MONROE PUBLIC SCHOOLS

BOARD MEETING #5
March 10, 2015
7:00 p.m.

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT
MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT
MR. RYAN PHILBECK, SECRETARY
DR. TEDD MARCH, PARLIAMENTARIAN
MR. MATTHEW BUNKELMAN, TRUSTEE
MRS. FLOREINE MENTEL, TRUSTEE
MRS. CYNTHIA TAYLOR, TRUSTEE

SUPERINTENDENT OF SCHOOLS DR. BARRY N. MARTIN

"Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest."

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Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #5 Tuesday, March 10, 2015 **7:00 p.m.**

AGENDA

		Page
A. Roll Call and Call to Order1. Pledge of Allegiance to the Flag	Mr. Yeo Mr. Yeo	1
B. Public Commentary – Agenda Items Only	Mr. Yeo	
 C. Discussion and Action Items 1. Approval of Minutes Move to approve the minutes of the following meetings as submitted: February 24, 2015, Board Work Session February 24, 2015, Board Meeting #4 March 5, 2015, Special Board Meeting (4 sets) March 5, 2015, Closed Meeting (4 sets) 	Mr. Yeo	2
 Reports and Updates February 23, 2015, Board Curriculum Committee Meeting Minutes February 26, 2015, Board Policy Committee Meeting Minutes Informational Reports: Contracted Services Recommendations, Contracted Coaches, and Club Paid Coaches 	Mr. Yeo	13
3. Clerical Appointment Move to approve the appointment of Naomi Stoner as Secretary with Monroe Public Schools effective Wednesday, March 11, 2015 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.	Dr. McLeod	17
4. Staff Resignation Move to approve the resignation from Monroe Public Schools of Duane Miracle effective March 15, 2015.	Dr. McLeod	19
5. Coaching Recommendations Move to approved the coaches listed below for the 2014/15 school year; as per the MCEA master agreement.	Dr. McLeod	21

Last Name	First Name	Title	Sport	School
Schade	Doug	Coach	Golf - JV Boys	MHS
Sellers	Ernie	Coach	Softball - JV	MHS
Davis	James	Coach	Softball - Varsity Girls	MHS
Hochradel	Scott	Coach	Tennis - JV Girls	MHS
Matusik	Bob	Coach	Tennis - Varsity Girls	MHS
Wood	Robert	Assistant Coach	Track - Varsity Boys	MHS
Ray	Kris	Assistant Coach	Track - Varsity Girls	MHS
Scoles	Mark	Head Coach	Track - Varsity Boys	MHS
Mydloski	Jim	Head Coach	Track - Varsity Girls	MHS
Miller	James	Coach	Baseball - 7th Grade	Monroe Middle
Volpi	Annalee	Supervisor	Middle School Athletics	Monroe Middle
Pitcher	Debra	Head Coach	Track - 7/8 Boys	Monroe Middle
Pilgrim	Kevin	Head Coach	Track - 7/8 Girls	Monroe Middle
Finnegan	Patrick	Assistant Coach	Track - 7/8 Boys	Monroe Middle
Moytka	Ron	Assistant Coach	Track - 7/8 Girls	Monroe Middle

6. Board Policies – First Reading

Section 7000 – Instructional Program, is attached as a first reading.

7. Budget Amendment

Move to adopt the amended 2014/15 fund budgets for the General, Food Service, and Building and Site Sinking funds as presented.

8. Superintendent's Comments

10. New Business

9. Old Business

11. Public Commentary – Any Topic

12. Adjournment

Move that the March 10, 2015, Board Meeting #5 of the Monroe Public Schools Board of Education be adjourned.

Dr. Martin 22

Mrs. Eighmey

Dr. Martin

Mr. Yeo

Mr. Yeo

Mr. Yeo

Mr. Yeo

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ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Bunkelman		
Dr. March		
Mrs. Mentel		
Mr. Philbeck		
Mrs. Taylor		
Mr. VanWasshenova		
Mr. Yeo		

APPROVAL OF MINUTES

ENCLOSURES

- February 24, 2015, Board Work Session Minutes
- February 24, 2015, Board Meeting #4 Minutes
- March 5, 2015, Special Board Meeting Minutes (4 sets)

RECOMMENDATION

Move to approve the following minutes as submitted:

- February 24, 2015, Board Work Session
- February 24, 2015, Board Meeting #4
- March 5, 2015, Special Board Meeting (4 sets)
- March 5, 2015, Closed Meeting (4 sets)

MOTION:	SUPPORT:		A(ACTION:	
	<u>Aye</u>	<u>Nay</u>	Abstain	Absent	
Mr. Bunkelman					
Dr. March					
Mrs. Mentel					
Mr. Philbeck					
Ms. Taylor					
Mr. VanWasshenova Mr. Yeo					

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session Tuesday, February 24, 2015 **5:00 p.m.**

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova (arrived at

5:50 p.m.), Secretary Ryan Philbeck, Trustee Matthew Bunkelman, and

Trustee Cynthia Taylor

Board Members Absent: Parliamentarian Dr. Tedd March, Trustee Floreine Mentel

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, Jerry Oley

(arrived at 5:49 p.m.), and David Payne

Administrators Absent: None

President Yeo called the meeting to order at 5:04 p.m.

AIM

AIM is an incentive and mentoring program at Monroe High School that Mrs. Orr and Mrs. Diven started in the fall. The goals of AIM are to enhance student achievement and increase the number of students who further their education after high school. The program involves goal-setting, adult mentoring, and financial incentives that students can use to pay for their post-secondary education. Students who meet their goals at the end of each trimester are invited to attend a celebratory banquet and receive a \$200 check. Monroe Public Schools is the fiduciary and all of the funds are donated; no district funds are used.

First trimester was very successful with half of the students achieving their goal. The number of students involved in AIM doubled second trimester. When the program began in the fall, it was open to at risk students only. For second trimester, the program was open to all students. Mrs. Orr would like to see every student enrolled in the AIM program regardless of their GPA because she believes every student needs an advocate.

2014/15 Budget Amendment

Kathy Eighmey reviewed the proposed 2014/15 Budget Amendment. Kathy is planning to bring the budget amendment to the BOE, for approval, on 3/10/15.

- There is an excess fund balance in the Food Service fund. On 2/20/15, a plan was sent to the State outlining how the excess funds will be spent. The purchases outlined in the plan must be approved by the State prior to being submitted to the Board of Education for final approval.
- MPS received a large increase in MPSERS UAAL.
- The budgeted Sinking Fund balance decrease is \$805,910.00. Jerry is keeping this in mind when planning projects for this year.
- In regards to Revenue Changes –

There was an increase in the State Aid Foundation. The district enrollment was not as low as was projected.

There was a decrease because the Great Start Readiness program was turned over to the ISD.

- In regards to Expense Changes There was an increase in Technology Equipment expenses. Part of this increase is attributed to the cost of setting up the Learning Commons at MHS.
- Kathy presented a graph depicting MPS K-12 Student FTE counts for fiscal years 2006-2015. The 2015 FTE loss is 37 students.
- Kathy provided data regarding the MPS General Fund History and projections for the 2014/15 and 2015/16 school years. As part of the discussion, it was stated that the BOE policy is to maintain our Fund Balance at 10%. Because our fund balance is in the 5% range, Ryan Philbeck suggested we look at changing the fund balance policy to reflect reality. Kathy stated she would like to maintain a 10% fund balance and works towards that.

Human Resources Position/Organizational Chart

Dr. Martin summarized what transpired at the last two personnel committee meetings and then shared the proposed organizational chart. Mr. Yeo would like to see a financial analysis of the organizational chart. Mr. Philbeck noted that the current organizational structure prevents certain aspects of curriculum and human resources from being performed. The proposed structure should allow those items to be incorporated. Job descriptions need to be updated and will be provided to the Board when they are complete.

All Else

Mr. Bunkelman talked about the Christiancy property and his desire to develop the lot.

Adjournment

Motion by Mr. Philbeck; support by Mrs. Taylor that the 5:00 p.m., February 24, 2015 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 6:57 p.m.

Ryan Philbeck, Secretary		

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #4 February 24, 2015 **7:00 p.m.**

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary

Ryan Philbeck, Trustee Matthew Bunkelman, and Trustee Cynthia Taylor

Board Members Absent: Parliamentarian Dr. Tedd March, Trustee Floreine Mentel

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, Jerry Oley,

David Payne

Administrators Absent: None

President Yeo called the meeting to order at 7:04 p.m.

Black History Month

Mrs. Everly provided Board members with a summary of what each building has done to celebrate Black History month. Celebrations involved classroom activities and special speakers who came into the buildings.

Public Commentary-Agenda Items Only

Selma Rankins talked about his meeting with Dr. Martin and Monroe Middle School administrators.

Approval of Minutes

Motion by Mrs. Taylor; support by Mr. VanWasshenova to approve the minutes of the following meetings as submitted:

- February 10, 2015, Board Meeting #3
- February 19, 2015, Special Board Meeting (2 sets)
- February 19, 2015, Closed Meeting (2 sets)

Vote: Motion carried by a 5-0 roll call vote.

Reports and Update

The February 11, 2015, Physical Resource Committee Meeting Minutes and Informational Reports consisting of Contracted Services Recommendations, Contracted Coaches, and Club Paid Coaches were received.

Clerical Appointment

Motion by Mr. VanWasshenova; support by Mr. Philbeck to approve the appointment of Coleen Billings as Secretary with Monroe Public Schools effective Wednesday, February 25, 2015, and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all preemployment requirements.

Vote: Motion carried by a 5-0 roll call vote.

Staff Resignation

Motion by Mr. Bunkelman; support by Mr. Taylor to approve the resignation from Monroe Public Schools of Jessica Maniaci effective February 20, 2015.

Vote: Motion carried by a 5-0 roll call vote.

Upward Bound Student Leadership Summit

Motion by Mr. VanWasshenova; support by Mrs. Taylor to approve the attendance of eight Monroe High School students at the Upward Bound Student Leadership Summit in Traverse City, Michigan, according to the terms of Policy IICA, Field Trips and Excursions.

Discussion: Dr. McLeod thanked Danielle Lambert for all the work she has done in the Upward Bound program.

Vote: Motion carried by a 5-0 roll call vote.

FIRST Robotics Competition

Motion by Mrs. Taylor; support by Mr. Bunkelman to approve the attendance of 12 Monroe High School students at the FIRST Robotics Competition in Richland, Michigan, according to the terms of Policy IICA, Field Trips and Excursions.

Vote: Motion carried by a 5-0 roll call vote.

State Wrestling Meet

Motion by Mr. VanWasshenova; support by Mr. Philbeck to approve the attendance of Monroe High School wrestling students at the State Wrestling Meet in Battle Creek, Michigan, according to the terms of Policy IICA, Field Trips and Excursions.

Vote: Motion carried by a 5-0 roll call vote.

TalentEd Perform Subscription Purchase

Motion by Mrs. Taylor; support by Mr. VanWasshenova to approve the purchase of online evaluation software TalentEd Perform at a cost not to exceed \$4,113.00 paid for out of the Personnel Budget.

Vote: Motion carried by a 5-0 roll call vote.

Softball Scoreboard Refurbishment - MHS

Motion by Mr. Bunkelman; support by Mr. VanWasshenova to approve the refurbishment of the Monroe High School softball scoreboard by Major Display, not to exceed \$12,580.00. Cost for this project will be funded through revenue in advertisement sales with any remaining expenses taken from the 2014/15 Athletic Fund.

Discussion: This is the same plan that was used to refurbish the Navarre Field scoreboard and it was very successful.

Vote: Motion carried by a 5-0 roll call vote.

Marketing and Communications Plan

Motion by Mrs. Taylor; support by Mr. Philbeck to approve the Marketing/Communications Plan proposed by Mr. Dennis O'Conner of DOCOM Consulting of Novi, Michigan, at a cost not to exceed \$39,000 over approximately a year and a half. This expenditure would be made out of general fund allocations within the marketing and communication budget which are currently designated for this school year and would be in line with the proposed budget for the 2015-2016 school year.

Discussion: Mr. Philbeck is pleased with this strategic plan and thanked Dr. Martin for putting it together.

Vote: Motion carried by a 5-0 roll call vote.

Summer Tech Fest – Guest Speaker

Motion by Mr. Philbeck; support by Mr. Bunkelman to approve Kevin Honeycutt as a guest speaker for the upcoming Summer Tech Fest at a cost not to exceed \$5,000.00. This will be funded by the Technology Millage.

Discussion: The committee that organizes the Tech Fest has seen Kevin Honeycutt's presentation and feels he would enhance the current training we offer our teachers. In the future, we hope to offer Tech Fest to other county school districts to help defray the cost of training we have to pay for, such as Apple and Google Chrome. Mr. Honeycutt will specifically target technology to engage struggling learners.

Vote: Motion carried by a 5-0 roll call vote.

Title I Technology Purchase

Motion by Mr. VanWasshenova; support by Mrs. Taylor to approve the Title I technology purchase for Arborwood, Custer and Raisinville at a total cost not to exceed \$137,528.72.

Vote: Motion carried by a 5-0 roll call vote.

TRIG Purchase

Motion by Mr. Philbeck; support by Mrs. Taylor to approve the purchase of 100 Dell Chromebooks and 100 Chrome management licenses at a total cost not to exceed \$28,944.00. Funds for this purchase will come from the TRIG grant.

Vote: Motion carried by a 5-0 roll call vote.

Superintendent Comments

Members of Monroe Middle School's National Junior Honor Society will attempt to set a world's record for group texting in a five-minute period. This is part of Monroe Middle School's annual Spread the Word to End the Word campaign to eliminate the use of the R-word when referring to people with various intellectual disabilities.

Raisinville Elementary students will do the ultimate "selfies" when they gather in the gym to draw self-portraits on 5x8 index cards. This activity is part of the school's Positive Behavior Incentives program where good behavior by the children earns them the right to participate in a fun activity each month.

Also at Raisinville, representatives of the Detroit Lions Agility Club will be teaching various football skills to students.

Former Negro Leagues baseball star Ted Toles Jr. will visit Custer School for two 30-minute programs as part of Black History Month. Mr. Toles played professional baseball for about 10 years, and in 1946 he won 18 games for the legendary Pittsburgh Crawfords and even barnstormed with Jackie Robinson, Satchell Paige and Bob Feller before the 1947 season.

Juniors at Monroe High School will take the ACT and Work Keys next Tuesday and Wednesday. Schedules will change significantly due to the testing. Because the MME was eliminated, testing has been reduced to two days. Instead of the MME, juniors will take the M-STEP on April 14. Final exams have been rescheduled to March 9 and 10.

Congratulations to five Monroe High School wrestlers who qualified for the state finals. They are Carl Antrassian, Travis Labell, Tyler Hammack, Logan DiCarlo, and Neil Antrassian. Coach Don Mayes was

named Regional Coach of the Year. This year's wrestling team is considered by many to be the finest in the history of our wrestling program and last week won a regional title.

Three singers from the Monroe High School choral music program qualified for the state finals of the Solo and Ensemble Contest which will be held April 18 in Howell. Congratulations to soloist Michaela Foulkrod, and to Jenna Bolster and Brittnee Avritt who qualified as a duet.

We will have a booth at the Home Improvement show this weekend highlighting Monroe High School's CTE program. The construction technology class is celebrating building its tenth home for Habitat for Humanity.

With school being canceled last Friday, we are now one cancellation over our limit of six for the year. We will need to make that day up at some point before we can conclude our school year.

Old Business

There was none at this time.

New Business

There was none at this time.

Public Commentary-Any Topic

There was none at this time.

Adjournment

Motion by Mr. Philbeck; support by Mr. VanWasshenova that the February 24, 2015, Board Meeting #4 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 7:48 p.m.

Ryan Philbeck, Secretary	

1275 North Macomb Street, Monroe, Michigan 48162 Special Board Meeting, Thursday, March 5, 2015 5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova,

Secretary Ryan Philbeck, Trustee Matthew Bunkelman, Trustee Floreine

Mentel, and Trustee Cynthia Taylor

Board Members Absent: Parliamentarian Tedd March

Others Present: Barry Martin, Ryan McLeod, James Davies, Jeff McVeigh, Sue Sacks,

Renee Peterson, student (0305a), and student's mother

Mr. Yeo called the meeting to order at 4:49 p.m.

Individual Wrestling Final Tournament

Motion by Mr. Mentel, support by Mr. VanWasshenova to approve the attendance of nine Monroe High School wrestling students at the Individual Wrestling Final Tournament in Auburn Hills, Michigan, according to the terms of Policy IICA, Field Trips and Excursions.

Vote: Motion carried by a 6-0 roll call vote.

Closed Session

Motion by Mr. Philbeck, support by Mrs. Taylor to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 4:50 p.m.

Reconvene Board Meeting

Motion by Mr. Philbeck, support by Mrs. Mentel that the closed session adjourn and the 5:00 p.m., March 5, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:05 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Mrs. Taylor to suspend the student for 19 days.

Vote: Motion carried by a 6-0 roll call vote at 5:06 p.m.

Adjournment

Motion by Mr. Philbeck, support by Mr. Bunkelman that the March 5, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:06 p.m.

Ryan Philbeck, Secretary

1275 North Macomb Street, Monroe, Michigan 48162 Special Board Meeting, Thursday, March 5, 2015 5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova,

Secretary Ryan Philbeck, Trustee Matthew Bunkelman, Trustee Floreine

Mentel, and Trustee Cynthia Taylor

Board Members Absent: Parliamentarian Tedd March

Others Present: Barry Martin, Ryan McLeod, James Davies, Jeff McVeigh, Val Orr, Joe

Hammond, Sue Sacks, student (0305b), and student's mother

Mr. Yeo called the meeting to order at 5:12 p.m.

Closed Session

Motion by Mr. Mentel, support by Mr. VanWasshenova to convene in closed session for the purpose of conducting a student disciplinary hearing. <u>Open Meeting Act; Section 8 (b)</u>.

Vote: Motion carried by a 6-0 hand vote at 5:12 p.m.

Reconvene Board Meeting

Motion by Mr. Philbeck, support by Mrs. Taylor that the closed session adjourn and the 5:00 p.m., March 5, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:23 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Mr. Philbeck to suspend the student for 19 days.

Vote: Motion carried by a 6-0 roll call vote at 5:23 p.m.

Adjournment

Motion by Mr. Philbeck, support by Mrs. Mentel that the March 5, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:24 p.m.

Ryan Philbeck, Secretary	

1275 North Macomb Street, Monroe, Michigan 48162 Special Board Meeting, Thursday, March 5, 2015 5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova,

Secretary Ryan Philbeck, Trustee Matthew Bunkelman, Trustee Floreine

Mentel, and Trustee Cynthia Taylor

Board Members Absent: Parliamentarian Tedd March

Others Present: Barry Martin, Ryan McLeod, James Davies, Val Orr, Joe Hammond,

student (0305c), and student's mother and father.

Mr. Yeo called the meeting to order at 5:33 p.m.

Closed Session

Motion by Mr. Philbeck, support by Mr. Bunkelman to convene in closed session for the purpose of conducting a student disciplinary hearing. <u>Open Meeting Act; Section 8 (b).</u>

Vote: Motion carried by a 6-0 hand vote at 5:33 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mr. Philbeck that the closed session adjourn and the 5:00 p.m., March 5, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:57 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Mr. Bunkelman to expel the student, but not under the State mandates. Student will be given the opportunity to enroll in the Expelled Students Program; Monroe Virtual is not an option. Stay in the Expelled Students Program at least until the end of this school year, and be successful in the program before applying for reinstatement.

Vote: Motion carried by a 4-2 roll call vote at 6:17 p.m. Mr. Philbeck and Mrs. Taylor voted no.

Adjournment

Motion by Mr. Philbeck, support by Mr. VanWasshenova that the March 5, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 6:17 p.m.

Ryan Philbeck, Secretary	

1275 North Macomb Street, Monroe, Michigan 48162 Special Board Meeting, Thursday, March 5, 2015 5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova,

Secretary Ryan Philbeck, Trustee Matthew Bunkelman, Trustee Floreine

Mentel, and Trustee Cynthia Taylor

Board Members Absent: Parliamentarian Tedd March

Others Present: Barry Martin, Ryan McLeod, James Davies, Kim Diven, Joe Hammond,

student (0305d), and student's father

Mr. Yeo called the meeting to order at 6:33 p.m.

Closed Session

Motion by Mr. Philbeck, support by Mrs. Mentel to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 6:33 p.m.

Reconvene Board Meeting

Motion by Mr. Philbeck, support by Mr. VanWasshenova that the closed session adjourn and the 5:00 p.m., March 5, 2015, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 6:44 p.m.

Recommendation

Motion by Mr. Philbeck, support by Mr. Bunkelman to suspend the student for 10 days (time served) and return to school on March 6, 2015.

Vote: Motion carried by a 6-0 roll call vote at 6:45 p.m.

Adjournment

Motion by Mr. VanWasshenova, support by Mrs. Mentel that the March 5, 2015, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 6:45 p.m.

Ryan Philbeck, Secretary	

Board Meeting #5 March 10, 2015 Item #C.2

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- February 23, 2015, Board Curriculum Committee Meeting Minutes
- February 26, 2015, Board Policy Committee Meeting Minutes
- Informational Reports: Contracted Services, Contracted Coaches, and Club Paid Coaches

Monroe Public Schools Board Curriculum Committee



Date of Meeting: February 23, 2015 Next Meeting: March 16, 2015

- 1) **Call to Order:** Julie Everly called the meeting to order at 5:10 p.m.
- 2) **In Attendance:** Julie Everly, Bill Ferrara, Barry Martin, Ryan McLeod, Larry VanWasshenova
- 3) **Public Commentary:** None
- 4) **M-Step Update:** Some updates to share regarding the changes for the M-Step testing; February 24, 2015 all of the schools in the State will have their technology departments at a webinar to inform them of all the technology specifics for testing. The state is using this round of testing in order to get an idea for online testing. The results will be published but they won't be used in any other way. One of the new aspects for the testing this year is that students will have a classroom experience. The teachers will present a lesson from guidelines that are given to them and this will be used as part of the testing process. Our schools will have teachers being videotaped for students who may have missed school.
- 5) **STEM Exploration Experience, Orchard HS/MCCC:** We have been approached by MCCC to partner with them and OCHS to provide a Science, Technology, Engineering, and Mathematics (STEM) experience for the OCHS students. This will provide a handson skill building exercise in four separate STEM areas. This will take place from 9 to 11:20 two days a week at MCCC. The students will be bused to the MCCC campus. There are no pre requisites for this exploration.

It was stated that it would have been nice to have this as an after school program but it will work out well to have it during the school day too.

- 6) Old Business: None
- 7) **New Business:** An overview of what every school did for black history month.

Larry VanWasshenova wanted to suggest an idea regarding the way the curriculum committee is set up. He is wondering if it would be worthwhile, for example, to take a closer look at what different goals are and where the barriers are for accomplishing the goals. He would like to see more clearly how the curriculum is aligned with the School Improvement guidelines and also he is wondering if there is a possibility of having more data to review.

8) **Adjournment:** The meeting was adjourned at 6:05

MONROE PUBLIC SCHOOLS BOARD POLICY COMMITTEE MEETING MINUTES

February 26, 2015

Present: Barry Martin, Robert Yeo, Floreine Mentel

Absent: Larry VanWasshenova

1. The meeting was called to order at 5:15p.m.

2. Public Commentary

None

3. Section 7000 – Instructional Program

Dr. Martin shared updates on three policies that were reviewed at last month's meeting. The remaining portion of Section 7000 – Instructional Program was reviewed, and the entire section will be presented for a first reading at the March 10th Board meeting.

4. Adjournment

The meeting adjourned at 5:55 p.m.

To update you on the Temporary School Staff employees who are assigned to our district:

Informational Report Contracted Services Recommendations

Melanie Menard and Shannon VanWashenova, upon completion of criminal history verifications, will be assigned as Student Service Providers at Arborwood Campus effective March, 2015.

Informational Report Contracted Coaches

The following coaches will be placed in the listed positions below by Temporary School Staff, Inc. upon completion of criminal history verifications for the 2014/15 school year spring season:

Last Name	First Name	Title	Sport	School
Garbo	Tim	Coach	Baseball - 9th Grade	MHS
Lehr	Jermaine	Coach	Baseball - JV	MHS
Hedglen	John	Coach	Baseball - Varsity	MHS
Hoppe	Brandon	Coach	Golf - Varsity Boys	MHS
Roman	Larry	Coach	Soccer - Varsity Girls	MHS
Wassus	Ken	Coach	Baseball - 8th Grade	Monroe Middle
Winger	Nicole	Coach	Softball - 7th Grade	Monroe Middle
Favreau	Steve	Coach	Softball - 8th Grade	Monroe Middle

Informational Report Club Paid Coaches

No new report

Board Meeting #5 March 10, 2015 Item #C.3

CLERICAL APPOINTMENT

BACKGROUND

On behalf of the administration and the interview panel I am recommending the appointment of Naomi Stoner as Classification II Secretary with Monroe Public Schools. Ms. Stoner will be assigned to a part time position at Monroe Middle School for the remainder of the 2014/15 school year.

Ms. Stoner holds an Associate Degree in Applied Science with concentration as an Administrative Professional through Monroe County Community College. She is currently pursuing her Bachelor Degree from Siena Heights. Ms. Stoner was previously employed as a Customer Service/Account Representative with La-Z-Boy, Inc.

Members of the interview panel were: Cindy Flynn, Principal; Jessica Shultz, Assistant Principal; Kris Johnson, Secretary; and Ryan McLeod, Assistant Superintendent.

ENCLOSURE

Resume

RECOMMENDATION

Move to approve the appointment of Naomi Stoner as Secretary with Monroe Public Schools effective Wednesday, March 11, 2015 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION:	SUPPO	ORT:	A(ACTION:	
	<u>Aye</u>	Nay	<u>Abstain</u>	<u>Absent</u>	
Mr. Bunkelman					
Dr. March					
Ms. Mentel					
Mr. Philbeck					
Mrs. Taylor					
Mr. VanWasshenova					
Mr. Yeo					

Naomi Stoner

Experience

2006-August 2014

La-Z-Boy Inc.

Monroe, MI

Customer Service/Account Representative Bilingual French/Eng.

- Respond to inquiries received via telephone calls, e-mails, faxes, and callbacks in a timely manner.
- Act as a liaison between dealers, sales representatives, manufacturing facilities, consumers, and service centers by building strong interpersonal skills.
- Lead sales and consumer training for new French speaking employees
- Assist with written translation of daily inquiries/documents as well as compose and send correspondence as required.
- Acquire and maintain detailed knowledge of relevant product lines, policies and sales promotions to provide accurate information and resolution to customers
- Determine eligibility and fair solution regarding independent action required beyond limits of the warranty and corporate policies, while maintain overall continuity in decisions and commitment to company values.

1999-2000

Monroe Bank and Trust

Monroe, Mi

Float Teller

- Receive, count, process, and handle all cash tasks
- Record all transactions and balance daily in/out
- Build strong interpersonal relationships with customers
- Work with highly confidential information

Education

2008

Monroe Community College

Monroe, MI

- Associates Degree in Applied Science, Administrative Assistant
- Dean's List 2003

2014

Siena Heights University

Monroe, MI

- Pursuing Bachelors degree in Applied Science
- Academic Achievement List Fall 2014

Skills

- Fluent in French, with strong multi-cultural background
- Excellent organizational skills, strong attention to detail and ability to handle multiple projects at one time
- Strong oral and written communication skills
- Outstanding interpersonal skills

Volunteer Work

- Habitat for Humanity (Build Blitz, Golf Outing, Home Sweet Homes)
- Relay for Life

Board Meeting #5 March 10, 2015 Item #C.4

STAFF RESIGNATION

BACKGROUND

We have received a letter of resignation from **Duane (Joe) Miracle** for personal reasons. Mr. Miracle has worked in our Technology Department for the past 8 years. His resignation is effective March 15, 2015.

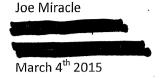
ENCLOSURE

Letter of resignation

RECOMMENDATION

Move to approve the resignation from Monroe Public Schools of Duane Miracle effective March 15, 2015.

MOTION:	SUPPORT	:	ACTION	ON:	
	<u>Aye</u>	Nay	Abstain	Absent	
Mr. Bunkelman					
Dr. March					
Ms. Mentel					
Mr. Philbeck					
Mrs. Taylor					
Mr. VanWasshenova Mr. Yeo					



Dear MPS Administration Staff,

I am writing this letter to inform you that I have decided to resign from my position with Monroe Public Schools Technology Department as Support Specialist. I wish I was able to provide you with more notice, but my last day will be March 15, 2015. Although, this is short notice I will be available for any questions or support that I can provide to the Technology Team.

The reason I have to leave MPS can be summarized in my belief that the additional duties and responsibilities that I have been given over the years, have never been acknowledged in any of my contract offers. I feel that my dedication to the department, work on major projects, and the time I have invested with the younger Technicians, among other added responsibilities, has never been recognized by anyone other than the Technology Team. The job I am doing now is not even close to what it was when I began. I had hoped to be able to reach 10 years with MPS, but I can no longer work for what I believe to be an unfair wage with hopes that one day my dedication would be recognized with a fair contract. Even so, I understand the difficulties that come about when trying to pay employees appropriately.

Although I am unable to stay at MPS for financial reasons, I must say that I have truly enjoyed working in the Technology Department and getting to know the great people who have come through the department over the past 8 years. Just as in any job, there were good times, bad times, and challenging times. In many cases, all three of these would occur in the same day. Even so, I am glad to say that our department was able to work through the daily obstacles and come out on the other side, all the better for going through them. I am thankful for the opportunity to work in the Technology Department and proud of my fellow employees who are all exceptional in their own ways. I will always be grateful for the friendships I have made and the vast experience I have gained in the Technology field, and especially the opportunity Dave gave me 8 years ago.

Sincerely,

Joe Miracle

COACHING RECOMMENDATIONS

BACKGROUND

The following are Coaching Recommendations for the 2014/15 school year spring season. All pre-employment information has been completed.

Last Name	First Name	Title	Sport	School
Schade	Doug	Coach	Golf - JV Boys	MHS
Sellers	Ernie	Coach	Softball - JV	MHS
Davis	James	Coach	Softball - Varsity Girls	MHS
Hochradel	Scott	Coach	Tennis - JV Girls	MHS
Matusik	Bob	Coach	Tennis - Varsity Girls	MHS
Wood	Robert	Assistant Coach	Track - Varsity Boys	MHS
Ray	Kris	Assistant Coach	Track - Varsity Girls	MHS
Scoles	Mark	Head Coach	Track - Varsity Boys	MHS
Mydloski	Jim	Head Coach	Track - Varsity Girls	MHS
Miller	James	Coach	Baseball - 7th Grade	Monroe Middle
Volpi	Annalee	Supervisor	Middle School Athletics	Monroe Middle
Pitcher	Debra	Head Coach	Track - 7/8 Boys	Monroe Middle
Pilgrim	Kevin	Head Coach	Track - 7/8 Girls	Monroe Middle
Finnegan	Patrick	Assistant Coach	Track - 7/8 Boys	Monroe Middle
Moytka	Ron	Assistant Coach	Track - 7/8 Girls	Monroe Middle

RECOMMENDATION

Move to approve the above listed coach (es) for the 2014/15 school year; as per the MCEA master agreement

MOTION:	SUPPORT:		A0	ACTION:	
	Aye	Nay	Abstain	<u>Absent</u>	
Mr. Bunkelman					
Dr. March					
Ms. Mentel					
Mr. Philbeck					
Mrs. Taylor					
Mr. VanWasshenova					
Mr. Yeo					

Board Meeting #5 March 10, 2015 Item #C. 6

BOARD POLICIES – FIRST READING

BACKGROUND

The attached board policies (Section 7000) have been reviewed by the board policy committee and are recommended for approval by the full board of education.

ENCLOSURE

Section 7000 – Instructional Program

ADOPTION OF AMENDED 2014/15 BUDGETS FOR GENERAL, FOOD SERVICE, AND BUILDING AND SITE SINKING FUNDS

BACKGROUND

Each year it is necessary to adjust district budget allocations to best reflect what we believe will be closest to the actual annual activity. This budget amendment was presented to the Board of Education at the Finance Meeting on 2/24/15.

ENCLOSURES

Proposed budget amendment resolution and budget detail summaries

RECOMMENDATION

Move to adopt the amended 2014/15 fund budgets for the General, Food Service, and Building and Site Sinking funds as presented.

MOTION:	SUPPORT:		ACTION	:
	<u>Aye</u>	Nay	Abstain	Absent
Mr. Bunkelman				
Dr. March				
Mrs. Mentel				
Mr. Philbeck				
Ms. Taylor				
Mr. VanWasshenova				
Mr. Yeo				

RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF MONROE PUBLIC SCHOOLS, MONROE COUNTY, MICHIGAN

WHEREAS, this resolution shall be the general appropriations act of Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2014/15, an act to amend appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Monroe Public Schools, Monroe County, Michigan.

WHEREAS, the total revenues and unappropriated fund balance estimated to be available for appropriations in the **General Fund** of the Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2014/15 is as follows:

Revenues

Local	\$16,290,785
State	34,169,018
Federal	2,740,472
Incoming Transfers & Other Transactions	3,555,780
Total Revenues	\$56,756,055
Fund Balance - July 1, 2014 Less: Restricted/Assigned Fund Balance	3,239,413 (526,900)
Fund Balance Available	2,712,513
Total Available to Appropriate	\$59,468,568

WHEREAS, \$56,739,634 of the total available to appropriate in the **General Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Instruction:	
Basic Programs	\$25,735,536
Added Needs	6,188,427
Adult/Continuing Education	83,550
Support Services:	
Pupil	2,467,171
Instructional Staff	2,847,003
General Administration	591,100
School Administration	3,309,158
Business	887,515
Operations/Maintenance	5,676,215
Transportation	3,765,132
Central	2,421,079
Athletics	779,000
Community Services	809,399
Outgoing Transfers and Other Transactions	1,179,349
Total Appropriated	\$56,739,634

WHEREAS, no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

THEREFORE BE IT RESOLVED that the superintendent is hereby charged with the general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This act is to take effect on March 10, 2015

MONROE PUBLIC SCHOOLS GENERAL FUND DETAIL BUDGET PROJECTIONS

FOR FISCAL YEAR ENDING JUNE 30, 2015

		2014/15	2014/15	2014/15
				REVISED
	Class	ORIGINAL		FOR ADOPTION
	Code #	BUDGET	ADJUSTMENTS	3/10/2015
REVENUES:			,	
Local Sources	100's	\$17,002,075	(\$711,290)	\$16,290,785
State Sources	300's	\$31,381,132	\$2,787,886	\$34,169,018
Federal Sources	400's	\$2,830,751	(\$90,279)	\$2,740,472
TOTAL REVENUES		\$51,213,958	\$1,986,317	\$53,200,275
Incoming Transfers and Other Transactions	500's	\$3,301,130	\$254,650	\$3,555,780
mooning manoroto and other manoactions	0003	ψ5,501,150	Ψ254,050	φ3,333,780
TOTAL REVENUES, INCOMING				
TRANSFERS & OTHER TRANSACTIONS		\$54,515,088	\$2,240,967	\$56,756,055
The street of th		ψο 1,0 10,000	Ψ2,2-10,001	Ψου,1 ου,000
EXPENDITURES:	Function	·		
INSTRUCTIONAL EXPENSE	Code #			
Basic Programs	110's	\$25,558,530	\$177,006	\$25,735,536
Added Needs	120's	\$6,224,322		
			(\$35,895)	\$6,188,427
Adult/Continuing Education	130's	\$57,000	\$26,550	\$83,550
SUPPORT SERVICES				
Pupil	210's	\$2,272,400	\$194,771	\$2,467,171
Instructional Staff	220's	\$2,783,170	\$63,833	\$2,847,003
General Administration	230's	\$600,010	(\$8,910)	\$591,100
School Administration	240's	\$3,231,475	\$77,683	\$3,309,158
Business Administration	250's	\$821,060	\$66,455	\$887,515
Operation and Maintenance	260's	\$5,639,155	\$37,060	\$5,676,215
Pupil Transportation	270's	\$3,682,601	\$82,531	\$3,765,132
Central Services	280's	\$1,950,408	\$470,671	\$2,421,079
Athletics	290's	\$755,835	\$23,165	\$779,000
Community Services	300's	\$876,272	(\$66,873)	\$809,399
TOTAL EXPENDITURES		\$54,452,238	\$1,108,047	\$55,560,285
Payments to Other Governemental Agencies	400's	\$128,799	(\$40,838)	\$87,961
Debt Service	500's	\$1,091,388	\$0	\$1,091,388
Operating Transfers Out	600's	\$0	\$0	\$0
TOTAL APPROPRIATED		\$55,672,425	\$1,067,209	\$56,739,634
EXCESS REVENUE (APPROPRIATIONS)		(\$1,157,337)		\$16,421
FUND BALANCE, JULY 1		\$3,239,413		\$3,239,413
FUND BALANCE, JUNE 30		\$2,082,076		\$3,255,834

RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF MONROE PUBLIC SCHOOLS, MONROE COUNTY, MICHIGAN

WHEREAS, this resolution shall be the general appropriations act of Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2014/15, an act to amend appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Monroe Public Schools, Monroe County, Michigan.

WHEREAS, the total revenues and unappropriated fund balance estimated to be available for appropriations in the **Food Service Fund** of the Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2014/15 is as follows:

Revenue

Local	\$757,500	
State	108,085	
Federal	1,895,000	
Incoming Transfers & Other Transactions	0	
Total Revenues		\$2,760,585
Fund Balance - July 1, 2014 Less: Appropriated Fund Balance	1,059,469	
2000. Appropriated Faria Balance		•
Fund Balance Available		1,059,469
Total Available to Appropriate		\$3,820,054

WHEREAS, \$2,923,210 of the total available to appropriate in the **Food Service Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Food Services 2,893,210
Outgoing Transfers &
Other Transactions 30,000

Total Appropriated

\$2,923,210

WHEREAS, no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

THEREFORE BE IT RESOLVED that the superintendent is hereby charged with the general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This act is to take effect on March 10, 2015

MONROE PUBLIC SCHOOLS

FOOD SERVICE FUND

DETAIL BUDGET PROJECTION

FOR THE FISCAL YEAR ENDING JUNE 30, 2015

		2014/15	2014/15	2014/15
				REVISED
	Class	ORIGINAL		FOR ADOPTION
	Code #	BUDGET	ADJUSTMENTS	3/10/2015
REVENUES:				
Local Sources	100's	\$736,350	\$21,150	\$757,500
State Sources	300's	\$85,890	\$22,195	\$108,085
Federal Sources	400's	\$1,826,500	\$68,500	\$1,895,000
	- 1000	Ţ.,o_0,000	400,000	\$1,000,000
TOTAL REVENUES	·	\$2,648,740	\$111,845	\$2,760,585
Incoming Transfers and Other Transactions	500's	\$0	\$0 I	\$0
mooning transfers and other transactions	- 0003	ΨΟ	ΨΟ	Ψ0
TOTAL REVENUES, INCOMING				
TRANSFERS & OTHER TRANSACTIONS		\$2,648,740	\$111,845	\$2,760,585
		,,	, , , , , , , , , , , , , , , , , , , ,	Ţ,·,
EXPENDITURES:	Function			
	Code #		·	
Food Services	297's	\$2,624,095	\$269,115	\$2,893,210
TOTAL EXPENDITURES		Ф0 004 005	ФОСО 145	#0.000.010
TOTAL EXPENDITURES		\$2,624,095	\$269,115	\$2,893,210
Outgoing Transfers and Other Transactions		\$30,000	\$0	\$30,000
TOTAL APPROPRIATED		\$2,654,095	\$269,115	\$2,923,210
EXCESS REVENUE (APPROPRIATIONS)		(\$5,355)	(\$157,270)	(\$162,625)
FUND BALANCE, JULY 1		\$1,059,469		\$1,059,469
FUND BALANCE, JUNE 30		\$1,054,114		\$896,844

RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF MONROE PUBLIC SCHOOLS, MONROE COUNTY, MICHIGAN

WHEREAS, this resolution shall be the general appropriations act of Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2014/15, an act to amend appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Monroe Public Schools, Monroe County, Michigan.

WHEREAS, the total revenues and unappropriated fund balance estimated to be available for appropriations in the **Building and Site Sinking Fund** of the Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2014/15 is as follows:

Revenues

Local	\$1,695,390
Incoming Transfers & Other Transactions	<u> </u>
Total Revenues	\$1,695,390
Fund Balance - July 1, 2014 Less: Appropriated Fund Balance	3,221,127 0
Fund Balance Available	3,221,127
Total Available to Appropriate	\$4,916,517

WHEREAS, \$2,501,300 of the total available to appropriate in the **Building & Site Sinking Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Improvements	\$2,280,000
Future Projects	0
Architect	220,000
Other Transactions	1,300
Total Appropriated	\$2,501,300

WHEREAS, no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

THEREFORE BE IT RESOLVED that the superintendent is hereby charged with the general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This act is to take effect on March 10, 2015

MONROE PUBLIC SCHOOLS

SINKING FUND

DETAIL BUDGET PROJECTION

FOR THE FISCAL YEAR ENDING JUNE 30, 2015

	1		
	2014/15	2014/15	2014/15
		•	REVISED
	ORIGINAL	·	FOR ADOPTION
	BUDGET	ADJUSTMENTS	3/10/2015
REVENUES:			
Local Sources			
Property Taxes	\$1,727,310	(\$36,970)	\$1,690,340
Other Local Revenues	\$5,650	(\$600)	\$5,050
TOTAL REVENUES	\$1,732,960	(\$37,570)	\$1,695,390
Incoming Transfers and Other Transactions	\$0	\$0	\$0
TOTAL REVENUES, INCOMING			
TRANSFERS & OTHER TRANSACTIONS	\$1,732,960	(\$37,570)	\$1,695,390
EXPENDITURES:			
IMPROVEMENTS/REMODELING	\$2,080,000	\$200,000	\$2,280,000
ARCHITECT	\$220,000	\$0	\$220,000
, (Comment of the comment of the com	Ψ220,000	ΨΟ	Ψ220,000
FUTURE PROJECTS	\$0	\$0	\$0
FEES	\$1,300	\$0	\$1,300
TOTAL EXPENDITURES	\$2,301,300	\$200,000	\$2,501,300
	+-,55.,666	Ţ	Ψ2,001,000
Outgoing Transfers and Other Transactions	\$0	\$0	\$0
TOTAL APPROPRIATED	\$2,301,300	\$200,000	\$2,501,300
EXCESS REVENUE (APPROPRIATIONS)	(\$568,340)	\$0	(\$805,910)
FUND BALANCE, JULY 1	\$3,221,127		\$3,221,127
FUND BALANCE, JUNE 30	\$2,652,787		\$2,415,217

Board Meeting #5 March 10, 2015 Item #C.12

ADJOURNMENT

RECOMMENDATION Move to adjourn the March	10, 2015 Board Meeting #5.	
HAND VOTE		
MOTION:	SUPPORT:	ACTION:
	TIME:	