



MONROE PUBLIC SCHOOLS

BOARD MEETING #7

April 28, 2015

7:00 p.m.

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MR. RYAN PHILBECK, SECRETARY

DR. TEDD MARCH, PARLIAMENTARIAN

MR. MATTHEW BUNKELMAN, TRUSTEE

MRS. FLOREINE MENDEL, TRUSTEE

MRS. CYNTHIA TAYLOR, TRUSTEE

SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

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Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #7
Tuesday, April 28, 2015
7:00 p.m.

AGENDA

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A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
2. Frenchtown Fiddlers	Dr. Martin	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• March 24, 2015, Board Work Session		
• March 24, 2015, Board Meeting #6		
• April 1, 2015, Special Board Meeting (2 sets)		
• April 1, 2015, Closed Session		
• April 14, 2015, Special Board Meeting		
• April 14, 2015, Special Work Session		
• April 14, 2015, Closed Session		
• April 23, 2015, Special Board Meeting (3 sets)		
• April 23, 2015, Closed Session (3 sets)		
2. Reports and Updates	Mr. Yeo	16
• April 20, 2015, Board Curriculum Committee Meeting Minutes		
3. Staff Resignations	Dr. McLeod	19
Move to approve the resignations from Monroe Public Schools of Victoria Luokkala effective at the end of the day on April 24, 2015; of Margaret Miller at the end of the day on May 29, 2015; of Crystal Caldwell, Joyce Pomerville, Robert Nichols, Lynn Colturi, Sandra Bonavero, Rebecca Gutierrez, Janelle Martin, Donna Heck and Kim Pearch at the end of the 2014/15 school year; and of Shelley Cormier as of June 30, 2015.		
4. Clerical Appointment	Mrs. Everly	33
Move to approve the appointment of Rebecca Nye as Secretary with Monroe Public Schools effective Monday, April 27, 2015, and place on the appropriate salary level		

as contained in the Master Agreement, and upon completion of all pre-employment requirements.

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| <p>5. Teacher Appointment
Move to approve the appointment of Riley Yamamoto as a teacher with Monroe Public Schools effective Wednesday, April 29, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.</p> | <p>Mrs. Everly</p> | <p>36</p> |
| <p>6. BPA National Leadership Conference
Move to approve the attendance of one (1) Monroe High School student at the BPA National Leadership Conference in Anaheim, California, according to the terms of Policy 7490, Field Trips and Excursions.</p> | <p>Dr. McLeod</p> | <p>39</p> |
| <p>7. Playground Mulch
Move to accept the bid of \$9,520.00 from Jack’s Lawn Service of Monroe, Michigan, to provide playground mulch throughout the district. Money for this purchase will come from the Operations Budget.</p> | <p>Mr. Oley</p> | <p>70</p> |
| <p>8. District Carpet Replacement
Move to accept the bid of \$48,963.00 from Runyon’s Home Decorating of Monroe, Michigan, for carpet replacement throughout the district. Money for this purchase will come from the Building and Site Sinking Funds.</p> | <p>Mr. Oley</p> | <p>73</p> |
| <p>9. Window Replacement – Administration Building
Move to accept the bid of \$167,520.00 from Monroe Glass Co. of Monroe, Michigan, for window replacement at the Administration Building and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.</p> | <p>Mr. Oley</p> | <p>76</p> |
| <p>10. Roofing Replacement – Arborwood South
Move to accept the bid of \$97,000.00 from Nordmann Roofing of Toledo, Ohio, for roofing replacement at Arborwood South Elementary School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.</p> | <p>Mr. Oley</p> | <p>79</p> |
| <p>11. A-Wing Roof Replacement – Monroe High School
Move to accept the bid of \$132,510.00 from Advanced Roofing, Inc. of Westland, Michigan, for A-Wing roof replacement at Monroe High School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.</p> | <p>Mr. Oley</p> | <p>82</p> |

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| <p>12. Masonry Repairs – Monroe High School
 Move to accept the combined bid (Proposal A, Alternate A-1, Alternate A-2) of \$207,750.00 from Grunwell-Cashero Co. of Toledo, Ohio, for masonry repairs at Monroe High School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.</p> | <p>Mr. Oley</p> | <p>85</p> |
| <p>13. Parking Lot Re-Construction – Monroe High School
 Move to accept the bid of \$678,876.00 from Best Asphalt, Inc. of Romulus, Michigan, for parking lot reconstruction at Monroe High School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.</p> | <p>Mr. Oley</p> | <p>88</p> |
| <p>14. Roofing Replacement – Monroe Middle School
 Move to accept the combined bid (Proposal A, Alternate A-1) of \$293,000.00 from Royal West Roofing of Brighton, Michigan, for roofing replacement at Monroe Middle School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.</p> | <p>Mr. Oley</p> | <p>91</p> |
| <p>15. Window & HVAC Update – Monroe Middle School
 Move to accept the bid of \$569,000.00 from Envision Builders of Wixom, Michigan, for window and HVAC update at Monroe Middle School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.</p> | <p>Mr. Oley</p> | <p>95</p> |
| <p>16. Roofing Replacement – Waterloo Elementary School
 Move to accept the bid of \$163,370.00 from Advanced Roofing, Inc. of Westland, Michigan, for roofing replacement at Waterloo Elementary School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.</p> | <p>Mr. Oley</p> | <p>98</p> |
| <p>17. Turf and Ground Chemicals
 Move to accept the bid of \$6,114.39 from John Deere Landscapes of Taylor, Michigan, for turf and ground chemicals. Money for this purchase will come from the Operations Budget.</p> | <p>Mr. Oley</p> | <p>101</p> |
| <p>18. Superintendent’s Comments</p> | <p>Dr. Martin</p> | |
| <p>19. Old Business</p> | <p>Mr. Yeo</p> | |
| <p>20. New Business</p> | <p>Mr. Yeo</p> | |
| <p>21. Public Commentary – Any Topic</p> | <p>Mr. Yeo</p> | |

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| 22. Closed Session
Move to convene in closed session for the purpose of attorney-client privilege, Section 8(h) of the Open Meetings Act. | Mr. Yeo | 103 |
| 23. Adjournment of Closed Session and Reconvene
Move that the closed session be adjourned and Board Meeting #7 be reconvened into open session. | Mr. Yeo | 104 |
| 24. Adjournment
Move that the April 28, 2015, Board Meeting #7 of the Monroe Public Schools Board of Education be adjourned. | Mr. Yeo | 105 |

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____
Dr. March	_____	_____
Mrs. Mentel	_____	_____
Mr. Philbeck	_____	_____
Mrs. Taylor	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- March 24, 2015, Board Work Session Minutes
- March 24, 2015, Board Meeting #6 Minutes
- April 1, 2015, Special Board Meeting Minutes (2 sets)
- April 14, 2015, Special Board Meeting Minutes
- April 14, 2015, Special Work Session Minutes
- April 23, 2015, Special Board Meeting Minutes (3 sets)

RECOMMENDATION

Move to approve the following minutes as submitted:

- March 24, 2015, Board Work Session
- March 24, 2015, Board Meeting #6
- April 1, 2015, Special Board Meeting (2 sets)
- April 1, 2015, Closed Session
- April 14, 2015, Special Board Meeting
- April 14, 2015, Special Work Session
- April 14, 2015, Closed Session
- April 23, 2015, Special Board Meeting (3 sets)
- April 23, 2015, Closed Session (3 sets)

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session
Tuesday, March 24, 2015
6:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, Jerry Oley

Administrators Absent: David Payne

President Yeo called the meeting to order at 6:04 p.m.

Superintendent Evaluation

Bob Yeo reviewed the procedure used last year to evaluate Dr. Martin's performance as superintendent. Board members shared their views and decided to follow the same procedure. Mr. Yeo will email last year's evaluation summary to board members, and Dr. Martin will provide a list of the board/superintendent goals with a summary of where we stand on each goal. Mr. Yeo wants to have the evaluation process completed by April 30, 2015.

Property History Review

The purpose of this meeting was to review the history of Christiancy and Lincoln properties for new board members. Dr. Martin read minutes from past board meetings which stated what the property could be used for and board members thoughts at the time. The consensus in May of 2013 was not to pursue the development of either property. Mrs. Eighmey reviewed a real property appraisal report from Jack Marcero of American Real Estate Appraisal completed in 2009, which contained values with and without the buildings. She recently spoke to Mr. Marcero and he did not recommend an appraisal at this time without intent to do something with the property. Mr. Yeo said there has been a lot of discussion about the properties, but without a sense of urgency because the cost of upkeep has been minimal.

Mr. Bunkelman mentioned that the city may join the work being done in the eastern corridor which could possibly involve the Lincoln property. His focus is the Christiancy property. As he has mentioned before, Christiancy is centrally located near the Heritage Trail, the state park, Munson Park, and downtown Monroe and he would like to see the property developed into a running park. Mr. Bunkelman would like the Board to consider starting a dialogue with the city, Promedica and a couple of other large corporations to see if there's interest in donating funds for the development. He mentioned several ideas to involve a wide variety of people; possibly partnering with the city to get support from the parks and rec department. His vision is for a very simplistic running park containing a bathroom, parking lot, a track with cedar chips and a gazebo to display the Christiancy sign, and a paving area for bricks for people who have donated. Mr. Yeo stated that since Dr. McNamee made it possible to save the Christiancy sign and was very involved at the time, we should involve him if we decide to move forward with the process.

Mr. Oley said that whoever takes ownership of the park also takes on the maintenance. Parks can become an eyesore because it's hard to keep everything up, and some parks today are not in the best shape. In a

budget crunch, parks are the first to go. Liability is another concern. He referenced the situation with Roessler field. We own the property, but it is mostly utilized by the city. It's up to us to make sure it's not an eyesore and that it's safe for kids.

Mr. VanWasshenova said a year or two ago, there was discussion about donating the property to the city for a park, and it was met with some negativity. City Council member Bill Sisk indicated they would like to make parks and rec a stand-alone department. He would like to see money put into the department to bring the parks back to where they were 12 years ago. When the parks and rec department became part of the maintenance department, the parks took a big hit. He thinks some members of the city council are willing to have a working relationship with the school, and thinks there are possibilities for both properties, but he would want the school district to continue with the upkeep.

Mr. Yeo stated that Mr. Bunkelman brought up some valid points, but we need to find out if there's more interest from the city. Mrs. Mentel mentioned contacting the city to see the master plan for the parks, and also contact the mayor for his view. Mr. Sisk will discuss the idea with city council and will communicate the outcome with Mr. Yeo.

Adjournment

Motion by Mr. VanWasshenova; support by Mrs. Mentel that the 6:00 p.m., March 24, 2015, Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 7:10 p.m.

Ryan Philbeck, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #6

March 24, 2015

7:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, Jerry Oley, David Payne

Administrators Absent: None

President Yeo called the meeting to order at 7:14 p.m.

Sodexo Update

Sodexo Foodservice Director Mark Haverciak shared a handout with the board and gave an update on the foodservice department. Sodexo has been with the district since 2002 and their contract has been renewed for another five years.

In October, they participated in the Healthy High School Challenge, and once again finished in the top ten. Mr. Haverciak presented a check for \$1,000 to Monroe High School student council members, which will be used for their Spring Fling.

Public Commentary-Agenda Items Only

There was none at this time.

Approval of Minutes

Motion by Mr. VanWasshenova; support by Mrs. Taylor to approve the minutes of the following meetings as submitted:

- March 10, 2015, Board Work Session
- March 10, 2015, Board Meeting #5
- March 19, 2015, Special Board Meeting (3 sets)
- March 19, 2015, Closed Meeting (3 sets)

Vote: Motion carried by a 5-0 roll call vote.

Reports and Update

The March 16, 2015, Board Curriculum Committee Minutes were received.

Exempt Employee Appointment

Motion by Mr. VanWasshenova; support by Mrs. Taylor to approve the appointment of Jason King as a Level 2 Computer Technician for the 2014/15 school year effective March 25, 2015, and place on the appropriate salary level for this position, upon completion of all pre-employment requirements.

Vote: Motion carried by a 5-0 roll call vote.

Clerical Appointment

Motion by Mr. VanWasshenova; support by Mr. Bunkelman to approve the appointment of Victoria Luokkala as Secretary with Monroe Public Schools effective March 25, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 5-0 roll call vote.

Staff Resignation

Motion by Mr. VanWasshenova; support by Mrs. Mentel to approve the resignation from Monroe Public Schools of Shonna (Jill) Wener effective March 18, 2015.

Vote: Motion carried by a 5-0 roll call vote.

Reinstatement Committee Recommendation

Motion by Mrs. Mentel; support by Mr. VanWasshenova to approve the recommendation of Monroe Public Schools Reinstatement Committee that Student #1 and Student #2 be reinstated to Orchard Center High School.

Vote: Motion carried by a 5-0 roll call vote.

HOSA State Leadership Conference

Motion by Mr. VanWasshenova; support by Mr. Bunkelman to approve the attendance of 12 Monroe High School students at the HOSA State Leadership Conference in Traverse City, Michigan, according to the terms of Policy IICA, Field Trips and Excursions.

Vote: Motion carried by a 5-0 roll call vote.

DECA International Conference

Motion by Mr. VanWasshenova; support by Mrs. Taylor to approve the attendance of one (1) Monroe High School student at the DECA International Career Development Conference in Orlando, Florida, according to the terms of Policy IICA, Field Trips and Excursions.

Vote: Motion carried by a 5-0 roll call vote.

Board Policies – Second Reading and Approval

Motion by Mrs. Mentel; support by Mrs. Taylor to approve Board Policy 7000 – Instructional Program as written effective March 24, 2015.

Vote: Motion carried by a 5-0 roll call vote.

Adoption of Organizational Plan

Motion by Mrs. Taylor; support by Mr. Bunkelman to approve the reorganization of central office responsibilities for the two assistant superintendent positions effective July 1, 2015.

Discussion: Mr. Yeo commented that a tremendous amount of work has gone into developing this plan.

Vote: Motion carried by a 5-0 roll call vote.

Superintendent Comments

Broadway stars Dan Cooney and Jessica Grove will be here on March 31 working with our vocal music students and then perform a combined evening concert. This is the second vocal arts day – the first was two years ago when Three Men and a Tenor were brought in for an a cappella themed concert. Tickets for the “Broadway in Monroe” show are \$3 in advance or \$5 at the door. The night-time concert is at 7 p.m. and will be broadcast onto screens in the commons and in the band and choir rooms for student viewing and audience overflow.

The Monroe Middle School and Monroe High School Orchestras received Division 1 ratings at the district festival in Monroe, and both qualified for the state festival in April. Other MPS groups fared well too, with the MHS Concert Band, the MHS Wind Ensemble, and the MMS seventh and eighth grade bands all earning Division 2 ratings.

This past weekend, at the state solo and ensemble contest in Chelsea, thirteen MHS student musicians received either Division 1 or Division 2 ratings, with five of them earning Division 1.

The MHS Choirs had a great week at the District 12 Choral Festival at Lincoln High School. The Concert Choir performed on Wednesday and received an excellent (1) rating for performance and an overall rating of good (2). The MHS Expressions and Generations of Sound performed on Thursday and both received an excellent (1) rating in performance. Generations of Sound earned a perfect rating in sight reading and both Expressions and Generations of Sound received overall ratings of Excellent (1) and qualified to participate in the State Choral Festival in Mt. Pleasant in May.

With a ribbon-cutting ceremony last week, Monroe Middle School opened its Trojan Outfitters, the Eagle Scout project of Monroe High School sophomore Grant Prater. The “outfitters” which features hundreds of pieces of donated clothing, new undergarments and personal hygiene items, occupies a room in the northeast corner of MMS and looks just like a retail clothing store. Its items also sport the names of many brands popular with teens. With the clothing displayed in the “Outfitters” as it is in a retail store, students who have a need for clothing will have the experience of “shopping” for needed items, boosting their self-esteem. All items are free to those students who need them. The project took Grant, his family and friends some eight months to complete.

Monroe High School hosted its second trimester AIM banquet last week at the FOP Hall and 32 of our students qualified for the monetary awards by improving their GPAs by 15 percent or more over the trimester. The speeches by our students were inspiring. What these students had to go through to achieve their goals, and what their mentors – our staff people – did on their behalf to encourage them was impressive. 110 students were enrolled in the second trimester AIM program; nearly double that of the first trimester. The program is privately funded and a number of people have worked tirelessly on its behalf. They are called Angels and one of our board members, Ryan Philbeck, and his wife, Dorrie, were honored as Angels for their support of the program.

Another group of Monroe High School students will be honored this week when the Trojan Pride Program makes its debut. The program honors students who achieved a 3.0 or higher GPA in the 2013-2014 school year or who had a higher than average ACT score. The nearly 900 students who qualify for the Trojan Pride Club will receive a Trojan Pride Card which entitles them to many different rewards, both in school and in the community. For a student, the higher the GPA, the more rewards they are eligible for. The program was initiated by the MHS Parent Organization. The students will be recognized and the cards distributed to them in a short ceremony at 6 p.m. this Thursday in the MHS gym.

One of our biggest efforts of the year starts Monday and runs for three days when we hold our annual kindergarten registration at the Riverside Early Learning Center. Hours run 11 a.m. to 7 p.m. on Monday and Tuesday and 8 a.m. to 4 p.m. on Wednesday. No appointments are necessary. Representatives from the health department will be on hand for hearing and vision testing. In addition, the health department will offer immunizations on Monday for those incoming students who may not have had it previously.

Congratulations to Monroe High School senior Alan Blach who has qualified to participate in the national DECA conference in Orlando, Florida, this spring. He will compete in the Leadership Academy portion of the competition. He earned his national opportunity with a high finish in the state competition in Grand Rapids.

Tickets are on sale now for the Education Foundation of Monroe Public Schools fundraiser, "An Evening with Paul W. Smith." It will be held on Thursday, April 30, at the Monroe Golf & Country Club. Tickets are \$50 and are only available in advance. Money raised in the event goes to support our mini-grants for classroom teachers and to scholarships for graduating seniors.

Spring break starts on Friday, April 3, but a number of our employees will be volunteering a few hours when the Mobile Food Pantry comes to Orchard Center High School for a spring break food distribution. The first 200 qualified Monroe Public Schools families will receive a free food package. We have done this a number of times just before holidays or extended times off for our students and it has been very well received by our families who are eligible for the Federal Food Subsidy program or who are a family in transition.

Old Business

There was none at this time.

Mr. Yeo acknowledged the passing of Karen Herkimer who was a valued employee of Monroe Public Schools.

New Business

The Board will begin Dr. Martin's review, which will take approximately 30-45 days to complete.

Public Commentary-Any Topic

Cathy Albano asked the Board to consider keeping the Arborwood pool open consistently throughout the summer.

Adjournment

Motion by Mr. VanWasshenova; support by Mrs. Mentel that the March 24, 2015, Board Meeting #6 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 8:00 p.m.

Ryan Philbeck, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Wednesday, April 1, 2015
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Parliamentarian Dr. Tedd March

Others Present: Barry Martin, Ryan McLeod, James Davies, Jeff McVeigh, student (0401a), and student's mother

Mr. Yeo called the meeting to order at 5:17 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mrs. Mentel to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 5:17 p.m.

Reconvene Board Meeting

Motion by Mr. Philbeck, support by Mrs. Mentel that the closed session adjourn and the 5:00 p.m., April 1, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:33 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Mr. Philbeck to expel the student.

Vote: Motion carried by a 6-0 roll call vote at 5:36 p.m.

Adjournment

Motion by Mr. Philbeck, support by Mr. Bunkelman that the April 1, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:36 p.m.

Ryan Philbeck, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Wednesday, April 1, 2015
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Parliamentarian Dr. Tedd March

Others Present: Barry Martin, Ryan McLeod, James Davies, Kim Diven

Mr. Yeo called the meeting to order at 5:37 p.m.

Summary

When Mr. Davies arrived at 4:30, the student's mother was here. She indicated to Mr. Davies that the student is in the youth center until at least May 26. Mr. Davies informed the mother that we could adjourn the hearing to a time when the student is available or we could have the hearing at the youth center. Mother chose to have the hearing tonight. Mr. Davies informed the mother that her student has a right to be here, however she waived that right. Without explanation, the mother left the building at approximately 4:50 p.m. Mr. Davies noted that the mother acknowledged receipt of the packet of information pertaining to the hearing, but did not read it.

Recommendation

Motion by Mr. VanWasshenova, support by Mr. Philbeck to follow administration's recommendation to expel the student. If the student feels that his due process has been denied, the Board would schedule another hearing at his request. A notice will be sent to the student at the youth center informing him of such.

Vote: Motion carried by a 6-0 roll call vote at 5:45 p.m.

Adjournment

Motion by Mrs. Mentel, support by Mrs. Taylor that the April 1, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:45 p.m.

Ryan Philbeck, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Special Board Meeting

April 14, 2015

5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Secretary Ryan Philbeck, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Vice President Lawrence VanWasshenova, Parliamentarian Dr. Tedd March

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, Jerry Oley, David Payne

Administrators Absent: None

President Yeo called the meeting to order at 5:02 p.m.

Public Commentary-Agenda Items Only

There was none at this time.

Chiller Start-up at Monroe High School

Motion by Mrs. Taylor; support by Mr. Philbeck to accept the bid of \$5,878.00 from Dimech Services Inc. of Toledo, Ohio, to start the chiller at Monroe High School. Money for this purchase will come from the Operations Budget.

Vote: Motion carried by a 5-0 roll call vote.

Adjournment

Motion by Mr. Philbeck; support by Mrs. Mentel that the April 14, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 5:05 p.m.

Ryan Philbeck, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Special Work Session
Tuesday, April 14, 2015
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary Ryan Philbeck, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Vice President Lawrence VanWasshenova, Parliamentarian Dr. Tedd March

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, Jerry Oley

Administrators Absent: David Payne

President Yeo called the meeting to order at 5:14 p.m.

Closed Session

Motion by Mr. Philbeck support by Mrs. Taylor to convene in closed session for the purpose of discussing strategies connected with the negotiation of collective bargaining agreements. (Open Meetings Act, Section 8c.)

Vote: Motion carried by a 5-0 hand vote.

Reconvene in Open Session

Motion by Mrs. Taylor; support by Mrs. Mentel to reconvene in open session of the Monroe Public Schools Board of Education work session.

Vote: Motion carried by a 5-0 hand vote.

Adjournment

Motion by Mrs. Taylor; support by Mrs. Mentel that the 5:00 p.m., April 14, 2015, Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 6:53 p.m.

Ryan Philbeck, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, April 23, 2015
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March

Others Present: Barry Martin, Ryan McLeod, James Davies, Jeffrey McVeigh, student (0423a), student's parents, and student's attorney

Mr. Yeo called the meeting to order at 5:00 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mrs. Mentel to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 5-0 hand vote at 5:00 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mrs. Mentel that the closed session adjourn and the 5:00 p.m., April 23, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 5-0 hand vote at 5:14 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Mrs. Taylor to expel the student.

Vote: Motion carried by a 5-0 roll call vote at 5:19 p.m.

Adjournment

Motion by Mrs. Taylor, support by Mr. Bunkelman that the April 23, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 5:19 p.m.

Ryan Philbeck, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, April 23, 2015
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March

Others Present: Barry Martin, Ryan McLeod, James Davies, Cindy Flynn, Jessica Shultz, Sue Sacks, Jason Flora, student (0423b), and student's mother

Mr. Yeo called the meeting to order at 5:28 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mr. Bunkelman to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 5-0 hand vote at 5:29 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mrs. Mentel that the closed session adjourn and the 5:00 p.m., April 23, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 5-0 hand vote at 5:36 p.m.

Recommendation

Motion by Mr. Bunkelman, support by Mrs. Taylor to follow administrations recommendation to suspend the student for 19 days and return to school on May 6, 2015.

Vote: Motion carried by a 4-1 roll call vote at 5:53 p.m. Mr. VanWasshenova voted no.

Adjournment

Motion by Mr. VanWasshenova, support by Mr. Bunkelman that the April 23, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 5:55 p.m.

Ryan Philbeck, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, April 23, 2015
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Trustee Matthew Bunkelman, Trustee Floreine Mentel, and Trustee Cynthia Taylor

Board Members Absent: Secretary Ryan Philbeck, Parliamentarian Dr. Tedd March,

Others Present: Barry Martin, Ryan McLeod, James Davies, Chantele Henry, Jason Flora, Sue Sacks, student (0423c), guardian, and caseworker

Mr. Yeo called the meeting to order at 6:02 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mrs. Mentel to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 5-0 hand vote at 6:02 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mr. Bunkelman that the closed session adjourn and the 5:00 p.m., April 23, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 5-0 hand vote at 6:25 p.m.

Recommendation

Motion by Mrs. Mentel, support by Mr. Bunkelman to follow administrations recommendation to count days student was in the youth center as a long term suspension, and return to school on Friday, April 24, 2015.

Vote: Motion carried by a 5-0 roll call vote at 6:27 p.m.

Adjournment

Motion by Mr. VanWasshenova, support by Mrs. Mentel that the April 23, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 6:27 p.m.

Ryan Philbeck, Secretary

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- April 20, 2015, Board Curriculum Committee Meeting Minutes

Monroe Public Schools Board Curriculum Committee



Date of Meeting: April 20, 2015
Next Meeting: May 18, 2015

- 1) **Call to Order:** Julie Everly called the meeting to order at 5:00 p.m.
- 2) **In Attendance:** Tara Adrian, Matt Bunkelman, Julie Everly, Sara Kay, Barry Martin, Ryan McLeod, Delsie Sissoko, Larry VanWasshenova
- 3) **Public Commentary: None**
- 4) **Arborwood Reading Program:** A team of Arborwood teachers presented information on the summer reading program. The team shared some of the data that they are working with. They know there is a three month reading loss over the summer. By the time a student reaches sixth grade the reading loss has compounded and it is a two to three year loss. Students that have the opportunity to start in the Young Fives program are much more prepared for reading when they get into kindergarten. The students who have had preschool are more prepared too. Students who haven't had a pre-k experience are behind the rest of their classmates.

Last summer for the summer reading program the teachers went into the areas that the students live. They targeted a couple of the bigger apartment complexes and had a pretty good turnout again. They are hoping for more students this summer and they plan to go to the students this year. They will start out with an ice cream social to get the students and parents to come in so the teachers and coaches can explain the summer reading program and how important reading is for their children. This year the theme is a "Game Board" "Lego Reading is Awesome." They can build on their game board as they read. They will also keep a reading log which will be very similar to their daily school planner. It will be a familiar resource and they will request that parents sign it, which is also done during the school year.

- 5) **Health Curriculum Update:** Rachel Palmer the district nurse gave an overview of the health curriculum. She explained the fifth grade growth and development presentation and also the seventh grade HIV/Aides presentations.

Rachel explained her role in the district along with the two medical assistants. The broad overview of her position is to create care plans that everyone can understand and implement for our students that have challenging medical issues.

- 6) **M-Step Update:** This has been the most difficult roll out for a state testing program. We have all learned a lot in the first week of testing. Julie and Ryan covered some of the difficulties that we have had in the district so far. Students have submitted the test when they intended to pause the test for lunch or a break. The state, going from absolutely not unlocking a test, to they have had so many problems throughout the state that now they will unlock the test if a ticket is submitted with the explanation of what happened.
- 7) **Old Business:** Ryan updated the group on the student that came before the board of education for a discipline situation and the father requested special education testing. Our team contacted the parents to get the ball rolling on testing but they could not move forward until the paperwork was signed by a parent. The mother of the student has stated they are no longer interested in testing taking place and has signed the appropriate paperwork reflecting this.

Math Update: MHS is continuing to work with the Coreplus Math Program and they feel they are close to bringing a proposal to the board.

Raisinville IB Update: Raisinville is continuing to look at the International Baccalaureate program and studying what qualifications they will need for the school.

CTE Program Update: The County is in conversation regarding a county wide CTE program. Students would be bused to a central location and then bused to other schools in the county depending on what program students are interested in. Monroe and Bedford run the most comprehensive CTE programs.

- 8) **New Business:** Matt Bunkelman brought up a new local business called Da Vinci's Brain. It is a support service that has recently opened in downtown Monroe. He would like Julie and Ryan to speak to the owner.
- 9) **Adjournment:** Julie Everly adjourned the meeting at 7:05

STAFF RESIGNATIONS

BACKGROUND

We have received a letter of resignation from **Victoria Luukkala** for the purpose of other employment. Ms. Luukkala was recently hired as a Secretary at Arborwood Elementary. Her resignation is effective April 24, 2015.

We have received a letter of resignation from **Margaret Elaine Miller** for the purpose of retirement. Ms. Miller has been a Custodian for the district for the past 25 years at Custer Elementary. Her resignation is effective June 1, 2015.

We have received letters of retirement from the following teachers for the purpose of retirement at the end of the 2014/15 school year: **Crystal Caldwell**, Secondary Coach with 35 years of service; **Joyce Pomerville**, Special Education Teacher with 29 years of services; **Robert Nichols**, Secondary Teacher with 25 years of service; **Lynn Colturi**, Secondary Student Service Coordinator with 24 years of service; **Sandra Bonavero**, Elementary Teacher with 20 years of service; **Rebecca Gutierrez**, Elementary Teacher with 20 years of service; **Janelle Martin**, Elementary Music Teacher with 15 years of service; and **Donna Heck**, Elementary Teacher with 14 years of service.

We have received a letter of resignation from **Kim Pearch** for personal reasons. Ms. Pearch has been an Elementary Teacher with our district for the past 8 years. Her resignation is effective at the end of the 2014/15 school year.

We have received a letter of resignation from **Shelley Cormier** for the purpose of retirement. Ms. Cormier has worked as the Transportation Supervisor for the past 3.5 years. Her resignation is effective June 30, 2015.

ENCLOSURES

Letters of Resignation

RECOMMENDATION

Move to approve the resignations from Monroe Public Schools of Victoria Luukkala effective at the end of the day on April 24, 2015; of Margaret Miller at the end of the day on May 29, 2015; of Crystal Caldwell, Joyce Pomerville, Robert Nichols, Lynn Colturi, Sandra Bonavero, Rebecca Gutierrez, Janelle Martin, Donna Heck and Kim Pearch at the end of the 2014/15 school year; and of Shelley Cormier as of June 30, 2015.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

April 13, 2014

To Whom It May Concern:

This is to advise that I will be resigning my position as Arborwood South Secretary effective April 24th, 2015.

I thank you for the opportunity I had to serve Arborwood South. In my short time here I have been humbled by the dedication of the entire staff. It is truly a statement to the commitment by all to make a difference in the lives of these students.

Sincerely,

A handwritten signature in cursive script that reads "Victoria Luukkala". The signature is written in black ink and is positioned above the printed name.

Victoria Luukkala

Margaret Elaine Miller

[REDACTED]
[REDACTED]

April 13, 2015

Mr. Ryan McLeod
HR
Monroe Public Schools
1275 N. Macomb Street
Monroe, MI 48162

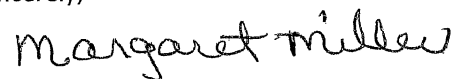
Dear Mr. Ryan McLeod:

It is with great excitement that I submit my retirement plans.

My last day at Monroe Public Schools will be Friday, May 29, 2015.

My retirement date is June 1, 2015

Sincerely,



Margaret Elaine Miller

March 30, 2015

Dr. Barry Martin, Superintendent
Monroe Public Schools
1275 N. Macomb St.
Monroe, Michigan 48162

Dr. Martin, Dr. McLeod and Ms. Everly,

This is to inform you of my intent to retire at the end of the 2014-2015 school year. It has been a pleasure to work with Monroe Public Schools for the past 35 years, 32 years as a Math Teacher at MHS and 3 years as a coach at MHS and MMS. I was born, raised and graduated in 1975 from Monroe and it is with mixed emotions that I leave after 50 years in the district. I can truly say it has been a "home away from home" for me.

It has been an honor and pleasure to be a part of a great team of educators and support staff.

Sincerely,

A handwritten signature in cursive script that reads "Crystal Caldwell".

Crystal Caldwell

March 31, 2015

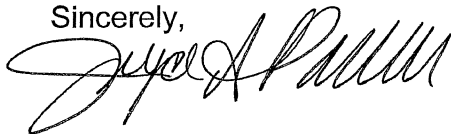
Dr. Barry Martin, Superintendent
Monroe Public Schools
1275 North Macomb Street
Monroe, MI 48161

Dear Dr. Martin:

Please accept this letter as notification that I am retiring from my special education teaching position with Monroe Public Schools effective June 30, 2015.

I have appreciated the opportunity to teach in Monroe Public Schools for the last thirty years and will truly miss the profession, as well as my students and colleagues.

Sincerely,

A handwritten signature in black ink, appearing to read "Joyce Pomerville". The signature is fluid and cursive, with the first name "Joyce" being more prominent and the last name "Pomerville" following in a similar style.

Joyce Pomerville

To Monroe Public Schools,

It is my desire and intention to retire at the end of this contract year. I would like to maintain the option of rescinding this retirement if Monroe Public Schools will not or, by force of law, cannot remit to me, in full, the Terminal Leave Pay due me.

Thank You,

Robert Nichols

Robert Nichols

3/9/15

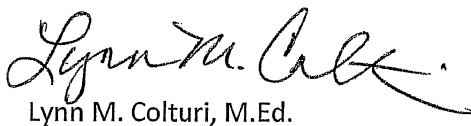
Dr. Barry Martin, Superintendent
Monroe Public Schools Board of Education
1275 N. Macomb St.
Monroe, MI 48162

March 30, 2015

Dear Dr. Martin and MPS Board of Education,

Please accept this letter as notification of my decision to retire from Monroe Public Schools at the end of the 2014-2015 school year. My years as a teacher and counselor at Monroe Middle School have been very rewarding. I will always remember the amazing colleagues and students who have helped me grow as an educator and as a person.

Sincerely,



Lynn M. Colturi, M.Ed.

March 31, 2015

Board of Education
Monroe Public Schools
1275 Macomb Street
Monroe, MI 48161

To Whom It May Concern:

Please consider this letter as notice of my intention to retire at the end of the 2014-2015 school year.

According to the Monroe Education Association contract and guidelines, June 30, 2015, will be my effective retirement date.

Sincerely,

A handwritten signature in cursive script that reads "Sandra J. Bonavero". The signature is written in black ink and is positioned above the printed name.

Sandra J. Bonavero

February 28, 2015

Rebecca M. Gutierrez -Elementary Teacher-Arborwood North

1135 Riverview St.

Monroe, MI 48162

Dear Dr. Barry Martin,

Please accept this letter as an official notification that I am vacating my teaching position effective June 30 for the school year 2014-2015.

I have enjoyed teaching at Monroe Public Schools. It has been a rewarding and memorable experience.

During my years of service both at the former Hollywood School for 18 years and the rest of my career at Arborwood North I would also like to thank you for your generous support, understanding, and cooperation throughout my time spent with the district. I appreciated the mentoring support, the professional development, working with the teachers, the principals, other staff members, and having the opportunity to help children learn both academically and socially. I gained a lot of knowledge on teaching and working with children.

Now, I am ready to move on to the next phase in my life. I am willing to help you in any way to make this transition as smooth as possible.

Again, it has been a pleasure working as a part of such a wonderful school district.

Sincerely,

A handwritten signature in black ink that reads "Rebecca M. Gutierrez". The signature is written in a cursive style with a large initial 'R' and 'G'.

Rebecca M. Gutierrez



Janelle A. Martin

[REDACTED]

[REDACTED]

February 21, 2015

To Whom It May Concern,

I am writing to give formal notice of my intention to retire at the end of this school year. My last day of work will be June 30, 2015. My retirement will be effective as of July 1, 2015.

It's been a great gig!! I have truly enjoyed my 25 years of teaching vocal music in the state of Michigan, 10 years in South Lyon Public Schools, and 15 years in Monroe Public Schools. My relationships with the children will be forever treasured and truly missed. To my fellow staff members and administrators, who supported my work, I am most grateful. (I would be remiss if I didn't offer a special thank you to our MPS technology department, who recognizes my voice before I even identify myself, due to my many calls. South Lyon had NOTHING even comparable to you, my techy friends!) I count among my many blessings, the talented, dedicated, and generous people with whom I have worked for so many years. I have grown deeply, as an educator and as a person, through my interactions with staff and students alike.

Bitter sweet emotions course through me as I take this huge step in my journey of life. Though I'm sure I will, at first, feel lost without my many students, who I truly love, I want to take the opportunity, while I am healthy and able, to enjoy my top priority, which is my family. God has indeed blessed me with a wonderful loving husband, of 40 years. Jeff and I met when we were only 16 years old and married when we were 21. It is truly a love story. Our four amazing children have chosen beautiful spouses who have added much to our family dynamic. All of them have graduated from college, and many have also earned graduate degrees. Together, they have given us seven darling grandchildren and one more due in August. Previously, some of them had relocated to other parts of the country, but recently, all of them have returned to live in "The Mitten," just in time for my retirement. I am eager to take this opportunity to enjoy this vivacious family. After staying home for eleven years to raise our four children, I returned to work to help pay for their college tuition. Now it is time to enjoy the fruits of our labors and be available for play dates and dance recitals, music programs and athletic events, and celebrations of all kinds.

Jeff and I hope to return to Michigan ourselves very soon. We plan to build a retirement home in Grand Haven, Michigan and enjoy all of the cultural and natural beauty of this great state on a daily basis. Travel is part of our plan with a month or two of escape from the winter cold. Our bucket list is long and full of fun, but I will certainly find time to return and visit my friends in the Monroe Public Schools; don't be surprised if I show up in your classroom or office!

Most Sincerely,

Mrs. Janelle Martin


Janelle Martin

Arborwood Elementary School

Music Educator/Choir Director

Donna Heck

From: Donna Heck
Sent: Tuesday, March 10, 2015 10:22 AM
To: Barry Martin
Cc: Julie Everly
Subject: retirement

Donna Heck


Dear Dr. Martin,

I, Donna Heck, am writing this to inform you of my decision to retire from MPS as of June 30, 2015.

Thank you.

Sincerely,


Donna L. Heck
Custer II kindergarten teacher

March 26, 2015

Monroe Public Schools
1275 North Macomb Street
Monroe, MI 48161

Dr. Martin, Mrs. Everly, Dr. McLeod
President Yeo, MPS Board Members

Members of the Board of Education,

It is with deep regret that I submit my letter of resignation from my position as an elementary classroom teacher with Monroe Public Schools effective for the 2015-16 school year.

I would like to take this time to thank you for the opportunity to teach in the same district where I received my education. In my short tenure with Monroe Public Schools, I learned so much and truly valued public education. I am fortunate, in that, I established many life-long friendships with fellow colleagues and I will be forever grateful for that.

Thank you for your support and encouragement over this past year during my leave of absence. It is reassuring to know that one's employer and co-workers take a vested interest even in one's absence.

Sincerely,

Ms. Kim Pearch

cc: Chris Dusich, Darren Pocs, Nikki Klonaris

Monroe Public Schools
Human Resource Department
1275 N. Macomb St
Monroe, MI 48161

April 13, 2015

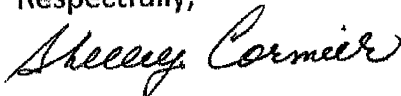
To the Monroe Public Schools Administration and Board of Education:

Please be advised that June 30, 2015 will be my last day of employment as Transportation Supervisor with Monroe Public Schools. After 25 years in the public school system, I have decided to retire.

I am grateful to have worked for Monroe Public Schools for the last three and a half years. My tenure has proven to be a valuable experience that provided many opportunities for professional growth.

I would also like to thank my supervisor, Jerry Oley, for being a great mentor. Jerry has brought me to a level of professionalism that I never would have known if he had not been there to guide and support me.

Respectfully,



Shelley Cormier

CLERICAL APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Rebecca Nye as Classification II Secretary with Monroe Public Schools. Ms. Nye will be assigned to a secretary position at Arborwood Campus for the remainder of the 2014/15 school year.

Ms. Nye holds an Associate’s Degree from the University of Findlay. She was most recently employed as an Instructional Assistant and a Clerical Substitute for Monroe Public Schools assigned to Monroe Middle School.

Members of the interview panel were: Steve Pollzzie, Principal; Kim Vandavelde, School Climate Liaison; Sandy Williams, Secretary; and Julie Everly, Assistant Superintendent.

ENCLOSURE

Resume

RECOMMENDATION

Move to approve the appointment of Rebecca Nye as Secretary with Monroe Public Schools effective Monday, April 27, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Rebecca Nye



~~REDACTED CONTACT INFORMATION~~

O B J E C T I V E

Seeking a position in which I can fully utilize my education and experience.

Q U A L I F I C A T I O N S

Received education and training in the criminal justice field. Ending in a Associate degree in criminal justice with an emphasis in Corrections. Also took several classes in computer training and specific software programs. I have also worked with computers in several of my positions. Some classes taken where: Microsoft Word, Microsoft Excel, Microsoft Office, Criminal Psychology, Sociology, Psychology, Criminal Investigation, Forensic Science and More. I created and published a newsletter for a Mothers of Multiples organization for several years. I have been a math tutor on and off for 21 years, all levels from Elementary through college. Most recently, I have been an instructional assistant for Monroe Middle School and a Quiz Bowl Coach for the last two seasons. I also sub in the offices when needed.

W O R K H I S T O R Y

Clerical Sub, Monroe Public Schools

2015-present

Subbed in 2 of the 3 offices at Monroe Middle School. Some duties include: attending to staff, parents and students; answering phones; filing; attendance reporting; powerschool.

Instructional Assistant, Monroe Public Schools

2014- present

Assist LRE students who require help during the school day for various reasons.

Various Volunteer positions

2005-present

Habitat for Humanity, Tutoring, Monroe County Mothers of Multiples, Monroe Public Schools.

Merchandiser, News America Marketing

2003-2005

Merchandising and maintaining displays for Phillip Morris. Job consisted of driving to all of their locations and maintaining relationships with each store. I used a hand-held computer to input all of the data.

Data Processor, Hisan

1999- 1999

Input data, Collected reports, clerical. I was in charge of the department that I worked in and was responsible for getting all production reports inputted into their computer system.

Post Closer, Banc One

1998- 1999

Post Closed on Mortgages. Receiving data, organizing forms, copying, and computer work.

Clerk, Cigarette Outfet

1997- 1998

Sales Associate. Was responsible for running counter, ordering merchandise and coupon redemption.

E D U C A T I O N

Eastern Michigan University, 1996-1997

Associates Degree (Emphasis in Corrections), University of Findlay, 1997-2000

R E F E R E N C E S

Available upon request. Letters of recommendation included with this resume.

TEACHER APPOINTMENT

BACKGROUND

On behalf of the administration I am recommending the appointment of Riley Yamamoto as a teacher with Monroe Public Schools. Ms. Yamamoto will be assigned as a part time Special Education Teacher at Manor for the 2014/15 school year.

Ms. Yamamoto completed her Bachelor of Arts degree from Michigan State University and is currently pursuing her Master degree at the same. During the 2014/15 school year she completed a full year internship experience with Ann Arbor Public Schools. She was most recently employed as a substitute teacher with PESG.

Members of the interview panel were: Terry Joseph, Principal; Renee Peterson, Special Education Director; Melissa Stewart and Kelly McGinnis, Teachers.

ENCLOSURE

Resume

RECOMMENDATION

Move to approve the appointment of Riley Yamamoto as a teacher with Monroe Public Schools effective Wednesday, April 29, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Riley Yamamoto

OBJECTIVE

To connect to a diverse group of children through individualized, engaging instruction in a considerate and supportive environment.

EDUCATION

Michigan State University, East Lansing, MI

Post-Baccalaureate Teaching Certification Internship Program, May 2015

Masters: 12 credits toward a Masters in Special Education

- Cumulative GPA: 3.75

Michigan State University, East Lansing, MI

Bachelors of Arts with Honor, May 2014

Major: Special Education- Learning Disabilities

Teaching Major: Mathematics

- Cumulative GPA: 3.72
 - Dean's List: Fall 2010, Spring 2011, Fall 2011, Spring 2012, Fall 2012, Spring 2013, Fall 2013, Spring 2014
 - Member of the Global Educators Cohort Program
-

CERTIFICATION

Elementary Education, K-5 All subject areas

Special Education, K-12

Mathematics, 6-8

INTERNSHIP EXPERIENCE

5th Grade, Dicken Elementary (Ann Arbor Public Schools)

Ann Arbor, Michigan

August 2014-December 2014

- Planned and implemented lessons for 23 students in language arts, mathematics, social studies, and science
- Collaborated and communicated with other professionals in the school building
- Enforced school-wide PBIS in the classroom to create an effective learning environment for students
- Pursued professional development by attending educational conferences and teacher training workshops
- Created a weekly newsletter
- Engaged with students on a daily basis to build positive relationships in the classroom

K-5 Resource Room, Burns Park Elementary (Ann Arbor Public Schools)

Ann Arbor, Michigan

January 2015-April 2015

- Structured individualized lessons in reading and mathematics for students with learning disabilities, speech and language impairments, and Autism Spectrum Disorder
 - Implemented high and low-tech assistive technology in the classroom
 - Participated in planning and implementation of IEPs
 - Attended staff meetings, bi-weekly multidisciplinary team meetings, IEP meetings, and SISS meetings
 - Adapted teaching methods and materials to meet students' varying needs and interests
 - Modified the general education curriculum for students based on various instructional techniques and forms of technology
-

PRE-INTERNSHIP EXPERIENCE

2nd Grade, Donley Elementary (East Lansing Public Schools)

East Lansing, Michigan

September 2013-May 2014

- Planned and taught literacy, mathematics, social studies, and science lessons
- Collaborated with cooperating teacher on lesson planning and classroom procedures
- Monitored behavior and general classroom management

6th-8th Grade, Waverly Middle School (Lansing Public Schools)

Lansing, Michigan

January 2013-May 2013

- Conducted a Functional Behavioral Assessment (FBA) and Behavioral Intervention Plan (BIP)

1st Grade, Henry North Elementary School (Lansing Public Schools)

Lansing, Michigan

January 2013-May 2013

- Planned and implemented literacy assessments in phonological awareness, concepts of print, letter-sound knowledge, sight words, fluency, vocabulary, morphology, decoding, and comprehension
- Created lessons based on assessments to improve student literacy

CI Classroom, Beekman Center School (Lansing Public Schools)

Lansing, Michigan

September 2012-December 2013

- Assisted classroom teacher in daily tasks and management of students with severe cognitive impairments
- Researched LRE within the school environment

RELATED WORK EXPERIENCE

Substitute Teacher, PESG

Ann Arbor, Michigan

September 2014-Current

- Taught in a variety of grades and subjects
- Accurately followed lesson plans left by the classroom teacher, making adaptations when necessary

Day Camp Director

Ann Arbor, Michigan

May 2012-September 2014

- Interacted and communicated with parents and guardians
- Responsible for planning and implementing daily activities
- Constructed weekly schedules correlating to specific themes for staff and campers
- Organized paperwork, purchased camp supplies and groceries

VOLUNTEERING

Station Leader at Julia Robinson Mathematics Festival

East Lansing, Michigan

April 2014

- Developed and implemented hands-on mathematics lessons for K-5 students

Haisley Elementary ASD Classroom Volunteer

Ann Arbor, Michigan

December 2011

- Observed a classroom of students with high and low functioning ASD
- Assisted classroom teacher with daily activities

Lansing Eastern High School Volunteer Tutor

Lansing, Michigan

September-December 2010

- Worked one on one with ESL students on homework assignments
- Helped students stay organized while facilitating on-task behavior

SKILLS

- | | | |
|-----------------------------|--|------------------|
| • Everyday Mathematics | • Assistive Technology | • Touch Math |
| • Handwriting Without Tears | • Fountas and Pinnell Reading Benchmarks | • Co: Writer |
| • PBIS | • Individualized Instruction | • Guided Reading |
| • Microsoft Office | • PowerSchool Software | • Moby Max |

TRAINING & QUALIFICATIONS

- CPR/First Aid, March 2015
- Epi-Pen Training, Dicken Elementary, September 2014
- Professional Development, 2014-2015:
 - Alice Training
 - Google Applications
 - IEP Development and Implementation
 - M-Step Training
 - CCSS Mathematics 3-5

**BUSINESS PROFESSIONALS OF AMERICA
NATIONA LEADERSHIP CONFERENCE**

BACKGROUND

Joni Weaks, Monroe High School teacher and BPA advisor, wishes to petition the Board of Education for permission to take one (1) Monroe High School student to the BPA National Leadership Conference. This overnight, out of state trip to attend the 2015 national conference will be held in Anaheim, California, May 6-10, 2015. The Monroe High School student qualified for this conference at the state level.

Monroe Public Schools CTE funds will be used to defray the cost of this trip and all aspects of the trip will be in accordance with related Board policies.

ENCLOSURES

Monroe Public Schools – Abbreviated Field Trip and Excursion Check List Form. The complete packet is housed in the office of the Assistant Superintendent of Elementary Education, Instruction and Human Resources.

RECOMMENDATION

Move to approve the attendance of one (1) Monroe High School student at the BPA National Leadership Conference in Anaheim, California, according to the terms of Policy 7490, Field Trips and Excursions.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools
Field Trip Information Form

Overnight

Date of Trip: May 6-10, 2015

Grade/Team/Organization Making Request: Monroe High School's Business Professionals of America (BPA)

Destination: Anaheim, CA

Address: BPA National Leadership Conference
Hotel: Anaheim Marriott, 700 West Convention Way

City: Anaheim State: CA Zip: 92802

Means of Transportation: Airplane / Shuttle bus while there

Number of Students and Adults Involved: 1 student, 1 adult

Exact Loading Location: MHS Staff Parking Lot

Estimated Time of Departure: 6:00 a.m.

Estimated Time of Departure from Destination: 6:15 a.m.

Expected Time of Arrival: noon (air plane)

Purpose of Trip: Darian qualified in Database to compete and attend the National Leadership Conf. for BPA. I will be a proctor for NLC

Faculty Supervisor: Joni Weak's Adv. Spreadsheets

Substitute(s) needed: Yes No (This does not secure the substitute)

Principal's Signature: [Signature] Date: 4/1/15

Approved Denied

Assistant Superintendent's Signature: [Signature] Date: 4/21/15

Approved Denied

March 31, 2015

Dear Val and Bill:

My student, Darian Reed, has been invited to compete and attend the Business Professionals of America (BPA) National Leadership Conference. He qualified through state competition recently in database. I checked with Bill and he said to get started on making this happen for Darian. Also, I will be judging the national advanced spreadsheet competition for BPA. I have taken other students to the national competition in the past, and it was such a worthwhile lifetime experience for them.

I will need your approval to attend this event with Darian on May 6-10, 2015 in Anaheim, California. This trip will be approved by the Board of Education on April 28, 2015. School funds (Bill Ferrara) will be responsible for paying the total cost for us.

If you have any questions regarding this request, please email me. Please return this signed letter of approval to me as soon as you can so I can proceed with the booking of this trip.

Sincerely,

Joni Weaks

Joni Weaks, Teacher/BPA Advisor

Valerie Orr
Approved by Mrs. Val Orr, Principal

Date:

3/31/15

Bill Ferrara
Approved by Mr. Bill Ferrara, CTE Director

Date:

4/1/15

MONROE PUBLIC SCHOOLS FIELD TRIP CHECK LIST

Complete the following check list before submitting a formal request to the Board of Education for approval of overnight, out-of-state (except Cedar Point, Toledo, and vicinity) or out-of-country field trips. Follow the timelines as outlined in Board Policy IICA.

- Written request to appropriate principal
- Written approval by such principal and the superintendent or his/her designee
- Written parent permission form (IICA-F1/Board Policy Manual)
- Completion of curriculum alignment form:

All field trips should be designed to enhance the curriculum standards and benchmarks. List below a brief description of activities, lessons, projects, etc. leading up to, during, and following this field trip.

Pre-trip lessons:

Database Cert. Test in
classroom.

How this trip will engage students in activities congruent to our content standards during this trip:

student will attend leadership
conf. + compete. Darian is inspired
to become a state officer next year.

Follow-up classroom lessons:

Database Analysis & Leadership
activities.

- Contract(s) with agent(s) making travel/accommodation arrangements
- Detailed Itinerary
- Funding sources
- Chaperones
- Arrangements made for students with financial hardship
- If private vehicle(s) used, Form EEAE-F-3 (Board Policy Manual) attached.

Drafted: 1/20/95
Revised: 12/16/97

MONROE PUBLIC SCHOOLS

ABBREVIATED FIELD TRIP & EXCURSION CHECK LIST FORM

Complete details of this field trip can be obtained from the Assistant Superintendents of Secondary and/or Elementary Curriculum. All details are in compliance with Board Policy IICA.

FIELD TRIP DESCRIPTION:

Destination and Description of Trip:

Business Professionals of America
National Leadership Conference
May 6-10, 2015
Anaheim, CA

School(s):

Monroe High School

Chaperones:

Joni Weaks, Advisor/Teacher

Method of Transportation:

Airplane/ Shuttle bus

Date of Departure:

5/6/15

Time of Departure:

6:15 a.m.
(approx)

If overnight, number of nights:

4

Date of Return:

5/10/15

Time of Return:

4:00 p.m.
(approx)

Number of Students Participating:

1

Number of Staff Supervising:

1

Number of Other Adults Assisting: 0

Number of School Days Student will be Attending Trip: 3

Cost Per Child: approx 1300

Cost Per Chaperone: approx 1300

Monroe Public Schools Funds Being Used to Pay for:

Students: Yes No
Chaperones: Yes Advisor/Teacher No

Included in this field trip request packet are copies of the following:

- Full compliance with Board of Education Policy IICA - Field Trips & Excursions Forms
- Signed parent permission forms for each student participant (IICA - FI)
- Field Trip Permission Forms (F-II)
- Compliance with Educational Academic Field Trip regulations - Standard Practice Bulletin I-11
- Written request to appropriate building principal
- Written description of field trip to parents
- Written approval by building principal
- Detailed itinerary (Out of country trips may not have detailed itinerary until 30 days prior to trip)
- List of approved chaperones
- Identification of funding sources
- Signed private vehicle use (for transporting students - EEAE-F-3)
- Description of arrangements made for students with financial hardship
- All necessary signed contracts/agreements with participating travel agents
- Emergency telephone numbers for all participants
- Description of this trip and congruency with course curriculum
- Emergency Contingency Plan included, if method of transportation is flying.
- Turn in Criminal History forms, on non-staff chaperones, to the Superintendents Office prior to any deposits being made to any travel agent.

Updated: 09/12/06

State and Local Links:

[Michigan \(change\)](#)

[Conferences](#)

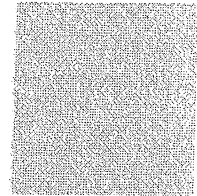
[Monroe High School BPA \(change\)](#)

[Edit Pages](#)

[Top of Form](#)



x



powered by

[Bottom of Form](#)

Your browser does not support this video.

NLC

NLC General Info

Pre-Conference Publication

NLC Housing

Schedule of Events

[Home](#) > [NLC](#) > [Schedule of Events](#)

2015 National Leadership Conference Schedule

Draft As of 1/15/15

Events will be held at the Anaheim Hilton and Anaheim Marriott. Opening & Awards will be held at the Anaheim Convention Center.

Day and Date	Time	Event
Monday, May 4	8:00 AM	Registration Load-in & Prep
	8:00 AM	Competitive Events Center Load-in
		Computer Lab Move-in

Tuesday, May 5

Tuesday, May 5 8:00 am-8:00 pm National Officer Rehearsals

NLC Dress Code	Tuesday, May 5		Exhibit Hall Move-in
	Tuesday, May 5	12:00 pm-6:00 pm	Competitive Events Center
Earn Your Spot at NLC	Tuesday, May 5		Computer Lab Move-in
	Tuesday, May 5	3:00 pm-10:00 pm	Registration/Information Desk
NLC Deadlines and Registration Fees	Tuesday, May 5		Finance Desk
	Tuesday, May 5		Tour Desk
	Tuesday, May 5		Conference Headquarters
PD Credits	Tuesday, May 5	4:00 pm-5:00 pm	Administrator's/Proctor's/Grader's Orientation
	Tuesday, May 5	7:00 pm-8:00 pm	Intern Orientation
Program Special Message	Tuesday, May 5	8:00 pm-9:00 pm	Host Committee Reception
	Wednesday, May 6		
photo	Wednesday, May 6	7:00 am-8:00 am	Administrator's/Proctor's/Grader's Orientation
WSAP/Certipoint Aligned Events	Wednesday, May 6	7:00 am-7:00 pm	Registration/Information Desk
	Wednesday, May 6		Finance Desk
	Wednesday, May 6		Tour Desk
March Update	Wednesday, May 6		Conference Headquarters
NLC Highlights			

2015
Grand
Celebration

Wednesday, May 6 8:00 am-8:00 pm Competitive Events Center/Test Distribution

Wednesday, May 6 8:30 am-9:30 am Intern Orientation

Wednesday, May 6 9:00 am-3:00 pm Intern Desk

What's
New

Wednesday, May 6 11:00 am-5:00 pm 2015 NLC Exhibitors Showcase-Pick up your NLC Pin Here

Wednesday, May 6 Virtual Showcase

NLC
Certification
Lab
Sponsored
by
Certiport

Wednesday, May 6 12:00 pm-12:50 pm BPA University NLC

Wednesday, May 6 1:00pm-1:50pm BPA University: How to Prepare Students to Successfully Compete at NLC-Sponsored by Certiport

Wednesday, May 6 2:00 pm-2:50 pm BPA University NLC

Exhibitor
Showcase
and
College
Fair

Wednesday, May 6 2:00 pm-3:00 pm SAAC Meeting

Wednesday, May 6 CEAC Meeting

NLC Walk
for Special
Olympics

Wednesday, May 6 2:00 pm-3:30 pm Keyboarding Productions (ML/S/PS)

Wednesday, May 6 2:00 pm-4:00 pm Fundamental Spreadsheet Applications (S/PS)

NLC Tours

Wednesday, May 6 Open Events

Wednesday, May 6 2:00 pm-7:00 pm (Last exam administered at 6:30 pm) Administrative Support Concepts (S/PS)

BPA
University

Wednesday, May 6 Business Meeting Management (S/PS)

General Sessions	Wednesday, May 6	Computer Programming Concepts (S/PS)
Day of Service	Wednesday, May 6	Financial Math & Analysis (S/PS)
Adobe Academy	Wednesday, May 6	Information Technology Concepts (S/PS)
NLC 2015 Fair Trade Challenge	Wednesday, May 6	Management/Marketing/Human Resources Concepts (S/PS)
Million Memories	Wednesday, May 6	Personal Financial Management Concepts (S/PS)-PIL
2015 BPA Bank On It Tournament	Wednesday, May 6	Project Management Concepts (PS)
NLC Registration	Wednesday, May 6	Business Math Concepts (ML)
Online Registration System	Wednesday, May 6	Business Communication Skills Concepts (ML)
NLC Registration	Wednesday, May 6	Business Fundamentals Concepts (ML)
	Wednesday, May 6	Computer Literacy Concepts (ML)
	Wednesday, May 6	Candidate/Head Voting Delegate/Voting Delegate Brief Meeting All candidates & head voting delegates are required to attend. General Voting Delegates are invited to attend, but not required
	Wednesday, May 6	3:00 pm-4:00 pm Grading Room
	Wednesday, May 6	3:00 pm-3:50 pm BPA University NLC
	Wednesday, May 6	3:30 pm-4:30 pm Administrator's/Proctor's/Grader's Orientation

Information
 Registration
 Instructions
 2015 NLC
 T-shirt
 Hotel
 Reservation
 Information
 Transportation
 Discounts
 Program
 Booklet
 Special
 Messages
 Alumni
 Registration
 Leadership

	4:00 pm-4:30 pm	BPA University NLC: Earn your Professional Development Credits at NLC
Wednesday, May 6	4:00 pm-5:00 pm	Candidate Meeting and Testing
Wednesday, May 6		State Presidents Meeting
Wednesday, May 6	4:30 pm-6:30 pm	Administrative Support Team (S/PS)
Wednesday, May 6	5:00 pm-6:00 pm	Intern Orientation
Wednesday, May 6	5:30 pm-7:30 pm	Middle Level Leadership Kickoff! (ML) Pre-registration is required. All ML participants are automatically enrolled.
Wednesday, May 6	6:30 pm-7:30 pm	State Meetings
Wednesday, May 6	6:30 pm-7:30 pm	Alaska
Wednesday, May 6	6:30 pm-7:30 pm	Illinois
Wednesday, May 6	6:30 pm-7:30 pm	Kansas
Wednesday, May 6	6:30 pm-7:30 pm	Massachusetts
Wednesday, May 6	6:30 pm-7:30 pm	Michigan
Wednesday, May 6	6:30 pm-7:30 pm	Minnesota-S
Wednesday, May 6	6:30 pm-7:30 pm	Wisconsin
Wednesday, May 6	6:30 pm-7:30 pm	Parliamentary Procedure Team Objective Event (S)

NLC Internships	Wednesday, May 6	7:00 pm-8:00 pm	AICPA Advisor Dessert Reception: Pre-Registration and are Required
	Wednesday, May 6	8:30 pm-10:00 pm	Opening General Session
Cybis Internships	Wednesday, May 6	10:00 pm-11:00 pm	State Meetings
	Wednesday, May 6		Delaware
Run for National Office	Wednesday, May 6		Florida
	Wednesday, May 6		Florida (Associate)
National Officer for a Day Application	Wednesday, May 6		Idaho
	Wednesday, May 6		Indiana
Officer Scholarship Winners	Wednesday, May 6		Iowa-S
	Wednesday, May 6		Iowa-PS
Leadership Academy	Wednesday, May 6		Minnesota-PS
	Wednesday, May 6		Montana
2015 National Honor Awards	Wednesday, May 6		New Mexico
	Wednesday, May 6		Ohio-S
	Wednesday, May 6		Ohio-PS

National Honor Advisor 35 Years of Service	Wednesday, May 6	Oklahoma
	Wednesday, May 6	Puerto Rico
	Wednesday, May 6	South Carolina
National Honor Advisor 30 Years of Service	Wednesday, May 6	Texas
	Wednesday, May 6	Midnight Curfew (Secondary & Middle Level)
National Honor Advisor 25 Years of Service	Thursday, May 7	6:30 am-5:00 pm Competitive Events Center/Test Distribution
	Thursday, May 7	7:00 am-8:00 am Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)
	Thursday, May 7	Intern Orientation Meeting
	Thursday, May 7	7:00 am-9:00 am Federal Income Tax Accounting (PS)
	Thursday, May 7	7:00 am-10:00 am Fundamental Accounting (S) PC Servicing & Troubleshooting (S/PS)
National Honor Advisor 20 Years of Service	Thursday, May 7	Fundamentals of Web Design (S/PS)
	Thursday, May 7	7:00 am-5:00 pm Registration/Information Desk
	Thursday, May 7	Finance Desk
	Thursday, May 7	Tour Desk
	Thursday, May 7	Conference Headquarters

National Honor Advisor 15 Years of Service	Thursday, May 7	7:30 am-8:00 am	Placement Committee Meeting
	Thursday, May 7	8:00 am-8:50 am	BPA University NLC
	Thursday, May 7	8:00 am-9:00 am	Post-Secondary Candidate Interviews
	Thursday, May 7	8:00 am-10:00 am	Video Production Team (PS)
	Thursday, May 7	8:00 am-12:00 pm	Computer Modeling (PS)
National Honor Advisor 10 Years of Service	Thursday, May 7		Computer Modeling (S)
	Thursday, May 7		Section 1
	Thursday, May 7		Section 2
	Thursday, May 7		Digital Media Production (PS)
	Thursday, May 7		Digital Media Production (S)
National Honor Advisor 5 Years of Service	Thursday, May 7		Section 1
	Thursday, May 7		Section 2
	Thursday, May 7		Section 3
	Thursday, May 7		Section 4
	Thursday, May 7		Contemporary Issues (PS)
Student Certification Program	Thursday, May 7		Preparation Sections 1-2
	Thursday, May 7		Presentation Section 1
	Thursday, May 7		Presentation Section 2
	Thursday, May 7		Extemporaneous Speech (ML)
	Thursday, May 7		Preparation
BPA Cares Award	Thursday, May 7		Presentation
	Thursday, May 7		Extemporaneous Speech (S)
	Thursday, May 7		Preparation Sections 1-5

Recipe nts	Thursday, May 7	Section 1
	Thursday, May 7	Section 2
	Thursday, May 7	Section 3
Second ary Divisio n Ambas sador Award Recipe nts	Thursday, May 7	Section 4
	Thursday, May 7	Section 5
	Thursday, May 7	Graphic Design Promotion (ML)
	Thursday, May 7	Graphic Design Promotion (PS)
	Thursday, May 7	Graphic Design Promotion (S)
Post- Second ary Divisio n Ambas sador Award Recipe nts	Thursday, May 7	Section 1
	Thursday, May 7	Section 2
	Thursday, May 7	Section 3
	Thursday, May 7	Section 4
	Thursday, May 7	Introduction to Video Production Team (ML)
	Thursday, May 7	Presentation Management Individual (PS)
	Thursday, May 7	Presentation Management Individual (S)
	Thursday, May 7	Section 1
	Thursday, May 7	Section 2
Middle Level Divisio n Ambas sador Award Recipe nts	Thursday, May 7	Section 3
	Thursday, May 7	Section 4
	Thursday, May 7	Video Production Team (S)
	Thursday, May 7	Section 1
	Thursday, May 7	Section 2
	Thursday, May 7	Section 3
	Thursday, May 7	Section 3

Jacklyn J. Schiller	Thursday, May 7		National Leadership Academy (S/PS)
	Thursday, May 7		Open Events
Ronald Draayer	Thursday, May 7		Administrative Support Concepts (S/PS)
	Thursday, May 7		Business Meeting Management Concepts (S/PS)
	Thursday, May 7		Computer Programming Concepts (S/PS)
	Thursday, May 7		Financial Math & Analysis (S/PS)
Sandra Bain	Thursday, May 7		Information Technology Concepts (S/PS)
	Thursday, May 7	8:00 am-5:00 pm (Last exam administered at 4:30 pm)	Management/Marketing/Human Resources Concepts (S/PS)
2015 Quality Chapter Recipients	Thursday, May 7		Parliamentary Procedure Concepts (S/PS)
	Thursday, May 7		Personal Financial Management Concepts (S/PS)-Pill
	Thursday, May 7		Project Management Concepts (PS)
	Thursday, May 7		Business Math Concepts (ML)
NLC Promotional Material	Thursday, May 7		Business Communication Skills Concepts (ML)
	Thursday, May 7		Business Fundamentals Concepts (ML)
	Thursday, May 7		Computer Literacy Concepts (ML)
NLC Promotional Postcards	Thursday, May 7		Merit Scholar
	Thursday, May 7	9:00 am-3:00 pm	Intern Desk
	Thursday, May 7	9:00 am-5:00 pm	Grading Room
Leadership Academy Flyers	Thursday, May 7	9:30 am-11:30 am	College Payroll Accounting (PS)
	Thursday, May 7		Payroll Accounting (S)
NLC Partners	Thursday, May 7	9:30 am-12:00 pm	Secondary Candidate Interviews

NLC Opportunities

Judge at NLC

2015 National Leadership Conference Sponsors

Past/Future NLCs

Future NLC Sites and Dates

2014 Post-Conference Links

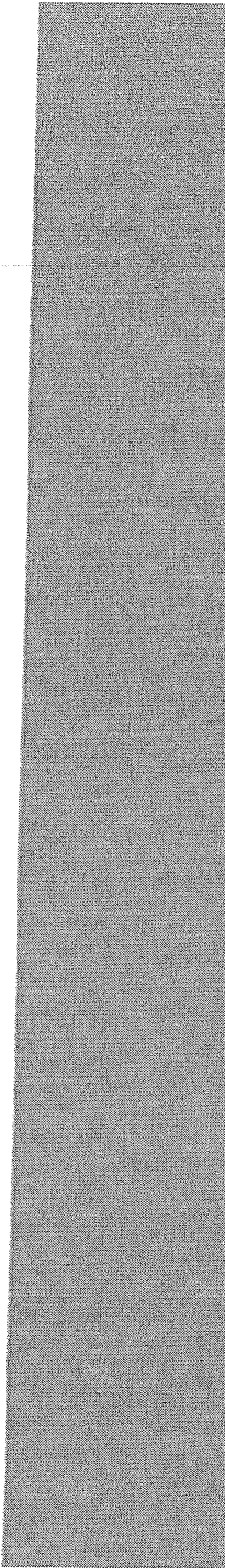
Past NLC Sites

Order Awards

Thursday, May 7	10:00 am-10:50 am	BPA University NLC
Thursday, May 7	10:00 am-3:00 pm	2015 NLC Exhibitors Showcase-Pick up your NLC Pin Here
Thursday, May 7		Virtual Showcase
	10:00 am-5:00 pm	Day of Service (Events will occur all day)
		Organ Donor/Blood Donor
		Pocket Flags for Military
		Operation Write Home-Letters to the Military
		Random Acts of Kindness
		Men's Wearhouse Suite Drive
		Rice Race
		Pledge Against Distracted Driving
Thursday, May 7	10:30 am-12:30 pm	C++ Programming (S/PS)
Thursday, May 7	10:30 am-1:30 pm	Advanced Word Processing Skills (S/PS)
Thursday, May 7		Network Administration Using Microsoft (S/PS)
Thursday, May 7		Placement Committee Meeting
Thursday, May 7	12:00 pm-1:00 pm	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)
Thursday, May 7	12:00 pm-2:00 pm	Advanced Accounting (S)
Thursday, May 7		Advanced College Accounting (PS)

Participation Certificate
 Schedule of Events

Thursday, May 7	1:00 pm-3:00 pm	JAVA Programming (S/PS)
Thursday, May 7	1:00 pm-5:00 pm	Advanced Interview Skills (PS)
Thursday, May 7		Advanced Interview Skills (S)
Thursday, May 7		Section 1
Thursday, May 7		Section 2
Thursday, May 7		Section 3
Thursday, May 7		Section 4
Thursday, May 7		Broadcast News Production Team (S)
Thursday, May 7		Section 1
Thursday, May 7		Section 2
Thursday, May 7		Entrepreneurship Exploration (ML)
Thursday, May 7		Entrepreneurship (PS)
Thursday, May 7		Entrepreneurship (S)
Thursday, May 7		Section 1
Thursday, May 7		Section 2
Thursday, May 7		Section 3
Thursday, May 7		Section 4
Thursday, May 7		Ethics & Professionalism (PS)
Thursday, May 7		Preparation Sections 1-2
Thursday, May 7		Section 1
Thursday, May 7		Section 2
Thursday, May 7		Computer Animation Team (PS)
Thursday, May 7		Computer Animation Team (S)
Thursday, May 7		Section 1

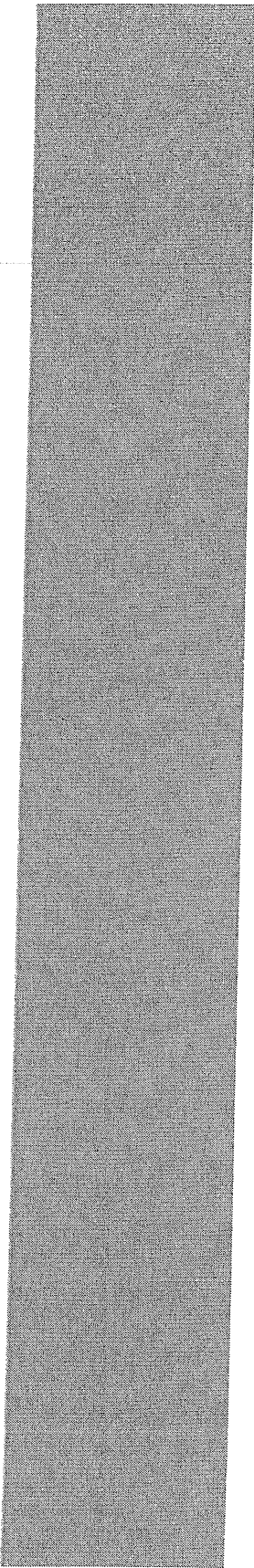


Thursday, May 7	Section 2
Thursday, May 7	Section 3
Thursday, May 7	Presentation Management Team (ML)
Thursday, May 7	Presentation Management Team (PS)
Thursday, May 7	Presentation Management Team (S)
Thursday, May 7	Section 1
Thursday, May 7	Section 2
Thursday, May 7	Section 3
Thursday, May 7	Small Business Management Team (PS)
Thursday, May 7	Preparation
Thursday, May 7	Presentation
Thursday, May 7	Small Business Management Team (S)
Thursday, May 7	Preparation Sections 1-4
Thursday, May 7	Section 1
Thursday, May 7	Section 2
Thursday, May 7	Section 3
Thursday, May 7	Section 4
Thursday, May 7	Written Event Conflict Room

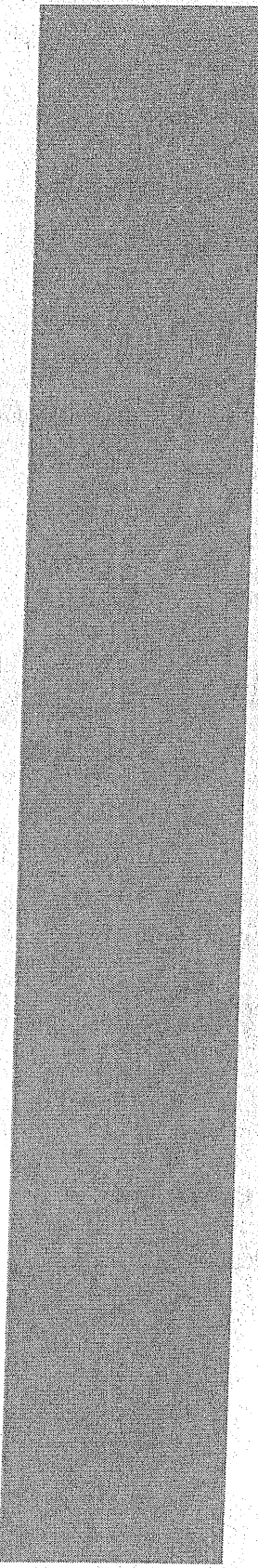
2:00 pm-2:50 pm BPA University: Next Step Academy

Thursday, May 7	2:00 pm-3:00 pm	Administrator's/Proctor's/Grader's Orientation
Thursday, May 7	2:00 pm-5:00 pm	Integrated Office Applications (S/PS)
Thursday, May 7		Computer Security (S/PS)
Thursday, May 7		Visual Basic/C# Programming (S/PS)

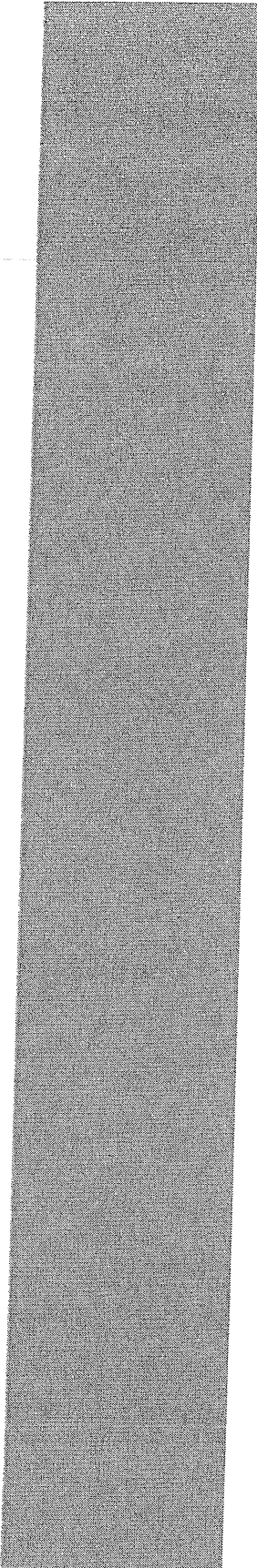
Thursday, May 7	2:30 pm-3:30 pm	Banking & Finance (S/PS)
Thursday, May 7	2:30 pm-4:30 pm	College Accounting (PS)
Thursday, May 7	5:00 pm-7:00 pm	Managerial Accounting (PS)
Thursday, May 7	Evening Time TBD	National Honor Awards Session
Thursday, May 7	5:30 pm-8:30 pm	Advanced Spreadsheet Applications (S/PS)
Thursday, May 7		Database Applications (S/PS)
Thursday, May 7		Computer Network Technology (S/PS)
Thursday, May 7	7:30 pm-8:30 pm	National Officer Candidate Social
Thursday, May 7	7:30 pm-10:30 pm	Day of Service Grand Celebration
Friday, May 8	6:30 am-7:00 pm	Competitive Events Center/Test Distribution
Friday, May 8	7:00 am-8:00 am	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)
Friday, May 8		Intern Orientation (S/PS)
Friday, May 8	7:00 am-8:30 am	State Officer Breakfast
Friday, May 8	7:00 am-5:00 pm	Certification Lab
Friday, May 8		Registration/Information Desk
Friday, May 8		Finance Desk
Friday, May 8		Tour Desk
Friday, May 8		Conference Headquarters



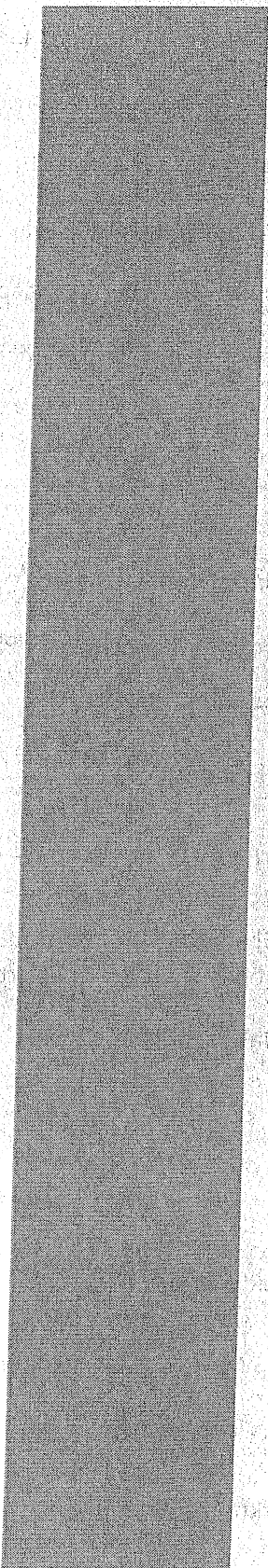
Friday, May 8	7:00 am-5:00 pm	Broadcast News Production Team Finals (S) (Students who complete projects 7 am-10 am)
Friday, May 8	8:00 am-8:50 am	BPA University
Friday, May 8	8:00 am-10:00 am	Financial Analyst Team (PS)
Friday, May 8		Financial Analyst Team (S)
Friday, May 8	8:00 am-12:00 pm	Administrative Support Research Individual (S)
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Section 3
Friday, May 8		Economic Research Team (S)
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Section 3
Friday, May 8		Human Resource Management (PS)
Friday, May 8		Preparation Sections 1-2
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Human Resource Management (S)
Friday, May 8		Preparation Sections 1-4
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Section 3
Friday, May 8		Section 4



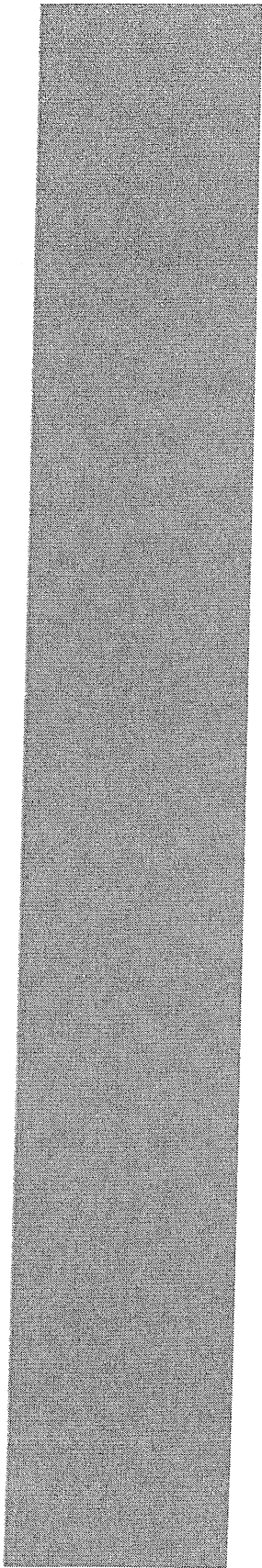
Friday, May 8		Parliamentary Procedures Team (S)
Friday, May 8		Preparation Section 1
Friday, May 8		Presentation Section 1
Friday, May 8		Preparation Section 2
Friday, May 8		Presentation Section 2
Friday, May 8		Preparation Section 3
Friday, May 8		Presentation Section 3
Friday, May 8		Web Site Design Team (ML)
Friday, May 8		Web Site Design Team (PS)
Friday, May 8		Web Site Design Team (S)
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Section 3
Friday, May 8		Leadership Academy (S/PS)
Friday, May 8	8:00 am-5:00 pm (Last exam administered at 4:30 pm)	Open Events
Friday, May 8		Administrative Support Concepts (S/PS)
Friday, May 8		Business Meeting Management (S/PS)
Friday, May 8		Computer Programming Concepts (S/PS)
Friday, May 8		Financial Math & Analysis (S/PS)
Friday, May 8		Information Technology Concepts (S/PS)
Friday, May 8		Management/Marketing/Human Resources Concept (S/PS)



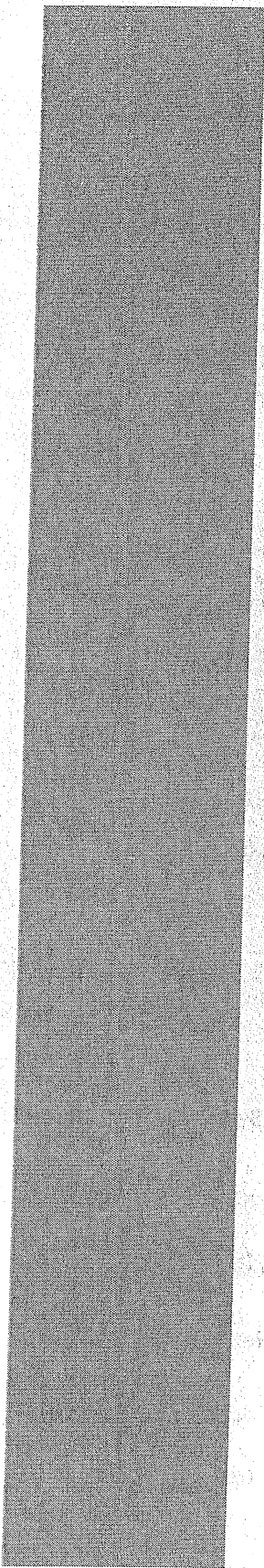
Friday, May 8		Parliamentary Procedure Concepts (S/PS)
Friday, May 8		Personal Financial Management Concepts (S/PS)-Pilot
Friday, May 8		Project Management Concepts (PS)
Friday, May 8		Business Math Concepts (ML)
Friday, May 8		Business Communication Skills Concepts (ML)
Friday, May 8		Business Fundamentals Concepts (ML)
Friday, May 8		Computer Literacy Concepts (ML)
Friday, May 8		Merit Scholar
Friday, May 8		Written Event Conflict Room
Friday, May 8	8:00 am-9:30 am	Fundamental Word Processing Skills (S/PS)
Friday, May 8		Medical Office Procedures (S/PS)
Friday, May 8		Spreadsheet Applications (ML)
	8:30 am-10:00 am	Adobe Academy: Photo Editing in Adobe Camera Raw
	9:00 am-9:50 am	BPA University: Give Your Students and Program an Edge Through Certifications-Sponsored by Certiport
Friday, May 8	9:00 am-9:50 am	BPA University: National Officer Session
Friday, May 8	9:00 am-3:00 pm	Intern Desk
Friday, May 8	9:00 am-5:00 pm	Grading Room
Friday, May 8	10:00 am-11:30 am	Legal Office Procedures (S/PS)
Friday, May 8		BPA University: PS Networking Reception
		Adobe Academy: Video Editing Simplified
Friday, May 8	10:00 am-12:00 pm	Fundamental Desktop Publishing (S/PS)



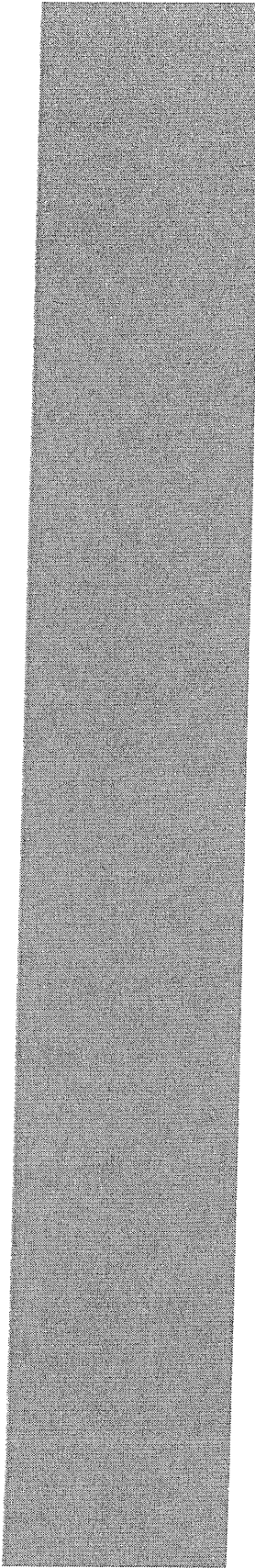
Friday, May 8	10:00 am-2:00 pm	College Fair
Friday, May 8		NLC Pin & T-Shirt Pick Up Available
Friday, May 8		National Association of Parliamentarians Membership
Friday, May 8	12:00 pm-1:00 pm	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)
Friday, May 8	12:30 pm-1:30 pm	Placement Committee Meeting
	1:00 pm-1:50 pm	BPA University: Beta Alpha Psi
Friday, May 8	1:00 pm-5:00 pm	Economic Research Individual (S)
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Section 3
Friday, May 8		Global Marketing Team (S)
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Section 3
Friday, May 8		Interview Skills (PS)
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Interview Skills (S)
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Section 3



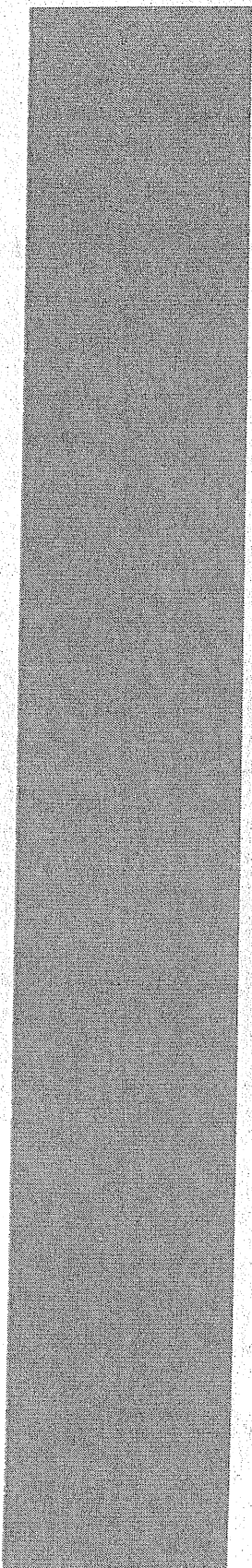
Friday, May 8		Section 4
Friday, May 8		Network Design Team (PS)
Friday, May 8		Preparation
Friday, May 8		Presentation
Friday, May 8		Network Design Team (S)
Friday, May 8		Preparation Sections 1-3
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Section 3
Friday, May 8		Prepared Speech (ML)
Friday, May 8		Prepared Speech (PS)
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Prepared Speech (S)
Friday, May 8		Section 1
Friday, May 8		Section 2
Friday, May 8		Section 3
Friday, May 8	12:30 pm-2:30 pm	Advanced Office Systems & Procedures (S/PS)
Friday, May 8		Basic Office Systems & Procedures (S/PS)
Friday, May 8		Digital Publishing (S/PS)-Pilot
	2:00 pm-2:50 pm	BPA University: Next Step Academy
Friday, May 8	2:00 pm-3:00 pm	Administrators/Proctors/Graders Orientation
	2:00 pm-3:30 pm	Adobe Academy: Vector Graphics and Assett Generation



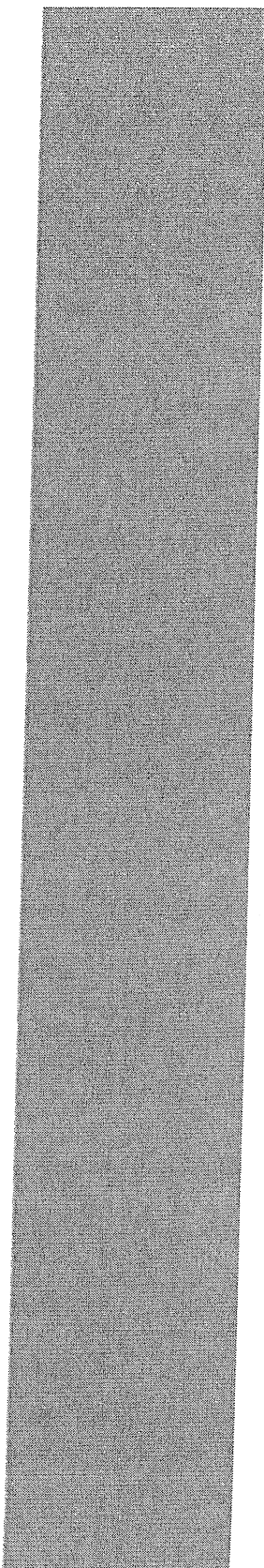
	3:00 pm-3:50 pm	BPA University: Youth for Understanding
Friday, May 8	3:00 pm-4:00 pm	Financial Literacy (ML)
Friday, May 8		Systems Administration Using Cisco (S/PS)
Friday, May 8		SQL Database Fundamentals (S/PS)-Pilot
Friday, May 8	3:30 pm-4:30 pm	Secondary Division Campaign Rally Set-Up
	3:30 pm-5:00 pm	BPA University: A Complete Web Authoring Solution w Code, Adobe Muse
Friday, May 8	5:00 pm-7:00 pm	Secondary Division Business Meeting
Friday, May 8		Secondary Division Campaign Rally
Friday, May 8	6:30 pm-7:30 pm	Post-secondary Division Campaign Rally Set-Up
Friday, May 8	8:00 pm-10:30 pm	Post-Secondary Division Business Meeting
Friday, May 8		Post-Secondary Division Campaign Rally
Friday, May 8		Post-Secondary Caucus
Friday, May 8		Idaho
Friday, May 8		Indiana
Friday, May 8		Iowa
Friday, May 8		Kansas
Friday, May 8		Michigan
Friday, May 8		Minnesota
Friday, May 8		Montana
Friday, May 8		Ohio
Friday, May 8		Oklahoma
Friday, May 8		Texas



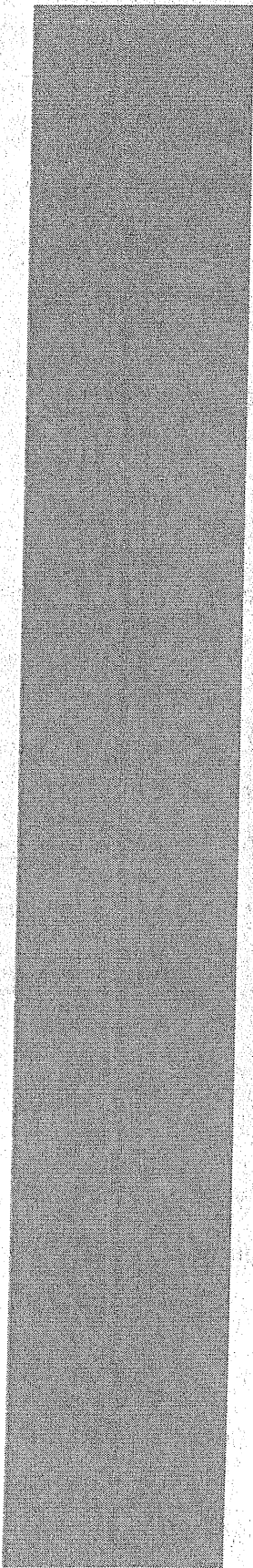
Friday, May 8		Wisconsin
Friday, May 8	8:30 pm-10:30 pm	Secondary State Caucus
Friday, May 8		Alaska
Friday, May 8		Delaware
Friday, May 8		Florida
Friday, May 8		Florida Associate
Friday, May 8		Idaho
Friday, May 8		Illinois
Friday, May 8		Indiana
Friday, May 8		Iowa
Friday, May 8		Kansas
Friday, May 8		Massachusetts
Friday, May 8		Michigan
Friday, May 8		Minnesota
Friday, May 8		Montana
Friday, May 8		New Mexico
Friday, May 8		Ohio
Friday, May 8		Oklahoma
Friday, May 8		South Carolina
Friday, May 8		Texas
Friday, May 8	11:00 pm-11:30 pm	Candidate Selection Committee Meeting
Friday, May 8	Midnight	Curfew (Secondary & Middle Level)



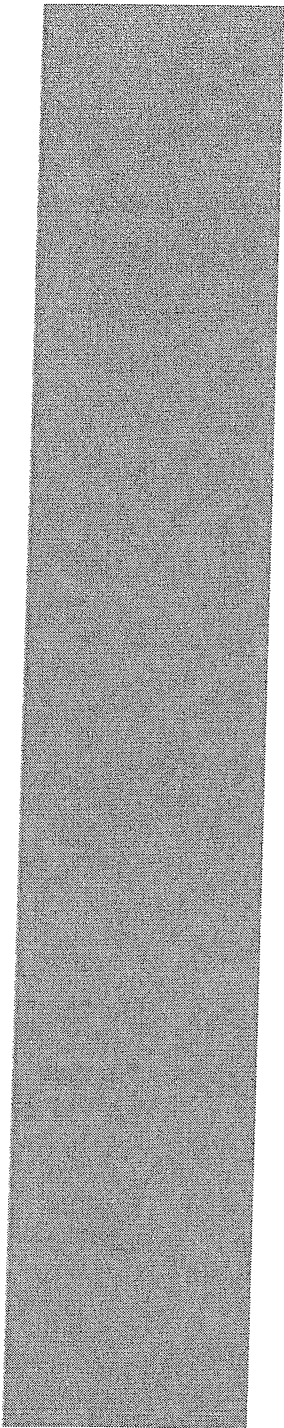
Saturday, May 9	6:00 am-12:00 pm	Competitive Events Center/Test Distribution
Saturday, May 9	7:00 am-8:00 am	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)
Saturday, May 9	7:00 am-12:00 pm	Grading Room
Saturday, May 9	7:00 am-12:00 pm	Registration/Information Desk
Saturday, May 9		Finance Desk
Saturday, May 9		Tour Desk
Saturday, May 9		Conference Headquarters
Saturday, May 9	7:30 am-12:00 pm	Contemporary Issues Finals (PS)
Saturday, May 9		Preparation
Saturday, May 9		Presentation
Saturday, May 9		Ethics & Professionalism (PS)
Saturday, May 9		Preparation
Saturday, May 9		Presentation
Saturday, May 9		Extemporaneous Speech Finals (S)
Saturday, May 9		Preparation
Saturday, May 9		Presentation
Saturday, May 9		Human Resource Management Finals (PS)
Saturday, May 9		Preparation
Saturday, May 9		Presentation



Saturday, May 9		Human Resource Management Finals (S)
Saturday, May 9		Preparation
Saturday, May 9		Presentation
Saturday, May 9		Network Design Team Finals (S)
Saturday, May 9		Preparation
Saturday, May 9		Presentation
Saturday, May 9		Parliamentary Procedure Team (S)
Saturday, May 9		Preparation
Saturday, May 9		Presentation
Saturday, May 9		Small Business Management Team Finals (S)
Saturday, May 9		Preparation
Saturday, May 9		Presentation
Saturday, May 9	8:00 am-9:00 am	Computer Security-Application Event (S)
Saturday, May 9		PC Servicing and Troubleshooting-Application Event (PS)
Saturday, May 9		Systems Administration Using Cisco-Application Event (P)
Saturday, May 9	8:00 am-12:00 pm	Administrative Support Research Individual Finals (S)
Saturday, May 9		Advanced Interview Skills Finals (S)
Saturday, May 9		Computer Animation Team (S)
Saturday, May 9		Computer Modeling (S)
Saturday, May 9		Digital Media Production Finals (S)
Saturday, May 9		Economic Research Individual Finals (S)
Saturday, May 9		Economic Research Team Finals (S)
Saturday, May 9		Entrepreneurship Finals (S)



Saturday, May 9		Financial Analyst Team Finals (PS)
Saturday, May 9		Financial Analyst Team Finals (S)
Saturday, May 9		Global Marketing Team Finals (S)
Saturday, May 9		Graphic Design Promotion Finals (S)
Saturday, May 9		Interview Skills Finals (PS)
Saturday, May 9		Interview Skills Finals (S)
Saturday, May 9		Prepared Speech Finals (PS)
Saturday, May 9		Prepared Speech Finals (S)
Saturday, May 9		Presentation Management Individual Finals (S)
Saturday, May 9		Presentation Management Team Finals (S)
Saturday, May 9		Video Production Team Finals (S)
Saturday, May 9		Web Site Design Team Finals (S)
Saturday, May 9	8:30 am-9:30 am	Fair Trade Challenge Set Up
	8:30 am-10:00 am	Adobe Academy: Animation with Edge
Saturday, May 9		BPA University
Saturday, May 9	9:30 am-10:30 am	Computer Security-Application Event (PS)
Saturday, May 9		PC Servicing and Troubleshooting-Application Event (S)
Saturday, May 9		Systems Administration Using Cisco-Application Event (S)
Saturday, May 9	10:00 am-11:00 am	National Officer Reception
	10:00 am-11:30 am	Adobe Academy: The Digital Publishing Suite
Saturday, May 9	10:00 am-12:00 pm	Fair Trade Challenge



Saturday, May 9	2:00 pm-3:00 pm	Joint CEAC/SAAC Meeting
Saturday, May 9	TBD	Alumni Division Meeting
Saturday, May 9	2:00 pm-4:00 pm	Contest Review-Drop in as needed between 2 pm and 4 review the contest of your choice
Saturday, May 9	12:00 pm-5:00 pm	Virtual Event Forum
	2:00 pm-3:30 pm	Adobe Academy: Eight Apps Full of Fun!
Saturday, May 9	3:00 pm-4:00 pm	SAAC Meeting
Saturday, May 9		CEAC Meeting
Saturday, May 9	3:30 pm-5:00 pm	Adobe Academy: Sharing Your Content
Saturday, May 9	6:00 pm-8:00 pm	Awards General Session – Post-Secondary Division
Saturday, May 9	8:30 pm-11:30 pm	Awards General Session – Secondary/Middle Division
Saturday, May 9	Immediately following S/ML Awards Session	New National Officer Team Meeting
Saturday, May 9	Midnight	Curfew (Secondary & Middle Level)
Sunday, May 10	7:00 am-8:00 am	Board of Trustee's Meeting
	9:00 am-11:00 am	Corporate Meeting
	11:00 am-12:00 pm	New Board of Trustee's Meeting

PLAYGROUND MULCH

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley
Bid from Brink Wood Products, Jack’s Lawn Service, and Main’s Landscape

RECOMMENDATION

Move to accept the bid of \$9,520.00 from Jack’s Lawn Service of Monroe, Michigan, to provide playground mulch throughout the district. Money for this purchase will come from the Operations Budget.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

www.monroe.k12.mi.us

4920 W. Albain Rd., Monroe, MI 48161

Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor


Shelley Corlier
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

April 22, 2015

To: Board of Education
Monroe Public Schools

From: Jerry Oley 
Director of Operations

Re: Playground Mulch

Bids were requested from three companies for 560 cubic yards of certified playground mulch to be used on district playgrounds to meet playground standards. All three bids were returned.

It is my recommendation the low bidder, Jack's Lawn Service of Monroe, MI to be awarded the 2015 certified playground mulch bid.

Bid Summary is as follows:

Brink Wood Products Byron Center, MI	\$ 10,801.00
Jack's Lawn Service Monroe, MI	\$ 9,520.00
Main's Landscape Southfield, MI	\$ 11,474.00

Funds for playground mulch will be taken from the Operations budget.
If you need further information, please let me know.

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

2015 Playground Mulch Bid Tally

Contractor	Date Sent	Mulch/yard	Delivery	Total Bid
Brink Wood Products 1175 76th Street SW Byron Center, MI 49315 kim@brinkwoodproducts.net 616-878-9190 - phone	4/15/2015 emailed	\$14.00	\$2,961.00	\$10,801.00
Jack's Lawn Service 15550 Garden Stone Drive Monroe, MI 48161 isturn@jackslawnservice.com 734-243-3382 - phone	4/15/2015 emailed	\$17.00	No Charge if dropped at same location	\$9,520.00
Main's Landscape 21355 Telegraph Road Southfield, MI 48033 248-356-8660 - phone 248-356-7653	4/15/2015 faxed	\$20.49	No Charge if dropped at same location	\$11,474.40

DISTRICT CARPET REPLACEMENT

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley
Bid from Runyon’s Home Decorating, Sherwin-Williams Co., and Solar Contract

RECOMMENDATION

Move to accept the bid of \$48,963.00 from Runyon’s Home Decorating of Monroe, Michigan, for carpet replacement throughout the district. Money for this purchase will come from the Building and Site Sinking Funds.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

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4920 W. Albain Rd., Monroe, MI 48161

Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor


Shelley Comler
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

April 22, 2015

To: Board of Education
Monroe Public Schools

From: Jerry Oley 
Director of Operations

Re: District Carpet Replacement

District carpet replacement was sent out for bid in April. Nine (9) contractors received bid packets and three (3) bids were received. The bids were opened on Tuesday April 21, 2015 these bids have been reviewed and the lowest bidder is Runyon's Home Decorating (\$48,963.00).

It is my recommendation that the low bidder, Runyon's Home Decorating be awarded the 2015 carpet replacement project. As stated in the request for bids, Monroe Public Schools reserves the right to add or change installation locations if the change is in the best interest of the district.

Runyon's Home Decorating \$ 48,963.00
Monroe, MI

Sherwin – Williams Co. \$ 70,555.00
Toledo, OH

Solar Contract Carpet \$ 53,483.80
Redford, MI

Funds for carpet purchase will be taken from Building and Site Sinking Funds.

If you need further information, please let me know.

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

Symphony
Monroe Public Schools Carpet/Fire Bid Tally - 2015

Contractor	Arborwood South	Custer I	Custer II	Manor	MHS	MMS	Riverside	District	Totals
Carpet Spectrum									NO BID
Finishers Unlimited									NO BID
Imperial Floor Covering									NO BID
Lakeside Interior									NO BID
Moor-Kare Interiors									NO BID
Runyon's	\$2,376.00	\$5,918.00	\$3,418.00	\$2,810.00	\$11,244.00	\$8,349.00	\$6,048.00	\$8,800.00	\$48,963.00
Sherwin-Williams Co.	\$4,659.36	\$7,871.28	\$5,431.52	\$3,747.36	\$14,981.50	\$11,119.36	\$8,799.72	\$13,945.36	\$70,555.46
Shock Brothers									NO BID
Solar Contract Carpet	\$3,213.00	\$5,900.10	\$4,088.10	\$2,707.60	\$12,106.20	\$8,991.60	\$6,354.90	\$10,122.30	\$53,483.80
Tri State Floors									NO BID

**WINDOW REPLACEMENT
ADMINISTRATION BUILDING**

BACKGROUND

See attached letter from Kohler Architecture for details.

ENCLOSURES

Letter from George O'Dell, John D. Kohler Architect, P.C.
Bid Summary

RECOMMENDATION

Move to accept the bid of \$167,520.00 from Monroe Glass Co. of Monroe, Michigan, for window replacement at the Administration Building and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



KOHLER ARCHITECTURE INC.

1118 WEST FRONT STREET, MONROE, MICHIGAN 48161
phone (734)242-6880 fax: (734)242-6883
WWW.KOHLERARCHITECT.NET

REGISTERED:
MICHIGAN

MEMBER:
A.I.A.
N.C.A.R.B.

Monroe Public Schools
Administration Building
1275 N. Macomb Street
Monroe, MI 48162

April 20, 2015
Page 1 of 1

Attention: Mr. Jerry Oley
Director of Operations

Re: **Window Replacement
at Administration Building
for Monroe Public Schools
#1507**

Dear Mr. Oley:

As directed, we have reviewed the bids opened on the above mentioned project on April 14, 2015. We submit herein our comments and recommendations.

1. Three (3) Contractors attended the Mandatory Pre-Bid Meeting at the job site on April 6, 2015 at 3:00 p.m. Three (3) Contractors picked up bidding documents from the Architect's Office.
2. Only one (1) bid was submitted. Low Base Bid, Proposal A, was submitted by Monroe Glass Co. of Monroe, MI. at \$167,520.00. Our cost estimate for this work was \$122,000.00. We do not know why the bid was so much higher than our estimate. It may have been due to timing of work or materials costing more than estimated. The contractor bid the project as specified. See the attached bid summary.
3. For your reference, the scope of work in the Base Bid, Proposal A includes, removing all the original aluminum non-thermal broken, single glazed windows, (approximately 2,240 s.f.), on all sides of the building. New work will be installing new thermal broken aluminum framing with a combination of fixed and double hung windows, insulated glass and 2" thick insulated panels. Also included is the removal of east front doors and installation of new aluminum doors
4. We spoke to Fred Wittkop, President of Monroe Glass Co., who stated he was comfortable with his bid, he visited the job prior to bidding and that he bid the project using the materials listed in the specifications. He stated they are union contractors and they will pay above the required State Prevailing Wages. He also stated his bid includes all taxes as specified. He stated he will perform all work with his own forces. He will be providing a 100% performance and labor bond as specified.
5. We met with Norm Tylutki from Monroe Glass Co.; Jim Barbour, Midwest Regional Manager for Graham Architectural Products (window manufacturer) at the Office of Jerry Oley on Thursday, April 16 and were assured by the Contractor and Window Manufacturer's representative that the windows will be delivered the week of July 20 before the August 21 deadline. However, we told Monroe Glass that Monroe Middle School window project has a higher priority and must be completed prior to starting the work at the Administration Building.
6. We have worked with Monroe Glass Co. on several projects for Monroe Public School at most of the buildings in the School District. Their workmanship, coordination and construction scheduling was good.

Therefore, based on the above, we recommend a contract be awarded to Monroe Glass Co., of Monroe, MI. for the Base Bid, Proposal A, bid amount of \$167,520.00.

Please contact our office should you need additional information or decide to proceed.

Sincerely,


George O'Dell
Associate

enc: As Indicated

cc: Files Docs/1507-REC-1

KOHLER ARCHITECTURE, INC.
 1118 WEST FRONT STREET
 MONROE, MI 48161

Window Replacement
 at Administration Building
 Monroe Public Schools
 #1507

April 6, 2015 @ 3:00 P.M.

April 14, 2015 @ 3:00 P.M.

April 14, 2015 @ 3:00 P.M.

Cost Estimate: \$122,000.00

BID SUMMARY

CONTRACTOR	Proposal A (Base Bid)	B.B. or C.C.	REMARKS
Monroe Glass 15475 S. Telegraph Rd. Monroe, MI 48161 Ph: 734-242-1930 Fx: 242-1530	\$167,520.00	B.B.	
Envision Builders 28036 Oakland Oaks Court Wixom, MI 48393 Ph: 248-305-8181, Fx:248-305-8183	Did Not Bid		
Floral City Glass Co. 226 West Second Street Monroe, MI 48161 Ph: 734-241-6000	Did Not Bid		
Gratton Construction Co. 1128 West Front Street Monroe, MI 48161 734-241-5080 Fx:241-5084	Did Not Bid		

**ROOFING REPLACEMENT
ARBORWOOD SOUTH ELEMENTARY SCHOOL**

BACKGROUND

See attached letter from Kohler Architecture for details.

ENCLOSURES

Letter from George O'Dell, John D. Kohler Architect, P.C.
Bid Summary

RECOMMENDATION

Move to accept the bid of \$97,000.00 from Nordmann Roofing of Toledo, Ohio, for roofing replacement at Arborwood South Elementary School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



KOHLER ARCHITECTURE INC.

1118 WEST FRONT STREET, MONROE, MICHIGAN 48161
phone (734)242-6880 fax: (734)242-6883
WWW.KOHLERARCHITECT.NET

REGISTERED:
MICHIGAN

MEMBER:
A.I.A.
N.C.A.R.B.

Monroe Public Schools
Administration Building
1275 N. Macomb Street
Monroe, MI 48162

April 20, 2015
Page 1 of 1

Attention: Mr. Jerry Oley
Director of Operations

Re: **Roofing Replacement
at Arborwood South Elementary School
for Monroe Public Schools
#1505**

Dear Mr. Oley:

As directed, we have reviewed the bids opened on the above mentioned project on April 14, 2015. We submit herein our comments and recommendations.

1. Five (5) contractors attended the mandatory pre-bid meeting on April 8, 2015 at 11:00 a.m. Five (5) contractors picked up bidding documents from the Architect's Office.
2. A total of three (3) bids were submitted. Low Base Bid, Proposal A, was submitted by Nordmann Roofing of Toledo, OH at \$97,000.00. Second low bid was submitted by Advanced Roofing, Inc of Westland, MI at \$101,580.00. Our cost estimate for this work was \$91,000.00. All contractors bid the Roofing System as specified. See the attached bid summary.
3. For your reference, the scope of work in the Base Bid, Proposal A includes, removing approximately 11,900 s.f. of 26 year old EPDM roofing and 2.25" (R-13.7) polyisocyanurate insulation down to the gypsum roof deck over the north and west corridor roofs and installing new 3.5" polyisocyanurate insulation (R=20.5), and a new Carlisle, fully-adhered, 60 mil. EPDM roofing system with a 20-year warranty.
4. We spoke to Randy Carns, Vice President of Nordmann Roofing, who stated he was comfortable with his bid, and that he bid the project using the materials listed in the specifications. He stated they are members of the Roofers and Sheet Metal Workers Unions and pay prevailing wages. He also stated his bid includes all taxes as specified. He stated he has no Sub-contractors for this project and all work will be performed with his own workers. He will be providing performance/labor bonds as specified.
5. Nordmann Roofing has completed several roofing projects of high quality in the past for Monroe Public Schools. They were as follows: Several roof areas of Arborwood South Elementary – Auditorium in 1992, North classroom roof & Boy's Locker roof in 1994, west classroom & band room roofs in 1995, south classroom roof in 1996; East & Center roof areas of the Administration Building in 1996, East Roof at Orchard Center High School in 2002; Boiler roof at Monroe Middle School in 2004,

Therefore, based on the above, we recommend a contract be awarded to Nordmann Roofing of Toledo, OH. for the Base Bid, Proposal A, bid amount of \$97,000.00.

Please contact our office should you need additional information or decide to proceed.

Sincerely,


George O'Dell
Associate

enc: As Indicatedcc:
Files Docs/1505-REC-1

KOHLER ARCHITECTURE, INC.
 1118 WEST FRONT STREET
 MONROE, MI 48161

Roof Replacement
 at Monroe Arborwood South
 Elementary School
 Monroe Public Schools
 #1505

April 8, 2015 @ 11:00 A.M.

April 14, 2015 @ 3:00 P.M.

April 14, 2015 @ 3:00 P.M.

Cost Estimate: \$91,000.00

BID SUMMARY

CONTRACTOR	Proposal A (Base Bid)	B.B. or C.C.	REMARKS
Nordmann Roofing 1722 Starr Ave. Toledo, OH 43605 Ph: 419-691-5737 Fx: 419-691-9521	\$97,000.00	B.B.	Carlisle or Firestone
Advanced Roofing, Inc. 1055 Manufacturers Drive Westland, MI 48186 Ph: 734-722-7600, Fx: 734-722-7602	\$101,580.00	B.B.	Carlisle or Firestone
Royal West Roofing 51 Summit Street Brighton, MI 48116 Ph: 810-360-0412 Fx: 810-588-4255	\$109,900.00	B.B.	Carlisle or Firestone
Newton Crane Roofing 353 Cass Ave. Pontiac, MI. 48342-1009 Ph: 248-332-3021, Fx: 248-332-2302	Did Not Bid		
Quality Roofing 10800 Plaze Drive Whitmore Lake, MI. 48189 Ph: 734-550-9599, Fx: 734-550-9594	Did Not Bid		

**A-WING ROOF REPLACEMENT
MONROE HIGH SCHOOL**

BACKGROUND

See attached letter from Kohler Architecture for details.

ENCLOSURES

Letter from George O'Dell, John D. Kohler Architect, P.C.
Bid Summary

RECOMMENDATION

Move to accept the bid of \$132,510.00 from Advanced Roofing, Inc. of Westland, Michigan, for A-Wing roof replacement at Monroe High School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



KOHLER ARCHITECTURE INC.

1118 WEST FRONT STREET, MONROE, MICHIGAN 48161
phone (734)242-6880 fax: (734)242-6883
WWW.KOHLERARCHITECT.NET

REGISTERED:
MICHIGAN

MEMBER:
A.I.A.
N.C.A.R.B.

Monroe Public Schools
Administration Building
1275 N. Macomb Street
Monroe, MI 48162

April 20, 2015
Page 1 of 1

Attention: Mr. Jerry Oley
Director of Operations

Re: **A-Wing Roof Replacement
at Monroe High School
for Monroe Public Schools
#1527**

Dear Mr. Oley:

As directed, we have reviewed the bids opened on the above mentioned project on April 14, 2015. We submit herein our comments and recommendations.

1. Five (5) contractors attended the mandatory pre-bid meeting on April 8, 2015 at 1:00 p.m. Five (5) contractors picked up bidding documents from the Architect's Office.
2. A total of three (3) bids were submitted. Low Base Bid, Proposal A, was submitted by Advanced Roofing, Inc. of Westland, MI. at \$132,510.00. Second low bid was submitted by Nordmann Roofing of Toledo, OH. at \$138,87500. Our cost estimate for this work was \$138,000.00. All contractors bid the Roofing System as specified. See the attached bid summary.
3. For your reference, the scope of work in the Base Bid, Proposal A includes, removing approximately 22,500 s.f. of 14 year old Durolast, PVC roofing damaged by hail, and 2.25" (R-13.7) polyisocyanurate insulation down to the metal roof deck over A-Wing and installing new 3.5" polyisocyanurate insulation (R=20.5), and a new Carlisle, fully-adhered, 60 mil. EPDM roofing system with a 20-year warranty. New tapered insulation saddles between roof drains and new metal copings at roof perimeter will be installed.
4. We spoke to Dale Narsesian, President of Advanced Roofing, Inc., who stated he was comfortable with his bid, and that he bid the project using the materials listed in the specifications. He stated they do not belong to the roofer's union but he will pay prevailing wages. He also stated his bid includes all taxes as specified. He stated he has no Sub-contractors for this project and all work will be performed with his own workers. He will be providing performance/labor bonds as specified. His bid proposal form was not signed, however he included a 5% bid bond that was signed. He stated this was an over-site and he would sign the proposal and enter into a contract. His company was started in 1988 and he employs between 18 to 30 roofers during the summer season.
5. We have not worked with Advanced Roofing, Inc., on any of our past projects, although they have bid on several of our projects the last few years. We talked to Michael LeAnza, Carlisle Representative with North Coast Roofing Systems, who stated Advanced Roofing, Inc. is highly trained and qualified to install all the different Carlisle products. They have very high quality inspection scores and is one of the few roofing contractors he would recommend to any future roofing customer. He stated Advanced Roofing, Inc. purchases between \$1,000,000 and \$5,000,000 of Carlisle materials annually.

Therefore, based on the above, we recommend a contract be awarded to Advanced Roofing, Inc. of Westland, MI for the Base Bid, Proposal A, bid amount of \$132,510.00.

Please contact our office should you need additional information or decide to proceed.

Sincerely,

George O'Dell
Associate

enc: As Indicatedcc:

Files Docs/1527-REC-1

KOHLER ARCHITECTURE, INC.
 1118 WEST FRONT STREET
 MONROE, MI 48161

Roof Replacement
 at Monroe Monroe High School
 Monroe Public Schools
 #1527

April 8, 2015 @ 1:00 P.M.

April 14, 2015 @ 3:00 P.M.

April 14, 2015 @ 3:00 P.M.

Cost Estimate: \$138,000.00

BID SUMMARY

CONTRACTOR	Proposal A (Base Bid)	B.B. or C.C.	REMARKS
Advanced Roofing, Inc. 1055 Manufacturers Drive Westland, MI 48186 Ph: 734-722-7600, Fx: 734-722-7602	\$132,510.00	B.B.	Carlisle or Firestone
Nordmann Roofing 1722 Starr Ave. Toledo, OH 43605 Ph: 419-691-5737 Fx: 419-691-9521	\$138,875.00	B.B.	Carlisle or Firestone
Royal West Roofing 51 Summit Street Brighton, MI 48116 Ph: 810-360-0412 Fx: 810-588-4255	\$143,500.00	B.B.	Carlisle or Firestone
Newton Crane Roofing 353 Cass Ave. Pontiac, MI. 48342-1009 Ph: 248-332-3021, Fx: 248-332-2302	Did Not Bid		
Quality Roofing 10800 Plaze Drive Whitmore Lake, MI. 48189 Ph: 734-550-9599, Fx: 734-550-9594	Did Not Bid		

**MASONRY REPAIRS
MONROE HIGH SCHOOL**

BACKGROUND

See attached letter from Kohler Architecture for details.

ENCLOSURES

Letter from George O'Dell, John D. Kohler Architect, P.C.
Bid Summary

RECOMMENDATION

Move to accept the combined bid (Proposal A, Alternate A-1, Alternate A-2) of \$207,750.00 from Grunwell-Cashero Co. of Toledo, Ohio, for masonry repairs at Monroe High School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



KOHLER ARCHITECTURE INC.

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REGISTERED:
MICHIGAN

MEMBER:
A.I.A.
N.C.A.R.B.

Monroe Public Schools
Administration Building
1275 N. Macomb Street
Monroe, MI 48162

April 20, 2015
Page 1 of 1

Attention: Mr. Jerry Oley
Director of Operations

Re: **Masonry Repairs
at Monroe High School
for Monroe Public Schools
#1506**

Dear Mr. Oley:

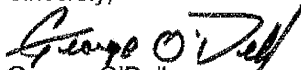
As directed, we have reviewed the bids opened on the above mentioned project on April 14, 2015. We submit herein our comments and recommendations.

1. Three (3) contractors attended the Mandatory Pre-Bid Meeting at the job site on April 7, 2015 at 1:00 p.m. Three (3) contractors picked up bidding documents from the Architect's Office.
2. A total of two (2) bids were submitted. Low Base Bid, Proposal A, was submitted by Grunwell-Cashero Co. of Toledo, OH. at \$93,750.00, plus \$50,200.00 for Alternate A-1 and \$63,800.00 for Alternate A-2 for a total price of \$207,750.00. They also submitted a Unit price of \$135.00 for 100% tuckpointing of all the mortar joints within each additional 10 square feet of work not shown on the drawings. Second apparent low bid was submitted by RAM Construction Services, Inc. of Livonia, MI. at \$405,989.00, plus \$219,745.00 for Alternate A-1 and \$268,885.00 for Alternate A-2 for a total price of \$894,619.00. They also submitted a Unit price of \$389.00 for 100% tuckpointing of all the mortar joints within each additional 10 square feet of work not shown on the drawings. Our cost estimate for this work was \$114,000.00 for the Base Bid, Proposal A plus \$57,700.00 for Alternate A-1 and \$73,300.00 for Alternate A-2 for a total estimate of \$223,500.00. All contractors bid the project as specified. See the attached bid summary.
3. For your reference, the scope of work in the Base Bid, Proposal A includes, cleaning all the brick on the north, west, and south wall of "B-Wing", grinding out and tuckpointing 100% of all masonry joints with new mortar on the top 6'-4" and middle 5'-8" vertical brick coursing façade and 20% of the remaining mortar joints in the running bond coursing, re-cleaning all the brick, cutting out and re-caulking all vertical masonry control joints, repairing all damaged terra cotta sills and finishing entire wall with a clear water repellent coating. (approximately 15,900 square feet of wall area).
4. For your reference, the scope of work in the Alternate A-1 includes, similar work as described in the Base Bid on the west wall of "C-Wing". (approximately 8,300 square feet of wall area).
5. For your reference, the scope of work in the Alternate A-2 includes, similar work as described in the Base Bid on the north and east walls of "C-Wing". (approximately 10,200 square feet of wall area).
6. We spoke to Fidell Cashero, General Manager of Grunwell-Cashero Co. who stated he was comfortable with his bid, and that he bid the project using the materials listed in the specifications. He stated they are members of the Masonry and Restoration Unions and pay prevailing wages. He also stated his bid includes all permits and taxes as specified. He stated he has no Sub-contractors for this project and all work will be performed with his own workers. He will be providing 100% performance/labor bonds as specified. They understand there is Liquidated Damages of \$200.00 per day if the August 21, 2015 date for Substantial Completion is not met.
7. Grunwell-Cashero Co. has completed work on several past projects for Monroe Public Schools including the masonry repairs at Monroe High School the last two years on H-Wing, south wall of D-Wing and all of A-Wing. Their workmanship, coordination and construction scheduling was good.

Therefore, based on the above, we recommend a contract be awarded to Grunwell-Cashero Co. of Toledo, OH. for the combined price for the Base Bid, Proposal A, plus Alternate A-1 plus Alternate A-2 of \$207,750.00.

Please contact our office should you need additional information or decide to proceed.

Sincerely,


George O'Dell
Associate

enc: As Indicated ,cc: Files Docs/1506-REC-1

KOHLER ARCHITECTURE, INC.
 1118 WEST FRONT STREET
 MONROE, MI 48161

Masonry Repairs
 at Monroe High School
 Monroe Public Schools
 #1506

Mandatory Pre-Bid: April 7, 2015 @ 1:00 P.M.
 Bids Due: April 14, 2015 @ 3:00 P.M.
 Opening: April 14, 2015 @ 3:00 P.M.
 Cost Estimate: \$114,000.00

BID SUMMARY

CONTRACTOR	Proposal A (Base Bid)	Alternate A-1 (East & South Wall A Wing)	Alternate A-2 (West Wall A Wing)	B.B. or C.C.	REMARKS
Grunwell-Cashero Co. 5212 Tractor Road Toledo, OH 43612 Ph: 419-476-2426, Fx: 419-476-2439	\$93,750.00	\$50,200.00	\$63,800.00	B.B.	Unit Price Cost = \$135.00 Total = \$207,750.00
RAM Construction Services 13800 Eckles Road Livonia, MI 48150 Ph: 734-464-3800, Fx: 734-793-2157	\$405,989.00	\$219,745.00	\$268,885.00	B.B.	Unit Price Cost = \$389.00 Total = \$894,619.00
Great Lakes Concrete Restoration, Inc 522 East Woodruff Toledo, OH. 43602 Ph: 419-255-8209, Fx: 419-255-8219	Did Not Bid				

**PARKING LOT RECONSTRUCTION
MONROE HIGH SCHOOL**

BACKGROUND

See attached letter from Kohler Architecture for details.

ENCLOSURES

Letter from George O'Dell, John D. Kohler Architect, P.C.
Bid Summary

RECOMMENDATION

Move to accept the bid of \$678,876.00 from Best Asphalt, Inc. of Romulus, Michigan, for parking lot reconstruction at Monroe High School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



KOHLER ARCHITECTURE INC.

1118 WEST FRONT STREET, MONROE, MICHIGAN 48161
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WWW.KOHLERARCHITECT.NET

REGISTERED:
MICHIGAN

MEMBER:
A.I.A.
N.C.A.R.B.

Monroe Public Schools
Administration Building
1275 N. Macomb Street
Monroe, MI 48162

April 20, 2015
Page 1 of 1

Attention: Mr. Jerry Oley
Director of Operations

Re: **Parking Lot Re-Construction
at Monroe High School
for Monroe Public Schools
#1501**

Dear Mr. Oley:

As directed, we have reviewed the bids opened on the above mentioned project on April 14, 2015. We submit herein our comments and recommendations.

1. Five (5) Paving Contractors attended the Mandatory Pre-Bid Meeting at the job site on April 7, 2015 at 2:00 p.m. Six (6) Paving Contractors picked up bidding documents from the Architect's Office.
2. A total of four (4) bids were submitted. Low Base Bid, Proposal A, was submitted by Best Asphalt, Inc. of Romulus MI. at \$678,876.00. Second low bid was submitted by, Nagle Paving Company of Novi, MI. at \$684,444.00. Our cost estimate for this work was \$556,000.00. Our office added additional storm drainage and exterior site lighting at the entrances to A, B & C-Wings just prior to bidding, that were not included in our final cost estimate. These additional costs are estimated to be approximately \$110,000.00. All contractors bid the project as specified. See the attached bid summary.
3. For your reference, the scope of work in the Base Bid, Proposal A includes, milling out between 0 to 10.5" depth of existing asphalt at the two north entry drives and north staff parking lot Area C, installing 10 new catch basins, related storm pipe, rebuilding 2 existing catch basins, grading new stone to re-shape parking lot surface followed with a minimum of 4-1/2" new asphalt paving (approximately 121,000 s.f.), new concrete curbed islands at lot perimeter and new energy efficient LED lighting in the parking lot and new LED lighting at the entrances to A, B & C-Wings. This will increase the parking by an additional 99 spaces. (total 264 parking spaces combined in C Lot)
4. We spoke to Matt Fisher, Estimator for Best Asphalt, Inc. who stated he was comfortable with his bid, he visited the job prior to bidding and that he bid the project using the materials listed in the specifications. He stated they are union contractors and they will pay above the required State Prevailing Wages. He also stated his bid includes all taxes as specified. He stated he will use Staelgraeve-Turner Electric Company from Monroe for the new lighting work, GM & Sons for concrete work and Sholty Excavating for new underground storm drainage work. He will be providing a 100% performance and labor bond as specified. They understand there is Liquidated Damages of \$500.00 per day if the August 21, 2015 date for Substantial Completion is not met.
5. We have worked with Best Asphalt, Inc. on several past projects for Monroe Public Schools including the second phase of the Monroe High School parking lot last year, the south parking lot at Arborwood North Elementary in 2012, and several asphalt playlots in the District. Their workmanship, coordination and construction scheduling was good.

Therefore, based on the above, we recommend a contract be awarded to Best Asphalt, Inc. of Romulus, MI. for the Base Bid, Proposal A, bid amount of \$678,876.00.

Please contact our office should you need additional information or decide to proceed.

Sincerely,


George O'Dell
Associate

enc: As Indicated
cc: Files Docs/1501-REC-1

KOHLER ARCHITECTURE, INC.
 1118 WEST FRONT STREET
 MONROE, MI 48161

Parking Lot Re-Construction
 At Monroe High School
 for Monroe Public Schools
 #1501

Mandatory Pre-Bid: April 7, 2015 at 2:00 P.M.
 Bids Due: April 14, 2015 at 3:00 P.M.
 Opening: April 14, 2015 at 3:00 P.M.
 Cost Estimate: \$556,000.00

BID SUMMARY

Contractor	Proposal A (Base Bid)	B.B. or C.C.	REMARKS
Best Asphalt 6334 N. Beverly Plaza Romulus, MI. 48174 Ph: 734-732-0588 Fx: 734-729-6414	\$678,876.00	B.B.	Lighting Mfr. - Cree
Nagle Paving Company 39525 E. 13 Mile Rd, Suite 300 Novi, MI. 48377 Ph: 248-553-0600, Fx: 248-553-0669	\$684,444.00	B.B.	Lighting Mfr. - Cree
Al's Asphalt 25500 Brest Road Taylor, MI 48180 Ph: 734-946-1880 Fx:734-946-4502	\$712,783.00	B.B.	Lighting Mfr. - Cree
Pavex Corp. 2654 Van Horn Road Trenton, MI 48183 Ph: 734-676-6220, Fx: 734-818-1685	\$783,500.00	B.B.	Lighting Mfr. - Cree
Jennite Company 4690 W. Bancroft Toledo, OH 43615 Ph:419-531-1791 Fx: 419-531-7591	Did Not Bid		

**ROOFING REPLACEMENT
MONROE MIDDLE SCHOOL**

BACKGROUND

See attached letter from Kohler Architecture for details.

ENCLOSURES

Letter from George O'Dell, John D. Kohler Architect, P.C.
Bid Summary

RECOMMENDATION

Move to accept the combined bid (Proposal A, Alternate A-1) of \$293,000.00 from Royal West Roofing of Brighton, Michigan, for roofing replacement at Monroe Middle School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



KOHLER ARCHITECTURE INC.

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REGISTERED:
MICHIGAN

MEMBER:
A.I.A.
N.C.A.R.B.

Monroe Public Schools
Administration Building
1275 N. Macomb Street
Monroe, MI 48162

April 20, 2015
Page 1 of 2

Attention: Mr. Jerry Oley
Director of Operations

Re: **Roofing Replacement
at Monroe Middle School
for Monroe Public Schools
#1503**

Dear Mr. Oley:

As directed, we have reviewed the bids opened on the above mentioned project on April 14, 2015. We submit herein our comments and recommendations.

1. Five (5) contractors attended the Mandatory Pre-Bid Meeting at the job site on April 8, 2015 at 3:00 p.m. Five (5) contractors picked up bidding documents from the Architect's Office.
2. A total of two (2) bids were submitted. Low Base Bid, Proposal A, was submitted by Royal West Roofing of Brighton, MI. at \$237,000.00, For alternate A-1, they bid \$56,000 and for Alternate A-2, they bid \$89,000.00. The combined bid from Royal West Roofing was \$382,000.00 Second apparent low bid for Proposal A, was submitted by Newton Crane Roofing of Pontiac, MI. at \$276,000.00. For Alternate A-1, they bid \$49,500.00 and for Alternate A-2, they bid \$87,000.00. The combined bid from Newton Crane Roofing was \$412,500.00. Our cost estimate for the Base Bid Proposal A work was \$169,000.00. Our cost estimate for the Alternate A-1 work was \$31,000.00. Our cost estimate for the Alternate A-2 work was \$25,000.00. Our combined estimate for all the above work was \$225,000.00. All contractors bid the Roofing System as specified. See the attached bid summary.
3. For your reference, the scope of work in the Base Bid, Proposal A includes, removing approximately 24,400 s.f. of 25 year old EPDM roofing, 2" insulation (R-7.5) and 5/8" gypsum board thermal barrier down to the wood deck on the original 3-story building. New work includes 1/2" gypsum board thermal barrier, 3.5" (R-20.5) polyisocyanurate insulation and a new Carlisle, fully-adhered, 60 mil. EPDM roofing system with a 20-year warranty.
4. For your reference, the scope of work in the Alternate A-1 Proposal includes, removing approximately 4,550 s.f. of 26 year old EPDM roofing and 2.25" insulation (R-13.7) down to the concrete deck on the 3-story science wing roof and installing new tapered polyisocyanurate insulation that varies from 0" to 4" thick, followed with new 1.5" polyisocyanurate insulation for an average R-value of 21.95 and a new Carlisle, fully-adhered, 60 mil. EPDM roofing system with a 20-year warranty.
5. For your reference, the scope of work in Alternate A-2 Proposal includes, removing approximately 3,800 s.f. of 26 year old EPDM roofing, 2" insulation (R-7.5) and 5/8" gypsum board thermal barrier down to the wood deck on the courtyard valley roofs. New work includes 1/2" gypsum board thermal barrier, 3.5" (R-20.5) polyisocyanurate insulation and a new Carlisle, fully-adhered, 60 mil. EPDM roofing system with a 20-year warranty.
6. We spoke to Pat Brick, Estimator and Member of Royal West Roofing, who stated he was comfortable with his bid, and that he bid the project using the materials listed in the specifications. He stated they are members of the Roofers and Sheet Metal Workers Unions and pay prevailing wages. He also stated his bid includes all taxes as specified. He stated he has no Sub-contractors for this project and all work will be performed with his own workers. He will be providing performance/labor bonds as specified. We asked why his cost per square foot was so much higher on this project than on the other projects and was told the material handling and installation was very time consuming due to the different roof levels to remove and deliver materials.
7. Royal West Roofing has completed several roofing projects of high quality in the past for Monroe Public Schools. They were as follows: The café and music wing roofs at Monroe Middle School in 2009, West roof area of Administration Building in 2011; North roof areas at Riverside Early Learning Center in 2010; Monroe High School "B" Wing" and Classroom Roof on the four wings at Custer I Elementary in 2008 & 2009; Monroe High School "C Wing" and the east roof area at Raisinville Elementary School in 2007; Monroe High School "G Wing" and Hollywood Elementary School in 2006 and at north roof area at Raisinville Elementary School in 2005.

Monroe Public Schools
Mr. Jerry Oley

April 20, 2015
Page 2 of 2

Roofing Replacement
at Monroe Middle School
#1503

Therefore, based on the above, we recommend a contract be awarded to Royal West Roofing of Brighton, MI for the Base Bid, Proposal A, plus Alternate A-1 for the combined bid amount of \$293,000.00. Due to the budget, we do not recommend awarding Alternate A-2 at this time.

Please contact our office should you need additional information or decide to proceed.

Sincerely,



George O'Dell
Associate

KOHLER ARCHITECTURE, INC.
 1118 WEST FRONT STREET
 MONROE, MI 48161

Roof Replacement
 at Monroe Middle School
 Monroe Public Schools
 #1503

Mandatory Pre-Bid: March 31, 2014 @ 4:00 P.M.

Bids Due: April 14, 2015 @ 3:00 P.M.

Opening: April 14, 2015 @ 3:00 P.M.

Cost Estimate: \$169,000.00

BID SUMMARY

CONTRACTOR	Proposal A (Base Bid)	Alternate A-1 3-Story Science Roof	Alternate A-2 Courtyard Valley Roofs	B.B. or C.C.	REMARKS
Royal West Roofing 51 Summit Street Brighton, MI 48116 Ph: 810-360-0412 Fx: 810-588-4255	\$237,000.00	\$56,000.00	\$89,000.00	B.B.	Carlisle or Firestone
Newton Crane Roofing 353 Cass Ave. Pontiac, MI. 48342-1009 Ph: 248-332-3021, Fx: 248-332-2302	\$276,000.00	\$49,500.00	\$87,000.00	B.B.	Firestone
Advanced Roofing, Inc. 1055 Manufacturers Drive Westland, MI 48186 Ph: 734-722-7600, Fx: 734-722-7602	Did Not Bid				
Nordmann Roofing 1722 Starr Ave. Toledo, OH 43605 Ph: 419-691-5737 Fx: 419-691-9521	Did Not Bid				
Quality Roofing 10800 Plaze Drive Whitmore Lake, MI. 48189 Ph: 734-550-9599, Fx: 734-550-9594	Did Not Bid				

**WINDOWS & HVAC UPDATE
MONROE MIDDLE SCHOOL**

BACKGROUND

See attached letter for details.

ENCLOSURES

Letter from George O'Dell, John D. Kohler Architect, P.C.
Bid Summary

RECOMMENDATION

Move to accept the bid of \$569,000.00 from Envision Builders of Wixom, Michigan, for window and HVAC update at Monroe Middle School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



KOHLER ARCHITECTURE INC.

1118 WEST FRONT STREET, MONROE, MICHIGAN 48161
phone (734)242-6880 fax: (734)242-6883
WWW.KOHLERARCHITECT.NET

REGISTERED:
MICHIGAN

MEMBER:
A.I.A.
N.C.A.R.B.

Monroe Public Schools
Administration Building
1275 N. Macomb Street
Monroe, MI 48162

April 20, 2015
Page 1 of 1

Attention: Mr. Jerry Oley
Director of Operations

Re: **Window & HVAC Update
at Monroe Middle School
for Monroe Public Schools
#1502**

Dear Mr. Oley:

As directed, we have reviewed the bids opened on the above mentioned project on April 14, 2015. We submit herein our comments and recommendations.

1. Seven (7) Contractors attended the Mandatory Pre-Bid Meeting at the job site on April 6, 2015 at 1:30 p.m. Three (3) General Contractors picked up bidding documents from the Architect's Office.
2. Only one (1) bid was submitted. Low Base Bid, Proposal A, was submitted by Envision Builders of Wixom, MI. at \$569,000.00. Our preliminary cost estimate for this work was \$396,000.00. After reviewing our estimate, we discovered that we did not update our estimate to reflect the final scope of the bid documents. The contractor bid the project as specified. See the attached bid summary.
3. For your reference, the scope of work in the Base Bid, Proposal A includes, removing the rusted, deteriorated steel curtain wall framing, 1" insulated panels and single glazed windows, (approximately 3,460 s.f.), on the south and east walls of the three-story science wing. New work will be installing new thermal broken aluminum curtain wall framing with double hung windows, insulated glass and 2" thick insulated panels. Also included is the removal of the original 1958 unit ventilators along exterior walls and fin tube heating in the six classrooms adjacent to the curtain wall and replacing with new energy efficient unit ventilators with ddc temperature controls and matching book case work.
4. We spoke to Harold, Oliver, President of Envision Builders, who stated he was comfortable with his bid, he visited the job prior to bidding and that he bid the project using the materials listed in the specifications. He stated they are union contractors and they will pay above the required State Prevailing Wages. He also stated his bid includes all taxes as specified. He stated he will use Monroe Glass Co. of Monroe for the curtain wall and window work, Thompson Plumbing & Heating from Petersburg, MI for the mechanical work. He will be providing a 100% performance and labor bond as specified. They understand there is Liquidated Damages of \$1,000.00 per day if the August 21, 2015 date for Substantial Completion is not met.
5. We met with Harold Oliver, from Envision Builders; Norm Tylutki from Monroe Glass Co.; Jim Barbour, Midwest Regional Manager for Graham Architectural Products (window manufacturer) at the Office of Jerry Oley on Thursday, April 16 and were assured by the Contractor and Window Manufacturer's representative that the windows will be delivered the week of July 20 and installed before the August 21 deadline. We were also told the window insulated panels, glass and new unit ventilators all have less than a 4 week delivery after shop drawing approval.
6. We have worked with Envision Builders on several past projects for Monroe Public Schools including the south Office Alterations at Arborwood South Elementary in 2012, and the Café Addition at Custer I Elementary School in 1020. Their workmanship, coordination and construction scheduling was good.

Therefore, based on the above, we recommend a contract be awarded to Envision Builders of Wixom, MI. for the Base Bid, Proposal A, bid amount of \$569,000.00.

Please contact our office should you need additional information or decide to proceed.

Sincerely,


George O'Dell
Associate

enc: As Indicated cc: Files Docs/1502-REC-1

**ROOFING REPLACEMENT
WATERLOO ELEMENTARY SCHOOL**

BACKGROUND

See attached letter from Kohler Architecture for details.

ENCLOSURES

Letter from George O'Dell, John D. Kohler Architect, P.C.
Bid Summary

RECOMMENDATION

Move to accept the bid of \$163,370.00 from Advanced Roofing, Inc. of Westland, Michigan, for roofing replacement at Waterloo Elementary School and reject all other bids. Money for this project will come from the Building and Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



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REGISTERED:
MICHIGAN

MEMBER:
A.I.A.
N.C.A.R.B.

Monroe Public Schools
Administration Building
1275 N. Macomb Street
Monroe, MI 48162

April 20, 2015
Page 1 of 1

Attention: Mr. Jerry Oley
Director of Operations

Re: **Roofing Replacement
at Waterloo Elementary School
for Monroe Public Schools
#1504**

Dear Mr. Oley:

As directed, we have reviewed the bids opened on the above mentioned project on April 14, 2015. We submit herein our comments and recommendations.

1. Five (5) contractors attended the mandatory pre-bid meeting on April 8, 2015 at 9:30 a.m. Five (5) contractors picked up bidding documents from the Architect's Office.
2. A total of three (3) bids were submitted. Low Base Bid, Proposal A, was submitted by Advanced Roofing, Inc. of Westland, MI. at \$163,370.00. Second low bid was submitted by Royal West Roofing of Brighton, MI at \$169,200.00. Our cost estimate for this work was \$171,000.00. All contractors bid the Roofing System as specified. See the attached bid summary.
3. For your reference, the scope of work in the Base Bid, Proposal A includes, removing approximately 3,000 s.f. of 28 year old EPDM roofing and 2.5" (R-6.15) wood fiber insulation down to the gypsum roof deck of the gymnasium, removing approximately 18,450 s.f. of 26 year old EPDM roofing and 2.25" (R-13.7) polyisocyanurate insulation down to the gypsum roof deck over the classrooms and corridor roofs and removing approximately 2,975 s.f. of 25 year old EPDM on 2.25" polyisocyanurate insulation down to the metal roof deck on the north classroom roof area installing new 3.5" polyisocyanurate insulation (R=20.5), and a new Carlisle, fully-adhered, 60 mil. EPDM roofing system with a 20-year warranty. New tapered insulation saddles will be installed between the existing roof drains to improve roof drainage. Also new gutters and downspouts will be installed for the gymnasium roof.
4. We spoke to Dale Narsesian, President of Advanced Roofing, Inc., who stated he was comfortable with his bid, and that he bid the project using the materials listed in the specifications. He stated they do not belong to the roofer's union but he will pay prevailing wages. He also stated his bid includes all taxes as specified. He stated he has no Sub-contractors for this project and all work will be performed with his own workers. He will be providing performance/labor bonds as specified. His bid proposal form was not signed, however he included a 5% bid bond that was signed. He stated this was an over-site and he would sign the proposal and enter into a contract. His company was started in 1988 and he employs between 18 to 30 roofers during the summer season.
5. We have not worked with Advanced Roofing, Inc., on any of our past projects, although they have bid on several of our projects the last few years. We talked to Michael LeAnza, Carlisle Representative with North Coast Roofing Systems, who stated Advanced Roofing, Inc. is highly trained and qualified to install all the different Carlisle products. They have very high quality inspection scores and is one of the few roofing contractors he would recommend to any future roofing customer. He stated Advanced Roofing, Inc. purchases between \$1,000,000 and \$5,000,000 of Carlisle materials annually.

Therefore, based on the above, we recommend a contract be awarded to Advanced Roofing, Inc., of Westland, MI. for the Base Bid, Proposal A, bid amount of \$163,370.00.

Please contact our office should you need additional information or decide to proceed.

Sincerely,


George O'Dell
Associate

enc: As Indicated

cc: Files Docs/1504-REC-1

KOHLER ARCHITECTURE, INC.
 1118 WEST FRONT STREET
 MONROE, MI 48161

Roof Replacement
 at Monroe Waterloo Elementary School
 Monroe Public Schools
 #1504
April 8, 2015 @ 9:30 A.M.
April 14, 2015 @ 3:00 P.M.
April 14, 2015 @ 3:00 P.M.
 Cost Estimate: \$171,000.00

BID SUMMARY

CONTRACTOR	Proposal A (Base Bid)	B.B. or C.C.	REMARKS
Advanced Roofing, Inc. 1055 Manufacturers Drive Westland, MI 48186 Ph: 734-722-7600, Fx: 734-722-7602	\$163,370.00	B.B.	Carlisle or Firestone
Royal West Roofing 51 Summit Street Brighton, MI 48116 Ph: 810-360-0412 Fx: 810-588-4255	\$169,200.00	B.B.	Carlisle or Firestone
Nordmann Roofing 1722 Starr Ave. Toledo, OH 43605 Ph: 419-691-5737 Fx: 419-691-9521	\$187,570.00	B.B.	Carlisle or Firestone
Newton Crane Roofing 353 Cass Ave. Pontiac, MI. 48342-1009 Ph: 248-332-3021, Fx: 248-332-2302			
Quality Roofing 10800 Plaze Drive Whitmore Lake, MI. 48189 Ph: 734-550-9599, Fx: 734-550-9594			

TURF AND GROUND CHEMICALS

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURE

Memo from Mr. Oley

RECOMMENDATION

Move to accept the bid of \$6,114.39 from John Deere Landscapes of Taylor, Michigan, for turf and ground chemicals. Money for this purchase will come from the Operations Budget.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

www.monroe.k12.mi.us

4920 W. Albain Rd., Monroe, MI 48161

Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor

Shelley Cormier
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

April 24, 2015

To: Board of Education
Monroe Public Schools

From: Jerry Oley
Director of Operations

Re: Turf and Grounds Chemicals

Bids were requested from four companies for various grounds care chemicals. Companies were instructed to bid comparable products to those requested. One complete bid was returned.

Bid Summary is as follows:

John Deere Landscapes.com Taylor, MI	\$6,114.49
---	------------

It is my recommendation that John Deere Landscapes of Taylor, MI be awarded the bid for turf and grounds chemicals for \$6,114.49. This company provided us with our chemicals last school year.

Funds for turf and grounds chemicals will be taken from the Operations budget.

If you need further information, please let me know.

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

CLOSED SESSION

RECOMMENDATION

Move to convene in closed session for the purpose of attorney-client privilege, Section 8(h) of the Open Meetings Act.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Bunkelman	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mrs. Mentel	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Mrs. Taylor	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Board Meeting #7
April 28, 2015
Item #C.23

ADJOURNMENT OF CLOSED SESSION AND RECONVENE

RECOMMENDATION

Move that the closed session be adjourned and Board Meeting #7 be reconvened into open session.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____

ADJOURNMENT

RECOMMENDATION

Move to adjourn the April 28, 2015, Board Meeting #7.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____