



MONROE PUBLIC SCHOOLS

BOARD MEETING #13

July 28, 2015

7:00 p.m.

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MR. RYAN PHILBECK, SECRETARY

DR. TEDD MARCH, PARLIAMENTARIAN

MR. MATTHEW BUNKELMAN, TRUSTEE

MRS. FLOREINE MENDEL, TRUSTEE

MRS. CYNTHIA TAYLOR, TRUSTEE

SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

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Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #13
Tuesday, July 28, 2015
7:00 p.m.

AGENDA

		<u>Page</u>
A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• July 14, 2015, Board Work Session		
• July 14, 2015, Board Meeting #12		
2. Reports and Updates	Mr. Yeo	8
• July 20, 2015, Board Curriculum Committee Meeting Minutes		
3. Staff Resignations	Mrs. Everly	11
Move to approve the resignations from Monroe Public Schools of Riley Yamamoto effective July 30, 2015; Rebecca Jordan effective August 15, 2015; Roderick Wooten effective August 26, 2015; and Kevin Reina effective August 31, 2015.		
4. Consent Agenda	Mrs. Everly	16
Move that Agenda Items C.5 – C.7 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.		
5. Administrator Appointment	Mrs. Everly	17
Move to approve the appointment of Sandra Kreps as an administrator with Monroe Public Schools effective July 29, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.		
6. Administrator Appointment	Mrs. Everly	21
Move to approve the appointment of Cathy McDonald as		

an administrator with Monroe Public Schools effective August 17, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

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|---|--------------|----|
| 7. Administrator Appointment
Move to approve the appointment of Frank Henry as an administrator with Monroe Public Schools effective August 4, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements. | Mrs. Everly | 25 |
| 8. Consent Agenda
Move that Agenda Items C.9 – C.10 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended. | Mrs. Everly | 28 |
| 9. Teacher Appointment
Move to approve the appointment of Shannon Bourke as a teacher with Monroe Public Schools effective September 1, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements. | Mrs. Everly | 29 |
| 10. Teacher Appointment
Move to approve the appointment of Stuart Eastman as a teacher with Monroe Public Schools effective September 1, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements. | Mrs. Everly | 32 |
| 11. Ratification of the Union Administrator Master Agreement Economic Re-opener
Move to ratify the amendments to the master agreement for April 24, 2015, through June 30, 2016, between the Monroe Federation of School Administrators and the Monroe Board of Education effective July 20, 2015. | Mrs. Everly | 36 |
| 12. Extend School Security Service Contract
Move to extend the security service agreement with Roberts Security three additional years, expiring June 30, 2018. The hourly rate will remain at \$13.96. It should be noted the requirements of Public Act 129-131 and 138 of 2005 (laws pertaining to criminal checks) be included. | Mrs. Eighmey | 37 |
| 13. MHS Cross Country Camp | Mrs. Everly | 38 |

Move to approve the Monroe High School Cross Country Camp at Lake Dianne in Camden, Michigan, in accordance with board policies for field trips and excursions.

- | | | |
|---|-------------|----|
| 14. MMS Student Chairs | Mrs. Everly | 43 |
| Move to approve the purchase of 66 student chairs at a price not to exceed \$4,590.96. Money for this purchase will come from the Monroe Middle School capital outlay account for the 2015-2016 school year. | | |
| 15. Special Education Testing Materials | Mrs. Everly | 46 |
| Move to approve the purchase of the Woodcock-Johnson testing materials from Riverside Publishing HMH in the amount of \$4,874.91. | | |
| 16. MPS Professional Development – Summer Math Institute | Mrs. Everly | 49 |
| Move to approve the Summer Math Institute for elementary and secondary teachers at the cost of \$39,000.00. This expenditure will be paid for by using 2014-2015 Title 2 funds. | | |
| 17. Custodial Equipment Purchase | Mr. Oley | 51 |
| Move to approve the purchase of two Panther 28T carpet scrubbers from Lower Huron Supply Company of Wayne, Michigan, at a cost not to exceed \$10,793.36. Money for this purchase will come from the Operations Budget. | | |
| 18. Naming of the MHS Varsity Softball Field | Dr. Martin | 56 |
| 19. Superintendent’s Comments | Dr. Martin | |
| 20. Old Business | Mr. Yeo | |
| 21. New Business | Mr. Yeo | |
| 22. Public Commentary – Any Topic | Mr. Yeo | |
| 23. Adjournment | Mr. Yeo | 57 |
| Move that the July 28, 2015, Board Meeting #13 of the Monroe Public Schools Board of Education be adjourned. | | |

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____
Dr. March	_____	_____
Mrs. Mentel	_____	_____
Mr. Philbeck	_____	_____
Mrs. Taylor	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- July 14, 2015, Board Work Session Minutes
- July 14, 2015, Board Meeting #12 Minutes

RECOMMENDATION

Move to approve the following minutes as submitted:

- July 14, 2015, Board Work Session
- July 14, 2015, Board Meeting #12

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session
Tuesday, July 14, 2015
6:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March, Trustee Matthew Bunkelman, Trustee Floreine Mentel

Board Members Absent: Trustee Cynthia Taylor

Administrators Present: Barry Martin, Julie Everly, Katherine Eighmey

Administrators Absent: Jerry Oley, David Payne

President Yeo called the meeting to order at 6:01 p.m.

Closed Session

Motion by Mrs. Mentel support by Mr. Philbeck to convene in closed session for the purpose of discussing strategies connected with the negotiation of collective bargaining agreements, Open Meetings Act, Section 8(c).

Vote: Motion carried by a 6-0 hand vote at 6:01 p.m.

Adjournment of Closed Session and Reconvene

Motion by Mr. Bunkelman; support by Mrs. Mentel that the closed session be adjourned and the special work session be reconvened into open session.

Vote: Motion carried by a 6-0 hand vote at 7:25 p.m.

Adjournment

Motion by Mr. Bunkelman; support by Mrs. Mentel that the 6:00 p.m., July 14, 2015, Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 7:25 p.m.

Ryan Philbeck, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #12

July 14, 2015

7:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March, Trustee Matthew Bunkelman, Trustee Floreine Mentel

Board Members Absent: Trustee Cynthia Taylor

Administrators Present: Barry Martin, Julie Everly, Katherine Eighmey, Jerry Oley, David Payne

Administrators Absent: None

President Yeo called the meeting to order at 7:31 p.m.

Public Commentary-Agenda Items Only

Selma Rankins commented on the administrative appointment, flags in Monroe, and how many black students are in Monroe Public Schools.

Approval of Minutes

Motion by Mrs. Mentel; support by Mr. Bunkelman to approve the minutes of the following meetings as submitted:

- June 23, 2015, Special Board Meeting (2 sets)
- June 23, 2015, Closed Meeting (2 sets)
- June 23, 2015, Board Work Session
- June 23, 2015, Budget Hearing
- June 23, 2015, Board Meeting #11 (with correction)

Vote: Motion carried by a 6-0 roll call vote.

Reports and Update

The June 17, 2015, Board Physical Resource Committee Meeting Minutes, and the June 22 and July 6, 2015, Board Personnel Committee Meeting Minutes were received.

Staff Resignations

Motion by Mr. VanWasshenova; support by Mrs. Mentel to approve the resignations from Monroe Public Schools of Jennifer Bennett effective July 1, 2015; Mary Ciotta effective July 9, 2015; Margaret Delmotte effective August 1, 2015; Morgan Kottke effective August 14, 2015; and Van Hammack effective September 18, 2015.

Vote: Motion carried by a 6-0 roll call vote.

Administrator Appointment

Motion by Mr. VanWasshenova; support by Mr. Philbeck to approve the appointment of Nicole Shaughnessy as an administrator with Monroe Public Schools effective August 17, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 6-0 roll call vote.

Wrestling Team Camp - MHS

Motion by Mr. VanWasshenova; support by Mr. Bunkelman to approve the Monroe High School Wrestling Team Camp at Monroe High School in accordance with board policies for field trips and excursions.

Discussion: Dr. March asked if the problems that occurred a couple years ago with a football camp have been addressed with the wrestling team.

Vote: Motion carried by a 6-0 roll call vote.

Seat Time Waiver

Motion by Mr. VanWasshenova; support by Mr. Philbeck to approve the use of Michigan Virtual University and University of Nebraska Online High School courses in addition to certain other selected online course providers as monitored through GenNet in our Monroe Virtual High School program to comply with the requirements as stated.

Discussion: This is something we do annually even though it isn't required by the state of Michigan. Dr. Martin believes it's important to get board approval on the ability of the virtual high school to award credits through these two organizations.

Vote: Motion carried by a 6-0 roll call vote.

Naming of the MHS Varsity Softball Field

Last spring, some parents and coaching staff approached Dr. Martin in regards to naming the Monroe High School varsity softball field. We formed a committee and recently met to discuss naming the field. According to board policy, three names must be presented to the board at three consecutive meetings to give the public and board members an opportunity to comment on the suggested names before approval of any one name. The three names suggested by the committee are Rossi Field, Vince Rossi Field, and Coach Rossi Field.

Mrs. Mentel, who was part of the committee, wants to sell the naming rights for the field as a way to raise funds for students whose parents can't afford the pay to play fee of \$150 per student for each sport. The committee is very sincere about naming the field; however Mrs. Mentel would like to see how we can tie it in to raise money for students who can't afford to pay. She would like all kids in Monroe Public Schools who are interested in playing a sport, have the opportunity to do so.

Dr. Ray is more concerned about the kids that we ask to pay \$75; these are the free and reduced lunch kids. In an effort to raise money, he shared how his office, with the help of others, is planning to work a concession stand at a Michigan State game. All of the money raised, which could be up to \$2,000, will be used to provide scholarships for students who struggle to pay the fee. Dr. Ray stated that Vince Rossi molded the softball program; 33 years as head coach and never finished out of 2nd place. He was such a great teacher, there was a waiting list to get into his class. Not only was he a great coach, but he was a great mentor to other coaches. There's not a kinder person to impact our kids.

Dr. March asked about an MHSAA rule that says we cannot provide money to an individual. Dr. Ray stated that's a guideline, not a rule, and we will accept all donations.

Mr. Yeo asked if there are a lot of students not able to play due to lack of funds. Dr. Ray replied that only 10% of our free and reduced kids are playing. Mr. Yeo is in support of the fundraising and encouraged Dr. Ray to call when help is needed.

Mr. Rankins doesn't think there's a problem with kids playing sports; he believes the problem is that our kids aren't learning. He doesn't feel we should be concerned about kids playing sports; we should be concerned about our kids learning.

Mr. Bunkelman said pay to participate is more of a systemic issue that we've seen develop over the last couple of decades, and we haven't really seen increases in funding from the state or national level. He appreciates Mrs. Mentel's sentiment, however, he doesn't think it's a good idea to sell naming rights to anybody; some things shouldn't be for sale. Also, when money is involved, we have less control. In line with what Dr. Ray stated, it's more of a legacy issue. It would be a true honor to Vince, even though he doesn't necessarily want it, to name the field after him. Then we can obtain scoreboard advertisements, and there is plenty of fencing for advertisements as well. Another way to raise money for students who can't pay to participate would be to accept donations for parking or even charge for parking. He prefers Rossi Field to keep in line with the way things have been named in the past.

Mr. Philbeck asked if the rights were sold, what kind of revenue could be expected. Mrs. Mentel said you can go up to 25% of the value of the field, and depending upon who wants to buy the rights, you would negotiate with them. Mrs. Mentel said if we can acquire extra money to put into the budget for sports, then we would have more money for educational programs. She mentioned Bedford Public Schools who sold the naming rights of their stadium to an automobile dealer to pay off their bill. She's also gathering information from other schools who are selling naming rights. She has a problem naming a field after someone because the next generation may change the name. She referred to Cantrick being renamed Arborwood. It would be less of a problem if funding wasn't an issue. Things aren't done the way they were 10-40 years ago; we need to think outside the box and bring in new ideas.

Mr. Bunkelman is concerned with selling ourselves when the money should be coming from public coffers. He stated that we're not seeing any increase from the state or federal level, but then we'll reach out to the corporations that are getting tax breaks from the state and federal governments and ask them to buy certain sections of what is a public sector, and allow them to put their corporate slogans/logos on our public buildings.

Fire Alarm Testing and Inspections

Motion by Mr. VanWasshenova; support by Mr. Mentel to accept the bid of \$4,304.00 from Simplex Grinnell of Maumee, Ohio, to provide fire alarm testing and inspections throughout the district. Money for this purchase will come from the Operations Budget.

Vote: Motion carried by a 6-0 roll call vote.

Superintendent Comments

We're considering offering all-day, tuition-based Kid's Club for preschoolers at Custer Elementary starting in the fall. We are polling Custer families to see if there is enough interest to offer the program. If we decide to open an all-day Custer Kid's Club this fall, we will announce it to our families no later than July 31.

For the second consecutive year, we are offering a summer outdoors program at the Knabusch Center. Camp director, Nicole Shaughnessy, indicated that the program is going great. They are in week three of the five week program and there are a few open spots for the last two weeks.

Also using the Knabusch Center on four Monday nights this summer is the Waterloo Summer Camps and Family Fun Program. Last night families gathered for Family Geocaching Night where participants

learned about Global Positioning Systems. They also start the night with a hot dog roast, and last night was a wonderful night for outdoor activities. During the next several weeks before school starts up again, Waterloo is hosting several interesting camps at the school. This week, Super Scientist Camp is being offered, which is a day-long camp for 4th, 5th and 6th graders. Other camps this summer include robotics camp, reader's theater camp, engineering camp, video and wild wind camp presented by the ISD, and a 4-H day to prepare students for Waterloo's 4-H activities coming up in the fall. Congratulations to Principal Lisa McLaughlin and her staff for putting together this innovative camp. It has proven so popular that some classes have a waiting list of 20 children.

Part of the Waterloo program this year includes a free lunch which is being offered to all of our students from pre-school up through age 18. Lunch is also being offered at Monroe High School for the Summer Learning Academy students and their siblings and at several other locations. It is not our program; however it is one that our students and their families are benefitting from in a major way.

Our new emergency phone alert system was put to the test in a real-life situation last week when we had a gas leak at the parking lot construction project at Monroe High School during our Summer Learning Academy, and we wanted to alert parents. The School Messenger program, which is replacing Honeywell, is not totally implemented yet, but we were able to use its connection with PowerSchool to send a message just to the parents of the Summer Learning Academy students, which was not easily possible with the Honeywell system. We were also able to verify that the message was delivered to every recipient within eight seconds. Under Honeywell, that would take several minutes longer. Throughout the summer, more staff is being trained on how to use the system. The School Messenger system actually cost less than the Honeywell system, and it has more options.

There have been a number of major building and property improvement projects going on all summer long, but more new projects came online after the fourth of July. Mr. Oley indicated that the rain has substantially backed up some of the roof projects. We are monitoring the projects and may have to shut one or two down because of time constraints. Mr. Oley gave an update on the gas line that the contractor broke at Monroe High School, and the pipe issues at Orchard High School.

Old Business

There was none at this time.

New Business

There was none at this time.

Public Commentary-Any Topic

There was none at this time.

Adjournment

Motion by Mr. VanWasshenova; support by Mrs. Mentel that the July 14, 2015, Board Meeting #12 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 8:28 p.m.

Ryan Philbeck, Secretary

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- July 20, 2015, Board Curriculum Committee Meeting Minutes

Monroe Public Schools Board Curriculum Committee



Date of Meeting: July 20, 2015
Next Meeting: August 17, 2015

- 1) **Call to Order:** The meeting was called to order at 5:04 p.m.
- 2) **In Attendance:** Mary Ann Cyr, Julie Everly, Tedd March, Barry Martin, Larry VanWasshenova
- 3) **Public Commentary:** None
- 4) **International Baccalaureate Funding:** Raisinville Elementary School has completed their feasibility study for the International Baccalaureate Program. Mary Ann Cyr discussed the implementation of the program along with an outline of the fees associated with the program.

They have to apply and be accepted as an International Baccalaureate School to implement the program, and staff will need to be trained in building integrated curriculum. A foreign language class will be added; all students from young fives through sixth grade will participate. One current encore class will be eliminated to make room for the foreign language class in the schedule.

The fee structure to become an IB school is the most expensive in the first year with the professional development and application fee. The application fee is \$4000.00. The professional development has an approximate fee of \$18,000.00. The second year request for authorization is \$9500.00; the third and subsequent years are \$7910.00. After the school becomes an authorized IB school there is a good faith understanding that some of the teachers will attend IB authorized training and share their learning with the other staff.

Dr. March commented that Christianity School was looked at as a possible IB school. Mary Ann Cyr stated that Ian Cooke has been a leader in this process. Dr. March also wondered about space for expansion and commented how an IB school is in demand and they may see a significant increase in students.

Larry VanWasshenova said "look at what has happened with Waterloo, they have gained over 30 students." He also wondered how much room would be available for expansion at Raisinville. Mary Ann Cyr stated that their numbers are down from the highest that Raisinville had so they could certainly accommodate expansion.

- 5) **MHS Learning Commons:** The high school will be bringing a purchase to the board for additional tables and chairs for the Learning Commons. Currently the tables in this area are very heavy, and it is a safety hazard to have students and staff moving them. The space available for students to work collaboratively needs to continue to be built. The vision for this area was a multiple year work in progress. Additional technology may also be needed for this area.
- 6) **Pilot Team Update:** A group of 120 incoming Freshman have been targeted for the new health and life sciences pilot program. The teachers are very excited about the program and continue to prepare for this group of students.
- 7) **MHS Classroom and Academic Libraries:** The teachers at Monroe High School have come to us on several occasions to request new books for classroom libraries. It is something that desperately needs to be updated. We currently have a group of teachers that are working on developing a list of books for purchasing.

The salvageable books from the former library have been organized and sorted into academic and classroom libraries by staff members. These will be moved into the classrooms as soon as there is an idea of where they can go.

8) **Old Business:** None

9) **New Business:** None

10) **Adjournment:** The meeting was adjourned by Julie Everly at 5:45 p.m.

STAFF RESIGNATIONS

BACKGROUND

We have received a letter of resignation from **Riley Yamamoto**. Her resignation is effective July 30, 2015. Ms. Yamamoto was hired with our district in May as a part time special education teacher and she also taught at our summer learning academy.

We have received a letter of resignation from **Rebecca Jordan**. Her resignation will be effective August 15, 2015. Ms. Jordan has been employed with our district since March, 2013. Ms. Jordan was employed as a teacher at the Orchard Center High School.

We have received a letter of resignation from **Roderick Wooten**. His resignation will be effective August 26, 2015. Mr. Wooten has been employed with our district since March of 2013. He was assigned as a tutor/instructor with the Learning Bank.

We have received a letter of resignation from **Kevin Reina**. His resignation will be effective August 31, 2015. Mr. Reina has been employed with our district for the past school year as a science teacher at Monroe High School.

ENCLOSURES

Letter(s) of Resignation

RECOMMENDATION

Move to approve the resignations from Monroe Public Schools of Riley Yamamoto effective July 30, 2015; Rebecca Jordan effective August 15, 2015; Roderick Wooten effective August 26, 2015; and Kevin Reina effective August 31, 2015.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

July 19th, 2015

Dr. Barry Martin
Superintendent
Monroe Public School District
1275 N. Macomb St.
Monroe, MI 48162

Dear Dr. Barry Martin:

Please accept this letter as notice of my resignation from my employment as a special education teacher in the Monroe Public School District. My last day teaching at Summer Learning Academy will be July 30th and I will not be returning to teach at Manor Elementary this fall. I appreciate the opportunities I have been given in Monroe as well as the professional guidance and support. Thank you once again for providing me the opportunity to enrich my professional experiences.

Sincerely,

A handwritten signature in cursive script that reads "Riley Yamamoto". The signature is written in dark ink and is positioned below the word "Sincerely,".

Riley Yamamoto

REBECCA JORDAN



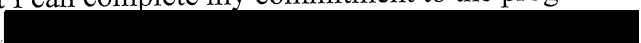
July 17, 2015

Dr. Barry Martin, Superintendent
Monroe Public Schools
1275 N. Macomb St.
Monroe, MI 48162

Dear Dr. Martin,

After careful consideration, I have decided to accept another teaching position in order to expand my professional experiences. I am writing to you to formally resign from my position as Social Studies teacher at Orchard Center High School. It is with great sadness that I have decided to leave Monroe Public Schools and OCHS, as I have grown to love working with the students we serve.

I would like to thank you for the opportunities I have had as a part of Monroe Public Schools. I have gained invaluable experience as a member of the staff at Orchard Center High School. Since joining Monroe Public Schools, I have had the opportunity to be a member of various committees and professional development trainings that have helped expand my horizons and include new teaching strategies into my classroom. I have been lucky to work for great administrators, alongside wonderful co-workers, and of course, with our amazing students.

As I am currently teaching at Monroe's Summer Learning Academy, please consider August 15, 2015 as my official resignation date, so that I can complete my commitment to the program. If you have any questions, I can be reached at . It has been an honor to work for Monroe Public Schools, and thank you again for the opportunity to be a part of the MPS family.

Sincerely,


Rebecca Jordan

Form #58

Revised 07/2010

Employee Exit Information

Part 1: Employee Information

The employee is asked to complete all of section one below and return to the appropriate supervisor.

Name: Roderick P. WOOTEN Date: 6/30/2015

Building: Learning Bank Assignment: Computer Lab Admin.

Last Date of Work: 8-26-2015

I wish to continue health benefits at my own expense under COBRA: Yes No

Reason for Resignation: retirement, health.

Please give us some feedback regarding your experience as an employee of Monroe Public Schools:

The Learning Bank has been a great place to work - wonderful co-workers.

Employee Signature: Roderick P. Wooten Date: 6/30/15

Witness Signature: [Signature] Date: 6/30/15

Part 2: Supervisor Information

The above employee is leaving employment and should be removed from payroll.

Resigned Retired Other

Effective Exit Date: 8/26/15 Last Work Day: 8/26/15

Recommendation: Satisfactory Exceeded Expectations Unsatisfactory

Future Consideration: Would Rehire Would Not Rehire

Replacement Needed: Replacement Not Needed:

Part 3: Personnel Office

The above listed person is leaving employment with Monroe Pubic Schools and should be removed from payroll as of the effective date indicated.

To include vacation days. Terminal Pay (if any)

Personnel Office [Signature]

Date 7/15/15

This form to be returned to the Personnel Office when parts 1 and 2 are complete.

Kevin Reina

[REDACTED]
[REDACTED]

Dear Holly Sheerer,

This letter is to inform you that I have accepted a new position with Livonia Public Schools. I want to express my gratitude for the opportunity to work with Monroe Public Schools, and the professionalism I was treated with. My experiences at Monroe High School will help to further my career. Please accept this letter of resignation to be effective August 31, 2015.

The decision to accept this position was made for personal reasons, and in no way reflects on my experiences, the students, or staff at Monroe Public Schools. Accepting this new position is a positive move forward in reaching my career goals, and will be beneficial to me and my family.

I hope that you will respect my decision, and that this notice gives you ample time to find a highly qualified replacement for my position. My best wishes to you, the staff, students, and community of Monroe Public Schools. If you have questions regarding this matter, or require more information from me, please feel free to contact me at [REDACTED] Thank you.

Sincerely,



Kevin Reina

CONSENT AGENDA – ADMINISTRATOR APPOINTMENTS

ENCLOSURES

- C.5 Sandra Kreps
- C.6 Cathy McDonald
- C.7 Frank Henry

RECOMMENDATION

Move that Agenda Items C.5 – C.7 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

ADMINISTRATOR APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Sandra Kreps as an administrator with Monroe Public Schools. This administrator will be assigned as the principal at Monroe High School for the 2015/16 school year.

Mrs. Kreps holds a bachelor’s degree from Central Michigan University, a master’s degree from University of Toledo, and an educational leadership specialist degree from Oakland University. She was most recently employed as an assistant principal at Jefferson High School and prior to that was a counselor and graduation coach for our district.

Members of the interview panel were: Barry Martin, superintendent; Julie Everly, deputy superintendent; Cari Mitchey and Sara Ziegler, teachers; Alex Schukow and Jeff McVeigh, administrators; and Cindy Taylor, board member.

ENCLOSURE(S)

Resume

RECOMMENDATION

Move to approve the appointment of Sandra Kreps as an administrator with Monroe Public Schools effective July 29, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Sandra K. Kreps, Ed. S.



Career Objective: To provide educational leadership that will inspire and equip educators and administrators to use best practices in providing all students with optimal learning opportunities in a safe and engaging school environment.

Career Experience

- **Jefferson High School. 2012 to present**
 - Assistant Principal
- **Monroe Public Schools. 1996- 2012**
 - Monroe High School Guidance Counselor – 1999 - 2012
 - MPS Administrative Intern: Assistant Principal – Monroe Middle School - 2010-11 (One Trimester)
 - MHS Graduation Coach 2009-10
 - MPS Workforce Readiness At-Risk Career Specialist for MHS, MMS, and Cantrick - 1996-1999
- **Jefferson Public Schools. 1981 - 1996**
 - Jefferson Middle School Guidance Counselor
 - Middle School Health and Physical Education Teacher (5 years)
 - High School Health and Physical Education Teacher (5 years)
- **Jefferson Public Schools Health Director. 1981 – 1986 (extra contractual)**
 - K – 8 Health Education curriculum development in compliance with school code, and K – 8 professional development and coordination of curriculum

Educational Leadership Experience

- **Jefferson High School Assistant Principal. July 2012 – Present**
 - JHS Curriculum Leadership Team Co-Chair: PLC model, core essential curriculum work, positive behavioral curriculum development and implementation, use of data, formative assessment professional development, MTSS, and action research
 - JHS Multi-Tiered Systems of Support Leadership Team Co- Chair: Lead for action research, data collection, PLC approach
 - JHS Professional Development Coordinator based on PLC model, research, data, internal action research, staff collaboration
 - Michigan Department of Education Formative Assessment for Michigan Educators Cognitive Coach
 - District liaison to the county wide Monroe County Anti-Bullying Committee
 - District liaison to the Monroe County Drug Coalition and Curriculum Development
 - District chair for student code of conduct committee
 - JHS Core Tutorial curriculum development and implementation. Duplicated the same process used at MHS. Data clearly showing academic gains in algebra and geometry. Will branch to all cores next fall. The curriculum especially accommodates the economically disadvantaged.
 - Student leadership and mentoring that includes Positive Behavioral Support curriculum development and implementation. Data clearly showing the impact on student discipline referrals and school climate.
 - Parent Link development and implementation
- **Monroe Public Schools Assistant Principal Intern. March 2011 – August 2011**
 - MPS Charter School Board Policy Committee for Bullying
 - Monroe ISD Leadership Academy: Leading School Change (Todd Whitaker)
 - Monroe ISD Workshop: Aggression Prevention in the Schools (Marcia Mcevoy)
 - Substance abuse investigations, expulsion hearings, SRC procedures

Sandra K. Kreps, Ed. S.

- Assisted administration in updating the Monroe Middle School health education curriculum to be in compliance with the Michigan Merit curriculum
- Guest member and professional development resource and support for the MMS RTI leadership team
- **Monroe High School Project Graduation Educational Leader and Graduation Coach. 2009 - 2010**
 - Developed and implemented a 7-12 graduation improvement program for secondary to respond to Michigan Department of Education drop out challenge from Superintendent Flanagan. The number of grads went up 6% from the previous year. This was the application of my specialist action research project
 - MHS Core Tutorial curriculum development and implementation based on an action research project. The curriculum especially accommodates the economically disadvantaged
 - Monroe High School Virtual High School resource from conception thru 2012 when Dr. Martin developed and launched this on line learning option for Monroe county students
 - Mentor for 15 expelled students in seat time wavier program through the Genesee ISD which provided action research when developing MHS virtual
- **Monroe High School Guidance Counselor and Career Specialist**
 - Educational Development Plans: Provided guidance for the staff and students with EDP's and how to fully utilize them in curriculum, career exploration, course selection, job shadowing, job opportunities, dual enrollment, employment skill development through maximizing high school curriculum and college selection
 - College Fair parent night development and implementation in 2005 as part of Parent Link
 - Dual enrollment liaison for Monroe County Community College and Eastern Michigan University
 - School Improvement Leadership Team Member: 2007 – 2012
 - MHS Student Resource Center (SRC) Task Team
 - MHS Student Resource Time (SRT) curriculum team member
 - Community Outreach: Worked with community agencies at the holidays to coordinate projects, and developed a video presentation to recruit students for the annual Bed Race for Kids
 - Professional Development Resource. 2009 -2012: Developed and coordinated professional development using stakeholder surveys, collaborative planning, modeling multi-media technology use and other instructional best practices, research based professional development materials, and professional learning community (PLC) opportunities for school improvement with timeline for PD follow up
 - Liaison for staff and students for community service opportunities and with community agencies.
 - Parent Link development and implementation 2004
 - Monroe Public Schools Human Sexuality Curriculum Committee. 2004 – 2012
Grant recipient for MPS K – 12 parent newsletter, author of the K – 12 parent educational sections
 - Monroe High School Counseling Department Chair. 2000 – 2004: Department budget, master schedule development, and staff, student and parent communications and newsletter
 - Monroe High School Freshmen Academy Charter Team. 1999 – 2002
Assisted in developing and implementing a comprehensive master schedule, maximizing the smaller learning community, and the development of a student recruitment system that increased enrollment by 5%
 - North Central Accreditation process as a staff member
 - Student activities at Monroe and Jefferson High School, and Jefferson Middle School:
MHS charter club co-sponsor for S Club through Soropotmist of Monroe, FUEL club advisor, JHS class advisor, JMS student council advisor, JMS athletic and intramural coach, and JHS Close – Up Washington DC advisor and chaperone. I led a super stars competition for MHS in 2001 that I developed when I led a county wide super stars competition for the YMCA.
- **Jefferson Middle and High School Teacher**
 - JHS North Central Accreditation: Curriculum and visitation team member
 - JMS Department Chair: Budget and curriculum
 - JMS and JHS curriculum review, revision, development and implementation
- **Jefferson Middle School Guidance Counselor**
 - Educational Development Plans
 - Career speakers based on EDP results

Sandra K. Kreps, Ed. S.

- Midwest Talent Search Program: To engage middle school students in college prep and identifying learning gaps to address when selecting high school courses using baseline ACT data
- MEAP Coordinator. 1987 - 1989
Coordinated state guidelines with JMS test procedures, and student and staff test preparation.
- Disaggregate data from MEAP for school improvement
- Counseling services for students, liaison for parents and staff, support to principals

Technology

- PowerSchool, Pearson, e-School, CIMS, Monroe Public School Virtual High School development team, web site development, developed and administered a list serve for the Monroe County Counselors Association, use of technology to gather, disaggregate, and communicate data and best practices to the professional learning communities

Professional Awards, Memberships and Community Leadership

• Awards

- Michigan Department of Education Reward School 2014
- Numerous nominations for Who's Who Among American Teachers
- Monroe High School Staff Best of the Best 2001 and 2010
- MHS Summa Cum Laude Driving Force Award - 2002, 2003, 2005, 2009
- Monroe Soropotmist Helen Applin Community Service Award, April 2008
- Monroe County Counselor of the Year 1999
- Central Michigan University Gold Ambassador

• Current Professional Organizations

- Association for Supervision and Curriculum Development (ASCD)
- Michigan Association for Supervision and Curriculum Development (MASCD)
- Michigan Association of Secondary School Principals (MASSP)
- Monroe County Chamber of Commerce: Kreps Building Company
- National Association of Home Builder's Professional Women in Building Council

• Community Leadership Past and Present

- Jefferson District Liaison to the county wide Monroe County Anti-Bullying Committee
- Jefferson District Liaison to the Monroe County Substance Abuse Coalition for secondary programs
- Educational Advisory Board for Southeastern Michigan Community Alliance (SEMCA) (past)
- Central Michigan University Parent Advisory Board (past-nominated by the director of admissions)
- Spring Arbor University Parent Advisory Panel (past-nominated by a director in admissions)
- Monroe County Counselor Association. President and Co-President (leadership for 7 years)
- Crossroads Community Free Methodist Church, Ottawa Lake, Michigan. Trustee, Elder Chair, Building Campaign Co-Chair, Southern Michigan Conference Leadership Board

Credentials

- Educational Leadership Specialist Degree. Oakland University, Rochester, Michigan. Issued 09/24/10.
- Administrator Certificate. Michigan Department of Education. Renewal 06/2020.
- Licensed Professional Counselor. Renewal 05/2016.
- Guidance Counselor Endorsement K - 12
- Masters of Counselor Education. University of Toledo.
- State of Michigan. The Department of Education. Thirty Hour Continuing Certificate. Current
- Bachelor of Arts and Science in Education. Central Michigan University.

ADMINISTRATOR APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Cathy McDonald as an administrator with Monroe Public Schools. This administrator will be assigned as an assistant principal at Monroe High School for the 2015/16 school year.

Ms. McDonald holds a bachelor’s degree from the University of Toledo and a Master of Arts degree in teaching from Marygrove College. She was most recently employed as a language arts and social studies teacher at East Middle School in Plymouth Canton.

Members of the interview panel were: Barry Martin, superintendent; Julie Everly, deputy superintendent; Scott Hoppert and Barb Lafayette, teachers; Alex Schukow and Cindy Flynn, administrators; and Cindy Taylor, board member.

ENCLOSURE(S)

Resume

RECOMMENDATION

Move to approve the appointment of Cathy McDonald as an administrator with Monroe Public Schools effective August 17, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Cathy Skutch McDonald

Education and Licensure

- Administrator Certificate-Completed June, 2014
 - **Concordia University**, Ann Arbor, Michigan (January 2013- June, 2014)
 - Administrative Certificate
 - Authorization #: SA0000000866821
- Master's in the Art of Teaching-M.A.
 - **Marygrove College**, Detroit, Michigan (Graduated December, 2010)
- Bachelor of Education-Middle Childhood Education-Language Arts and Social Studies-B.A.
 - **The University of Toledo**, Toledo, Ohio (Graduated May, 2007)
- Michigan Licensure in grades 6-12: English (BA), Reading (BT), Social Studies (RX) and Middle Level Specialization
 - Authorization #: PV0010507
 - Praxis I taken and passed in all areas
 - Praxis II and MTTC taken and passed in Principles of Learning and Teaching, Basic Skills, Language Arts, and Social Studies
- Ohio Licensure in Middle Childhood Education (grades 4-9) in Language Arts, Social Studies, and Reading
 - License #: OH3019981

Professional Experience

- **Middle School Language Arts and Social Studies Teacher**
 - East Middle School, Plymouth Canton Community Schools, Plymouth, Michigan
 - 6th grade Language Arts (Talented and Gifted), 8th grade Language Arts, 8th Grade Social Studies (September 2008-Present)
 - Serve as English Language Arts Department Head
 - Serve on the Curriculum and Instruction Committee for the building
 - Served as English Language Arts Teacher Leader
 - Leader in Professional Learning Communities, department meetings, and staff meetings
 - Serve on the School Improvement Committee
 - Serve on the district Facility and Boundary Study Steering Committee
 - Co-Coordinator for the WEB program to help transition 6th grade students into middle school
 - Co-Coordinator for the Student Leadership Council
 - Served on a Diversity Council; attended training and took a leadership role
 - Received stipend for producing and advising the East Drama Department Show
 - Serve as the head of the UDL Lens Project for East Middle School
 - Serve on the Scope and Sequence Committee for the upcoming Common Core Standards for the District
 - Serve on the Common Assessment Committee for writing assessments to match curriculum and Common Core Standards
 - Attended Michigan Reading Association Conference
 - Attended PLC Summit in Dearborn, Michigan
 - Sat on a task-force to bring teaming to East Middle School
 - Participated in the district's Novice Teacher Program

➤ **High School English and Social Studies Teacher**

- Harper Woods Secondary School, Harper Woods, Michigan
 - 11th grade English, Speech and Communications, World History, Human Geography (January 2008-June 2008)
 - Taught two sections of Junior English, one section of Communications and Speech, one section of World History, and one section of Human Geography
 - Served on a task force whose goal it was to foster healthy academic competition in the school
 - Utilized my theater background to arrange a field trip to a dramatic performance that I was appearing in, and organized a “talk-back” with the cast and crew

➤ **Student Teaching**

- McCord Jr. High School, Sylvania, Ohio
- Sixth Grade Social Studies (March, 2007-May, 2007)
 - Educated 4 periods of approximately 25 students each
 - Taught four chapters of the textbook using four different strategies and assessed each chapter accordingly
 - Created a project on propaganda for students to understand the Soviet Union
 - Wrote and gave a test on the wars of Europe and their significance in history

➤ **Student Teaching**

- McCord Jr. High School, Sylvania, Ohio
- Sixth Grade English/Reading (January, 2007-March, 2007)
 - Educated 6 periods of approximately 25 students each
 - Put together a cohesive, cooperative learning unit on non-fiction, natural disaster books.
 - Used technology to assist the students in creating power point presentations on their topics
 - Assigned a comprehensive project on using adjectives, as seen on menus

➤ **Integration Field Experience**

- George A. Phillips Academy, Toledo, Ohio
- Fourth and Fifth grade integrated classroom (October, 2006-December, 2006)
 - Educated 40 fourth and fifth graders in a constructive environment
 - Planned and taught a 10-day unit on an overview of Ohio History
 - Planned and taught a 10-day unit on Persuasive Writing
 - Team-taught lessons with a Special Education Major
 - Incorporated university professors as resources for teaching integrated lessons

➤ **Methods Teaching Field Experience**

- Our Lady of Perpetual Help, Toledo, Ohio
- Fifth grade Language Arts and Social Studies classroom (February, 2006-May, 2006)
 - Planned and taught a 10-day unit on Poetry and poetic devices
 - Designed a “poetry slam” for the students to share their work at the end of the semester
 - Planned and taught a 10-day unit of Geography of the US

Professional Development and Involvement

- Member of the Michigan Reading Association
- Co-wrote a presentation and presented on learning centers at the NMSA National conference in Minneapolis, MN
- Presented at the Ohio Middle School Association Conference in Toledo, OH
- Attended NMSA National Conference in Nashville, TN
- Attended The NMSA National Conference in Atlanta, GA
- Founding member of The University of Toledo’s chapter of CMLA (Collegiate Middle Level Association), a subsidiary of NMSA (National Middle School Association)
- Served as Secretary of UT CMLA in the inaugural year

- Served as Vice President of UT CMLA

Work Experience

- **The Huron Playhouse, Huron Ohio (June 2007-August 2007)**
 - Supervisor: Dr. Jann Glann, [REDACTED]
 - Summer stock company actress
 - Stage managed a musical
 - Acted in two musicals and one drama
- **Congregation B'nai Israel, Toledo, Ohio (2005-2007)**
 - Supervisor: Cantor James Gloth, [REDACTED]
 - Youth group advisor to both the High School and Middle School aged youth groups
 - Planned and advised the students on planning their own events and meetings
 - Present at all parent meetings and weekend-long conventions
- **J. Jill (2004-2007)**
 - Supervisor: Angelica Ogradowski, Store Manager, [REDACTED]
 - Part-time Sales Associate
 - Use of people skills along with customer service accommodations

ADMINISTRATOR APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Frank Henry as an administrator with Monroe Public Schools. This administrator will be assigned as the transportation supervisor for the 2015/16 school year.

Mr. Henry has taken coursework in business and transportation from Monroe County Community College. He was most recently employed as a transportation supervisor with the Lucas County Board of Developmental Disabilities.

Members of the interview panel were: Barry Martin, superintendent; Julie Everly, deputy superintendent; Jerry Oley, director of operations; Martha Ireland and Tammy LaDuke, bus drivers; Cindy Flynn and Tim Salenbien, administrators, and Robert Yeo, board member.

ENCLOSURE(S)

Resume

RECOMMENDATION

Move to approve the appointment of Frank Henry as an administrator with Monroe Public Schools effective August 4, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Frank Henry

Transportation Supervisor - Lucas County Board of Developmental Disabilities

Temperance, MI
[REDACTED]

Frank Henry is a leader with knowledge and experience in Transportation, Customer Service, Logistics and Warehouse Management. He has gained experience in the automotive, freight brokerage, and development industries over the span of his career. His experience ranges from local small companies to enterprise corporations with a global footprint. Ryan was the founder of Vendors Unlimited from which he provided consulting services to several customers.

WORK EXPERIENCE

Transportation Supervisor

Lucas County Board of Developmental Disabilities - September 2009 to Present

Supervised one of Ohio's largest bus and van fleets supplying transportation for adults and children with disabilities.

* Scheduled over 80 union Drivers, Monitors, Dispatchers and Routing Techs. Had oversight of Garage operation with four Mechanics.

Insured all State and Federal Regulations regarding transportation of individuals with disabilities were met.

Worked in Versa Trans, Trans Finder, Gate Keeper, Group Wise, MS Outlook, MS Excel, MS Word, MS Power Point Systems.

Manager Highway Division/Operations Truck Team Leader

Alliance Shippers - April 2005 to June 2009

Supervised and developed Highway Services Department for Detroit Operations Center by establishing daily task schedules and implementing new systems for matching customers with our carrier base.

- Developed customer base for the highway division by scheduled phone and face to face contacts of existing customers in cooperation with sales staff and developing and qualifying new customer contact lists.
- Resolved customer complaints.
- Negotiated rates for existing and future service lanes.
- Handled all over the road rate quotes for both spot business and RFQ's.

Worked in AS-400, PC Miler, Streets and Maps, MS Outlook, MS Excel, MS Word, MS Power Point, multiple load boards, Customer and Carrier web based systems.

Carlite by Visteon - Lebanon, TN - 1998 to 2005

in 1998 as part of Carlite Transitional Team completing on time and 1.2 million dollars under budget.

* Awarded "Visteon Outstanding Achievement Award" and nominated for "Visteon Corporate Horizon Top Award" for 1998.

Worked in Carlite CWMS and CPARS Systems, PC Miler, SAP, MS Outlook, MS Excel, MS Word, MS Power Point, and Carrier web based systems.

QS and ISO facility

Terminal Manager

Nationwide Truck Brokers - 1990 to 1998

Responsible for management of Newport, Michigan Terminal. Responsibilities included: Hiring and Managing of Drivers, Dispatchers, Dock Workers and Administrative help. Oversight of Maintenance Shop and Mechanics. Scheduling, Payroll, Purchasing of Supplies. Also handled all OS&D's for entire company.

Regional Manager

Huffy Corp - 1979 to 1990

Responsible for operation of Midwest Region for Huffy's Service Division. Responsibilities included: Insuring proper staffing levels, hiring and training of all staff including Technicians, Area Managers, District Managers, and Product Specialists. Customer service and business development for a customer base of over 400 retail outlets. Also had full P&L responsibility from development to implementation. Special Projects included: successful test programs and chain wide roll outs for Meijer, Toys-R-Us, and K-Mart as well as Product Specialist Program for Pines Power Wheels.

* Selected as Region of the Year in 1984

EDUCATION

College Preparatory

Monroe High School

Business and Transportation

Monroe Community College

ADDITIONAL INFORMATION

SKILL SUMMARY

Leadership

Managed teams ranging in size from 5 to 250 both locally and regionally. Experience in developing, implementing, and documenting processes, policies and procedures. Establishing vendor relationships while maintaining the organizations best interest and ethics.

Project Management Managed project life cycle from development to completion.

Customer Service Provide timely, accurate, quality products and services meeting both customer and organizational expectations

CONSENT AGENDA – TEACHER APPOINTMENTS

ENCLOSURES

- C.9 Shannon Bourke
- C.10 Stuart Eastman

RECOMMENDATION

Move that Agenda Items C.9 – C.10 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

TEACHER APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Shannon Bourke as a teacher with Monroe Public Schools. This teacher will be assigned as a science teacher at Monroe High School for the 2015/16 school year.

Ms. Bourke holds a Bachelor of Science degree, a Master of Arts degree in teaching and a Master of Science degree from Eastern Michigan University. She recently completed her student teaching at Detroit International Academy for Young Women.

Members of the interview panel were: Alex Schukow, assistant principal; Jim Davis, Alka Pandya, and Sara Hoke, teachers; and Cheryl Huffman, parent.

ENCLOSURE(S)

Resume

RECOMMENDATION

Move to approve the appointment of Shannon Bourke as a teacher with Monroe Public Schools effective September 1, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Education

Master of Arts in Teaching, Expected June 2015
Eastern Michigan University, Ypsilanti, MI
Mathematics
GPA 3.72/4.0

Masters of Science, Expected April 2015
Eastern Michigan University, Ypsilanti, MI
Physics Education
GPA 3.62/4.0

Bachelors of Science, April 2012
Eastern Michigan University, Ypsilanti, MI
Major: Physics ▪ Minors: Astronomy, Mathematics
GPA: 3.49/4.0

Work Experience

Detroit International Academy for Young Women

- Intern/Student Teacher (2014-2015)
 - Teach Algebra I and Algebra II in a rich, multicultural environment. Plan and facilitate lessons, critique work and provide feedback to students, assist with learning difficulties. Provide support to students.

Eastern Michigan University, Physics Department

- Graduate Assistant (2012-2014)
 - Facilitate labs for undergraduate physics courses, including grading write ups and answering questions. Oversee the set-up of Physical Science in the Arts laboratory. Provide one-on-one tutoring for undergraduate physics courses and provide writing support for undergraduate physics laboratory courses.
- Lab Assistant (2010 –2012)
 - Set up and take down labs at the end of each week for PHY 101, Physical Science in the Arts. Facilitate weekly lab instructor meetings under departmental supervision. Rewrite lab exercises to make them more meaningful to students. Ensure that every lab instructor fully understands each week's lab activity.
- Lab Instructor (2008 – 2012)
 - Facilitate labs for PHY 101, Physical Science in the Arts and ASTR 204, Astronomical Investigations. Give a 20 minute presentation on topics covered in lab, answer questions, grade write-ups.
- Department Office Student Assistant (2011-2013)
 - Assist with administrative duties, assist students with registration issues, and perform tasks for faculty and staff as needed.

Oakland Community College, Orchard Ridge, Natural Sciences Department

- Supplemental Instruction Leader (2011-2013)
 - Attend class lectures, assist students with course material. Provide assistance during course laboratories.

Jet Propulsion Laboratory, California Institute of Technology

- Student Intern for Warren Holmes, Super Conducting Materials and Devices (Summer 2011)
 - Develop programs in MATLAB and LabView to characterize magnetic coolants. Assist with cooling experiments and collecting data using LabView to control instrumentation. Analyze and interpret data.

Eastern Michigan University, Holman Success Center

- Supplemental Instruction Student Assistant (2011 – 2012)
 - Assist Coordinator of Supplemental Instruction with continuing development, the organization, and the supervision of SI. Oversee Supplemental Instruction Team Leaders (SITLs) and Supplemental Instruction Leaders (SILs). Assist SITL with the continued development of SIL. Plan and facilitate SIL and SITL training at the beginning of every semester. Help resolve conflicts between SIL, SITL, students, and instructors.
- Supplemental Instruction Team Leader (2010 – 2011)
 - Plan and facilitate weekly meetings for supplemental instruction leaders (SILs). Assist SILs with questions and concerns.
- Supplemental Instruction Leader (2009-2011)
 - Attend class lectures, plan and facilitate two one-hour collaborative study sessions each week for various introductory level physics classes. Attend weekly meetings with other SILs and professor to ensure a positive learning environment.

Awards and Honors

- Woodrow Wilson Fellow (2014)
- Sigma Pi Sigma Physics Honor Society (2014)
- Graduate Fellowship Award (2012)
- Graduated with Departmental Honors in Mathematics (2012)
- Senior Thesis Award (2012)
- Symposium Undergraduate Research Fellow (2010, 2011)
- Undergraduate Research Stimulus Program (2010)
- Harry L. Smith Scholarship (2009, 2010)
- Scholarship of Excellence (2007- 2010)
- Dean's List

Publications

- "Nonlinear Curve Fitting (Linear Plus Exponential) for Magnetic Cooling Data", Senior Honor's Thesis, Eastern Michigan University, Honor's College, April 2012

Presentations

- "Rewriting Physics Labs for Better Understanding of Physics Concepts II", EMU Undergraduate Research Symposium, March 2012
- "Nonlinear Curve Fitting (Linear Plus Exponential) for Magnetic Cooling Data", EMU Undergraduate Research Symposium, March 2012
- "Interactive Lecture Demonstration for Faraday's Law and Lenz's Law", talk, EMU Undergraduate Research Symposium, March 2012
- "Excitation and Characterization of Chladni Plates", poster, OHAPS conference, April 2011 and EMU SPS Zone Meeting October 2010
- "Resonance Demonstrations", presentation, EMU Lunch Time Physics, April 2011
- "Atmospheric Readings at High Altitude", talk, EMU Undergraduate Research Symposium, March 2011
- "Excitation and Characterization of Chladni Plates", talk, EMU Undergraduate Research Symposium, March 2011
- "Rewriting Physics Labs for Better Understanding of Physics Concepts", EMU Undergraduate Research Symposium, March 2011
- "Visualizing Standing Waves in Musical Instruments", talk, EMU Undergraduate Research Symposium, March 2010 and Kettering University Zone SPS Zone Meeting, May 2010
- "A Visual Representation of a Standing Wave in Flutes for Classroom Demonstration", poster, EMU Undergraduate Research Symposium, March 2009

Volunteer Work

- Physics Tutor (2009 – present)
 - Assist students with homework and general questions in introductory physics and astronomy courses.
- Oakland Community College, Lab Assistant (2011)
 - Assist lab instructor with facilitating lab. Answer students' questions and ensure procedures are followed appropriately.

Professional Organizations and Extracurricular Activities

- American Association of Physics Teachers
- National Council of Teachers of Mathematics
- Sigma Pi Sigma Physics Honor Society
- Society of Physics Students
- Society of Physics Students, Eastern Michigan University Chapter President (2009-2011)
 - Run weekly meetings
 - Assist in planning and hosting Section 7 Zone meeting
 - Assist in planning and facilitating physics activities for Boy Scouts
 - Judge at Southeast Michigan Science Fair for special awards

TEACHER APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Stuart Eastman as a teacher with Monroe Public Schools. This teacher will be assigned as a science teacher at Monroe High School for the 2015/16 school year.

Mr. Eastman holds a Bachelor of Science Education from Central Michigan University. He was most recently employed as a science teacher in Bluffton, South Carolina. Mr. Eastman completed his student teaching with our district at Monroe Middle School during the 2013-14 school year and has also taught Summer Learning Academy for Monroe Public Schools in both 2014 and 2015.

Members of the interview panel were: Alex Schukow and Jeff McVeigh, assistant principals; Dawn Brodie, teacher; and Jamie Eighmey, Parent.

ENCLOSURE(S)

Resume

RECOMMENDATION

Move to approve the appointment of Stuart Eastman as a teacher with Monroe Public Schools effective September 1, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

STUART EASTMAN



PROFESSIONAL OBJECTIVE

I am looking to provide a stimulating, supportive, and safe environment where learning is the fundamental goal for all student while, acknowledging different learning styles and abilities. I believe that all students can learn. I will strive to provide all students with opportunities to master a challenging science curriculum, explore interests and appreciate diversity so that students have the opportunity to be successful and productive members of the local and global communities.

EDUCATION

Bachelor of Science Education (May, 2014)

Central Michigan University, Mt. Pleasant, MI

Major:

Integrated Science

Minor:

Middle Level Endorsement

Dean's List, 2012; President's List, 2012

Elected Vice President of the American Sign Language Society (ASLS) 2012-2013

Michigan State Secondary Education Certificate (May, 2014)

RELATED EXPERIENCE

Summer Learning Academy, Teacher/Facilitator, Monroe High School, Monroe. MI.

Summer 2014; Summer 2015

- Facilitated authentic learning by engaging students in an inquiry based learning environment
- Assisted in the design of instructional support materials
- Incorporated the MPS model of an inquiry cycle into engaging lessons
- Encouraged students to seek nontraditional ways to assess their own knowledge
- Provided students with strategies, skill sets, and tools to help achieve organic learning
- Worked collaboratively to address student needs in order to achieve the highest level of success

General Science Teacher. Eighth grade science, H.E. McCracken, Bluffton. SC

August, 2014 to June, 2015

- Implemented an inquiry based science curriculum
- Developed individualized lesson plans based on student needs and skills
- Used formative assessments to appropriately pace curriculum for students
- Increased engagement through the incorporation of student voice
- Developed and maintained a climate where all learners could thrive and learn
- Designed units that were focused on self-discovery and self-learning
- Emphasis placed on independent investigation of science standards rather than traditional lecture
- Led a school wide arts infused imitative
- Worked collaboratively with other team members to ensure maximum student success
- Responsible for the professional development of my colleagues
- Created and maintained a climate in which all students' backgrounds and cultures were valued, respected, and incorporated into the classroom environment

Student Teacher, Seventh Grade Science, Monroe Middle School, Monroe, MI.

January, 2014 – May, 2014

- Created and lead lessons using Marzano's best practices
- Guided students through the Next Generation Science curriculum
- Created engaging hands-on experiments
- Attend faculty meetings as well as parent teacher conferences
- Maintained and develop personal relationships and connections with students
- Created units dealing with energy, atoms, weather, and interstellar concepts
- Created and facilitated a sign language club ran by students
- Paired students' learning with current relatable events
- Adapted lessons and activities to fit multiple intelligences

Volunteer and Coach, Area 34 Monroe County Special Olympics, Monroe, MI

March, 1999 to Present

- Provided opportunities for skill improvement and development with varying special needs.
- Provide support and instruction to each athlete
- Coordinate volunteers to assist in scorekeeping and lane management
- Assist managing coach with coordinating bowling teams
- Assist Area 34 management team for attendance at Michigan Special Olympics Summer Games

ADDITIONAL EMPLOYMENT

Dixie Skateland, Newport, MI

Concession Worker

July 2009 – July 2014

- Manage cash drawers
- Assist primarily young adolescent customers

Fresh Food Company, Mt. Pleasant, MI

Greeter

January 2011 – December 2013

- Provide hospitality services for over 1,000 guests daily
- Initially hired as a line cook and promoted to management over all new hires

PROFESSIONAL AFFILIATIONS

Collegiate Middle Level Association

REFERENCES

[Redacted references]

**RATIFICATION OF THE UNION ADMINISTRATOR MASTER AGREEMENT
ECONOMIC RE-OPENER**

BACKGROUND

The Master Agreement for April 24, 2015 through June 30, 2016 between the Michigan Federation of School Administrators and the Monroe Board of Education has been re-opened for the purpose of economic discussions. Amendment to this Master Agreement is being submitted for approval and ratification by the Board.

RECOMMENDATION

Move to ratify the amendments to the master agreement for April 24, 2015, through June 30, 2016, between the Monroe Federation of School Administrators and the Monroe Board of Education effective July 20, 2015.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

EXTEND SCHOOL SECURITY SERVICES CONTRACT

BACKGROUND

The contract with Roberts Security to provide security services at Monroe High School and Monroe Middle School expired on June 30, 2015.

I met with Charles Curson, President of Roberts Security and he is proposing a three year extension of the current agreement, keeping the hourly rate at \$13.96 for the additional three years. Roberts Security, a community based company, has served Monroe Public Schools for approximately 30 years. In 1994, the district did change vendors through the bidding process. The change lasted one year. The district last bid out security services in June, 2012.

RECOMMENDATION

Move to extend the security service agreement with Roberts Security three additional years, expiring June 30, 2018. The hourly rate will remain at \$13.96. It should be noted the requirements of Public Act 129-131 and 138 of 2005 (laws pertaining to criminal checks) be included.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MHS CROSS COUNTRY CAMP

BACKGROUND

Dr. John Ray, Monroe High School Athletic Director, wishes to petition the Board of Education for permission for the MHS Cross Country Team to participate in a cross country summer camp. The camp will be held at Lake Dianne in Camden, Michigan. Camp will be held for five nights from Monday, August 3, until Saturday, August 8, 2015. The students will be transported in private vehicles driven by two staff members and three chaperones.

ENCLOSURE(S)

A description of activities, as well as a daily schedule is enclosed. The complete packet will be housed in the office of the Deputy Superintendent.

RECOMMENDATION

Move to approve the Monroe High School Cross Country Camp at Lake Dianne in Camden, Michigan, in accordance with board policies for field trips and excursions.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools
Field Trip Information Form

Overnight

Date of Trip: 8/3/15 - 8/10/15

Grade/Team/Organization Making Request: MHS Cross Country

Destination: MHS Cross Country Camp

Address: 14224 View Dr. Camden, MI 49232

City: Camden State: MI Zip: 49232

Means of Transportation: Private transportation

Number of Students and Adults Involved: 20-24 students

Exact Loading Location: Munson Park 5 adults

Estimated Time of Departure: 8:00 am

Estimated Time of Departure from Destination: 12:00 pm

Expected Time of Arrival: 2:00 pm

Purpose of Trip: Cross Country Camp

Faculty Supervisor: Mark Scoles

Substitute(s) needed: Yes No (This does not secure the substitute)

Principal's Signature: _____ Date: _____

Approved Denied

Assistant Superintendent's Signature: Julie Everly Date: 7/14/15

Approved Denied

Field Trip Description

Destination and Description of Trip:

On August 3 – 8, 2015, the prospective members of the MHS Cross Country Team will travel to Lake Dianne in Camden, MI for team camp. This will be the 14th consecutive year that Coach Scoles has taken the team to camp. Coach Dave Bork operated the same camp from 1982 to 1997. Besides logging numerous miles of running on the dirt roads Camden provides, our camp serves as incredible opportunity to build relationships amongst the athletes and coaches. The team will visit Hillsdale College on Wednesday and cap the week with “The Run thru Hell” road race on Saturday morning. As described in the enclosed schedule, Coach Scoles will teach lessons on hydration, injury prevention, training, goal setting and race strategy throughout the week.

Both Coach Scoles and Coach Mydloski have completed The American Red Cross Life Guard certification. Additionally, Coach Scoles recently completed refresher courses in first aide, cpr and water safety.

School: Monroe High School

**Chaperones: Mark Scoles Jim Mydloski
 Emily Van Wasshenova
 Jacquelyn McEnhill Justin Heck**

Method of transportation: Chaperones listed above will transport student-athletes in private vehicles. Other parents may also drive. (All Private Transportation Application Forms will be completed at our parent meeting on Tuesday, July 21 and submitted to Dr. Ray the following day.)

Date / Time of Departure: Monday, August 3 at 8:00am.

Date / Time of Return: Saturday, August 8 at 2:00pm.

Number of nights: 5

Number of Students Participating: apx 16 – 20 (All MPS Parental Permission Forms will be completed at our parent meeting on Tuesday, July 21 and submitted to Dr. Ray the following day.)

Number of Staff Supervising: 4

Number of Other Adults Assisting: 1 (Criminal history consent forms will be completed by Tuesday, July 21.)

TDF CAMP 2015

MONDAY 03	
8:00	Depart Munson
10:00	Arrive at Camp -
10:00 - 11:00	Camp Set Up
11:00 - 12:00	Easy Run - 3 - 6
12:00 - 1:00	TBA
1:00 - 2:00	Lunch
2:00 - 4:00	Group Activity - Animal Sounds Intros - Camp Overview Canoe Races
4:00 - 5:00	Free Time (Run Prep)
5:00 - 6:00	Run - 1 mile time trial with a TDF twist
6:00 - 7:00	Dinner & Clean Up
7:00 - 8:00	Free Time
8:00 - 10:00	Movie Time
10:00 - 11:00	Camp Fire - Snack
11:00 -	Sleep, Sleep, Sleep

Tuesday 04	
8:00 - 9:00	Morning Run - 3 - 6
9:00 - 10:00	Breakfast and Clean Up
10:00 - 12:00	Group Activity / Free Time
11:00 - 12:00	TDF Shuttle Run
12:00 - 1:00	Lunch and Clean Up
1:00 - 2:00	Free Time
2:00 - 3:30	Volleyball Tourney -
3:30 - 4:00	Free Time (Run Prep)
4:00 - 5:00	Run - Easy 3 - 4
5:00 - 6:00	Dinner & Clean Up
6:00 - 8:00	Volleyball Tourney -
8:00 - 10:00	Movie
10:00 - 11:00	Camp Fire - Snack
11:00 -	Sleep, Sleep, Sleep

Wednesday 5	
8:00 - 9:00	Morning Run - 3 - 7
9:00 - 10:00	Breakfast and Clean Up
10:00 - 12:00	Individual Meetings / Free Time
12:00 - 1:00	Lunch and Clean Up
1:00 - 2:00	Free Time
3:00	Depart for Hillsdale
3:30 - 6:30	Ultimate Cooper Test Showers!!!
7:00 - 8:00	Pizza Hut
7:00 - 8:00	Wallmart
8:30 - 10:30	Movie
10:30 - 11:00	Quiet Time
11:00 -	Sleep, Sleep, Sleep

Thursday 6	
8:00 - 9:00	Morning Run - 3 - 6 aqua jog???
9:00 - 10:00	Breakfast and Clean Up
10:00 - 12:00	TDF Meeting - In Depth
12:00 - 1:00	Lunch and Clean Up
1:00 - 2:00	Free Time
2:00 - 3:30	Group Activity - Ultimate
3:30 - 4:00	Free Time (Run Prep)
4:00 - 5:00	3-5 miles Team Relay
5:00 - 6:00	Dinner & Clean Up
6:00 - 8:00	Ultimate
8:00 - 10:00	Movie
10:00 - 11:00	Camp Fire - Snack
11:00 -	Sleep, Sleep, Sleep
	T 1 - 3 miles

Friday 7	
8:00 - 9:00	Morning Run - 3 - 6
9:00 - 10:00	Breakfast and Clean Up
10:00 - 12:00	Group Activity -
12:00 - 1:00	Lunch and Clean Up
1:00 - 2:00	Evaluations - Begin Camp Clean Up
2:30 - 3:30	E - Easy - Recovery - 3 - 4
3:30 - 4:30	Camp Take Down - Clean Up
4:30 - 5:30	Dinner and Clean Up
5:30 - 7:30	Go to Hell
7:30 - 8:30	Camp set up
8:30 - 10:00	Quiet Activities
10:00	Sleep, Sleep, Sleep

Saturday 8	
6:30	Wakey Wakey
7:00	Warm Up
8:00	Run Through Hell
	Warm Down
10:00 ish	Awards
11:00 ish	Camp break down
11:30	Get out of Hell
1:00	Home Sweet Home

Monroe Public Schools
PARENTAL PERMISSION FORM
(Out-of-State/Overnight/Out-of-Country Travel)

EXPLANATION AND DATES:

Departure Date/Day 8-3-15 Return Date/Day 8-8-15

A group of students and adult chaperones are planning a trip to: City Camden

State Michigan Country USA (daily itinerary must be attached).

The purpose of this trip is Cross Country Camp and the group sponsoring the trip is MHS Cross Country Team.

This form serves as the district's official notification for the parents of students involved and, by signing, acknowledges the fact that the student's parents approve of their child taking said trip. This form must be signed and returned before any student will be allowed to travel with the group.

Please fill in the information requested below as thoroughly and completely as possible.

GENERAL INFORMATION:

Student's Name _____ Grade _____ D.O.B. _____

Address _____ Phone _____

Parent/Guardian Name(s) _____ Emergency Phone _____

MEDICAL INFORMATION

Family Doctor _____ Phone _____

Last Tetanus Shot _____ Allergies (if any) _____

Current medication (if any) _____ Recent illness or surgeries (within past six months) _____

Other pertinent information _____

Your child will be in the care of (staff member name) Mark Scoles & James Mydloski.

S/he has your permission to seek emergency medical care for your child as needed.

INSURANCE INFORMATION:

Insurance Company _____ Contract No. _____

Name of Policy holder _____ Social Security No. _____

MEDICAL ACKNOWLEDGMENT:

I/we hereby give consent for emergency medical treatment and/or admission, as necessary, to any hospital for my/our child.

SIGNATURE(S):

Signed before me this _____ day of _____ 20____

(Parent(s)/Guardian(s) Notary Public My commission expires _____

**MUST BE
SIGNED
BEFORE A
NOTARY⁴²**

**MONROE MIDDLE SCHOOL
STUDENT CHAIRS**

BACKGROUND

Monroe Middle School would like to replace and replenish student chairs. The quote from REMC guarantees the best price available to a public school.

ENCLOSURE(S)

The quote along with the catalog page from School Specialty is attached.

RECOMMENDATION

Move to approve the purchase of 66 student chairs at a price not to exceed \$4,590.96. Money for this purchase will come from the Monroe Middle School capital outlay account for the 2015-2016 school year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



Send Orders & Correspondence
 MANSFIELD FURNITURE
 100 PARAGON PARKWAY
 MANSFIELD, OH 44903

Toll Free Phone: (888) 388-3224
 Toll Free Fax : (800) 775-8314

QUOTE

Quote Number : 7778785857 (Ver. 1)
Effective Date :
Expiration Date : 24-AUG-2015
Account Manager : TURNER, KELLI
Phone : 248-353-1944
Email : kelli.turner@schoolspecialty.com
Customer No. : 414230
Ship To : MONROE MIDDLE SCHOOL
 503 WASHINGTON ST
 MONROE MI 48161-1309
Ship To Attn :
Bill To : MONROE PUBLIC SCHOOLS
 1275 N MACOMB ST
 MONROE MI 48162-3196

Supplier Lead Time :
Invoice Terms : 30 NET
Free Shipping : No
Delivery Method :
Location :
Installation :

Notes:

Qty	Ordered Item Number	SSI Item Number	Description	Net Price	Ext. Price
66		1441416	CHAIR - CS CLASSIC 9400 FOUR LEG STACKING - HARD PLASTIC SEAT AND BACK 18 - CHROME FRAME - SPECIFY SHELL COLOR	69.56	4590.96

Sub Total : \$4590.96
Tax : \$0.00
Shipping & Handling : \$0.00
Total : \$4590.96

ITEM #	MANUFACTURER	PRODUCT DESCRIPTION	MINIMUM ORDER QTY	2015 PAGE QTY.	UOM	LIST PRICE	YOUR PRICE	TOTAL PRICE
STUDENT CHAIRS - POLYPROPYLENE SHELL								
6-1357322	Classroom Select	Contemporary Series 18" A+ Shell Stack Chair, Chrome Frame. Specify Shell Color (1). Specify Glide Option (2)	Minimum Qty 2	1062	EA	\$55.95	\$44.76	
6-1357323	Classroom Select	Contemporary Series 18" Shell Stack Chair, Chrome Frame. Specify Shell Color (1). Specify Glide Option (2)		1062	EA	\$49.95	\$39.96	
6-1357324	Classroom Select	Contemporary Series 16" Shell Stack Chair, Chrome Frame. Specify Shell Color (1). Specify Glide Option (2)		1062	EA	\$46.95	\$37.56	
6-1357325	Classroom Select	Contemporary Series 14" Shell Stack Chair, Chrome Frame. Specify Shell Color (1). Specify Glide Option (2)		1062	EA	\$41.95	\$33.56	
6-1357326	Classroom Select	Contemporary Series 12" Shell Stack Chair, Chrome Frame. Specify Shell Color (1). Specify Glide Option (2)		1062	EA	\$41.95	\$33.56	
6-1357315	Classroom Select	Traditional Series 18.5" A+ Shell Stack Chair, Chrome Frame. Specify Shell Color (1). Specify Glide Option (2)		1063	EA	\$55.95	\$39.93	
6-1357316	Classroom Select	Traditional Series 17.5" Shell Stack Chair, Chrome Frame. Specify Shell Color (1). Specify Glide Option (2)		1063	EA	\$49.95	\$35.67	
6-1357317	Classroom Select	Traditional Series 15.5" Shell Stack Chair, Chrome Frame. Specify Shell Color (1). Specify Glide Option (2)		1063	EA	\$46.95	\$32.14	
6-1357318	Classroom Select	Traditional Series 13.5" Shell Stack Chair, Chrome Frame. Specify Shell Color (1). Specify Glide Option (2)		1063	EA	\$41.95	\$29.55	
6-1357319	Classroom Select	Traditional Series 11.5" Shell Stack Chair, Chrome Frame. Specify Shell Color (1). Specify Glide Option (2)		1063	EA	\$41.95	\$29.55	
7-1362135	Classroom Select	Field Installable Chrome Wire Book Basket for 18.5" or 17.5" Hgt. Traditional Series Chairs	Minimum Qty 2	1063	EA	\$13.95	\$10.36	
7-1441265	Classroom Select	Field Installable Black Wire Book Basket for 18.5" or 17.5" Hgt. Traditional Series Chairs		1063	EA	\$13.95	\$10.36	
TEACHER / COMPUTER SWIVEL CHAIRS - POLYPROPYLENE SHELL								
6-1388746	Classroom Select	Contemporary Series Pneumatic Lift Swivel Chair, Adj. Hgt. 17-3/4" - 22-1/4". Specify Shell Color (1)	Minimum Qty 2	1067	EA	\$148.95	\$119.16	
6-1388958	Classroom Select	Traditional Series Pneumatic Lift Swivel Chair, Adj. Hgt. 17-3/4" - 22-1/4". Specify Shell Color (1)		1067	EA	\$148.95	\$119.16	
STUDENT CHAIRS - SOLID PLASTIC SEAT/BACK								
6-1441416	Classroom Select	9400 Series 18" Solid Plastic Stack Chair, Chrome Frame, Steel Glides. Specify Solid Plastic Color (3)	Minimum Qty 4	1063	EA	\$86.95	\$69.56	
6-1441418	Classroom Select	9400 Series 16" Solid Plastic Stack Chair, Chrome Frame, Steel Glides. Specify Solid Plastic Color (3)		1063	EA	\$80.95	\$64.76	
6-1480721	Classroom Select	9400 Series 14" Solid Plastic Stack Chair, Chrome Frame, Steel Glides. Specify Solid Plastic Color (3)		1063	EA	\$76.95	\$61.56	
STUDENT DESKS								
6-1357320	Classroom Select	Traditional Series Open Front Desk, 18"x24" Laminate Worksurface, Adj. Hgt., Black Powdercoat Frame with Chrome Leg Inserts. Specify Laminate Color (4).	Must be ordered in Multiples of 2	1065	EA	\$82.95	\$68.02	
6-1388952	Classroom Select	Traditional Series Open Front Desk, 18"x24" Solid Plastic Worksurface, Adj. Hgt., Black Powdercoat Frame with Chrome Leg Inserts. Specify Solid Plastic Top Color (5).		1065	EA	\$92.95	\$76.22	
6-1400430	Classroom Select	644 Lift Lid Desk, 19"x24" Plywood Core Laminate Worksurface, Adj. Hgt. Twin-Pedestal Legs 21"-29". Specify Laminate Color (6). Specify Glide Option (7)		1065	EA	\$236.95	\$186.73	
6-700577	Classroom Select	Classic 2430 Lift Lid Desk, 18"x24" Solid Plastic Worksurface, 4-Leg Adj. Hgt. Legs 23.5"-29.5". Specify Solid Plastic Worksurface Color (5). Specify Powdercoat Color (8)		1077	EA	\$268.95	\$184.19	
6-1509171	Classroom Select	Classic 6058 Combo Desk with Bookrack with Solid Plastic Seat, Back & Worksurface. Specify Solid Plastic Seat/Back Color (3). Specify Solid Plastic Worksurface Color (5). Specify Frame Color: Chrome or Black.		N/A	EA	\$225.90	\$131.93	

Please contact your local School Specialty Account Manager for 100+ quantity pricing, or for any additional furniture and equipment needs.

When ordering, be sure to specify:

- (1) Classroom Select Shell Colors: Black, Burgundy, Gray, Green, Hunter Green, Navy, Red, Royal Blue, or Yellow
- (2) Classroom Select Chair Glide Options: Felt, Nylon, Rubber or Steel
- (3) Classroom Select Solid Plastic Seat/Back Colors: Black, Burgundy, Navy or Beige
- (4) Classroom Select Traditional Series Desk Laminate Top Colors: Bannister Oak, Fusion Maple, Grey Glace, Montana Walnut or Nepal Teak
- (5) Classroom Select Solid Plastic Worksurface Colors: Beige, Gray, Mahogany, Dark Walnut, Golden Oak, Sugar Maple or Wild Cherry.
- (6) Classroom Select 644 Lift Lid Desk Laminate Top Colors: Almond Leather, Natural Oak or Nepal Teak
- (7) Classroom Select 644 Lift Lid Desk Glide Options: Nylon or Steel
- (8) Classroom Select 2430 Lift Lid Frame Colors: Black or Light Neutral

Additional Classroom Select products are available at a 10% Discount off the current School Specialty EE or F&E Catalog* list price including freight. Reference REMC Bid Award #776968047.



Traditional Series

Contemporary Series

**SPECIAL EDUCATION TESTING MATERIALS
2015/2016**

BACKGROUND

Renee Peterson is requesting permission to purchase 2015 Woodcock-Johnson IV Tests of Achievement at a total cost of \$4,874.91 from Riverside Publishing HMH.

ENCLOSURE(S)

Enclosed is the order form for the testing materials. The money will come from the Special Education accounts.

RECOMMENDATION

Move to approve the purchase of the Woodcock-Johnson testing materials from Riverside Publishing HMH in the amount of \$4,874.91.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Item and Packaging	Code Number	Quantity	Price	Total Price
Complete: Achievement				
WJ IV Complete Achievement (Forms A,B,C) with Case WJ IV Ach Examiner's Manual, Technical Manual CD, Ach Examiner's Training Workbook, Ach Extended Test Book, Ach Extended Audio CD, Standard Test Book Form A, Form B, Form C, Standard and Extended Test Record & Subject Response Booklet w/Individual Score Report Pkg 25 Form A, Form B & Form C, Standard & Extended Scoring Guide Form A, Form B & Form C, Rolling Bag, and Luggage Grip This kit comes with a <u>single</u> Examiner's Manual, Extended Test Book, and Extended Audio CD.	1588348	_____	\$2,046.60	_____
WJ IV Complete Achievement (Forms A,B,C) WJ IV Ach Examiner's Manual, Technical Manual CD, Ach Examiner's Training Workbook, Ach Extended Test Book, Ach Extended Audio CD, Standard Test Book Form A, Form B, Form C, Standard and Extended Test Record & Subject Response Booklet w/Individual Score Report Pkg 25 Form A, Form B & Form C, and Standard & Extended Scoring Guide Form A, Form B & Form C This kit comes with a <u>single</u> Examiner's Manual, Extended Test Book, and Extended Audio CD.	1588349	_____	\$1,829.25	_____
Achievement:				
WJ IV Achievement Form A with Case WJ IV Technical Manual CD, Ach Examiner's Manual, Ach Examiner's Training Workbook, Ach Standard and Extended Test Book (Form A), Ach Standard and Extended Test Record and Student Response Booklets with Individual Score Reports Pkg 25, Ach Standard & Extended Scoring Guide (Form A), Ach Extended Audio CD, Rolling Bag, and Luggage Grip	1588340	_____	\$943.65	_____
WJ IV Achievement Form A WJ IV Technical Manual CD, Ach Examiner's Manual, Ach Examiner's Training Workbook, Ach Standard and Extended Test Book (Form A), Ach Standard and Extended Test Record and Student Response Booklets with Individual Score Reports Pkg 25, Ach Standard & Extended Scoring Guide (Form A), and Ach Extended Audio CD	1588341	6	\$752.30	4513.80
WJ IV Achievement Form B with Case WJ IV Technical Manual CD, Ach Examiner's Manual, Ach Examiner's Training Workbook, Ach Standard and Extended Test Book (Form B), Ach Standard and Extended Test Record and Student Response Booklets with Individual Score Reports Pkg 25, Ach Standard & Extended Scoring Guide (Form B), Ach Extended Audio CD, Rolling Bag, and Luggage Grip	1588344	_____	\$943.65	_____
WJ IV Achievement Form B WJ IV Technical Manual CD, Ach Examiner's Manual, Ach Examiner's Training Workbook, Ach Standard and Extended Test Book (Form B), Ach Standard and Extended Test Record and Student Response Booklets with Individual Score Reports Pkg 25, Ach Standard & Extended Scoring Guide (Form B), and Ach Extended Audio CD	1588345	_____	\$752.30	_____
WJ IV Achievement Form C with Case WJ IV Technical Manual CD, Ach Examiner's Manual, Ach Examiner's Training Workbook, Ach Standard and Extended Test Book (Form C), Ach Standard and Extended Test Record and Student Response Booklets with Individual Score Reports Pkg 25, Ach Standard & Extended Scoring Guide (Form C), Ach Extended Audio CD, Rolling Bag, and Luggage Grip	1588346	_____	\$943.65	_____
WJ IV Achievement Form C WJ IV Technical Manual CD, Ach Examiner's Manual, Ach Examiner's Training Workbook, Ach Standard and Extended Test Book (Form C), Ach Standard and Extended Test Record and Student Response Booklets with Individual Score Reports Pkg 25, Ach Standard & Extended Scoring Guide (Form C), and Ach Extended Audio CD	1588347	_____	\$752.30	_____

Subtotal for this page 4513.80

Continued, next page

Prices are valid until December 31, 2015 and are subject to change without notice.



1 - MHS
 1 - MMS
 1 - ARBORWOOD
 1 - RAISINVILLE/WATERLOO
 1 - CUSTER
 1 - MANOR
 47

Item and Packaging	Code Number	Quantity	Price	Total Price
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TRAINING RECOMMENDATION: Training is strongly recommended for purchases of the Woodcock Johnson IV. For a comprehensive listing of training and professional courses, please visit our website <http://riversidepublishing.com/products/training/>.

TRAINING OPTIONS AND RECOMMENDATIONS:

All **on-site** trainings have a maximum capacity of 30 participants.
 All **web-based** trainings have a maximum capacity of 20 participants.

Initial Product Overview Training Offerings

Web-based: 1609311 _____ \$200.00 _____

WJ Score and Reporting Online Training Webinar—This one hour webinar includes a system navigation overview, direction on how to enter/edit examiner's and examinees, create caseload folders, generate and save reports as well as a description of resources available.

On-site: 1591281 _____ \$3,000.00 _____

WJ IV Achievement Training—This full day on-site session primarily focuses on the administration, scoring, and interpretation of The Tests of Achievement. Background, development, organization will also be introduced as will the theoretical foundations, technical adequacy, and the range of interpretive data available. This is a 7 1/2 hour interactive training inclusive of lunch and break time.

On-site: 1618285 _____ \$3,000.00 _____

WJ IV What's New? Achievement and Achievement—Each three hour on-site interactive training is perfect for organizations who want to provide half day trainings to two groups of participants in one day, it consists of a morning and an afternoon session for the Tests of Achievement. The session primarily focuses on the administration, scoring, and interpretation of the new tests in The Tests of Achievement. Background, development, organization will also be introduced as will the theoretical foundations, technical adequacy, and the range of interpretive data available.

1591290 _____ \$3,000.00 _____

WJ IV What's New? Cognitive and Achievement—This full day on-site session primarily focuses on the administration, scoring, and interpretation of the new tests in The Tests of Cognitive Abilities (one half day) and the Tests of Achievement (one half day). Background, development, organization will also be introduced as will the theoretical foundations, technical adequacy, and the range of interpretive data available. This is a 7 1/2 hour interactive training inclusive of lunch and break time.

1618286 _____ \$3,000.00 _____

WJ IV What's New? Achievement and Oral Language—This full day on-site session primarily focuses on the administration, scoring, and interpretation of the new tests in The Tests of Achievement and the Tests of Oral Language. Background, development, organization will also be introduced as will the theoretical foundations, technical adequacy, and the range of interpretive data available. This is a 7 1/2 hour interactive training inclusive of lunch and break time.

For additional available training options, please contact your Assessment Account Executive or visit <http://www.riversidepublishing.com/products/training/index.html>.

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 - _____

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**MPS PROFESSIONAL DEVELOPMENT
 SUMMER MATH INSTITUTE**

BACKGROUND

Recently, we have aligned the mathematics curriculum from kindergarten through twelfth grades. As part of this new alignment, there is a need for math content professional development on the acquisition and strategies of mathematics concepts. Over the last year we have had several teachers express an interest in attending a Metamorphosis Mathematics Institute in New York, New York. Metamorphosis is the company that has facilitated much of the coaching professional development, and the consultants employed there have advised and consulted with the authors of several of our district’s math resources. Due to limited funding of the district and the cost of this institute, we have not been able to support all of these requests.

The Title 2, professional development, expenditures for the 2014-15 school year were under the expected amount; therefore, there is a balance that could be utilized to bring this mathematics institute to Monroe Public Schools. This would be a three-day workshop offered by Metamorphosis focused on specific content in our new curriculum. We will also explore mathematical big ideas, strategies, and models. These workshops are designed sequentially to build participant knowledge.

The institute will be held on August 25th, 26th, and 27th, and currently, over 40 teacher participants have registered to attend. We expect that the number of participants will continue to increase.

ENCLOSURE(S)

The letter of agreement from Metamorphosis for the Summer Math Institute is enclosed.

RECOMMENDATION

Move to approve the Summer Math Institute for elementary and secondary teachers at the cost of \$39,000.00. This expenditure will be paid for by using 2014-2015 Title 2 funds.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



**Letter of Agreement
Monroe Public Schools**

July Everly, Assistant Superintendent
1275 N. Macomb St. Monroe, Michigan 48162
Phone: (734) 265-3000, Fax: (734) 265-3001

Professional Development Plan: Summer Math Institute, 2015

As per the conversations between Julie Everly, Assistant Superintendent of Monroe Public Schools and Lucy West, CEO and President, and David Howell, Operations Manager of Metamorphosis Teaching Learning Communities, Inc., Metamorphosis will provide on-site professional development services in the area of **mathematics** content for coaches, teachers, and leaders at Monroe Public Schools.

On-site service will be provided on the following dates:

August 25th – 27th, 2015

Two strands will be offered:

- **1 Consultant** will facilitate **1 Elementary** Strand of Mathematics (maximum of 40 people)
- **1 Consultant** will facilitate **1 Secondary** Strand of Mathematics (maximum of 30 people)

The work will be customized to fit the goals of Monroe Public Schools and the needs of the teachers, coaches, and administrators involved, and will include all planning and follow-up emails summarizing the work accomplished, next steps, and progress made.


For on-site service, Monroe Public Schools will provide the venue, the technology (e.g. LCD projector, document camera, external speakers), and supplies such as markers, chart paper, manipulatives, and copies of handouts, as discussed in planning with Lucy West and/or the Metamorphosis consultant team. Any additional material requirements will be discussed prior to scheduled dates.

The total cost is **\$39,000.00** in United States Dollars (\$USD), including all travel and lodging expenses. Metamorphosis will invoice Monroe Public Schools upon completion of the three-day period. Should Monroe Public Schools have any documentation/invoicing requirements, they will contact Metamorphosis with said requirements as necessary. In the event Monroe Public Schools must cancel or reschedule, Monroe Public Schools agrees to pay any expenses such as cancelled, non-refundable airline tickets/penalties and hotel bookings. Air travel and hotel arrangements are made one month prior to scheduled visits.

Agreed to by:

Julie Everly, *Monroe Public Schools*
Assistant Superintendent

Date



Lucy West, *Metamorphosis Teaching Learning Communities, Inc.*
President and CEO

July 21st, 2015

Date



CUSTODIAL EQUIPMENT PURCHASE

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley
Bid sheets

RECOMMENDATION

Move to approve the purchase of two Panther 28T carpet scrubbers from Lower Huron Supply Company of Wayne, Michigan, at a cost not to exceed \$10,793.36. Money for this purchase will come from the Operations Budget.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

www.monroe.k12.mi.us

4920 W. Albain Rd., Monroe, MI 48161

Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor

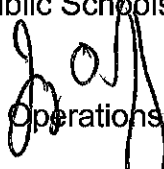
Shelley Cormier
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

July 22, 2015

To: Board of Education
Monroe Public Schools

From: Jerry Oley 
Director of Operations

Re: Custodial Equipment Purchase

Bids were requested from three companies to provide us with the cost for the purchase of two additional Panther 28T carpet shampoo needed throughout our district. All three companies did provide us with bids.

Bid Summary is as follows:

Kellermeyer-Nichols Bowling Green, OH	\$5,773.71 per machine (\$11,547.42)
Lower Huron Supply Co Wayne, MI	\$5,396.68 per machine (\$10,793.36)
Silverback Supply Toledo, Oh	\$6,499.99 per machine (\$12,999.98)

It is my recommendation that Lower Huron of Wayne, MI be awarded the bid for the purchase of two additional carpet machines for \$10,793.36.

Funds for custodial equipment will be taken from the Operations budget.

If you need further information, please let me know.

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.



Created Date: 6/18/2015
Quote ID: 010718

Prepared By: Mike Rachuba
Phone:
E-mail: mike.rachuba@enichols.com

Company Name:	Monroe Public Schools	Prepared For:	Michelle Young
Address:	ADMINISTRATION BLDG	Phone:	
City, State, Zip:	Monroe, MI 48162	Email:	young@monroe.k12.mi.us

Thank you for the opportunity to work together on these solutions for maintaining a clean and healthy facility and/or providing the safe shipment of your products.

Following is a proposal for the items we discussed.

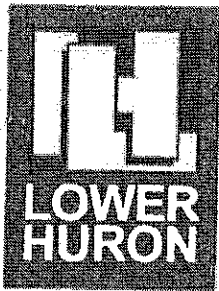
For terms and conditions of doing business with Nichols please visit [www.enich](http://www.enichols.com)

Qty	Part Number	Description	UOM	Price	Ext Price
1	60883518054210086	Falcon 22 Ultra Battery Carpet Extractor includes batteries /charger	each	\$6,949.41	\$6,949.41
1	Fang28T	28" Self propelled Auto Scrubber Panther 28T includes batteries /charger	EA	\$5,773.17	\$5,773.17
4	v/pracer	Racer air mover 1/3 hp:w/handle and wheels	EA	\$195.00	\$780.00
4	614277	Nobels Air Mover 1/2 HP	EA	\$215.85	\$863.40
1	WRI10053050	CUTTER 32" WALK BEHIND;SCRUBBER W/TRA DRIVE includes batteries/charger	EA	\$5,200.00	\$5,200.00

[ols.com/terms-of-use](http://www.enichols.com/terms-of-use).

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LOWER HURON SUPPLY CO.

5595 TREADWELL
 P.O. BOX 459
 WAYNE, MI 48184
 1-734-721-3601
 1-734-721-3622

Quotation

Page 1 of 1

Merch Total	\$11,698.60
Taxable Sales	\$0.00
Tax	\$0.00
	\$0.00
Ship/Handling	\$0.00
Ppd Deposit	\$0.00
Total	\$11,698.60

MONROE PUBLIC SCHOOLS
 P.O. BOX 733
 4920 W. ALBAIN ROAD
 MONROE MI 48162

Date 15-Jun-2015 Valid Until

Salesman MARTHA Quote 389416
 Terms Net 30

Description	Item Code	Quantity	Price	Amount
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* SSS PANTHER 28T AUTO W/DRIVE BATTRIES EXTRA S/N:	SSS86005	1	4,800.00	\$4,800.00
SSS PANTHER 28T AUTO W/DRIVE BATTRIES EXTRA S/N:	SSS86005	1	4,800.00	\$4,800.00
12V 215/AH DEEP CYCLE BATTERY 2 BATTERIES REQUIRED PER MACHINE	US185HC	4	298.34	\$1,193.36

5 YEAR WARRANTY ON SCRUBBERS AND AIR MOVERS				
*				
DELIVERY - APROX 5 DAYS FROM TIME OF ORDER				
*				
SSS PUMA AIR MOVER 3 SPEED S/N:	SSS86022	1	226.31	\$226.31
SSS PUMA AIR MOVER 3 SPEED S/N:	SSS86022	1	226.31	\$226.31
SSS PUMA AIR MOVER 3 SPEED S/N:	SSS86022	1	226.31	\$226.31
SSS PUMA AIR MOVER 3 SPEED S/N:	SSS86022	1	226.31	\$226.31

Michelle Young

From: Rob Love <robhlove2@gmail.com>
Sent: Thursday, June 18, 2015 8:13 AM
To: Michelle Young
Subject: Re: Quote needed

Michelle,

I do not have access to the power flute line. Below is your price on the Panther scrubber.

- ✂ 1. Each. SSS86005. Panther 28 T auto scrubber. \$6499.99

Rob Love
Silverback Supply
517-215-9232

On Jun 17, 2015, at 1:08 PM, Michelle Young <young@monroe.k12.mi.us> wrote:

Hi,

Could you please provide me with a quote for a Panther 28T auto /drive including the batteries?? Also we need a price on the floor fans called power flite, the Pumas are too small.

Thank you,

Michelle L. Young
Administrative Assistant
Operations Department
Monroe Public Schools
young@monroe.k12.mi.us
Phone: 734-265-3333
Fax: 734-265-3301

From: Rob Love [<mailto:robhlove2@gmail.com>]
Sent: Monday, June 15, 2015 11:32 AM
To: Michelle Young
Subject: Re: Quote needed

Yes I will get it to you. Did you get the information I left for you this morning?

Rob Love
Silverback Supply
517-215-9232

On Jun 15, 2015, at 8:15 AM, Michelle Young <young@monroe.k12.mi.us> wrote:

NAMING OF THE MHS VARSITY SOFTBALL FIELD

BACKGROUND

On July 7, 2015, a committee made up of Tim Toth, teacher at Monroe High School; Kathy Cooley and Jeff Smith, parents; Banty Hill, student; Floreine Mentel, Board member; Bobb Vergiels and Barry Martin, met to discuss the naming of the MHS Varsity Softball field. According to Board Policy #4750, three names must be presented to the Board for consideration. The three names must be considered by the Board for three consecutive meetings before approval of any one name. The three names suggested by the committee are Rossi Field, Vince Rossi Field, and Coach Rossi Field.

ADJOURNMENT

RECOMMENDATION

Move to adjourn the July 28, 2015, Board Meeting #13.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____