

# MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #9

Tuesday, May 22, 2012

6:30 PM

## MINUTES

### **Roll Call and Call to Order**

Board Members Present: President Dave Vensel, Vice President Robert Yeo, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Aaron N. Mason, Trustee Wendy Spicer, and Trustee Larry VanWasshenova

Board Members Absent: None

Administrators Present: Randy Monday, Julie Everly, Ryan McLeod, Katherine Eighmey, Barry Martin, Jerry Oley, David Payne

Administrators Absent: None

President Vensel called the meeting to order at 6:40 PM.

### **MHS Scholarship Recipients**

Bobb Vergiels introduced the MHS seniors who were the recipients of \$1,000 scholarships from the Monroe Public Schools Scholarship Committee. Students were given the opportunity to introduce their family members who accompanied them and tell the Board members where they would be attending college and their area of study. Students introduced were: Leo Antrassian, Jordan Burman, Chris Hochradel, Chloe Kinsey, Erik Knapp, Tedd March, Veronica McGowen, Jordan Prewitt, Emily Sigler, Ashley Stalbaum, Mitchell Tyson and Kevin Worley. Unable to attend due to other commitments were Megan Brady, Lance Schmidt, Kara Vensel and Julia Wehner. A short recess for a reception for these students and their families was called at 6:50 PM.

### **Student Recognition – MHS Bridge Builders and Civil Engineering Interns**

The meeting resumed at 7:05. Victoria Sweet, CTE instructor at MHS, presented a power point highlighting the accomplishments of students in the drafting CAD program. The purpose of these classes is to expose students to the field of engineering. Many MHS students distinguished themselves in competitions during the school year and several attended the board meeting. In the Habitat for Humanity home design competition, our students won three out of the five honors. In addition, one student took third place at the state level in the architectural model competition. Another took second place at the state level in topographic map. Students brought samples of their work for Board members to see.

Another area of study is bridge design and construction. MHS students were selected to fill two of the three available summer internship positions sponsored by MDOT. In addition, a trio of 9<sup>th</sup> and 10<sup>th</sup> grade students took second place in the state bridge building competition.

### **Public Commentary-Agenda Items Only**

Community citizen, Selma Rankins, spoke on the topic of the “No Child Left Behind Act”.

**Approval of Minutes**

Motion by Mr. Yeo; support by Mr. VanWasshenova to approve the following minutes:

- May 8, 2012 Board Work Session
- May 8, 2012 Board Meeting #8
- May 15, 2012 Special Board Meeting (two sets)

Vote: Motion carried by a 7-0 roll call vote.

**Reports and Update**

The April 2, 2012 Board Personnel Committee Minutes and the May 8, 2012 Board Curriculum Committee minutes were received without comments. Ms. Spicer complimented the people who report the minutes on a job well done.

**Recall from Layoff**

Motion by Mr. VanWasshenova; support by Mr. Mason to approve the recall of Erin Allen, Jill Angelo, Angela Ashcraft, Renee Bergman, Meghan Bernard, Sue Birdwell Jones, Jennifer Bole, Dawn Brodie, Michael Buckley, Emily Bundon, Kyle Christensen, John R Clark, Krystal Clawson, Jennifer Davis, Kelly Davis, Miranda DeBruyne, Elizabeth Dec, Valerie Deleka, Brian DeMaggio, Tara Dessauer, Elise Dinwoody, Staci Dreger, Alison Drougel, Kate Dunlap, Leslie Foster, Polly Fraser-Juarez, Catherine Furnari, Lindsay Gaertner, Patricia Geiman, Meghan Gibson, Stacey Goins, Valerie Grier, Jenna Groves, Melissa Hoffman, Sherry Hunt, Monique Hunter, Amanda Iocoangeli, Barbara Johnson, Stacy Johnson, Steve Ketron, Dawn Kimble, Anne Knabusch, Sarah Kokx, Jennifer Larkins, Julie Lindsay, Maribeth Lore, Amy Lynn, Patricia McClain, Amanda McGovern, Kari Mieden, William Miller, Leah Morelli, Ronald Motyka, Kendan Myers, Larry Nocella, Justin Nye, Katherine O'Connor, Julie Oddo, Chessica Oetjens, Michael Olsen, Erin Otter, Amy Pabin, Alka Pandya, Kim Peach, Amanda Perkey, Callie Preslan, Jennifer Reed, Ronald Riggs, Bonnie Ritsema, Angelina Roberts, Sonya Samona, Lisa Scheich, Mark Scoles, Nicole Shaughnessy, David Shay, Delsie Sissoko, Kelly A. Smith, Timothy Smith, Tina Sorg, James St. Pierre, Vanya Steel, Teresa Stewart, Victoria Sweet, Kari Tackett, Christina Taft, Alisa Tetley, Hilary Toro, Christine Trapp, Beth Trpevski, Kelly Vandeginste, Rachel Vote, Kristina Watterworth, Holli Weaver, Scott Williams, Catheryn Windelborn, Cassidy Wodke, Mary Wolf, Andrea Wylie, Stacey Wylie, Bryan Zamorski, Amy Zellen, and Glenn Zorn from the Monroe Public Schools layoff list, to notify said teachers of this recall by official communication, and to approve the teacher contract extension for said teachers for the 2012/13 school year effective May 23, 2012.

Discussion: Mrs. Everly noted that 8.5 teaching positions are being eliminated district-wide.

Vote: Motion carried by a 7-0 roll call vote.

**Exempt Administrative Contract Extension**

Motion by Ms. Spicer; support by Mr. Yeo to approve the administrative contract extension for Julie Everly and Ryan McLeod as recommended for the 2013/14 school year.

Vote: Motion carried by a 7-0 roll call vote.

**Exempt Administrative Contract Extension**

Motion by Mrs. Knabusch-Taylor; support by Dr. March to approve administrative contract extension for Katherine Eighmey, Barry Martin, Jerry Oley, and David Payne as recommended for the 2012/13 school year.

Vote: Motion carried by a 7-0 roll call vote.

**Administrative Contract Extensions**

Motion by Mr. Mason; support by Mr. Yeo to approve administrative contract extensions for: Montyne Barbee, Jennifer Bennett, Vince Castiglione, Shelley Cormier, Matthew Cortez, Mary Ann Cyr, Kim Diven, William Ferrara, Cindy Flynn, Teresa Joseph, Alice Malik, Lisa McLaughlin, Kelly McMahon, Steve Pollzzie, John Ray, Mari Treece, Scott Tucker and Otto Zillgitt as recommended for the 2012/13 school year.

Vote: Motion carried by a 7-0 roll call vote.

**Staff Resignation**

Motion by Mr. Yeo; support by Mrs. Knabusch-Taylor to approve the resignations of Leslie Cook effective June 30, 2012, from Monroe Public Schools.

Vote: Motion carried by a 7-0 roll call vote.

**Exempt Employee Appointment**

Motion by Mr. Yeo; support by Mr. Mason to approve the appointment of Jonathan King as a part-time Entry Level Computer Technician for the 2012/2013 school year effective May 23, 2012 and place on the appropriate salary level for this position, upon completion of all pre-employment requirements.

Discussion: There was a discussion regarding the purpose of a committee; does the board approve what is discussed at a committee meeting or is the board reviewing what has taken place during a committee meeting. Some board members felt that the purpose of board members on a committee is to represent the rest of the board and speak on their behalf. When recommendations are made to the entire board, it is with the understanding that board committee members have reviewed administration's proposals, modified them when necessary, and then the recommendations are brought before the full board.

Regarding the two positions brought before the board at this meeting, these are replacement positions, not new positions. The technology department has continued without replacements for several months, but at this time, it is necessary to make these hires in order to free up the upper level employee to handle other duties. The mailperson will also have low-level technology duties during times when he is finished with the mail delivery. Due to the prior reductions in the technology department, there has been a cost savings of nearly \$90,000.

Vote: Motion carried by a 7-0 roll call vote.

**Exempt Employee Appointment**

Motion by Mr. Yeo; support by Ms. Spicer to approve the appointment of Stephanie Kennedy as an Entry Level Computer Technician for the 2012/2013 school year effective May 23, 2012 and place on the appropriate salary level for this position, upon completion of all pre-employment requirements.

Discussion: Dr. March suggested that prior to voting on a recommendation to hire a specific person, there could be a motion to fill the position.

Vote: Motion carried by a 7-0 roll call vote.

**Upward Bound Out of State – Overnight Field Trip**

Motion by Mr. VanWasshenova; support by Mr. Mason to approve the Upward Bound Program overnight out of state trip to Washington D.C. from July 29, 2012 to August 1, 2012 according to the terms of Policy IICA, Field Trips and Excursions.

Discussion: Mr. VanWasshenova pointed out that the field trip packet was completed quite nicely.

Vote: Motion carried by a 7-0 roll call vote.

**Board Policy – Second Reading**

The following policies were submitted as second readings and will be brought before the board for approval at the June 12, 2012 meeting:

- Discipline, Demotion and Discharge of Certificated Staff
- Staff Evaluation Process
- Layoff and Recall
- Individualized Development Plan
- Teacher Placement

**MASB 2012-13 Membership Dues**

Motion by Mr. Yeo; support by Dr. March to approve the 2012/13 membership dues to the Michigan Association of School Boards in the amount of \$6,902.00.

Discussion: This is an increase of \$8.00 over last year's fee. As a result of our membership, we received \$35,477 back from SET/SEG last year.

Vote: Motion carried by a 6-1 roll call vote. Mr. VanWasshenova voted no.

**Replacement Units and New Ovens for Manor, Raisinville, Waterloo, Monroe Middle School and Monroe High School**

Motion by Mr. VanWasshenova; support by Mr. Mason to approve the purchase of ovens from Zesco Products, Indianapolis, Indiana for a cost of \$74,441 with additional shipping and lift gate charges to be added. Money to be taken from the Food Service Fund.

Discussion: Nancy Boykin received three bids for the ovens. The ovens from Christiancy and Lincoln were used for parts. Most of the ovens we are replacing are over twenty years old.

Vote: Motion carried by a 7-0 roll call vote.

**Consent Agenda – Purchases**

Motion by Mr. VanWasshenova; support by Mr. Mason that Agenda Items C.15- C.18 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.

- C.15        **Roofing Replacement and Related Work at Monroe Middle School**  
(Accept the bid of \$5,731 from Advanced Roofing Services, Inc., of Maumee, Ohio for roofing replacement and related work at Monroe Middle School and reject all other bids. Money to be taken from the Building and Site Sinking Fund.)
- C.16        **Arborwood South Main Office Renovation**  
(Accept the Base Bid, Proposal A from Envision Builders, Inc. of Wixom, Michigan for the main office renovation at Arborwood South not to exceed \$105,871 and reject all other bids. Money to be taken from the Building and Site Sinking Fund.)
- C.17        **Arborwood North Asphalt Parking Lot Reconstruction**  
(Accept the Base Bid, Proposal A from Best Asphalt of Romulus, Michigan for the Arborwood North asphalt parking lot not to exceed \$57,750 and reject all other bids. Money to be taken from the Building and Site Sinking Fund.)
- C.18        **Arborwood South Water Main**  
(Accept the proposal of \$39,391.28 from the City of Monroe Water Department for replacement of the water main at Arborwood South. Money to be taken from the Building and Site Sinking Fund.)

Discussion: Mr. VanWasshenova questioned improvements at Arborwood in light of the possibility of it being a failing school. Mr. Monday noted that we are not proceeding on the assumption that we are going to fail; our goal is to raise scores and close the achievement gap. Mr. Oley said the parking lot at

Arborwood is in desperate need of repairs and the handicap ramp is unsafe. Also, there are concerns with the high school parking lot, and Mr. Oley has a three-year plan for improvements there as well.

Vote: Motion carried by a 7-0 roll call vote.

### **Superintendent Comments**

- Monroe Middle School will hold an open house for all new students from 6:30-7:30 PM Wednesday, May 23, 2012. The open house will include an informative presentation about the school, a question and answer period for parents and the incoming students, and a tour of the school.
- Congratulations to this year's Lincoln Scholarship Award winners who are Anastasia Hall and Judy Vasquez. Both students received \$500 scholarships.
- In the past week, we dedicated the latest house built by students of the Monroe High Construction Technology class. The house was designed by a Monroe High student and is the seventh house built by the Construction Technology classes for Habitat for Humanity.
- At the annual co-op luncheon held at Monroe Bank and Trust this week, the high school co-op program received great feedback from the community business people who said how valuable the program is to them. Mr. Monday personally thanked them for their support.
- Matt Cortez, high school principal, attended the Habitat for Humanity dedication and noted that the Generations of Sound also performed there. It was well attended by people from all over the community. This house will also receive the new high energy efficiency award, the first house in the nation to be awarded this distinction.
- For the 11<sup>th</sup> consecutive year, a baccalaureate service open to all graduating seniors from Monroe County high schools will be held May 29 at 7:30 PM in the Monroe High School auditorium.
- The MHS Talent Show which had been postponed last Friday, is now scheduled for May 24, 2012 at 7:00 PM in the MHS Auditorium.
- Upcoming events:
  - a. May 25, 1:00 PM – Orchard Center Honors program at Orchard Center High School
  - b. June 1, 6:30 PM – Monroe High School graduation at Monroe High School
  - c. June 5, 7:00 PM – Orchard Center High School graduation at Monroe High School

### **Old Business**

When asked, Mr. Oley reported that the bid bond from Victory Carpet did not come in; however, he did receive a certified check in the amount of \$6,100 which is 10% of the project, and an acceptable schedule for removal and installation. Victory Carpet will be paid only for work fully completed.

Christianity has been fenced off in preparation for the demolition which will most likely begin in mid-June. Lincoln demolition will begin in mid-summer.

Mr. Yeo attended the awards night at the high school and said it was well done and is a reminder of why we are here.

### **New Business**

Motion by Mr. Yeo; support by Mr. VanWasshenova to approve the overnight attendance at state tournaments for all spring sports for students who qualify to participate in these events, pending central office approval of the field trip packet.

Discussion: There usually is no time prior to these events to get the proper paperwork and individual sport board approval, therefore, if the board doesn't approve it now, the students would be unable to attend.

Vote: Motion carried by a 7-0 roll call vote.

Mr. VanWasshenova suggested organizing a museum of artifacts of Monroe Public Schools which we have accumulated since its inception in 1863. He noted Mr. Monday has suggested a one-room schoolhouse to exhibit the artifacts we have collected. A number of items were salvaged from Lincoln and Christianity and could be displayed at the museum.

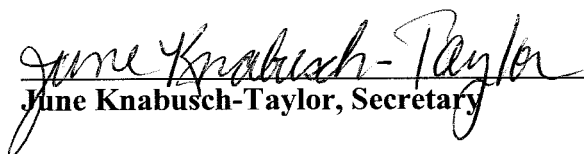
**Public Commentary-Any Topic**

There was none at this time.

**Adjournment**

Motion by Mr. VanWasshenova; support by Mr. Yeo that the May 22, 2012, Board Meeting #9 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 8:47 PM.

  
June Knabusch-Taylor, Secretary