## **MPS Support Portal**

Over the last few years the Technology Department has been developing the MPS Support Portal. This portal has several different applications within it. Each application is for a specific use. When a user logs in they will only see the applications that they have access to. This portal can be accessed from inside or outside the district. Below we have included a brief description of these programs to help familiarize the users with the various applications.

## Mileage

The mileage application is designed to keep track of the mileage that you need to have reimbursed. It keeps a running log of mileage to and from the places you had to travel. It will also calculate and tabulate it into a handy monthly report that you print out and turn in.

## **Print Shop**

If you have a print job that is too large for the building printers you can send it to the print shop. This application will walk you through a user friendly wizard that will allow you to customize your entry and allow the print shop to have a fast turnaround on your job.

## **Student Progress**

This application allows staff members to select levels and add comments to help track a student's progress. Currently the Student Progress Monitor is only for elementary students. You will be able to track an individual student or an entire building, grade, or class.