stated that the principals are working with the individual teachers on lesson plans, but there is now even bigger emphasis on collecting artifacts that represent student learning. This method focuses on evidence of learning and allows the teacher the opportunity to discuss the planning – and also the results of the lesson.

- 5) **Elementary Reading Pilot Update:** Chelsey Bianchi, Julie Klemz, Minela Ridinger (student teacher at Manor), Delsie Sissoko, and Nicole St.Pierre, presented how the reading pilot is going at Manor Elementary and the Arborwood Campus. Nineteen teachers from kindergarten through sixth grade throughout the district have engaged in the opportunity to implement the reading pilot program with the Lucy Calkins Units of Study. They are sharing in the learning, working through the curriculum, and working with their co-teachers to learn it. A group of teachers started in August with a workday where they “unpacked the curriculum.” They needed an environment where teachers could discuss the curriculum, take risks with their thinking, and work through the outcome. They also like the way the units are set up and the different support in the unit of study for the workshop model. More teachers are learning about the pilot program and asking if it is too late for them to join as well. Additional teachers have joined the program.
- 6) **Social Studies/World Religion Discussion:** Montyne Barbee and Holly Wallace - The state curricula frameworks are set up not as a mandate; however, if a district does not follow the state curricula framework, they must accept that they compromise alignment with all state testing. The state social studies framework in 7th grade does include a brief introduction of the five major religions of the world. It is not from a theological perspective, for it is within the historical context of world migration. This reoccurs in 11th grade. This aligns with the MC3 and MDE standards. Documentation was provided that outlined the MDE standards and the MPS curriculum alignment. Julie reported that she will be following up with individual who raised questions this week.
- 7) ~~**Learning Commons OCHS:**~~ This agenda item is being moved to the next meeting.
- 8) **Old Business:** None
- 9) **New Business:**
 - a) Matt Bunkelman asked that we consider removing the word, “race” from all our documentation. His belief is founded in the idea that race is a social construct. He posed some questions to the committee. What if we took the word race out of all of our documentation as a district? There is one race, the human race,” we are all humans, and we need to be proactive in demonstrating this with the whole community.
 - b) Mr. Bunkelman requested that we talk about handwriting at an upcoming meeting.
- 10) **Adjournment:** Julie Everly adjourned the meeting at 7:20 p.m.

STAFF RESIGNATIONS

BACKGROUND

We have received a letter of resignation from **Matthew Donofrio** for the purpose of other employment. His resignation was effective at the end of the day on October 23, 2015. Mr. Donofrio was an electrician with our district for the past year.

We have received a letter of resignation from **Marianne LePage** for the purpose of retirement. Her resignation will be effective at the end of the day on December 31, 2015. Mrs. LePage has been a secretary for our district for the past 25 years, most recently assigned to the Administration Building.

ENCLOSURES

Letter(s) of Resignation

RECOMMENDATION

Move to approve the resignation from Monroe Public Schools of Matthew Donofrio effective October 23, 2015, and Marianne LePage effective December 31, 2015.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

I Matthew T. Donofrio on 10-15-2015
told my Supervisor Tim S. and
Jerry O. That I will be leaving
Monroe Public Schools. To seek
another career elsewhere.
and my last day with
MPS will be 10/23/2015.

Thank You
Matthew T. Donofrio

October 19, 2015

Monroe Public Schools
1275 N. Macomb St.
Monroe, MI 48162

To: Barry Martin, Holly Scherer, Julie Everly, Barbara DiFiore and Renee Peterson

Please accept this letter as notice of my resignation as an employee of Monroe Public Schools. Thank you for all of the learning experiences that Monroe Public Schools has provided me over the past 26 years. My last day will be December 31, 2015.

Best regards,

A handwritten signature in cursive script that reads "Marianne LePage".

Marianne LePage

TEACHER APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of _____ as a teacher with Monroe Public Schools. This teacher will be assigned as an art teacher at Orchard Center High School for the 2015/16 school year.

Members of the interview panel were:

ENCLOSURE(S)

Resume

RECOMMENDATION

Move to approve the appointment of _____ as a teacher with Monroe Public Schools effective October 28, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunklelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MAINTENANCE APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Timothy Irvin into a Classification 1 Skilled Trades position with Monroe Public Schools. Mr. Irvin will be assigned as a Boiler Operator for the district.

Mr. Irvin holds over 23 years of experience as an Operating Engineer. He holds to following licenses and certifications: City of Detroit High Pressure Boiler Operator; City of Detroit 3rd Class Refrigeration Operator, and Universal Refrigeration Recovery Technician. He was most recently employed with Verndale Productions Inc.

Members of the interview panel were: Jerry Oley, Director of Operations; Tim Salenbien, Custodial-Maintenance Supervisor; Rick Saenz and Tom Tippery, Maintenance.

ENCLOSURE(S)

Resume

RECOMMENDATION

Move to approve the appointment of Tim Irvin as a Classification 1 Skilled Trades with Monroe Public Schools effective October 28, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Timothy Irvin



Objective Looking to become a part of Powerhouse team in need of a knowledgeable and experienced Operating Engineer.

Qualifications Over 23 years experience as an Operating Engineer in which I operated and maintained high-pressure boilers and chillers in two major plants. Equipment operated and maintained consist of:

- One Vapor Power natural gas steam generator with 678 square feet of heating surface
- Two 400 ton 134A York chillers
- Two Cleaver Brooks natural gas packaged boiler
One rated at 600 horsepower and one at 500 horsepower
- Two Vilter ammonia compressors
- Three 200 PSI water tube boilers
- One 200 PSI fire tube boiler
- Four 900 ton centrifugal Carrier water chillers with auxiliaries
- Nine centrifugal pumps ranging from 10 to 75 tons of cooling equipped with gas fired furnaces

I also have experience in mechanical maintenance in which I operated and maintained:

- Ninety-one pneumatic air handlers equipped with steam and chilled water coils
- Three twin cylinder two-stage air compressors
- 4800-volt three-phase primary to 480-volt secondary stations
- Working knowledge in circuitry, plumbing, pipe fitting, and valve maintenance

Along with the skills mentioned above, I have been trained as a HVAC technician and have working knowledge of tig, mig and arc welding; as well as experience with the acetylene oxygen torch and plasma torch.

*Work
Experience*

Verndale Products, Inc.
2015-present

Operating Engineer

Duties encompass the maintenance of all boilers, chillers and related equipment within powerhouse, which includes the proper start up and shut down of equipment; preparation of annual inspections; troubleshooting; logging and recording daily activities. Other duties include light welding projects and maintenance of property.

Northland Center
1990-2015

Operating Engineer (1995-2015)

Duties encompassed the operations and maintenance of all boilers, chillers and related equipment within the powerhouse which included, but not limited to, the proper start up and shut down of the plant; preparation of annual inspections; troubleshooting; logging and recording daily activities; as well as interacting and working with visiting contractors.

Mechanical Maintenance (1990-1995)

Duties encompassed the maintenance and repair of mechanical equipment located throughout the Northland property such as the maintenance and troubleshooting of HVAC rooftop units.

Licenses and Certifications

- City of Detroit High Pressure Boiler Operator
- City of Detroit 3rd Class Refrigeration Operator
- Universal Refrigeration Recovery Technician

Education

1991 Local 547-Refrigeration Servicing
1993 Detroit Edison-Stationary Engineer
1994 Resource Conservation and Recovery Act
1994 Hazardous Waste Operations and Emergency Response course
1994 Permit-required Confined Space Entry course
1995 Control of Hazardous Energy (Lockout/Tag-out) course
1997 Electrical Safety Related work Practices course

REINSTATEMENT COMMITTEE RECOMMENDATION

BACKGROUND

On Friday, October 16, 2015, the Monroe Public Schools Reinstatement Committee met to review requests for reinstatement. After a complete review, the committee is recommending that Student A be reinstated to the general education population at Orchard Center High School upon approval of the Board of Education. In the second trimester OCHS and MHS will coordinate efforts to have the student tour Monroe High School and observe the CTE programs that are offered. The student can then decide when, or if, he would like to transfer to MHS.

RECOMMENDATION:

Move to approve the recommendation of the Monroe Public Schools Reinstatement Committee that Student A be reinstated to Orchard Center High School effective October 28, 2015.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RECOMMENDATION FOR PARENT ADVISORY COMMITTEE
MEMBERSHIP**

BACKGROUND

Please see memo from Michelle Brahaney, Assistant Superintendent for Special Education and Early Childhood Services

ENCLOSURE(S)

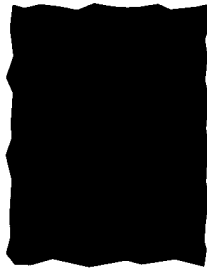
Memo from Ms. Brahaney
PAC application from Ms. Duffy

RECOMMENDATION

Move to approve Danielle Duffy as the Monroe Public Schools PAC representative for the MCISD. Ms. Duffy will serve a two year term beginning October 2015.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



Preparing today's students
for tomorrow's world.

To: Dr. Barry Martin Schools Superintendent
From: Michelle Brahaney, Assistant Superintendent for Special Education and Early Childhood Services
Date: October 16, 2015
Re: Recommendation for Parent Advisory Committee Membership

The Monroe County Intermediate School District parent Advisory Committee (PAC) represents the views of parents and students in special education throughout the county. The Special Education Rules state that each ISD must have a PAC. The membership in PAC is distributed such that all districts and programs are represented. The term of service is two years. Many parents serve more than one term. Currently the Chairperson of PAC is Cynthia Dress, a resident of Ottawa Lake who is the parent of a student who receives special education services in a Monroe County ISD classroom.

We currently have an opening for a Monroe Public parent representative. I would like to recommend Danielle Duffy as the Monroe Public PAC representative. Ms. Duffy is a parent of a child who receives special education services at [REDACTED]. Her input as a member of the PAC will be beneficial. Ms. Duffy is willing to serve a two year term beginning October 2015.

I have included for your review her application. The Monroe Public Board of Education must approve her as the district's parent representative and then the MCISD Board of Education will approve her.

Please let me know if you have questions. Thank you.

AUG 04 2015

Application to Serve on M.C.I.S.D. Parent Advisory Committee (PAC)

Date: July 10, 2015

Name: Danielle Duffy

Address: [Redacted]

Home Phone: [Redacted] Work Phone: [Redacted]

Email: [Redacted]

Child's Name: [Redacted]

School District: Monroe

School Building Where Child Attends: [Redacted]

District Superintendent: Barry Martin

Where did you hear about the PAC?

- PAC newsletter
- M.C.I.S.D. webpage
- School personnel
- Another parent
- Other _____

Why would you like to be a PAC member?
I would like to be more involved with special education services and processes for children in our community. I feel it is also beneficial to work with other parents who have children with similar needs to that of my child. The contacts, resources, and other advocates, I feel, ~~will~~ bring a lot of great information and perspective to the table to be a voice for all children using ISD resources.
It is very important for PAC members to attend meetings regularly.



The Parent Advisory Committee (PAC) is made up of parents of children who receive special education services. This includes a wide range of children -- from those receiving speech therapy or resource room instruction -- to those who receive supports and services within a general education setting, to students enrolled in center-based programs.

The purpose of the M.C.I.S.D. Parent Advisory Committee is to represent the views of parents with children who receive special education services. The PAC provides input at the Intermediate School District (ISD) level, with a focus on the *ISD Plan for Special Education Services*. This plan is a written document describing how special education services in our county will be implemented to meet the needs of our children.

PAC Members are volunteers, chosen to represent each school district and advocate for children with disabilities. Each school district has at least one position on the committee.

Meetings are open to the public but only appointed representatives are allowed to make motions and vote. Each ISD is required to have a Parent Advisory Committee, according to Michigan Special Education Rule 340.1838.

SECONDARY ACADEMIC ASSESSMENTS

BACKGROUND

As part of the school and district improvement process we continually evaluate our collection and analysis of student achievement data. Within our schools, we have implemented systematic common assessments that allow our staff team to routinely collect student achievement data. This data is utilized to plan individual student instruction, as well as, evaluate the effectiveness of our curriculum. When making important decisions such as this, it is critical to have multiple sources to compare data sets for consistent, reliable findings.

Over the past three years, we have utilized I-Ready Language Arts and Math Testing in grades 7-12. We have been very pleased with this implementation at our middle school and would like to continue this as it has been implemented. At our high school, we would like to move away from the I-Ready and utilize the PSAT in the same pre/post format for grades 9 through 11. The state-sponsored SAT will serve as the post-assessment in grade 11. We believe this assessment is closer in alignment with our college and career ready culture, will prepare our students for the 11th grade college entrance SAT, and will position our students to reap greater benefits from scholarships.

ENCLOSURE(S)

- Curriculum Associates Incorporated - I-Ready Quote
- College Board – PSAT Quote

RECOMMENDATION

Move to approve the Secondary Academic Assessments as presented at a cost of \$27,472.00. This expenditure will be funded utilizing the 2015-2016 Curriculum Budget.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



Placing an Order

Please attach quote to all signed purchase orders.

- 1) **Email:** orders@cainc.com
- 2) **Fax:** 1-800-366-1158
- 3) **Mail:**
ATTN: CUSTOMER SERVICE DEPT.
Curriculum Associates, LLC
P.O. Box 2001
North Billerica, MA 01862-0901

Please visit <http://www.curriculumassociates.com/> for detailed order instructions or contact CA's Customer Service department (1-800-225-0248) and reference quote number for questions.

Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows.

Order amount	Percentage of Order
\$999.99 and less	12% with \$10.99 minimum freight charge
\$1,000 to \$4,999.99	10%
\$5,000 to \$99,999.99	8%
\$100,000 and more	6%

Please contact local CA Sales Representative, customer service (1-800-225-0248), or <http://www.curriculumassociates.com/> for expedited shipping rates.

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Payment Terms

Payment terms are as follows.

- With credit approval: Net 30 days
- Without credit approval: Payment in full at time of order
- Accounts must be current before subsequent shipments are made

Return Policy

Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased materials with pre-approval from CA's Customer Service. Before returning material, call CA's Customer Service department (1-800-225-0248) for return authorization. When returning material, please include your return authorization number and the return form found on the back of your packing slip. We do not accept returns on individually sold Teacher Toolbox access packs, unused i-Ready® licenses, and materials that have been used and/or are not in "saleable condition." i-Ready® and BRIGANCE® Online Management Systems may be returned for a pro-rated refund for the remaining time left on the contract. Individual components of Ready® Achievement Packs and BRIGANCE® Kits cannot be returned for a refund.

For more information about the return policy, please visit <http://www.curriculumassociates.com/>.

Paying For the Test

Schools order tests and send payments to the College Board; students do not.

Fees

Schools pay these fees:

- PSAT/NMSQT or PSAT 10 test books: \$15
- Unused test books: \$4 for each unused test book exceeding 20 percent of the total ordered
- International shipping surcharge: \$4 per test

Fees

Fees are paid by schools. The cost to a student may be different if the school covers all or part of the cost. Students should check with their school to find out their test fees.

In 2015-16, the fee for PSAT 8/9 test books is \$10 each. [See more information on fees.](#)

Monroe High School PSAT Order				
	9th Grade	10th Grade	11th Grade	Cost
PSAT 8/9	475			\$4,750
PSAT/NMSQT		435	435	\$13,050
			Total	\$17,800

POLICY UPDATES

BACKGROUND

The proposed new policies and policy revisions reflect the current state of the law and should be adopted to maintain accurate policies. They are presented for board discussion with a recommendation for approval at the next board meeting of November 10, 2015.

- Policy 1152 Election of Officers and Length of Term (revised)
- Policy 1170 Board Position Vacancies (revised)
- Policy 1950 Board Member Conflicts of Interest, Ethics and Responsibilities (revised)
- Policy 2104 Employment of the Superintendent (new)
- Policy 2400 Administrative Personnel (revised)
- Policy 2810 Public Review and Inspection of Records (revised)
- Policy 4040 Safety (revised)
- Policy 4510 Computer Network (revised)
- Policy 4511 Personal Internet Account Privacy – Students (new)
- Policy 5175 Criminal History and Background Checks (revised)
- Policy 5176 Criminal Justice Information (new)
- Policy 5195 Staff Discipline (new)
- Policy 5201 Student Supervision and Welfare (new)
- Policy 5202 Social Networking Conduct (new)
- Policy 5251 Personal Internet Account Privacy – Staff (new)
- Policy 5341 Physical Examination (new)
- Policy 5370 Communicable Diseases – Staff (revised)
- Policy 5500 Teaching Staff Probation and Tenure (new)
- Policy 5500-C2 Individualized Development Plan (will become a rule to 5520 Evaluation)
- Policy 5505 Staff Termination (new)
- Policy 5510 Staff Reduction and Recalls (revised)
- Policy 5516 Vacancies (new)
- Policy 5520 Evaluation (revised)
- Policy 5540 Suspension and/or Dismissal of Professional Staff (revised)
- Policy 6001 Goals, Objectives and Authority (revised)

ADJOURNMENT

RECOMMENDATION

Move to adjourn the October 27, 2015, Board Meeting #19.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____