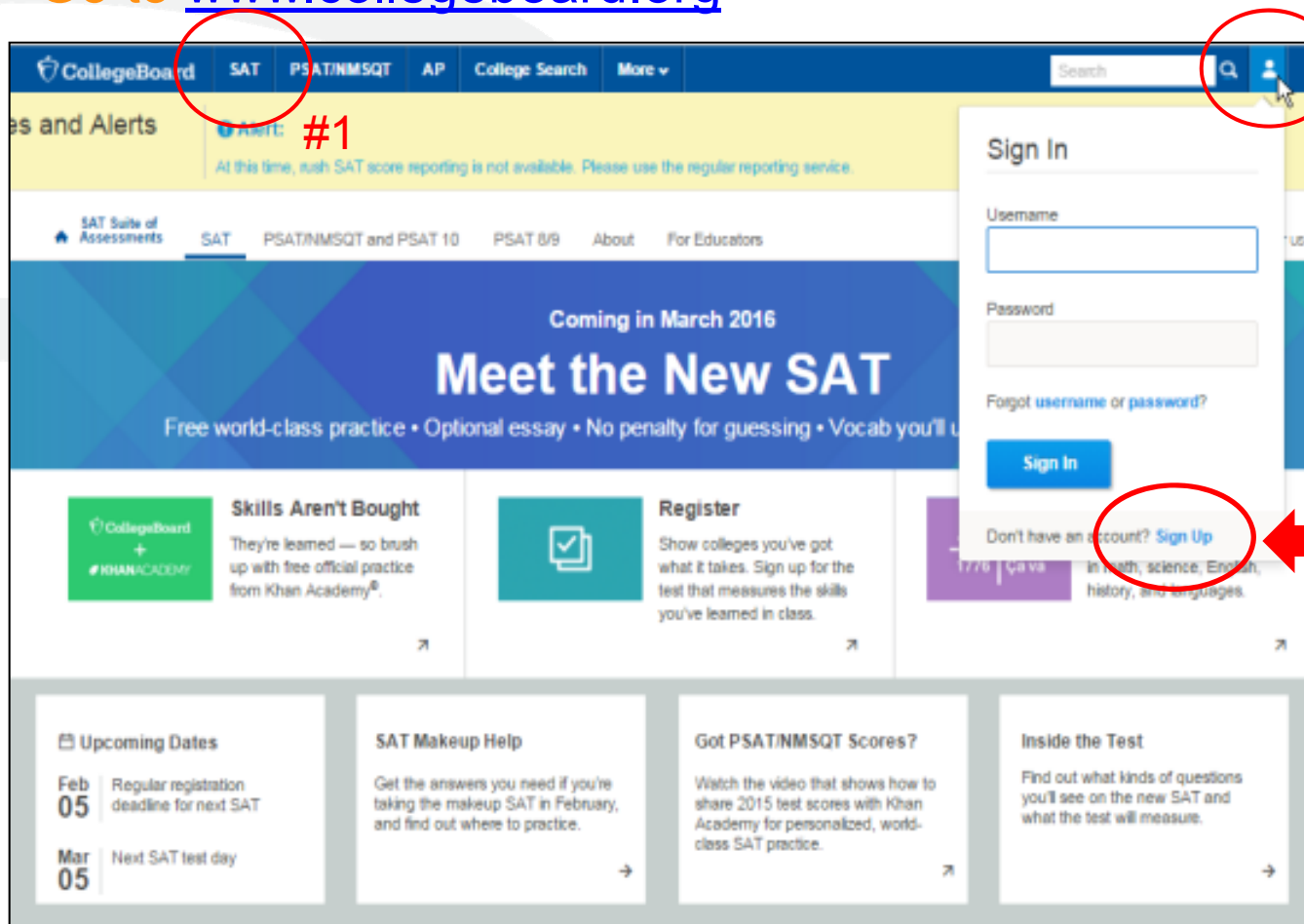


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# **Sending Scores from Your College Board Account**

# First, Create a College Board Account If You Don't Already Have One

Go to [www.collegeboard.org](http://www.collegeboard.org)



#2

1. Choose SAT from the menu
2. Choose the person icon
3. Select Sign Up

# Information You Will Need to Create an Account

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- ▶ Make sure you have the following information on hand before you get started:
  - ▶ Name
  - ▶ Sex
  - ▶ Date of birth
  - ▶ Email address
  - ▶ Expected high school graduation (month and year)
  - ▶ Zip code
  - ▶ School name

# Next Step

---

## Create Your College Board Account

To get started please tell us a little more about yourself,

I am **a Student** Or **an Education Professional**

select

**I am a student**

# Enter Your Personal Information

**Create Your Student Account**

This one account is for everything, including SAT, AP, PSAT/NMSQT, CLEP, and BigFuture activities, so provide complete and accurate information.

\* = Required

**General Student Information**

First (given) name: \*

Middle initial:

Last name (surname): \*

Sex: \*

Female  Male

Date of birth: \*

Month  Day  Year

Email address: \*

Confirm email address: \*

High school graduation: \*

Month  Year

ZIP/Postal code: \*

Outside the US

Where do you go to school?:

Filter By School Zip (used for search):

Use ZIP/Postal Code

Enter your name, sex, date of birth, email address, graduation date, zip code and school name

**then scroll down for the next step**

# Set Your User Name and Password

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<b>Username and Password</b>	Set your user name and password
Username: *	(remember to record it so you don't forget it!)
<input type="text"/>	
Password: *	
<input type="password"/>	
Confirm password: *	Choose a security question and provide the answer – this will enable you to recover your user name and password.
<input type="password"/>	
Choose security question: *	
Choose Security Question	
Answer: *	
<input type="text"/>	

Scroll down for the next step

# Customize Your Communication

**Subscriptions**

Stay on top of college-planning milestones and get important reminders about SAT test dates, registration deadlines, test-preparation strategies and score availability. Also, get AP resources and score updates, advice about creating effective applications, and information on searching for colleges and footing the bill.

**Stay connected**  
You may opt-in for the following:

Monthly Student Newsletter and Alerts

**Parent Information**

Help your child navigate the road to college. Sign up for free College Board emails to get reminders and advice tailored to his or her grade level. Just select the emails you want to receive and enter your info.

Parent first name:

Parent last name:

Parent email address:

Confirm parent's email address:

CC a Parent Email Service  
Parents will be copied on important emails from the College Board, such as SAT registration receipts and test records.

Monthly Parent Newsletter and Alerts  
Advice especially for parents about what students need to get ready for college.

I agree with the Terms & Conditions. \*

The College Board is dedicated to protecting your privacy and handling any personal information we obtain from you with care and respect. By submitting this form, you agree to our Terms & Conditions governing the College Board's website.

Next

Choose monthly alerts to help you stay connected

You can enter your parent's information and email address, so they can support you in your college and career journey!

You must agree to the Terms and Conditions by clicking on the box to go to the next step

# Confirm Your Information and Create Your Account

## Create Your Student Account

Please confirm the following information. Inaccuracies may affect your ability to take exams. Check the box next to each item to verify that it is correct, or select Edit make changes.

- First (given) name:
- Last name (surname):
- Sex:
- Date of birth:

[<<Back to Sign Up](#)

Edit

Confirm

Once you confirm that your information is correct by clicking each box, you can **confirm and your account will be created**



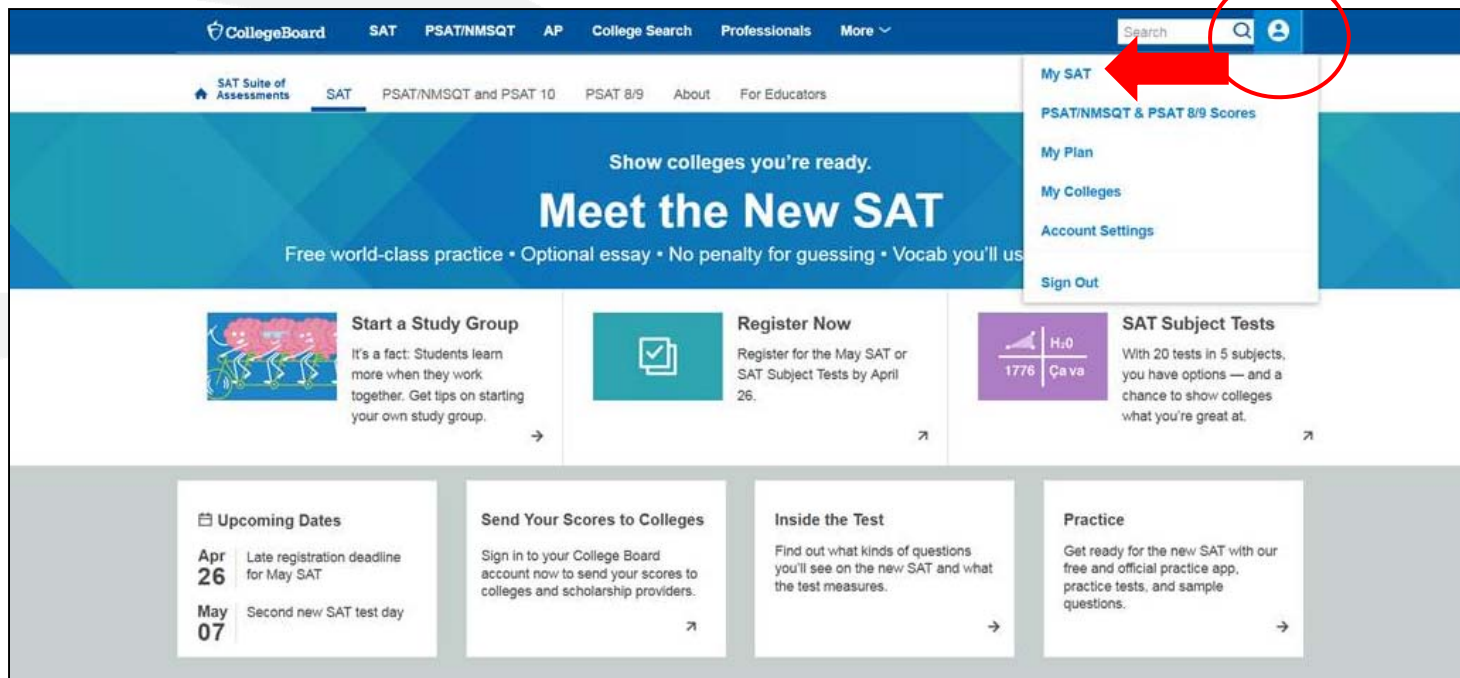
# Or, Access an Existing Account

Go to [www.collegeboard.org](http://www.collegeboard.org) and choose SAT from the menu

The screenshot shows the CollegeBoard website interface. At the top, the navigation menu includes 'CollegeBoard', 'SAT', 'PSAT/NMSQT', 'AP', 'College Search', and 'More'. The 'SAT' link is circled in red and labeled '#1'. To the right of the search bar, a person icon is circled in red and labeled '#2'. A red arrow points from the person icon to a 'Sign In' form that is open. The form has fields for 'Username' and 'Password', a 'Forgot username or password?' link, and a 'Sign In' button. A red arrow points from the 'Sign In' button to the text '#3'. Below the navigation menu, there is a yellow alert bar with a bell icon and the text '#1'. The main content area features a large blue banner for 'Meet the New SAT' coming in March 2016. Below the banner are several promotional tiles for Khan Academy, a registration form, and a sign-up link. At the bottom, there are four informational tiles: 'Upcoming Dates', 'SAT Makeup Help', 'Got PSAT/NMSQT Scores?', and 'Inside the Test'.

1. Choose SAT from the menu
2. Choose the person icon
3. Enter your user name and password

# Linking a Registration and an Account



1. Click on the person icon
2. Choose "My SAT"

# Linking a Registration and an Account

The screenshot shows the SAT Registration process flow at the top, with five steps: 1. Update Personal Info, 2. Create Student Profile, 3. Select Test & Center, 4. Upload Photo, and 5. Checkout. Below the flow is a banner for 'SAT Registration' with a background image of a student writing. The 'Getting Started' section contains four icons and their corresponding instructions: a chair for 'Get Comfy', a document for 'Check for Essay', a photo for 'Find a Valid Photo', and a credit card for 'Have Payment Ready'. Below this is the 'Create Your Student Profile' section with two numbered steps: '1 Share Your Story' and '2 Connect to Colleges & Scholarships'. A 'Continue' button is located at the bottom right of the page.

Update Personal Info   Create Student Profile   Select Test & Center   Upload Photo   Checkout

1   2   3   4   5

## SAT Registration

### Getting Started

- Get Comfy**  
Registration will take approximately 30 to 40 minutes
- Check for Essay**  
Some college applications require that you take the essay - be sure to check with your colleges first
- Find a Valid Photo**  
Upload a photo for your test admission ticket  
[More Info...](#)
- Have Payment Ready**  
Credit Card, PayPal, or Fee Waiver are accepted  
[More Info...](#)

### Create Your Student Profile

- 1 Share Your Story**  
You'll be asked to answer questions about your high school classes, plans for college, parent(s)/guardian(s) details and more in the Create Student Profile section of the registration.
- 2 Connect to Colleges & Scholarships**  
Answering these questions helps colleges and scholarships programs find you. Schools and programs send you information about themselves so you can see if they fit your plans.

[Continue](#)

- ▶ Click Continue to proceed through registration screen

# Linking a Registration and an Account

- ▶ Choose Yes for previous registration
- ▶ Enter the SAT registration number that you received on your “Sending Your SAT Scores to Colleges and Universities” document
- ▶ Select April 2016 for the test date

The screenshot displays the CollegeBoard SAT Registration interface. At the top, the CollegeBoard logo and 'SAT Registration' are visible, along with a '0% Completed' indicator. A progress bar shows five steps: 1. Update Personal Info (highlighted with a green circle), 2. Create Student Profile, 3. Select Test & Center, 4. Upload Photo, and 5. Checkout. Below the progress bar, a sub-progress bar shows 'Personal Information' (highlighted with a green circle) and 'Demographics'. The main content area is titled 'Previous Registration' and includes the following fields:

- A question: "I have registered before for the SAT by regular mail" with radio buttons for "Yes" (selected) and "No".
- A required field: "\*Your Previous Registration Number" with a text input containing "0012345678".
- A required field: "\*Date You Took the Test" with dropdown menus for "Feb" and "2015".

A note at the bottom states: "You can find this information on your prior SAT Admission Ticket or score report." A small asterisk indicates required fields.

# Score Sends

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- ▶ Students may send score reports at any time from their College Board account.
- ▶ Michigan students have until May 16, 2016, to take advantage of their four free score reports by entering the schools to which they wish to send scores. After May 16, there will be a fee.
- ▶ Michigan students taking the SAT on a Saturday national administration date students will have up to 9 days after the test to send scores.
- ▶ Student who are eligible for SAT fee waivers will receive an additional four free score reports.
- ▶ Once scores are available, they will be automatically sent to the schools identified.

# Sending Scores – Getting Started

The screenshot shows the 'MY SAT' page on the CollegeBoard website. At the top, there is a blue header with the SAT logo and the CollegeBoard logo. Below the header, the page title 'MY SAT' is displayed, along with a breadcrumb trail 'Home > My Organizer > My SAT' and a 'Need Help?' link. A navigation bar contains 'Update My Info' and 'Return to My Organizer' links. A yellow message box states 'You have 2 messages' and contains two messages: 'Don't forget to use your registration score report credits: You have until Apr 21, 2016 to take advantage of your four free score report credits.' with a 'Send Scores When Available' button, and 'Don't forget to register for the May 7, 2016 SAT: You must register no later than Apr 26, 2016 to make the late registration deadline.' with a 'Register for the SAT' button. Below this is a 'My Test Registrations' section with a table:

DATE	TEST & SUBJECTS	STATUS
April 12, 2016	SAT with Essay	Complete

Buttons for 'Send Scores When Available', 'Change Score Report Preference', and 'Order Score Verification' are visible. To the right of the table is a 'Register for another SAT' button and a 'The Official SAT Study Guide' book cover. At the bottom, an 'Alert' box states: 'At this time, rush SAT score reporting is not available. Please use the regular reporting service.' and a 'We're here to help...' section with a 'Learn about college majors and related' link.

▶ Click Send Scores When Available

# Sending Scores – Selecting Colleges

To create your score recipient list, search for the colleges and scholarship programs to which you want to send your scores.

The screenshot shows a web interface titled "Find Colleges and Scholarship Programs". At the top, there are two radio buttons: "Search for Colleges and Scholarships" (selected) and "Show My Previous Selections". Below this is a search area with a text input field containing "Start College" and a dropdown menu for "State" set to "Texas". To the right of the search area are links for "More Search Options", "Clear Search or", and a "Search" button. A red circle with the number "1" is placed over the "Search" button. Below the search area is a list of "All available Recipients" (empty) and "Your Selected Recipients:" containing two items: "GO UNIVERSITY, WEBSTER, TX" and "START COLLEGE, AUSTIN, TX". Between the two lists are "Add >" and "< Remove" buttons. A red circle with the number "2" is over the "Add >" button, and a red circle with the number "3" is over the "< Remove" button. At the bottom right of the interface are "Cancel" and "Continue" buttons.

1. You can search for college and scholarship information by name and state.
2. Click "Add" to move a search result to your list.
3. Click "Remove" if you change your mind about an item on your list.

# Sending Scores – Reviewing Selections

Before you send your scores, you can review your selections.

### Send Scores

achieve score SAT

✓ Build Your Score Recipient List **Review Order**

Review Your Selected College and Scholarship Program Recipients

Your Score Recipients	(Remove all)	Test Scores To Send	Delivery Method	Price
GO UNIVERSITY	(Remove)	Your Selected Scores	Mail	FREE
START COLLEGE	(Remove)	Your Selected Scores	Mail	FREE

Review all of the scores you've selected to send on a single page.

SubTotal:	\$0.00
Shipping Total:	\$0.00
<b>Total:</b>	<b>\$0.00</b>

Cancel Make Changes to Your Order **Continue**

Make sure that you have selected the correct scores to send to all of your specified recipients.

Click on "Continue" to complete your order.



# Sending Scores - Confirmation

Congratulations! Your scores have been sent. You may want to print a copy of your order so you can share it with your school counselor.

Your SAT Score Reports will be sent soon..  
Here are your next steps.

**Step 1** Print Your Order

SCORE REPORT RECIPIENTS	SCORE IN REPORT	DELIVERY METHOD	REPORT PRICE
Begin University	Your Selected Scores	2-4 Weeks	FREE
Go University	All Scores	2-4 Weeks	FREE
Launch Community College	Your Selected Scores	1-2 Weeks	FREE
Start College	All Scores	1-2 Weeks	FREE
TOTAL:			FREE

**Step 2** Connect with the colleges and scholarship programs that have been matched to your College Profile

Your College Profile is **70%** complete

Buttons: Print Your Order Invoice, Edit this Send Report, Review Your Send History, See All My Profile Matches, Review My College Profile


Click on "Print Your Order Invoice" to print a copy of your invoice for your records.

Note: You can view your send score history by clicking "Review Your Send History."

# Score Send History

You can view a cumulative list of all the scores that you have sent by clicking on the link in the My SAT home page. Below is what a sample send score history report looks like.

## My Send Score History



[Print History](#) [Return to My SAT](#)

### Review Your Complete Send Score History

#### GO UNIVERSITY

We sent the following scores on October 22, 2008

Selected Tests	Sections & Scores
The SAT Test - October 2008	Critical Reading 640 Math 490 Writing 540
The SAT Test - October 2007	Critical Reading 570 Math 570 Writing 550

#### START COLLEGE

We sent the following scores on October 24, 2007